SUBJECT: SIGNPOSTS AND ACCESSORIES

BID #: SC-0318-23 **OPEN DATE:** 3/22/2023

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SUPPLY CONTRACT – DATE OF AWARD THROUGH SEPTEMBER 30, 2024 WITH THREE (3) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: TRAFFIC ENGINEERING DIVISION

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 7 **NUMBER RECEIVED:** 2 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval of award to Xcessories Squared Development & Manufacturing, Inc. as the lowest responsive, responsible bidder. Period of service will be from the date of award through September 30, 2024 with three (3) one (1) year renewal options. Estimated initial award amount not-to-exceed $400,000.00.

Funding for this award will be encumbered from account 00111.158001.552160.000000.00000000.00000.0000000 and executed by Purchase Orders.

ATTACHMENTS: Recommendation Memo, Bid Tabulation, Terms & Conditions, Specifications

ANALYST: _____
DAVID KLAGES

RESPECTFULLY SUBMITTED: _____
DUSTIN FREEMAN, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: CHRISTOPHER LEDEW, P.E., CHIEF, TRAFFIC ENGINEERING DIVISION

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

ONE CITY ONE JACKSONVILLE

City of Jacksonville, Florida

Lenny Curry, Mayor

Department of Public Works
Traffic Engineering Division
1007 Superior Street
Jacksonville, FL 32254
(904) 255-7533
www.coj.net

TO: Dustin L. Freeman, Chief of Procurement Division

THROUGH: Steven D. Long, Jr., P.E., Director Department of Public Works

FROM: Christopher LeDew, P.E., Chief of Traffic Engineering

DATE: March 23, 2023

SUBJECT: Signposts and Accessories

Bid No.:	**SC-0318-23, Signposts and Accessories**
Bid Open Date:	**March 22, 2023**
Recommendation to Award:	**Xcessories Squared Development & Manufacturing, Inc.**
Award Request Amount:	**$400,000.00**
POA:	**TBD**
Internal Services Account No:	**00111.158001**

Procurement received two proposals for the above-mentioned bid. Xcessories Squared Development & Manufacturing, Inc. was the lowest responsive responsible bidder. Traffic Engineering would therefore like to recommend awarding to Xcessories Squared Development & Manufacturing, Inc., PO Box 135, 7350 W SR 104, Auburn, IL 62615. The term of this agreement will be from the date of the Award through September 30, 2024. The amount of award is requested to be $400,000.

Funding will be as available when projects arise but the major account to be used is:
00111.158001.552160.000000.00000000.000000.0000000

Attachments

BID TABULATION

Title:	Signposts and Accessories			Vulcan, Inc.		Xcessories Squared Development & Manufacturing, Inc.	
Bid No.:	SC-0318-23						
Close Date:	March 22, 2023						
Analyst:	David Klages						
No. Invited:	(7) **No. Received:** (2) **Other:** (0)						
Announcer:	Michelle Spitler						
Recorded By:	Melissa Pierce						
Item #	**Description**	**Unit of Measure**	**Est. Annual Quantity**	**Unit Price**	**Extended Price**	**Unit Price**	**Extended Price**
1	1-3/4" Rain Cap, Powder Coated, Traffic Black	Each	250	$8.45	$2,112.50	$2.75	$687.50
2	2" Rain Cap, Powder Coated, Traffic Black	Each	500	$9.11	$4,555.00	$2.85	$1,425.00
3	1-3/4" x 1-3/4" 8' Qwik Punch, Powder Coated	Each	500	$61.61	$30,805.00	$30.35	$15,175.00
4	1-3/4" x 1-3/4" 10' Qwik Punch, Powder Coated	Each	500	$80.58	$40,290.00	$37.86	$18,930.00
5	2" x 2" x 10' Qwik Punch, Powder Coated	Each	500	$87.77	$43,885.00	$37.99	$18,995.00
6	2" x 2" x 12' Qwik Punch, Powder Coated	Each	500	$105.31	$52,655.00	$45.58	$22,790.00
7	1-3/4" x 1-3/4" x 6' 14 Gauge Square Post	Each	1,000	$26.22	$26,220.00	$16.69	$16,690.00
8	1-3/4" x 1-3/4" x 8' 14 Gauge Square Post	Each	1,500	$34.96	$52,440.00	$21.22	$31,830.00
9	1-3/4" x 1-3/4" x 10' 14 Gauge Square Post	Each	2,500	$43.70	$109,250.00	$25.94	$64,850.00
10	2" x 2" x 10' 14 Gauge Square Post	Each	5,000	$50.00	$250,000.00	$27.00	$135,000.00
11	2" x 2" x 12' 14 Gauge Square Post	Each	5,000	$60.00	$300,000.00	$32.00	$160,000.00
12	2-1/4" x 2-1/4" x 10' 14 Gauge Square Post	Each	250	$56.90	$14,225.00	$31.37	$7,842.50
13	2" Corner Bolts, Zinc Plated	Each	5,000	$0.55	$2,750.00	$0.25	$1,250.00
14	2-1/4" Corner Bolts, Zinc Plated	Each	15,000	$0.60	$9,000.00	$0.28	$4,200.00
15	2" x 2" x 3' Anchor Square	Each	5,000	$20.50	$102,500.00	$11.19	$55,950.00
16	2-1/4" x 2-1/4" x 3' Anchor Square	Each	12,000	$23.63	$283,560.00	$11.58	$138,960.00
17	2-1/2" x 2-1/2" x 3' Anchor Square	Each	250	$25.63	$6,407.50	$12.48	$3,120.00
18	3/8" Drive Rivet, Aluminum Shell w/ Steel Pin	Each	40,000	$0.70	$28,000.00	$0.38	$15,200.00
19	5/16" Flange Nut, Zinc Plated	Each	15,000	$0.10	$1,500.00	$0.07	$1,050.00
			Total Bid (Items 1 & 19):	**$1,360,155.00**		**$713,945.00**	
			Terms:	Not Stated		No Discount	
			Delivery:	45 Business Days		20 Business Days	
			Signed Bid Form:	Yes		Yes	
			Bid Proposal Form:	Yes		Yes	
			Conflict of Interest Certificate:	Yes		Yes	
			Addenda:	N/A		N/A	

TERMS AND CONDITIONS

SIGNPOSTS AND ACCESSORIES

1. **SCOPE**
The City of Jacksonville's Procurement Division is currently accepting bids to obtain a source of supply for the item(s)/service(s) as outlined in the bid documents provided. The purpose of this bid invitation is to obtain information about your firm and its ability to provide these item(s)/service(s) and to obtain pricing commitments for **Signposts and Accessories** as listed in the bid documents.

2. **AWARD**
Award will be **ALL OR NONE** to the lowest responsive, responsible bidder subject to the Buy American Preference clause described below. Bidders must bid on all items to be considered for award. The City reserves the right to reject any or all bids. ALL awards are subject to the availability of funds.

As per Section 126.114 of the City of Jacksonville Ordinance Code, preference will be given to a responsive and responsible vendor offering American manufactured, assembled, or produced goods, and who is within 5% of the lowest responsive and responsible bidder. To receive this preference, the bidder must complete the attached Buy American Preference Compliance Certificate and attach supporting documentation and/or evidence attesting that at least 51% offered in the bid response is manufactured, assembled or produced in the United States.

- Bidder is not required to submit for the Buy American Preference. Bidders may quote items less than 51% American made but will not be eligible for the preference.
- Restrictions and exemptions may apply. Please refer to Section 126.114 for specifics.

3. **TERM OF AGREEMENT**
The term of this agreement will be from the date of award through September 30, 2024 with three (3) one (1) year renewal options. Renewal Options may be exercised at the discretion of the City based on supplier performance and adherence to the terms and condition set forth in the bid documents.

4. **MINIMUM REQUIREMENTS**
Bidders should submit or comply with the following requirements; failure to submit any of these requirements may be grounds for rejection:

   a. Supplier shall be registered to conduct business in the State of Florida.
   b. Supplier shall provide proof of applicable local business tax receipt if located within Duval County.

5. **PRE-BID CONFERENCE**
N/A.

6. **STATE CONTRACTS**
The City reserves the right to utilize contracts established by the State of Florida and or other governmental agencies for item(s)/service(s) covered under this bid. The City reserves the right to cancel this contract in whole or in part for such item(s)/service(s).

7. **QUANTITIES**
Quantities indicated reflect the estimated quantities to be purchased throughout the contract period and are subject to fluctuation in accordance with actual requirements. The City reserves the right to purchase more than or less than the estimated quantities listed if it so deems necessary anytime during the contract period or to not make any purchase against this bid. **The City reserves the right to add or delete items during the contract period.** The City will order on an as needed basis.

8. **DELIVERY**
A packing list shall accompany all shipments, which shall indicate, at a minimum, the following; purchase order number, item number and description, date of shipment, quantity ordered, and shipped, unit price, and unit of measure.

9. **ESCALATION/DE-ESCALATION**
All pricing submitted shall remain firm for the initial term period. Upon renewal (if applicable), a supplier may submit in writing a request for price escalation/de-escalation for the percentage of change as listed in the Consumer Pricing Index (CPI) and/or documentation notifying of an industry wide increase. The City reserves the right to decline any price increase request.

10. **PRICES**
All unit prices shall include **freight, delivery, and handling charges** to the delivery location as outlined in the bid documents.

11. **PICK UP AND RETURNS**
The City reserves the right to return an order in whole or in part if the merchandise is not in compliance with the bid specifications. The City or its agencies will determine compliance with bid specifications. Pick up and returns will be made within 48 hours of notification at no charge to the City or its agencies.

12. **COMPLIANCE WITH SPECIFICATIONS**
The bidder, by affixing their signature to the bid form submitted, agrees to provide item(s)/service(s) in accordance with the bid documents provided. Bid only a single offering for each bid item. Multiple offerings, alternates (unless stated) and or stipulations may be cause for bid rejection. Bid only on forms provided herein unless otherwise stated. Bid submissions shall be in ink or typewritten. All corrections must be initialed.

13. **INVOICING**
Invoices will be issued once supplies/services are delivered and/or rendered to the City of Jacksonville or its agencies. At a minimum, invoices must include; purchase order number or contract number, item number and description, date of shipment, quantity ordered and shipped, unit prices, unit of measure, and extended totals. Payment terms are Net 30 days. All original invoices shall be submitted to: COJ1CloudInvoices@coj.net. The invoice email subject line **MUST BE**: inv_300000008806179. Invoices can also be submitted through the 1Cloud Supplier Portal.

14. **INSURANCE/INDEMNIFICATION**
Each supplier shall maintain, for the entire term of this bid, current insurance coverage as stated in the bid documents. All insurance certificates shall list the City of Jacksonville as an additional insured. The awarded supplier will be required to submit a copy of their Certificate of Commercial Liability Insurance within ten (10) days from the date of receipt of the award notice. Bid number shall be listed on certificate.

15. **REPORTING**
The City may request, during the term of this bid, reports including but not limited to; usage, pricing, and delivery. Suppliers will be required to provide reports requested in hard copy and electronic format as required.

16. **SUPPLIER ACCESSIBILITY**
The City or its representative must be able to contact, during normal business hours, by telephone or email any supplier providing goods or services to the City or its agencies. Any supplier accessibility requirements outlined in the specifications supersede this section.

SPECIFICATIONS

SIGNPOSTS AND ACCESSORIES

All questions or discrepancies regarding the bidding process or the bid documents must be submitted in writing to David Klages, Purchasing Analyst, at dklages@coj.net by the date and time specified on the Bid Form.

When submitting a bid, please be sure to write the bid name and number and your company's name, address, and phone number on the **outermost** sealed envelope or package.

The purpose of the below specifications is to detail the requirements of the components of a breakaway signpost system that is easily installed and repaired. The breakaway system is designed to allow for repair of a damaged post using salvaged parts.

All items furnished shall be completely new, unopened, and free from defects.

Posts shall be constructed of 14-gauge steel, square tubing. All four (4) sides of the post shall be punched with 7/16" holes on 1" centers. All holes and both ends shall be free from burrs. Ends shall be cut square and have a galvanized finish.

Anchors shall be constructed of 12-gauge steel, square tubing. All four (4) sides shall be punched with 7/16" holes on 1" centers. Single anchors shall be 36" in length. All holes and both ends shall be free from burrs. Ends shall be cut square and have a galvanized finish.

All corner bolts and flange nuts shall be zinc plated.

All galvanized posts, anchors, and accessories must come with a letter of approval from FHWA and/or FDOT, along with a letter of approval of the Salt Spray Test.

All posts and anchors shall have a G-90 Finish.

Unless requested by the City, samples will not be required. Samples requested by the City shall become the property of the City at no cost to the City.

Pricing must be based on the Product Description, the Unit of Measure, and the Estimated Quantity on the Bid Proposal Form.

All orders must be received within thirty (30) calendar days after receipt of a Purchase Order. Products may be shipped or hand delivered. If material cannot be delivered within the 30-day timeframe, the supplier shall give written (email) notification of the new delivery date. In the event of a failure to deliver material within thirty (30) calendar days, the City reserves the right to cancel the order and to make necessary purchases outside of the contract.

Deliveries shall be made F.O.B. Destination to the location specified on the Purchase Order.