

PUBLIC NOTICE
 'SPECIAL' PSEC AGENDA
 PROFESSIONAL SERVICES EVALUATION COMMITTEE MEETING
 Tuesday, August 30, 2022, 10:00 a.m.
 Eighth Floor, Conference Room 851
 Ed Ball Building, 214 N. Hogan Street
 Jacksonville, FL 32202
[Join Teams Meeting](#)
[Teams Meeting](#)

Committee Members: Gregory Pease, Chairman
 Brennan Merrill, Treasury
 James McCain, Jr., OGC

Subcommittee Members	ITEM #	TITLE & ACTION	MOTION	CONTRA EXP	OUTCOME
Tracy Flynn Wanda Verdejo	P-22-22	Subcommittee Report Aircraft Liability & Physical Damage Insurance Broker Services Risk Management Division	It is the consensus of the committee that the two (2) proposals received in response to the Request for Proposals (RFP) both were found to be responsive, interested, qualified and available to provide the required services. The ranking of first and second designates the order of qualification of these firms to perform the required services and alphabetically they are: 1) Brown & Brown 2) Lockton Companies We recommend the above list is forwarded to the Mayor for final selection so that fee and contract negotiations may begin with Brown & Brown, the number one ranked firm.		
Alex Baker		Addition to Legal Related Services Procurement Division	That the Committee review/approve the request of Eric L. Hearn on behalf of Moseley Prichard Parrish Knight and Jones, Attorneys at Law (MPPK) for inclusion on the Legal Related Services List – in the category of Abstracts and Title Insurance Services.		
Meeting Adjourned: _____					

cc: Council Auditor

"The next PSEC meeting is scheduled to be held on Thursday, September 8, 2022."



ONE CITY. ONE JACKSONVILLE.

City of Jacksonville, Florida

Lenny Curry, Mayor

City Hall at St. James
117 W. Duval St.
Jacksonville, FL 32202
(904) 630-CITY
www.coj.net

MEMORANDUM

Date: August 25, 2022

TO: Greg Pease, Chairman
Professional Services Evaluation Committee (PSEC)

FROM: Tracy Flynn, Chief of Risk Management Division

Wanda Verdejo, Property and Casualty Compliance Administrator
Risk Management Division

RE: P-22-22 Aircraft Liability & Physical Damage Insurance Broker Services

The Risk Management Division received two (2) proposals for the **Aircraft Liability and Physical Damage Insurance Broker Services** and found both to be responsive, interested, qualified and available to provide the services required by the Request for Proposal (RFP).

The proposals were evaluated using the selection criteria outlined in the Purchasing Code as augmented by the RFP.

Based on the above, the following companies listed alphabetically and ranked were determined to be qualified and available to perform the required services and they are:

- 1) Brown & Brown
- 2) Lockton Companies

Please advise us when this item is placed on your agenda so we may be present. After a full committee review we request that this item is sent to the Mayor for final decision

Attachment(s): Scoring Matrix

Evaluation Matrix

EVALUATION SCALE

PROJECT NO. P-22-22

1.....15

PROJECT TITLE: Aircraft Liability & Physical Damage Insurance Broker Services

EXTREMELY QUALIFIED

QUALIFIED

FIRM	COMPETENCE	CURRENT WORKLOAD	FINANCIAL RESPONSIBILITY	ABILITY TO OBSERVE COMPLIANCE WITH PLANS	PROFESSIONAL ACCOMPLISHMENTS RECORD	PROXIMITY TO PROJECT	Past & Present Demonstrated Commitment to Small & Minority Businesses & Contributions Toward A Diverse Market Place	ABILITY TO DESIGN AN APPROACH AND WORK PLAN	TIME & BUDGET	VOLUME OF CURRENT AND PRIOR WORK FOR USING AGENCIES	OVERALL
MAXIMUM POINTS	15	5	10	10	10	10	10	10	10	10	100
Brown & Brown Insurance	15.00	5.00	9.50	10.00	10.00	10.00	8.50	10.00	8.50	2.00	88.50
Lockton Companies	10.00	4.00	6.50	7.00	6.50	7.50	6.50	7.50	10.00	10.00	75.50



**JASON R. TEAL
GENERAL COUNSEL
CITY OF JACKSONVILLE**

OFFICE OF GENERAL COUNSEL

HARRY M. WILSON, IV
Assistant General Counsel

117 W. Duval Street, Suite 480 | Jacksonville, FL 32202
Direct: (904) 255-7763 | Fax (904) 255-5120
RMWilson@coj.net

August 25, 2022

Alex Baker
Professional Services Specialist
Finance and Administration Department, Procurement Division
214 North Hogan Street, Suite 800
Jacksonville, F.L 32202

RE: Moseley Prichard Parrish Knight and Jones, Attorneys at Law

Dear Ms. Baker:

I have completed my review of the information provided by Eric L. Hearn on behalf of Moseley Prichard Parrish Knight and Jones, Attorneys at Law (MPPKJ) and have concluded that the firm is a qualified, interested, and available source for the category of Abstracts and Title Insurance Services. I recommend that MPPKJ be added to the list maintained pursuant of Section 126.308(b).

Please contact me with any questions.

Sincerely,

HARRY M. WILSON, IV
Assistant General Counsel



Moseley Prichard Parrish Knight & Jones
ATTORNEYS AND COUNSELORS AT LAW

August 22, 2022

Alex Baker, Professional Services Specialist
Finance and Administration Department/Procurement Division
City of Jacksonville, Florida
214 N. Hogan Street, Suite 800
Jacksonville, FL 32202

Re: Legal Related Services List

Dear Ms. Baker:

This firm is counsel for Rawls Ranch, Inc. Rawls Ranch, Inc. recently contracted with the City of Jacksonville to sell a parcel of undeveloped property to the City of Jacksonville and has selected our firm to handle the closing of that purchase and sale transaction. This letter will serve as our request that our firm be added to the Legal Related Services List to allow our firm to handle the closing of this purchase and sale transaction.

I have enclosed with this letter proof of current/active Errors and Omissions insurance coverage carried by our firm. Also enclosed is the completed Conflict of Interest form.

Please note, as a law firm that is actively engaged in the practice of law, the law firm is not separately licensed.

I will stand by to provide any further information that you might need. In the meantime, thank you for your assistance with this request.

Sincerely,

MOSELEY, PRICHARD, PARRISH,
KNIGHT & JONES, P.A.

Eric L. Hearn

Enc.

cc: Harry M. "Reece" Wilson, IV (via e-mail)



**PO Box 2950
Hartford, CT 06104-2950**

March 15, 2022

MOSELEY, PRICHARD, PARRISH, KNIGHT & JONES, P.A.
501 W BAY ST STE 200
JACKSONVILLE, FL 32202-4418

Re: Important Information about Claims Information Line

Dear MOSELEY, PRICHARD, PARRISH, KNIGHT & JONES, P.A.

Travelers Bond & Specialty Insurance is pleased to announce its **1-800-842-8496** Claims Information Line. This line is designed to provide insureds with an additional resource on how to report claims or those circumstances or events which may become claims.

Policyholders will be able to obtain assistance on the following topics from the Claims Information Line:

- The information that needs to be included with the claim notice
- The address, electronic mail address and/or facsimile number to which the policyholder can send claims related information
- Get questions on the claim process answered

The Declarations Page of your policy sets forth where you should report claims and claims related information. You should also review the policy's reporting requirements to be aware of how much time you have to report a claim to Travelers. The sooner Travelers is notified, the sooner we can become involved in the process and offer assistance to our policyholder. A delay in reporting may result in all or part of a matter to fall outside of the coverage provided.

The Claims Information Line should streamline the claim reporting process and allow policyholders to ask questions on what information is needed as well as other questions which will assist them in working with Travelers. While the Claims Information Line provides policyholders a valuable resource by answering questions and providing information, the line does not replace the reporting requirements contained in the Policy.

We hope this improvement to customer service is something our policyholders will find helps them understand the claim process and provides them a resource for reporting.

