SUBJECT: HAZARDOUS TREE SERVICES, TREE PRUNING AND RIGHT-OF-WAY ENCROACHMENT CLEARING

BID #: CP-0238-17 **OPEN DATE:** 9/20/2017

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SERVICE CONTRACT - ONE (1) YEAR FROM DATE OF AWARD WITH THREE (3) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: MOWING AND LANDSCAPE

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: (42) NUMBER RECEIVED: (1) OTHER (0)

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

Subject bid was awarded on 10/26/17 to Lewis Tree Service, Inc. (contract #10053-01), in the amount of $830,842.30; Increase approved on 01/11/18 in the amount of $960,878.70; 1st Renewal option awarded on 08/2/18 in the amount of $853,275.04; Award approved for negotiated billing rates emergency work on 08/09/18.

Recommend approval to increase award with Lewis Tree Services, Inc., in the amount of $985,000.00, for tree services and any emergency tree services that may arise during fiscal year 19. Total revised annual expenditure amount not-to-exceed $3,629,996.04.

This award is to be funded by various PWML accounts and processed by individual Purchase Order(s).

Attachments: Recommendation Memo, Previous Award(s)

ANALYST: MARILYN LAIDLER **RESPECTFULLY SUBMITTED** GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Dave McDaniel, Chief, Mowing and Landscape Maintenance Division

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(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

City of Jacksonville, Florida

Lenny Curry, Mayor

Department of Public Works
Mowing & Landscape Maintenance Division
609 St. Johns Bluff Road North
Jacksonville, FL 32225
(904) 472-2910
www.coj.net

ONE CITY. ONE JACKSONVILLE.

MEMORANDUM

TO: Greg Pease, Division Chief
Procurement Division

THRU: John Pappas, Director
Public Works Department

FROM: Dave McDaniel, Division Chief
Mowing and Landscape Maintenance Division

DATE: October 30, 2018

SUBJECT: **Increase – Hazardous Tree Services, Tree Pruning and Right-of-Way Encroachment Clearing**

Bid Number:	CP-0238-17
Master Blanket No.:	8A01798
Contract No.:	10053-01
Contractor:	Lewis Tree Services, Inc.
Increase Amount:	$985,000.00

The Mowing and Landscape Maintenance Division of the Department of Public Works respectfully requests approval to increase the upset limit for FY19 by $985,000.00 in order to utilize the approved FY19 budget amount(s) for these tree services and any emergency tree services that may arise during the fiscal year in accordance with the scope-of-work contained in Bid No. CP-0238-17.

The current award not-to-exceed limit is $2,644,996.04. With this increase of $985,000.00 the new not-to-exceed limit will be $3,629,996.04.

The funds will be encumbered by individual release(s) under Master Blanket No. 8A01798 using various PWML accounts as funding is available.

Should you have any questions or require additional information concerning this request, please contact Richard Leon at 255-4324.

Cc: Marilyn Laidler, Purchasing Analyst, Procurement Division
Richard Leon, City Arborist
John Tyson, Contract Administration Coordinator

SUBJECT: HAZARDOUS TREE SERVICES, TREE PRUNING AND RIGHT-OF-WAY ENCROACHMENT CLEARING

BID #: CP-0238-17 **OPEN DATE:** 9/20/2017

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SERVICE CONTRACT - ONE (1) YEAR FROM DATE OF AWARD WITH THREE (3) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: MOWING AND LANDSCAPE

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: (42) NUMBER RECEIVED: (1) OTHER (0)

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

Subject bid was awarded on 10/26/17 to Lewis Tree Service, Inc. (contract #10053-01), in the amount of $830,842.30; Increase approved on 01/11/18 in the amount of $960,878.70; 1st Renewal option awarded on 08/2/18 in the amount of $853,275.04.

Recommend approval of award to incorporate the negotiated billing rates for emergency work after major storms or other significant disasters, in accordance with Section 31.62 A, 2, c., "Billing Rates: The City and the contractor will negotiate the labor and equipment billing rate for external crews after the execution of the contract." All other terms and conditions shall remain unchanged.

To be executed by formal contract amendment through Office of General Counsel.

Attachments: Recommendation Memo, Amendment to Agreement, Addendums 1-4, Previous Award(s)

ANALYST: Grissy Chinzato for MARILYN LAIDLER **RESPECTFULLY SUBMITTED** Grissy Chinzato for GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Dave McDaniel, Chief, Mowing and Landscape Maintenance Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING Ø DATE: 8/09/18

Teresa R Eichner

OTHER:

ACTION OF AWARDING AUTHORITY DATE 8/09/18

APPROVED DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2015-05

SUBJECT: HAZARDOUS TREE SERVICES, TREE PRUNING AND RIGHT-OF-WAY ENCROACHMENT CLEARING

BID #: CP-0238-17

OPEN DATE: 9/20/2017

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SERVICE CONTRACT - ONE (1) YEAR FROM DATE OF AWARD WITH THREE (3) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: MOWING AND LANDSCAPE

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER.

NUMBER OF BIDS INVITED: (42) NUMBER RECEIVED: (1) OTHER (0)

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

Subject bid was awarded on 10/26/17 to Lewis Tree Service, Inc., in the amount of $830,842.30; Increase approved on 01/11/18 in the amount of $960,878.70.

Recommend approval to utilize the first renewal option with Lewis Tree Service, Inc., in the annual expenditure amount of $853,275.04. This reflects the 2.7% increase to the contract unit prices for all items, per Consumer Price Index for all Urban Consumers-South Region (Series CUUR0300SAO) from June 2017 through June 2018, as required in Section 31.44 of bid specifications. This results in an overall increase of $22,432.74 to the base bid price. Period of Service will be from October 26, 2018 through October 25, 2019, with two (2) renewal options remaining. Total award amount not-to-exceed $2,644,996.04.

Funding for this award to be encumbered by account(s): PWML011TR-03410; PWML15F-04904; PWML461TR-03410 to be executed by Purchase Order(s).

Attachments: Recommendation Memo, Vendor Letter, CPI Information, Section 31.44, Previous Award(s)

This award is subject to appropriation by the City in the fiscal year beginning October 1, 2018. No funds have been appropriated to date. The City has no obligation for payment and work hereunder is not authorized unless funds are appropriated for work herein. A written notification will be provided in the event the funds are appropriated.

ANALYST: Marilyn Laidler MARILYN LAIDLER RESPECTFULLY SUBMITTED GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Dave McDaniel, Chief, Mowing and Landscape Maintenance Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING Ø DATE: 8/02/18

Teresa L. Eichner OTHER:

ACTION OF AWARDING AUTHORITY DATE 8/02/18

APPROVED DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION Sam E. Mousa

Sam E. Mousa
~~Chief Administrative Officer~~
For: Mayor Lenny Curry
~~Under Authority of~~
Executive Order No 2015-05

SUBJECT: HAZARDOUS TREE SERVICES, TREE PRUNING AND RIGHT-OF-WAY ENCROACHMENT CLEARING

BID #: CP-0238-17

OPEN DATE: 9/20/2017

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SERVICE CONTRACT - ONE (1) YEAR FROM DATE OF AWARD WITH THREE (3) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: MOWING AND LANDSCAPE

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER.

NUMBER OF BIDS INVITED: (42) NUMBER RECEIVED: (1) OTHER (0)

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Subject bid was awarded on 10/26/17 to Lewis Tree Service, Inc., in the amount of $830,842.30.

Recommend approval to increase award with Lewis Tree Service, Inc., in the amount of $960,878.70, for tree services and any emergency tree services that may arise during the fiscal year, total revised annual expenditure not-to-exceed $1,791,721.00.

Funding will be encumbered by issuance of individual purchase orders under master blanket using various PWML accounts.

Attachments: Recommendation Memo, Previous Award

ANALYST: Marilyn Laidler
MARILYN LAIDLER

RESPECTFULLY SUBMITTED
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Dave McDaniel, Chief, Mowing and Landscape Maintenance Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING Ø DATE: 01/11/18

Teresa R. Eilheer

OTHER:

ACTION OF AWARDING AUTHORITY

DATE 1/11/18

APPROVED

DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

John E. Mirisola
Chief Administrative Officer
For Mayor Lenny Curry
Housing Authority of
Executive Order No. 2015-05

SUBJECT: HAZARDOUS TREE SERVICES, TREE PRUNING AND RIGHT-OF-WAY ENCROACHMENT CLEARING

BID #: CP-0238-17

OPEN DATE: 9/20/2017

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SERVICE CONTRACT - ONE (1) YEAR FROM DATE OF AWARD WITH THREE (3) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: MOWING AND LANDSCAPE

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER.

NUMBER OF BIDS INVITED: (42) NUMBER RECEIVED: (1) OTHER (0)

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval of award to the lowest responsive, responsible bidder, Lewis Tree Service, Inc. Period of service is for one (1) year from date of award. Total expenditure amount is $830,842.30.

This award to be funded by the following accounts on an as-needed basis and to be encumbered by purchase order: PWML011TR-03410; PWML15F-04904; PWML461TR-03410; PWML1L2PPTR-03410

Attachments: Recommendation Memo, Tabulation, Terms & Conditions, Scope of Work

ANALYST: Annette Burney

RESPECTFULLY SUBMITTED GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Dave McDaniel, Chief, Mowing and Landscape Maintenance Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING Ø DATE: 10/26/17

OTHER:

ACTION OF AWARDING AUTHORITY

DATE 10/26/17

APPROVED

DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2015-05

CP-0238-17	Lewis Tree Service, Inc.	
10/26/2017	$830,842.30	Award
1/11/2018	$960,878.70	Increase
8/2/2018	$853,275.04	1st renewal option
8/9/2018		Emergency Billing Rates Only
Pending	$985,000.00	Increase

$3,629,996.04 Total Award