SUBJECT: ANNUAL ELECTRICAL SERVICES FOR CITY BUILDINGS – RE-BID

BID #: SC-0390-20 **OPEN DATE:** 3/4/2020

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SERVICE CONTRACT- ONE (1) YEAR FROM DATE OF AWARD WITH THREE (3) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: PUBLIC BUILDINGS

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 5 **NUMBER RECEIVED:** 2 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Request approval to extend the awards to Brooks Building Solutions and Miller Electric Company from April 6, 2024 through July 4, 2024 to allow time for the new solicitation to be awarded. Total not-to-exceed award amount will remain unchanged at $10,500,000.00.

Attachments: Recommendation Memo, Suppliers' Letters, Previous Awards

ANALYST: _____
DAVID KLAGES

RESPECTFULLY SUBMITTED: _____
DUSTIN FREEMAN, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: ROY BIRBAL, CHIEF, PUBLIC BUILDINGS DIVISION

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

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A NEW DAY.

City of Jacksonville, Florida

Donna Deegan, Mayor

Department of Public Works

Public Buildings Division
555 W. 44th Street
Jacksonville, FL 32208
(904) 630-CITY
Jacksonville.gov

MEMORANDUM

TO: **Dustin Freeman, Chief**
Procurement Division

THRU: **Nina Sickler, P.E., Director**
Department of Public Works

DocuSigned by: Nina Sickler 1EFA223D5D23487...

FROM: **Roy Birbal, Chief**
Public Buildings Division

DocuSigned by: Roy Birbal FBA0E6E082164F6...

SUBJECT: **Extension Request – POA-70146-20 & POA-70919-21 Bid #SC-0390-20**
Brooks Building Solutions and Miller Electric Company
Electrical Services for City Buildings

DATE: **February 13, 2024**

The Department of Public Works, Public Buildings Division respectfully requests POA-70146-20 for Brooks Building Solutions and POA-70919-21 for Miller Electric Company be extended for 90 days. The agreements are currently set to expire April 5, 2024, and are being re-bid. Due to the re-bid, additional time will be required. All other terms and conditions remain unchanged.

Funding will be encumbered by individual releases against POA-70146-20 and POA-70919-21, dependent on funding, the appropriate account and fiscal year.

Your assistance in concurring with this recommendation would be appreciated. If you have any questions or concerns regarding this matter, please contact Kelly Hooten at 904-255-4340.

Attachments: Previous Awards
Extension Letters from both vendors
Certificate of Insurance from both vendors

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Brooks
Building Solutions

Ms. Kelly Hooten
Contract Administration Coordinator
City of Jacksonville
Public Buildings Division

February 13, 2024

RE: City Contract Extension Request - SC-0390-20 for Annual Electrical Services for City Buildings

Dear Ms. Hooten,

Brooks Building Solutions is agreeable to extending SC-0390-20 Annual Electrical Services for City Buildings for an additional Ninety (90) days beginning April 6, 2024, through July 5, 2024, with the City of Jacksonville.

Thank you for the opportunity to continue servicing the City of Jacksonville.

Sincerely,

Tom McGuire

Tom McGuire
Vice President, Service Solutions

DocuSign Envelope ID: 998B3684-5602-4DA8-B73E-E2314FF03556

MILLER ELECTRIC COMPANY
Powering the Possibilities

PO Box 1799 (32201)
6805 Southpoint Parkway
Jacksonville, FL 32216
TOLL FREE: 800.554.4761
FAX: 904.389.8653
www.mecojax.com

February 13, 2024

City of Jacksonville - Department of Public Works
ATTN: Kelly Hooten
555 W. 44th Street
Jacksonville, FL 32208

RE: Electrical Service Extension - SC-0390-20

To whom it may concern,

Due to the delay of the new electrical bid, we are formally requesting a 90-day extension to our current contract: **SC-0390-20**. The dates of the existing contract will not hinder Miller Electric from finishing any and all jobs awarded during the lifetime of this contract, even if the job will not finish until after the extension date.

In addition to this formal request, we are also including our current Certificate of Insurance for your records.

Please let us know if we can provide any additional documentation, and do not hesitate to reach out with any questions.

Thank you,

Scott Swick
Vice President
Miller Electric Company

SUBJECT: ANNUAL ELECTRICAL SERVICES FOR CITY BUILDINGS-REBID

BID #: SC-0390-20 **OPEN DATE: 2020-03-04**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SERVICE CONTRACT- ONE (1) YEAR FROM DATE OF AWARD WITH THREE (3) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: PUBLIC BUILDINGS

BASIS OF AWARD: ALL OR NONE , LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 5 NUMBER RECEIVED: 2 OTHER: 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to utilize the third and final renewal option with Brooks Building Solutions and Miller Electric Company for annual electrical services for city buildings. The estimated annual expenditure amount will be $1,750,000.00 divided between the companies as follows: Brooks Building Solutions – $750,000.00 and Miller Electric Company – $1,000,000.00. Period of service will be from April 6, 2023 through April 5, 2024. Total revised award amount not-to-exceed is $10,500,000.00.

This award is to be funded by various accounts and processed by individual releases against the Purchase Agreement.

ATTACHMENTS: Recommendation Memo, Vendor Letters, Previous Awards

ANALYST: JACLYN STAMOS **RESPECTFULLY SUBMITTED:** DUSTIN FREEMAN, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Roy Birbal, Chief, Public Buildings Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING Ø DATE: 3/27/23

OTHER:

ACTION OF AWARDING AUTHORITY DATE 3/29/23

APPROVED ✓ DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Brian Hughes
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No: 2019-02

SUBJECT: ANNUAL ELECTRICAL SERVICES FOR CITY BUILDINGS-REBID

BID #: SC-0390-20 **OPEN DATE: 2020-03-04**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SERVICE CONTRACT- ONE (1) YEAR FROM DATE OF AWARD WITH THREE (3) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: PUBLIC BUILDINGS

BASIS OF AWARD: ALL OR NONE , LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 5 NUMBER RECEIVED: 2 OTHER: 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to utilize the second renewal option with Brooks Building Solutions and Miller Electric Company for annual electrical services for city buildings. The estimated annual expenditure amount will be $3,750,000.00 divided between the companies as follows: Brooks Building Solutions – $750,000.00 and Miller Electric Company – $3,000,000.00.

Period of service will be ratified from April 6, 2022 through April 5, 2023 with one (1), one (1) year renewal option remaining. Total revised award amount not-to-exceed is $8,750,000.00.

This award is to be funded by various accounts and processed by individual releases against the Purchase Agreement.

ATTACHMENTS: Recommendation Memo, Vendor Letters, Previous Awards

ANALYST: _____ BRYAN MATUS **RESPECTFULLY SUBMITTED** _____ GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Roy Birbal, Chief, Public Buildings Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING 0 DATE: 4/14/2022

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE 4/19/2022

APPROVED ✓ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

Brian Hughes
Chief Administrative Officer
For Mayor Lenny Curry
Under Authority of
Executive Order No 2019-02

SUBJECT: ANNUAL ELECTRICAL SERVICES FOR CITY BUILDINGS-REBID

BID #: SC-0390-20 **OPEN DATE: 2020-03-04**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SERVICE CONTRACT- ONE (1) YEAR FROM DATE OF AWARD WITH THREE (3) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: PUBLIC BUILDINGS

BASIS OF AWARD: ALL OR NONE , LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 5 NUMBER RECEIVED: 2 OTHER: 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to amend and increase award with Brooks Building Solutions and Miller Electric Company. Increase the estimated annual expenditure for Brooks Building Solutions in the amount of $250,000.00 and Miller Electric Company in the amount of $1,000,000.00. The total revised annual estimated expenditure amount for Brooks Building Solutions will be $750,000.00 and Miller Electric Company will be $3,000,000.00, for an overall total expenditure amount not-to-exceed $5,000,000.00.

This award is to be funded by various accounts and processed by individual releases against the Purchase Agreement.

ATTACHMENTS: Recommendation Memo, Previous Awards

ANALYST: BRYAN MATUS **RESPECTFULLY SUBMITTED** GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Roy Birbal, Chief, Public Buildings Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING 0 DATE: 10/21/2021

Teresa R Eichberg

OTHER:

ACTION OF AWARDING AUTHORITY DATE 10-22-21

APPROVED ✓ DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Brian Hughes
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of
Executive Order No. 2019-02

SUBJECT: ANNUAL ELECTRICAL SERVICES FOR CITY BUILDINGS-REBID

BID #: SC-0390-20

OPEN DATE: 2020-03-04

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SERVICE CONTRACT- ONE (1) YEAR FROM DATE OF AWARD WITH THREE (3) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: PUBLIC BUILDINGS

BASIS OF AWARD: ALL OR NONE , LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: (5) **NUMBER RECEIVED:** (2) **OTHER** (0)

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to amend and increase award with Brooks Building Solutions and Miller Electric Company. Increase the estimated annual expenditure for Miller Electric Company only in the amount of $1,000,000.00. The total revised estimated expenditure amount for Miller Electric Company will be $2,500,000.00, for an overall total expenditure amount not-to-exceed $3,750,000.00.

This award is to be funded by various accounts and processed by individual releases against the Purchase Agreement.

Attachments: Recommendation Memo, Certificate of Insurance, Previous Awards

ANALYST: Marilyn Laidler
MARILYN LAIDLER

RESPECTFULLY SUBMITTED
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Roy Birbal, Chief, Public Buildings Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING 0 DATE: 8/26/2021

Teresa R Eibeen

Julia A Reed

Harry M Wise

OTHER:

ACTION OF AWARDING AUTHORITY DATE 8-27-21

APPROVED ✓ DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Brian Hughes
Chief Administrative Officer
For Mayor Lenny Curry
Under Authority of
Executive Order No. 2019-02

SUBJECT: ANNUAL ELECTRICAL SERVICES FOR CITY BUILDINGS-REBID

BID #: SC-0390-20 **OPEN DATE:** 2020-03-04

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SERVICE CONTRACT- ONE (1) YEAR FROM DATE OF AWARD WITH THREE (3) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: PUBLIC BUILDINGS

BASIS OF AWARD: ALL OR NONE , LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: (5) **NUMBER RECEIVED:** (2) **OTHER** (0)

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to utilize the first renewal option with Brooks Building Solutions and Miller Electric Company for annual electrical services for city buildings. The estimated annual expenditure amount will be $1,500,000.00 divided between the companies as follows: Brooks Building Solutions - $500,000.00 and Miller Electric Company - $1,000,000.00.

Period of service will be from April 6, 2021 through April 5, 2022 with two (2) one (1) year renewal options remaining. Total revised award amount not-to-exceed is $2,750,000.00.

This award is to be funded by various accounts and processed by individual releases against the Purchase Agreement.

Attachments: Recommendation Memo, Supplier Renewal Letters, Suppliers COI, Previous Awards

ANALYST: Nekole Hulitt
NEKOLE HULITT

RESPECTFULLY SUBMITTED
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Roy Birbal, Chief, Public Buildings Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING 0 DATE: 3/11/2021

Teresa R. Eichler _____ OTHER _____

Christopher Reed _____

D. Hunt _____

ACTION OF AWARDING AUTHORITY DATE 3/11/21

APPROVED ✓ BH DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

Brian Hughes
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of
Executive Order No. 2019-02

SUBJECT: ANNUAL ELECTRICIAL SERVICES FOR CITY BUILDINGS-REBID

BID #: SC-0390-20 **OPEN DATE:** 2020-03-04

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SERVICE CONTRACT- ONE (1) YEAR FROM DATE OF AWARD WITH THREE (3) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: PUBLIC BUILDINGS

BASIS OF AWARD: ALL OR NONE , LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: (5) **NUMBER RECEIVED:** (2) **OTHER** (0)

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to amend the award for Annual Electrical Services for City Buildings (Re-bid) to add a contractor.

Agency recommends Miller Electric Company, the second lowest responsive, responsible bidder, be added to the award as an additional resource to address as needed projects. Also recommending the estimated annual expenditures be increased by $500,000.00 for a new purchase order agreement with the added contractor. The revised maximum indebtedness will become $1,250,000.00.

This award is to be funded by various accounts and processed by individual releases against the Purchase Agreement.

Attachments: Recommendation Memo, Bid Tabulation Sheet, Previous Awards

ANALYST: Nekole Hulitt NEKOLE HULITT **RESPECTFULLY SUBMITTED** GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Roy Birbal, Chief, Public Buildings Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING 0 DATE: 2/25/2021

Teresa R. Eibner _____ OTHER: _____

Chief Reed _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE 2/25/21

APPROVED ✓ BH DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

Brian Hughes
Chief Administrative Officer
For. Mayor Lenny Curry
Under Authority of
Executive Order No 2019-02

SUBJECT: ANNUAL ELECTRICIAL SERVICES FOR CITY BUILDINGS-REBID

BID #: SC-0390-20

OPEN DATE: 2020-03-04

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SERVICE CONTRACT- ONE (1) YEAR FROM DATE OF AWARD WITH THREE (3) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: PUBLIC BUILDINGS

BASIS OF AWARD: ALL OR NONE , LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: (5) **NUMBER RECEIVED:** (2) **OTHER** (0)

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval of award to Brooks Building Solutions, as the lowest responsive, responsible bidder in the annual expenditure amount of $750,000.00. Period of service will be one (1) year from date of award, with three (3) one (1) year renewal options.

This award is to be funded by various accounts and processed by individual releases against the Purchase Agreement.

Attachments: Recommendation Memo, Bid Tabulation Sheet, Terms and Conditions, Specifications

ANALYST: Marilyn Laidler
MARILYN LAIDLER

RESPECTFULLY SUBMITTED David Pease
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Roy Birbal, Chief, Public Buildings Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING 0 DATE: 4/2/20

OTHER:

ACTION OF AWARDING AUTHORITY DATE 4/6/20

APPROVED ✓ BH DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION