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EXECUTIVE ORDER 2024-01

TO: All Elected Officials, Department Heads, Division Chiefs,
Independent Agencies, Authorities, Boards, Commissions,
and Councils

FROM: Donna Deegan, Mayor

SUBJECT: Amendment to Executive Order 2018-03 (Lex Hester Memorial
Scholarship Review Committee - Scholarship Award Criteria)

By virtue of the authority vested in me as Mayor by the Charter of the City of Jacksonville and as Chief Executive Officer of the Consolidated Government, it is hereby ordered as follows:

Section 1. Amendment to Previous Executive Order. The provisions of this Executive Order shall be construed to be amendments to Executive Order 2018-03, issued November 26, 2018.

Section 2. Amendment to Section 4 of Executive Order 2018-03. Section 4 of Executive Order 2018-03 is hereby amended, in part, by providing for the participation of a Hester family member alternate and allowing for the participation of the Hester family member and/or a Committee member via communications media technology when the reason for the absence constitutes an extraordinary circumstance and a quorum of the Committee is physically present at the meeting. The text of said Section 4 now shall read as follows:

Section 4. The Lex Hester Memorial Scholarship Review Committee Created. There is hereby created The Lex Hester Memorial Scholarship Review Committee (the "Committee") to consist of seven (7) members appointed by the Mayor from the following categories:

- (a) one (1) representative from the public administration/political science community; and
- (b) one (1) representative from the planning and urban studies community; and
- (c) one (1) representative from the University of North Florida; and
- (d) three (3) representatives with an interest in public service; and
- (e) one (1) representative family member from the Lex Hester family or his or her designee.

The members, except for the family member, shall serve a term of four (4) years. Members, except for the family member, may not serve more than two (2) consecutive terms; provided however, members shall continue to serve on the Committee until such time as their successors are appointed. The family member shall serve perpetual four (4) year terms unless that family member requests to be removed; in that event another family member will be appointed to the Committee. The Committee shall annually elect a Chair, who shall serve for one (1) year and who cannot serve for a consecutive full term. The Committee shall meet at least two times per year at the call of the Chair. The Committee shall adopt its own rules of procedure; provided however, a quorum shall consist of four (4) members. The family member and a member of the Committee may participate in a meeting of the Committee by way of communications media technology, provided that the member's absence constitutes an extraordinary circumstance and a quorum of the Committee is physically present at the meeting. An absence due to medical treatments or medical emergencies constitutes an extraordinary circumstance. An absence due to any other reason constituting an extraordinary circumstance warranting a member's participation by way of communications media technology is a determination that must be made by the Committee. Meetings shall be governed by the Florida Sunshine Law, codified at Section 286.011, Florida Statutes, and shall be held in facilities owned or leased by the City.

The duties of the Committee shall consist of evaluating candidates for Scholarships based upon the criteria specified in Section 5 of this Executive Order and making recommendations to the Mayor for Scholarship awards.

The Committee shall make an annual report to the Mayor on its activities during the previous year.

Section 3. Effective Date. This Executive Order shall become effective immediately upon its execution.

Approved as to conformity with sound fiscal policy:




Anna Brosche, Director of Finance and Administration

Approved and issued:



Donna Deegan, Mayor

Approved:



Michael T. Fackler, General Counsel

Approval Date: Jan. 4, 2024

Effective Date: Jan. 4, 2024