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SUBJECT: RFQ FOR SMALL ACTIVE AND PASSIVE PARKS DESIGN-BUILD PROJECTS

BID # CDB-0112-21 **OPEN DATE: 2021-06-23**

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: CONSTRUCTION – DESIGN/BUILD- PRE-QUALIFICATIONS

AGENCY: PUBLIC WORKS

BASIS OF AWARD: EVALUATION CRITERIA

NUMBER OF BIDS INVITED: 7 **NUMBER RECEIVED: 4** **OTHER: 0**

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

Recommend approval to amend the award with Acon Construction Co., Inc. (contract # 71629-22), to incorporate the Scope and Fee Schedule, Exhibit M-1 known as Amendment 12A, for the initial design template for use in the subsequent phases for the Downtown Park and Connection Amenities in the amount $209,583.00, allowing for the completion of the work within 140 days from the Notice of Award. Total GMP amount is $209,583.00.

Funding Source: 00111.151001.546030.000000.00000000.00000.0000000 - To be executed by formal contract amendment through the Office of General Counsel

ATTACHMENTS: Recommendation Memos, Scope and Fee Schedule and Previous Awards

ANALYST: _____ JACLYN STAMOS

RESPECTFULLY SUBMITTED: _____ DUSTIN FREEMAN, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: **Robin G. Smith, Chief, Engineering and Construction Management**

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING_____ MEMBERS DISAPPROVING_____ DATE:_____

_____ _____ OTHER_____

_____ _____

_____ _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED_____ DISAPPROVED: _____

OTHER: _____

SIGNATURE OF AUTHENTICATION _____

City of Jacksonville, Florida

Lenny Curry, Mayor

Department of Public Works
Engineering & Construction Management Division
214 N. Hogan Street, 10th Floor
Jacksonville, FL 32202
(904) 255-8762
www.coj.net

ONE CITY. ONE JACKSONVILLE

October 25, 2022

TO: Dustin Freeman
Acting Chief of Procurement

THRU: Steven D. Long, Jr., P.E.
Acting Director

FROM: Robin G. Smith, P.E.
Chief, Engineering and Construction Management

SUBJECT: CDB-0112-21 – Design-Build Services - Active and Passive Parks Projects – Downtown Park and Connection Amenities AMENDMENT 12A

Based on the Design Criteria Package (DCP) developed by city engineers, the Department of Public Works, in accordance with Design/Build CDB-0112-21, Contract 71629-22 has completed negotiations with Acon Construction Co., Inc., to provide the initial design template for use in subsequent phases for the Downtown Park and Connection Amenities. Negotiations have resulted in the GMP amount of $209,583.00 with $5,000.00 in contingency, as indicated on the attached Scope & Fee Summary, Exhibit M-1 and allowing for the completion of the work within 140 days from the Notice to Proceed. Acon Construction Co., Inc. is committed to meeting the 20% JSEB participation goals established for this contract.

Accordingly, this is to recommend that Contract #71629-22, originally executed March 8, 2022, between the City and Acon Construction Co., Inc. for Design-Build Services- Active and Passive Parks, be amended to incorporate the attached Scope and Fee Summary, Exhibit M-1 for Downtown Park and Connection Amenities for the GMP amount of $209,583.00 known as Amendment 12A.

To be encumbered as follows:

Accounts		TOTAL
00111-151001-546030-000000-00000000-00000-0000000		
		$209,583.00

RGS/lw

Attachment: Exhibit M-1
JSEB Participation

cc: Lori West, Engineering and Construction Management
Noel Famy, Public Works Office of the Director

EXHIBIT M-1

ACON Construction Co., Inc. ▲▼▲▼▲▼▲▼▲▼▲▼▲▼

3653 Regent Boulevard, Suite 401 • Jacksonville, Florida 32224 • Telephone (904) 565-9060 Fax (904) 565-9080

Oct 24, 2022

City of Jacksonville
Department of Public Works
Engineering and Construction Management
214 N. Hogan Street
Jacksonville, FL 32202

Attention: Mr. Robin G. Smith, P.E.
City Engineer
Reference: Downtown Park/Connection Amenity Zone Phase 1
DB Contract #71629--22

Mr. Smith,

We are pleased to provide this proposal for the work on the subject project under the guidelines of the referenced contract.

The scope of this project phase is to provide the initial design template for use in subsequent phases and to begin the necessary design in the first area outlined in this proposal with the intent of producing a GMP for the design completion and full construction of said area. The proposal was initiated by a DCP provided and two negotiation meetings discussing approach and process. This proposal includes enough information to develop minimal plans and details necessary to provide a GMP for the area. The approach includes the ability to add another section for initial design along with the next proposal with a GMP for Phase1. A limited contingency is included to help ACON to provide added investigation should it be deemed necessary. Project budget and configuration does not allow for the 15% contingency allowed by base contract.

Our Guaranteed Maximum Price (GMP) for the project scope as stated is $209,583.00.

The Guaranteed Completion Date (GCD) will be 140 days from NTP for a basic design plan and GMP.

Breakdowns follow this letter. Please contact me if you have any questions or need further information.

Sincerely,

Frank Anderson
Construction Manager

EXHIBIT M-1

ACON Construction Company

DB Contract 71629-22

Downtown Park/Connection Amenity Zone Project

DATE: 10/24/22

ITEM	DESCRIPTION	UNITS	QUANTITY	UNIT COST	TOTAL COST
	Project Management	Hrs	20	$110.00	$2,200.00
	Supervision	Hrs	0	$75.00	$0.00
	Administration	Hrs	10	$75.00	$750.00
	Civil Engineering and Survey as Proposed (see Hanson attachment)	LS	1	$132,580.00	$132,580.00
	Half Proposal (see attached)	LS	1	$50,000.00	$50,000.00
	Contingency (Limited for Design)	LS	1	$5,000.00	$5,000.00
	Subtotal				**$190,530.00**
	DB Fee 10% (per contract)	LS	1	$19,053.00	$19,053.00
			TOTAL		**$209,583.00**

EXHIBIT M-1

HANSON
Engineering | Architecture | Planning | Allied Services

Hanson Professional Services Inc.
8075 Gate Parkway West
Suite 204
904-737-0090
www.hanson-inc.com

$132,580.00

October 13, 2022

Mr. Frank Anderson
ACON Construction Company
3653 Regent Boulevard, Suite 401
Jacksonville, FL 32224

RE: Downtown Park Connection Pilot Design
Program and 60% Civil Design Development Services
22L0124

Dear Mr. Anderson:

Hanson Professional Services Inc. (Hanson) is pleased to submit our proposal to provide a Program Development analysis and Design Development plans for a portion of the Downtown Park Connection project, which is focused primarily in the area of Jacksonville, Florida, along the St. Johns River, west of I-95 and south of Union Street. The analysis will help develop a program guideline for implementing the City of Jacksonville's Downtown Design Guidebook (DDG) while design efforts will address sidewalk geometry and grading, interfacing with utilities and adjacent structures, and coordinating with governing agencies when the enhancements are constructed.

I. ABBREVIATED PROJECT DESCRIPTION

The following scope of professional services includes initially evaluating a designated city block and exploring how to address any issues that may arise when improvements dictated by the DDG are constructed. This pilot program will center on the area bounded by Main Street, Church Street, Laura Street and Duval Street. The intent is to bring some conformity to the different areas of downtown. After the procedures have been developed and approved, a topographic survey along with civil engineering design services will be utilized to create 60% Design Development plans to accommodate the streetscape improvements in the trial block

II. SCOPE OF SERVICES

A. Program Development

1. In conjunction with Halff, Hanson will develop procedures to apply the DDG under varying conditions. Factors considered include:

    a. Results of a field review
    b. DDG criteria
    c. Impacts to existing utilities
    d. Outside agencies having joint jurisdiction
    e. Team and Client input through meetings and correspondence

B. 60% Design Development

1. Based on the Program Development outcome along with the DDG, 60% level plans will be developed that factors in existing conditions, such as:

    a. Impacts to utilities
    b. Americans with Disabilities Act compliance
    c. Interface with adjacent buildings and structures
    d. Conditions of existing infrastructure

2. The plans will depict the following:

    a. Sidewalk layout and profiles
    b. Curb ramps and driveways
    c. Cross-sections (every 20' minimum spacing)
    d. Utility locations and adjustments
    e. Maintenance of Vehicular and Pedestrian Traffic during construction using FDOT Standard Index
    f. Special Details

C. Survey Services (Limited Amount)

1. An allowance of survey services is included and will be available for use as necessary during the Design Development phase to create base files for the plans. The survey will include the areas from the edge of pavement to the right-of-way or face of building except at the street intersections. Full coverage of the intersections is included. The survey may also include some or all of the following:

    a. Right-of-way
    b. Baseline
    c. Topographic Survey
    d. Limits of pavers
    e. Tree Survey
    f. Pavement Striping
    g. Level B Utility Locates

III. EXCLUDED SERVICES

A. Hanson's Scope of Services expressly does not include the following services:

1. Architecture, roadway, geotechnical, landscape architecture, irrigation, structural, lighting, signalization, ITS, utility mains or electrical design services.
2. Any engineering service related to buildings or vertical construction elements.
3. Any service related to environmental contamination assessment.
4. Verification of Vertical and Horizontal utilities.
5. In the event changes are requested by the City of Jacksonville or ACON once a phase or work is complete, all work connected therewith shall be treated as additional services and paid for accordingly.

IV. FEE SCHEDULE

Our fees for the described services are outlined in the following table.

Scope of Services	Lump Sum Fee
Program Development	$29,240.00
Design Development	$69,649.33
Total Hanson	**$98,889.33**
Survey Allowance (Limiting Amount)	$33,690.67
TOTAL	**$132,580.00**

We look forward to working with ACON and the City of Jacksonville on this project. We can proceed with this effort upon final written authorization from you. Thank you.

Sincerely,

Randy Downing

Randy Downing, PE
Sr. Project Manager
Hanson Professional Services

HANSON PROFESSIONAL SERVICES, INC.

DATE: 10/13/22
CLIENT: ACON
PROJECT: Downtown Park Connection Pilot Design

	Principal HRS	Project Mgr HRS	Project Eng HRS	Eng Tech HRS	CADD Tech HRS	Clerical HRS	TOTAL HRS
a. Program Development							
Site Visits, Data Collection and Review	0	16	16	8	0	0	40
Review Design Guidelines and Other Related Projects	0	4	6	2	0	0	12
Major Utilities Standards Research and Coordination	0	2	4	6	0	0	12
FDOT Coordination Requirements Research	0	2	4	2	0	0	8
Evaluate Site Conditions and Conformance to Guidelines	0	4	8	6	2	0	20
Coordinate with Design Team	0	6	8	0	0	0	12
Develop Elements of Progam Guidelines	0	4	6	4	0	0	14
Client/Design Design Meetings/Coordination	0	8	8	0	0	0	16
Sub-total Hours	0	46	58	28	2	0	134
Hourly Rates	$283.36	$271.43	$216.25	$143.17	$101.41	$89.48	
Sub-Total Program Development Dollars	$0.00	$12,485.83	$12,542.51	$4,008.83	$202.83	$0.00	$29,240.00
b. Design Development (60%)							
Site Visits, Data Collection and Review	0	6	6	6	0	0	18
Survey Oversight & Coordination	0	3	4	0	2	1	10
Coordinate with Design Team	0	6	6	2	2	0	16
Review Utility Plans and Locations	0	2	4	8	4	0	18
Reevaluate Existing Curb Ramps and Crosswalks	0	2	4	8	2	0	16
Geometric Layout of Sidewalk (Plan & Profile)	0	8	16	16	32	0	72
Utility Layout and Adjustments	0	4	12	12	4	0	32
Maintenance of Vehicular and Pedestrian Traffic (Standard Index)	0	2	4	4	2	0	12
Cross-sections (1 every 20')	0	2	6	12	24	0	44
Plans Development (Roadway Plan and Profile, Cross-sections, Utility, Details)	0	4	6	12	124	0	146
Quality Control	0	18	0	0	0	0	18
Supervision	18	0	0	0	0	0	18
Client/Design Design Meetings/Coordination	0	12	12	2	2	2	30
Sub-total Hours	18	63	74	76	198	3	432
Hourly Rates	$283.36	$271.43	$216.25	$143.17	$101.41	$89.48	
Sub-Total Design Development Dollars	$5,100.52	$17,100.16	$16,002.51	$10,881.11	$20,079.94	$268.45	$69,432.69

c. ESTIMATED EXPENSES*	Unit	$/Unit	Quantity	Cost
11 X 17 Copies	ea.	$0.15	499	$74.85
8.5" x 11" Copies	ea.	$0.10	248	$24.80
Mileage	mi.	$0.59	200	$117.00
				$216.65

Total - Hanson	$98,889.33
Survey Allotment- Clary	$33,690.67
Total All Services	$132,580.00

EXHIBIT M-1

I:\22Jobs\22L0124\Admin\09-Potential Projects\Downtown Park Connection\Proposal\Staffhours_Hanson Streetscape 10_13_22.xls

EXHIBIT M-1

PART ONE - GENERAL	
1. PROJECT Downtown Park Connection Pilot Design	2. PROPOSAL NUMBER 22L0124
3. CONSULTANT HANSON PROFESSIONAL SERVICES, INC.	4. DATE OF PROPOSAL 10/13/2022

PART TWO - LABOR RELATED COSTS				
5. DIRECT LABOR	HOURLY RATE	ESTIMATED HOURS	ESTIMATED COST	TOTAL
Principal	$95.00	18	$ 1,710.00	
Project Manager	$91.00	109	$ 9,919.00	
Project Engineer	$72.50	132	$ 9,570.00	
Engineer Technician	$48.00	104	$ 4,992.00	
CADD Technician	$34.00	200	$ 6,800.00	
Clerical	$30.00	3	$ 90.00	
TOTAL DIRECT LABOR				$ 33,081.00
6. OVERHEAD (COMBINE FRINGE BENEFIT AND ADMINISTRATIVE) OVERHEAD RATE - 171.16% X TOTAL DIRECT LABOR				$ 56,621.44
7. SUBTOTAL - LABOR + OVERHEAD (ITEMS 5 & 6)				$ 89,702.44
8. PROFIT - LABOR RELATED COSTS (ITEM 7) X 10%				$ 8,970.24

PART THREE - OTHER COSTS	
9. MISCELLANEOUS DIRECT COSTS	
ORIGINAL REPRODUCIBLE - VELLUM PLOTS	
BLUELINES - 24"x36"	
PAPER COPIES	$99.65
MISCELLANEOUS DIRECT COSTS SUBTOTAL	$ 99.65
10. SUBCONTRACTS - LUMP SUM	
Survey - Clary	$33,690.67
SUB-CONTRACT SUBTOTAL	
TOTAL LUMP SUM AMOUNT (ITEMS 5,6,8,9 &10)	*$33,690.67*
11. REIMBURSABLE COSTS (LIMITING AMOUNT)	
Mileage	$117.00
SUBTOTAL REIMBURSABLE	$ 117.00

PART FOUR - SUMMARY	
TOTAL AMOUNT OF CONTRACT (LUMP SUM PLUS REIMBURSABLE) ITEMS 5,6,8,9,10,&11	$ 132,580.00

\22Jobs\22L0124\Admin\09-Potential Projects\Downtown Park Connection\Proposal\[Staffhours_Hanson Streetscape 10_13_22.xls]Manhours 30

SURVEY & RIGHT OF WAY MAPS

EXHIBIT M-1

CONSULTANT: Hanson Professional Services

NAME OF PROJECT: COJ Downtown Streetscape

SUBCONSULTANT: Clary & Associates, Inc.

RFP No.:

FROM: N Laura / N Main

TO: W Duval / Church St

3 MAN SURVEY RATE = $ 1,240.00

CADD TECHNICIAN = $ 102.92

SURVEYOR & MAPPER = $ 177.19

CLERICAL = $ 59.28

ITEM Design Survey	3-MAN DAYS	4 MAN DAYS	3-MAN COST	4-MAN COST	TOTAL COST	COMMENTS
			$1,240.00		$0.00	
Horizontal Control	1		$1,240.00		$1,240.00	Set Horizontal Control
			$1,240.00		$0.00	
Vertical Control	1		$1,240.00		$1,240.00	Set 1 Benchmark per Intersection
			$1,240.00		$0.00	
Right of Way	3		$1,240.00		$3,720.00	Locate Right of Way/Set Baselines
			$1,240.00		$0.00	
Topographical Survey	7		$1,240.00		$8,680.00	See Scope
			$1,240.00		$0.00	
Drainage/ Sanitary	4		$1,240.00		$4,960.00	See Scope
			$1,240.00		$0.00	
Trees	1		$1,240.00		$1,240.00	Locate all Trees
			$1,240.00		$0.00	
Designation Utilities	4		$1,240.00		$4,960.00	Quality Level B Designation
			$1,240.00		$0.00	
			$1,240.00		$0.00	
TOTAL	21				$26,040.00	
OFFICE SUPPORT	UNIT	NO. OF UNITS	COST/ UNIT	COST	TOTAL COST	
Surveyor & Mapper	Hour	5		$177.19	$885.95	Supervise
Cadd Technician	Hour	64		$102.92	$6,586.88	Process and Mapping
Clerical	Hour	3		$59.28	$177.84	Office Support
TOTAL					$7,650.67	
RIGHTS-OF-WAY	UNIT	NO. OF UNITS	COST/ UNIT	COST	TOTAL COST	
Control Maps	Hour		$102.92		$0.00	
Right of Way Maps	Hour		$85.00		$0.00	
Legal Descriptions	Hour		$85.00		$0.00	
Title Searchs	Hour		$85.00		$0.00	
TOTAL		0			$0.00	
TOTAL COST $	$33,690.67			PREPARED: October 11, 2022		
	UNIT	NO. OF UNITS	COST/ UNIT	COST	TOTAL COST	
LIMITED AMOUNT	Each				$0.00	Vacuum VVH of utilities

masterforms/govt/master/designsurvey

EXHIBIT M-1

Clary
PROFESSIONAL SURVEYORS & MAPPERS

SCOPE OF WORK

City of Jacksonville

Downtown Streetscape

October 11, 2022

- Set horizontal control around project site
- Set vertical control (NAVD88), 1 benchmark at the 4 intersections
- Recover a Right of Way/ Property corners to establish Right of Way lines for W Duval, North Laura, N Main, and Church Street, Set a baseline along the 4 Streets
- Topographical survey
  - Full topography from the edge of pavement to the face of building, up to 10 feet beyond the right-of-way.
  - Full Topo for the 4 Intersections
  - Limits of pavers – this includes any pavers within the intersections
  - Tree Survey (All Trees)
  - Pavement Striping in the intersections
  - Utility locates Quality Level B– This includes
    - Locations of underground utilities including duct banks and vaults
    - Locations of meter, valve, traffic and pull boxes
    - Locations of street, pedestrian, and up lighting
    - Locations of above ground utilities such as overhead lines, hydrants, fire connections, etc.
    - Any majority utility crossing the street if it appears on both sides of it

- Deliverable will be electronic file in DWG format Civil 3D

Serving our clients since 1983 with honor, integrity and responsibility.

3820 Crown Point Road, Jacksonville, Florida 32257
(904) 280-2703 • fax (904) 280-3799 • www.claryassoc.com

LIMITS
Church St W
Church St
W Duval St
Google Earth

HALFF

EXHIBIT M-1

$ 50,000.00

14 October 2022

Frank Anderson
Project Manager
Acon Construction Co., Inc.
3653 Regent Boulevard, Suite 401
Jacksonville, FL 32224

sent via email: fanderson@Aconcci.com

RE: AGREEMENT FOR PROFESSIONAL SERVICES
COJ DOWNTOWN PARK CONNECTION AND PEDESTRIAN AMENITY ZONE

Dear Frank:

Halff Associates, Inc. is pleased to submit our proposal to Landscape Architectural services described as follows:

Site Location
Address: 407 North Laura Street
City: Jacksonville County: Duval State: Florida
Latitude: 30.3298° Longitude: -81.6583°

Absent a fully executed form of contract to the contrary, once signed by you or your authorized representative, this form of Agreement for Professional Services ("the Agreement") shall, for all purposes, constitute a binding contract upon Acon Construction Co., Inc. (CLIENT) and Halff Associates, Inc. (HALFF). In addition, once signed by you or your authorized representative, this Agreement shall serve as the Notice to Proceed with the work identified herein.

The abbreviated project description, scope of services, CLIENT'S responsibilities, schedule, compensation and contract conditions are as follows:

I. ABBREVIATED PROJECT DESCRIPTION

HALFF will serve as a subconsultant to CLIENT – a design/build construction firm – to implement the streetscape design standards set forth by the City of Jacksonville (COJ) and Downtown Investment Authority (DIA). The area of work is made up of the Downtown Overlay District (The Downtown) and is made up of seven (7) neighborhoods with unique design standards according to the Downtown Design Guidebook published as of 21 February 2022 and Code of Ordinances, Part 2, Zoning Atlas and District Boundaries, through Part 3, Schedule of District Regulations. Halff understands the COJ/DIA is requesting the CLIENT to develop an approach for site analysis and recommendations toward completing full design and construction that will bring streetscapes up to current design standards.

HALFF understands the first streetscape segments HALFF will assess are those surrounding the block containing the Jake M. Godbold City Hall Building. The segments include the north and south sides of Church Street West (north) and West Duval Street (south), as well as the west and east segments of North Laura Street (west) and North Main Street (east). North Main Street is also US Highway 1/17.

II. SCOPE OF SERVICES

HALFF will provide the CLIENT a template – a checklist of information to collect and analyze – for initially assessing each streetscape segment (60% plan) and providing a conceptual plan from a landscape architectural perspective. HALFF understands the 60% plan will, in turn, lead to the development of construction plans, construction details, and construction.

HALFF must identify the following for each street segment prior to developing, or selecting previously developed, drawings for construction.

Phase 100: Deskside Site Analysis

- Upon receipt of a street to assess, identify the side of the street (segment).
  - Verify the official neighborhood designation the segment resides within.
  - Verify the distance between the street right of way (ROW) and the edge of property.
  - Verify if the segment is adjacent to a Florida Department of Transportation (FDOT) route.
  - Identify the building(s) adjacent to the segment.
    - Verify if the adjacent building(s) is a public or private structure.
    - Verify if the adjacent building(s) resides in the National Registry of Historic Places.

- Identify the appropriate design standards for the segment.
  - Review COJ Code of Ordinances requirements for the segment.
  - Review DIA Downtown Design Guidelines for the segment.
  - Verify if the segment resides in the National Registry of Historic Places.
  - Verify if the segment is within a Council-designated scenic and/or historic corridor.

- Verify the neighborhood of the opposite segment.
  - Review COJ Code of Ordinances requirements.
  - Review DIA Downtown Design Guidelines.
  - Verify if the segment or adjacent building resides in the National Registry of Historic Places.
  - Review of adjacent building use and public/private user groups.

- Identify the connection points crossing the ROW between adjacent segments (i.e. crosswalks).

- Review existing survey of segment, either paper or digital copy.
  - Identify features and spaces to include:
    - Paving areas by material
    - ADA ramps
    - Parking meters and signs
    - Informational kiosks
    - Street and traffic lights (i.e. fixtures on poles) and installed uplights
    - Bollards
    - Street trees and tree wells

- Publicly owned furnishings such as benches and bicycle racks
- Privately owned furnishings such as restaurant tables and chairs
- Trash/recycling receptacles
- Overhead and underground utility boxes, vaults, meters, shut-off valves, and irrigation valve boxes
- Public transit shelters; e-scooter pick-up/drop-off locations

Phase 200: Deskside Design Template Overlay

- In AutoCAD or another digital media, overlay the appropriate COJ/DIA design requirements on the existing streetscape segment.

- Identify points of conflict between existing conditions and design guidelines.
  - The overlay should provide preferred locations for the following, as they apply to the COJ/DIA design guidelines:
    - Frontage Area; Pedestrian Clear Area; and Amenity Area
    - Paving areas by material
    - Parking meters and signs
    - Informational kiosks
    - Street and traffic lights (i.e. fixtures on poles) and installed up-lights
      - Desired illumination levels (foot candles)
    - Bollards
    - Street trees and tree wells
    - Publicly owned furnishings such as benches and bicycle racks
    - Privately owned furnishings such as restaurant tables and chairs
    - Trash/recycling receptacles
    - Overhead and underground utility boxes, vaults, meters, shut-off valves, and irrigation valve boxes.
    - Public transit shelters; e-scooter pick-up/drop-off locations
    - Stormwater drainage from buildings
  - Compare the existing conditions against the preferred design guidelines.
  - Identify transition points between materials such as between concrete and pavers or paving and tree wells.
  - Identify where features sit at these transition points, such as a utility box situated in between concrete and pavers.

Phase 300: Field Review of Design Template Feasibility

- Conduct a site walk of the segment.
  - Verify existing conditions identified in Phase One.
  - Verify conflict points identified in Phase Two.
  - Verify space for Frontage Area; Pedestrian Clear Area; and Amenity Area
  - Measure and take photographs of these conflict points.
  - Assess the quality of existing street trees.
  - Assess the quality of existing street tree soil.
    - Submit soil samples for analysis
    - Attempt to field-measure depth of tree wells
  - Assess the existing tree wells and surrounding sun and shade.
    - Assess the viability of the trees in COJ/DIA design guidelines against the existing site's geography

- Identify any existing architectural features and/or details that interact with the streetscape which should receive design consideration.
    - Measure (if applicable) and take photographs of these features and details.

- Identify paving for replacement.

- Identify construction details necessary to create to merge existing conditions with design standards.

Phase 400: Implementation Recommendations for Staff Review

In this phase HALFF will provide a presentation of its analysis of the existing and proposed streetscape conditions for the segment. HALFF will make recommendations to the CLIENT and COJ/DIA considering the following:

- Locations where existing conditions require modifications for updating them to current design standards and guidelines.
- Locations within the segment where various design standards and guidelines are in conflict and how to address them.
- Areas where design standards and guidelines are lacking given site conditions (e.g. where tree wells will be too shallow for specified shade trees)

HALFF understands the staff from COJ, DIA, FDOT and other stakeholders will review, provide recommendations and/or direction for proceeding to detail design.

III. CLIENT'S RESPONSIBILITIES

A. Payment of any and all impact, review and permitting fees.

B. Provide HALFF with any information, agreements, and/or restrictions that may be in effect on the property and impact the design guidelines or criteria for the project.

C. The CLIENT shall coordinate with the COJ to provide HALFF with access to the site for activities necessary for the performance of the services. HALFF will take precautions to minimize damage due to these activities but have not included in the fee the cost of restoration of any resulting damage.

IV. SCHEDULE

Upon receipt of a fully executed copy of this Agreement, HALFF will perform its services and discharge the obligations imposed upon us in a prompt and timely manner and as expeditiously as is consistent with professional skill and care and the orderly progress of the work. We also acknowledge that the CLIENT is to be regularly and routinely consulted in connection with the performance hereunder.

V. SUPPLEMENTAL SERVICES

Services authorized in writing by the CLIENT other than those specifically listed in the Scope of Services, and which are agreed to be performed by HALFF by written addenda to this Agreement, shall be considered Supplemental Services. The CLIENT shall compensate HALFF at an agreed upon lump sum fee or based on current hourly rates for the actual personnel involved in the tasks

(Hourly Services). Hourly Services will be invoiced based on the individual salary costs times 2.3 to cover overhead and profit (salary costs include the individual's raw labor cost and fringe benefit costs). Supplemental Services may include, but not be limited to, the following items:

A. Three-dimensional (3D) modeling of streetscape segments and adjacent buildings.
B. Preparing graphics and attending and speaking at public meetings beyond working presentations directly to COJ, DIA, and FDOT staff.
C. Photometrics

VI. EXCLUDED SERVICES

HALFF's Scope of Services expressly does not include the following services which are the obligation of the CLIENT or Owner, as the case may be.

A. Geotechnical, Architectural, Structural, Mechanical, or Electrical Services

B. Environmental/Biological Services

C. Site Survey

D. Any service related to buildings or vertical construction element.

VII. FEE SCHEDULE

Our fees for the described services are outlined in the following table. Lump Sum Fees and/or Hourly Fees do not include Reimbursable Expenses directly associated with this project (travel, mileage, reproduction, supplies, and other non-labor reimbursable costs). Reimbursable Expenses will be invoiced at their direct cost-plus fifteen percent (15%) for handling but will not exceed **$1,000.00** without prior written authorization.

Lump Sum fees will be invoiced monthly based on the status of each task (percent complete). Hourly Services will also be invoiced monthly based on the individual salary costs times 2.3 to cover overhead and profit (salary costs include the individual's raw labor cost and fringe benefit costs).

Scope of Services	Lump Sum Fee
A. Deskside Site Analysis	$38,000.00
B. Deskside Design Template Overlay	
C. Field Review of Design Template Feasibility	$6,000.00
D. Implementation Recommendations for Staff Review	$16,000.00
Reimbursable Expenses	$1000.00
TOTAL	**$50,000.00**

This Agreement along with the attached EXHIBIT A Standard Form of Agreement for Professional Services constitute our understanding of the work and our relationship under this project, and may only be modified in writing, signed by both parties. The signature below authorizes the work herein described to proceed and does so on behalf of the Signatory and on behalf of ACON Construction Co., Inc., the Owner of the land or property upon which the work is to be performed and warrants

that he/she has authority to sign this Agreement on behalf of the Signatory and on behalf of the Owner of the land. The signature below further authorizes HALFF to serve notice to Owner of the land under this Agreement in accordance with Section 713.06, Florida Statutes. This Agreement is only valid if signed by both parties within thirty (30) days from the date of transmittal.

HALFF ASSOCIATES, INC:

Digitally signed by Dustin L Felix
Date: 2022.10.14 15:56:41 -04'00'

Dustin Felix, MLA, PLA Date
Team Leader
Planning | Landscape Architecture

ACCEPTED BY:

Mr. Frank Anderson, PM Date
Senior Project Manager
Acon Construction Company, Inc.

EXHIBIT M-1

DEPARTMENT OF PUBLIC WORKS

Jacksonville
Where Florida Begins.

MINORITY PARTICIPATION
Attachment to Fee & Contract Negotiations or Contract Amendment

Title: Downtown Park/Connection Amenity Zone Phase 1
Project No.: 71629-22
Date: Oct 24, 2022

	Company's Name (Minority Subconsultant)	Classification (Minority Status)	Type of Work (Scope of Services)	Dollar Value
1.)	None*			$
2.)				$
3.)				$
4.)				$
5.)				$
6.)				$
7.)				$
8.)				$

*There is no JSEB for this particular project, however we will achieve our overall 20% JSEB for Contract 71629-22.

Check one:

This is: Original Fee Negotiation _____

This is: Contract Amendment No.: X

Date of this Document: Oct 24, 2022

City of Jacksonville, Florida

Lenny Curry, Mayor

Department of Public Works
Engineering & Construction Management Division
214 N. Hogan Street, 10th Floor
Jacksonville, FL 32202
(904) 255-8762
www.coj.net

ONE CITY. ONE JACKSONVILLE.

October 25, 2022

TO: Dustin Freeman
Acting Chief of Procurement

THRU: Steven D. Long, Jr., P.E.
Acting Director

FROM: Robin G. Smith, P.E.
Chief, Engineering and Construction Management

SUBJECT: RECOMMENDATION OF AWARD

RE: Countywide Bridge and Roadway Maintenance-
Bridge 724432 Deerwood Park Blvd. Maintenance Site 6
Bid No.: RFQ-0185-18
Bid Date: October 5, 2022
Award Amount: $35,125.00

The Department of Public Works has reviewed and tabulated three (3) bids received by the pre-qualified bidders on the referenced project for accuracy and compliance with the contract documents. The apparent low bid is by Proshot Concrete, Inc., in the amount of $35,125.00.

Accordingly, we recommend that the Total Base Bid for Bridge 724432 Deerwood Park Blvd. Maintenance Site 6 be awarded to Proshot Concrete, Inc., 4158 Musgrove Drive, Florence, AL 35630, in accordance with the attached bid documents in the amount of $35,125.00.

Funding for this project should be encumbered as follows:

ACCOUNTS:			TOTAL
32124.153101.565051.001131.00000000.00000.0000000			
001131			
PWCP Public Works Capital Proj. Other Trans Svcs			
565051			
8			
32124-384020			
$35,125.00			$35,125.00

RGS:lw

cc: Gary Goldsberry, P.E., Paving and Drainage Design Section.
Lori West, Engineering Contract Manager

Attachments

ATTACHMENT B

COUNTYWIDE MISCELLANIOUS BRIDGE AND ROADWAY MAINTENANCE CONSTRUCTION

Site 6, Bridge 724432 Deerwood Park Blvd. Maintenance
BID SCHEDULE

BID DATE: (10/05/22)
BID No: (RFQ# 0185-18, 10/05/22, Site 6)

9/26/2022

UNIT PRICE SCHEDULE				Calloway Contracting		Hager Construction		ProShot Concrete	
Bid Item No.	Description	Unit	Estimated Quantity	Unit Cost	Total Cost	Unit Cost	Total Cost	Unit Cost	Total Cost
1	MOBILIZATION	LS	1	$22 100.00	$22 100.00	$1 758.00	$1 758.00	$5,000.00	$5,000.00
2	SITE PREPARATION	LS	1	$6 000.00	$6,000.00	$1 575.00	$1 575.00	$1,500.00	$1,500.00
3	MAINTENANCE OF TRAFFIC	LS	1	$13 500.00	$13 500.00	$3 456.00	$3 456.00	$7,500.00	$7,500.00
4	REPAIR DELAMINATION IN BENT 2 CAP	SF	5	$400.00	$2 000.00	$315.00	$1 575.00	$400.00	$2,000.00
5	REPLACE BROKEN SECTION OF BULLET RAIL ALONG SIDEWALK	LF	35	$60.00	$2 100.00	$315.00	$11 025.00	$75.00	$2,625.00
6	REMOVE VEGETATION FROM WITHIN 6' OF BRIDGE AND GUARDRAIL ON NORTH SIDE OF BRIDGE AND BETWEEN THE TWO BRIDGES ON THE SOUTH SIDE INCLUDING FALLEN PINE TREE ON THE NORTHWEST BANK.	LS	1	$68 000.00	$68 000.00	$22 000.00	$22 000.00	$5 000.00	$5,000.00
7	REPAIR THE SPALL/DELAMINATION IN THE CONCRETE WEARING SURFACE OF SLAB UNITS 3-7 AND 3-8 AT ABUTMENT 4.	SF	10	$800.00	$8 000.00	$315.00	$3 150.00	$1 000.00	$10,000.00
8	CLEAN AND SEAL EXPANSION JOINT ALONG THE BRIDGE DECK REPAIR	LF	10	$300.00	$3 000.00	$122.00	$1 220.00	$150.00	$1,500.00
					$124,700.00		$45,759.00		$35 125.00

TOTAL BASE BID (ITEM NOS. 1-8) _____ _____ _____

EXHIBIT M-1

HANSON
Engineering | Architecture | Planning | Allied Services

Hanson Professional Services Inc.
8075 Gate Parkway West
Suite 204
904-737-0090
www.hanson-inc.com

$132,580 00/

October 13, 2022

Mr. Frank Anderson
ACON Construction Company
3653 Regent Boulevard, Suite 401
Jacksonville, FL 32224

RE: Downtown Park Connection Pilot Design
Program and 60% Civil Design Development Services
22L0124

Dear Mr. Anderson:

Hanson Professional Services Inc. (Hanson) is pleased to submit our proposal to provide a Program Development analysis and Design Development plans for a portion of the Downtown Park Connection project, which is focused primarily in the area of Jacksonville, Florida, along the St. Johns River, west of I-95 and south of Union Street. The analysis will help develop a program guideline for implementing the City of Jacksonville's Downtown Design Guidebook (DDG) while design efforts will address sidewalk geometry and grading, interfacing with utilities and adjacent structures, and coordinating with governing agencies when the enhancements are constructed.

I. ABBREVIATED PROJECT DESCRIPTION

The following scope of professional services includes initially evaluating a designated city block and exploring how to address any issues that may arise when improvements dictated by the DDG are constructed. This pilot program will center on the area bounded by Main Street, Church Street, Laura Street and Duval Street. The intent is to bring some conformity to the different areas of downtown. After the procedures have been developed and approved, a topographic survey along with civil engineering design services will be utilized to create 60% Design Development plans to accommodate the streetscape improvements in the trial block

II. SCOPE OF SERVICES

A. Program Development

1. In conjunction with Halff, Hanson will develop procedures to apply the DDG under varying conditions. Factors considered include:

    a. Results of a field review
    b. DDG criteria
    c. Impacts to existing utilities
    d. Outside agencies having joint jurisdiction
    e. Team and Client input through meetings and correspondence

B. 60% Design Development

1. Based on the Program Development outcome along with the DDG, 60% level plans will be developed that factors in existing conditions, such as:

    a. Impacts to utilities
    b. Americans with Disabilities Act compliance
    c. Interface with adjacent buildings and structures
    d. Conditions of existing infrastructure

2. The plans will depict the following:

    a. Sidewalk layout and profiles
    b. Curb ramps and driveways
    c. Cross-sections (every 20' minimum spacing)
    d. Utility locations and adjustments
    e. Maintenance of Vehicular and Pedestrian Traffic during construction using FDOT Standard Index
    f. Special Details

C. Survey Services (Limited Amount)

1. An allowance of survey services is included and will be available for use as necessary during the Design Development phase to create base files for the plans. The survey will include the areas from the edge of pavement to the right-of-way or face of building except at the street intersections. Full coverage of the intersections is included. The survey may also include some or all of the following:

    a. Right-of-way
    b. Baseline
    c. Topographic Survey
    d. Limits of pavers
    e. Tree Survey
    f. Pavement Striping
    g. Level B Utility Locates

III. EXCLUDED SERVICES

A. Hanson's Scope of Services expressly does not include the following services:

1. Architecture, roadway, geotechnical, landscape architecture, irrigation, structural, lighting, signalization, ITS, utility mains or electrical design services.
2. Any engineering service related to buildings or vertical construction elements.
3. Any service related to environmental contamination assessment.
4. Verification of Vertical and Horizontal utilities.
5. In the event changes are requested by the City of Jacksonville or ACON once a phase or work is complete, all work connected therewith shall be treated as additional services and paid for accordingly.

IV. FEE SCHEDULE

Our fees for the described services are outlined in the following table.

Scope of Services	Lump Sum Fee
Program Development	$29,240.00
Design Development	$69,649.33
Total Hanson	**$98,889.33**
Survey Allowance (Limiting Amount)	$33,690.67
TOTAL	**$132,580.00**

We look forward to working with ACON and the City of Jacksonville on this project. We can proceed with this effort upon final written authorization from you. Thank you.

Sincerely,

Randy Downing

Randy Downing, PE
Sr. Project Manager
Hanson Professional Services

SUBJECT: RFQ FOR SMALL ACTIVE AND PASSIVE PARKS DESIGN-BUILD PROJECTS

BID # CDB-0112-21

OPEN DATE: 2021-06-23

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: CONSTRUCTION – DESIGN/BUILD- PRE-QUALIFICATIONS

AGENCY: PUBLIC WORKS

BASIS OF AWARD: EVALUATION CRITERIA

NUMBER OF BIDS INVITED: 7 NUMBER RECEIVED: 4 OTHER: 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

The City had previously issued this RFQ and the evaluation committee has evaluated proposals Subsequently, presentations were conducted and evaluated on November 4, 2021. Based upon the combination of proposal and presentation evaluations, scores and rankings are as follows (Listed in alphabetical order):

1) Acon Construction Co., Inc. – 117.00
2) Astra Construction Services, LLC – 109.50
3) Baker Consulting and Engineering, LLC, d/b/a Baker Design Build – 106 00

Recommend approval of award to Acon Construction Co., Inc., as receiving the highest score in accordance with the evaluation and ranking above. Period of Service will be five (5) years from effective date of contract with funding not-to-exceed $8,000,000.00 annually with carryover for any unused portion. To be executed by formal contract through Office of General Counsel

ATTACHMENTS: Recommendation Memo, Scoring Matrix, Section 2.6, Attachment B- Evaluation Criteria, JSEB Memo, Previous Award

ANALYST: _____ BRYAN MATUS

RESPECTFULLY SUBMITTED: _____ GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Robin G. Smith, P.E., Chief, Engineering and Construction Management

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING 0 DATE: 2/3/2022

OTHER _____

ACTION OF AWARDING AUTHORITY DATE 2-4-22

APPROVED ✓ DISAPPROVED: _____

OTHER: _____

SIGNATURE OF AUTHENTICATION _____

Brian Hughes
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of
Executive Order No 2019-02

SUBJECT: RFQ FOR SMALL ACTIVE AND PASSIVE PARKS DESIGN-BUILD PROJECTS

BID # CDB-0112-21 OPEN DATE: 2021-06-23

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: CONSTRUCTION – DESIGN/BUILD- PRE-QUALIFICATIONS

AGENCY: PUBLIC WORKS

BASIS OF AWARD: EVALUATION CRITERIA

NUMBER OF BIDS INVITED: 7 NUMBER RECEIVED: 4 OTHER: 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

The City had previously issued this RFQ and the evaluation committee has evaluated proposals. Subsequently, presentations were conducted and evaluated on November 4, 2021. Based upon the combination of proposal and presentation evaluations, scores and rankings are as follows (Listed in alphabetical order):

1) Acon Construction Co., Inc. – 117.00
2) Astra Construction Services, LLC – 109.50
3) Baker Consulting and Engineering, LLC, d/b/a Baker Design Build – 106.00

Recommend approval to enter negotiations with ACON Construction Co. Inc., as receiving the highest score in accordance with the evaluation and raking above.

ATTACHMENTS: Recommendation Memo, Scoring Matrix, Section 2.6, Attachment B- Evaluation Criteria, Previous Award

ANALYST: BRYAN MATUS

RESPECTFULLY SUBMITTED: GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Robin G. Smith, P.E., Chief, Engineering and Construction Management

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING 0 DATE: 1/6/2022

OTHER

ACTION OF AWARDING AUTHORITY DATE 1-10-22

APPROVED ✓ DISAPPROVED:

OTHER:

SIGNATURE OF AUTHENTICATION

Brian Hughes
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of
Executive Order No 2019-02

SUBJECT: RFQ FOR SMALL ACTIVE AND PASSIVE PARKS DESIGN-BUILD PROJECTS

BID # CDB-0112-21

OPEN DATE: 2021-06-23

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: CONSTRUCTION – DESIGN/BUILD- PRE-QUALIFICATIONS

AGENCY: PUBLIC WORKS

BASIS OF AWARD: EVALUATION CRITERIA

NUMBER OF BIDS INVITED: 7 NUMBER RECEIVED: 4 OTHER: 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

The City of Jacksonville received four (4) proposals and all have been reviewed and ranked. Based on the average score, the following firms were determined to be the most qualified of those submitting qualifications The ranking of first, second, and third designates the order of qualification of these firms to perform the required services. Alphabetically they are:

1) Acon Construction Co., Inc. – 86 00
2) Astra Construction Services, LLC – 82 50
3) Baker Consulting and Engineering, LLC, d/b/a Baker Design Build – 81.00

Pursuant to Section 2 6- Award of Contract of RFP, recommend approval to move forward with presentation/interviews before CSPEC at a future scheduled meeting

ATTACHMENTS: Recommendation Memo, Scoring Matrix, Section 2 6 Attachment B Evaluation Criteria

ANALYST: BRYAN MATUS

RESPECTFULLY SUBMITTED: GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Robin G. Smith, P.E., Chief, Engineering and Construction Management

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING 0 DATE 10/14/2021

OTHER

ACTION OF AWARDING AUTHORITY

DATE 10-18-21

APPROVED ✓ DISAPPROVED:

OTHER:

SIGNATURE OF AUTHENTICATION

Brian Hughes
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of
Executive Order No 2019-02