City of Jacksonville, Florida

Lenny Curry, Mayor

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ONE CITY. ONE JACKSONVILLE.

MEMORANDUM

TO: Gregory Pease, Chairman
Professional Services Evaluation Committee

FROM: Laurie Santana, Chief
Transportation Planning Division

RE: P-27-16, Contract No. 10234
Resource Systems Group, Inc.
On-Call Transportation Planning Services

DATE: June 12, 2020

The Planning and Development Department contracted with Resource Systems Group, Inc. (RSG), on August 23, 2016 for on-call transportation planning services, the contract provided for three (3) one-year renewal options. The 3rd renewal option was granted and began on August 23, 2019. RSG is currently working on a project for this contract that may not be completed before the contract expires on August 22, 2020 due to delays during the COVID crises. The Planning and Development Department respectfully requests an extension of 3 months for this contract so that RSG, Inc. will have time to complete work already started. There will be no additional funding needed for this extension.

Thank you for your consideration of this request.