SUBJECT: **RECEIPT, PROCESSING AND SALE OF RESIDENTIAL RECYCLING MATERIALS(REVENUE GENERATING)**

BID# SC-0460-17 OPEN DATE: **2017-05-10**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT:

SERVICE CONTRACT- FIVE (5) YEARS FROM DATE OF AWARD WITH TWO (2) ONE (1) YEAR RENEWAL OPTIONS- REVENUE GENERATING

AGENCY: **SOLID WASTE**

BASIS OF AWARD: **ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER**

NUMBER OF BIDS INVITED **4** NUMBER RECEIVED **2** OTHER **3**

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

Recommend approval of award to Republic Services at a revenue generating rate of $46.00/ton, as the lowest responsive, responsible bidder, for Receipt, Processing and Sale of Residential Recycling Materials. Services to begin in upcoming fiscal year. Period of Service will be five (5) years from date of award with two (2) one (1) year renewal options.

Funding is available in PWSW441COAD-03407 to be executed by formal contract through Office of General Counsel.

Attachments: Recommendation, Bid Tabsheet, Terms and Conditions, Scope of Work

BUYER: Marilyn Laidler
MARILYN LAIDLER

RESPECTFULLY SUBMITTED: Greg Pease
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: **Will Williams, Chief, Solid Waste Division/ Jeff Foster, P.G., PW Enviromental Coordinator**

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)

ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE: _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

FORM GB-108, Revised 12/2007

City of Jacksonville, Florida

Lenny Curry, Mayor

Department of Public Works
Engineering & Construction Management Division
214 N. Hogan Street, 10th Floor
Jacksonville, FL 32202
(904) 255-8762
www.coj.net

ONE CITY. ONE JACKSONVILLE.

May 11, 2017

TO:	**Greg Pease, Chief, Procurement Division**
THRU:	**John Pappas, P.E., Director, Department of Public Works**
FROM:	**Jeffrey S. Foster, P.G., PW Environmental Coordinator** **Will Williams, Chief, Solid Waste Division**
SUBJECT:	**Receipt, Processing and Sale of Residential Recycling Materials** **Bid No. SC-0460-17** **Bid Date: May 10, 2017**

A total of five (5) responses were received by the Procurement Division on May 10, 2017 for the above referenced Request for Proposals with two (2) vendors offering bid pricing responses and three (3) vendors submitting the No Bid Forms. The Department of Public Works (DPW) has reviewed the two (2) bids received for the above referenced Request for Proposals from WestRock CP, LLC and Republic Services for compliance of their responses to the bid specifications. In addition, DPW has confirmed through www.myfloridalicense.com and the Florida Department of Environmental Protection the appropriate licenses and permits for both contractors. Lastly, no errors were found in the bid submittals.

Therefore, DPW recommends that Republic Services be awarded the contract for the Receipt, Processing and Sale of Residential Recycling Materials for Duval County to be executed by a formal contract through the Office of General Counsel. However, since the services required for the contract are to be used in the upcoming fiscal year FY17-18, funds would be encumbered at the time the City Council approves the budget for FY17-18 and the budget becomes effective October 1, 2017. Funding is available in PWSW441COAD 03407.

Please advise when this item will be placed on the agenda so a representative can be present. If there are any questions please do not hesitate to contact me at this office.

CC: Dina Riddle, DPW
Nickii Brookins, SWD

BID TABULATION SHEET

MANDATORY PRE-BID CONFERENCE: APRIL 4, 2017 @ 2:00 PM

TITLE: RECEIPT, PROCESSING AND SALE OF RESIDENTIAL RECYCLING MATERIALS

BID NO.: SC-0460-17

OPEN DATE: MAY 10, 2017 @ 2:00 P.M.

BUYER: MARILYN LAIDLER, ANALYST

No. Invited: (4) **No. Received (2)** **No Bids: (3)**

ITEM	DESCRIPTION	EST. QTY UNIT	WESTROCK CP, LLC. UNIT PRICE	WESTROCK CP, LLC. EXTENDED TOTAL	REPUBLIC SERVICES UNIT PRICE	REPUBLIC SERVICES EXTENDED TOTAL	UNIT PRICE	EXTENDED TOTAL
1	RECEIPT AND MEASUREMENT OF PROGRAM RECYCLABLES AT YOUR FACILITY INCLUDING PROCESSING, HANDLING, MARKETING, SALE AND TRANSPORT AND DISPOSAL OF ANY ASSOCIATED RESIDUAL MATERIAL, NON-RECYCLABLE MATERIALS AND CONTAMINATION. **NOTE PRICE PER TON TO BE PAID BY CITY ON A MONTHLY BASIS BASED ON ACTUAL TONNAGE RECEIVED FOR THE PREVIOUS MONTH.**	46000	$ 55.00	$ 2,530,000.00	$ 46.00	$ 2,116,000.00		
2	EXTENDED HOURS OF OPERATION	AS NEEDED	N/A	N/A	$ 87.00	N/A		
		TERMS:	N/A		NET 30			
		DELIVERY	1 BUSINESS DAY		1 BUSINESS DAY			
		SUBS:	YES		N/A			
		BID SECURITY /BID BOND:	YES		YES			
		CONFLICT OF INTEREST:	YES		YES			
		ADDENDUM S(1,2)	YES		YES			

Laidler, Marilyn

From: Foster, Jeffrey
Sent: Thursday, May 25, 2017 10:56 AM
To: Laidler, Marilyn; Brackin, Ann; Pearson, Daniel
Cc: Williams, Will; Riddle, Dina; Brookins, Nickii
Subject: RE: SC-0460-17 Receipt, Processing and Sale of Residential Recycling Materials

Pricing for the revenue is solely based on the commodities market that will change month to month.

-----Original Message-----
From: Laidler, Marilyn
Sent: Thursday, May 25, 2017 10:42 AM
To: Brackin, Ann; Pearson, Daniel
Cc: Foster, Jeffrey; Williams, Will; Riddle, Dina; Brookins, Nickii
Subject: RE: SC-0460-17 Receipt, Processing and Sale of Residential Recycling Materials

Hello,
In reviewing the recommendation for award I know it's revenue generating however it does not include any pricing on the recommendation letter will that come back when the fiscal starts as I see it will begin Oct 1, 2017, just need to know on how to proceed. Please let me know as soon as possible.

Thanks

-----Original Message-----
From: Brackin, Ann
Sent: Wednesday, May 24, 2017 4:25 PM
To: Laidler, Marilyn; Pearson, Daniel
Cc: Foster, Jeffrey; Williams, Will; Riddle, Dina; Brookins, Nickii
Subject: SC-0460-17 Receipt, Processing and Sale of Residential Recycling Materials

Please process.

Thanks, Ann

-----Original Message-----
From: P0186@coj.net [mailto:P0186@coj.net]
Sent: Wednesday, May 24, 2017 4:16 PM
To: Brackin, Ann
Subject: COJ

Please open the attached document. It was scanned and sent to you using a Xerox Multifunction Printer.

Attachment File Type: pdf, Multi-Page

Multifunction Printer Location: Ed Ball 10th Floor Public Works
Device Name: P0186

RECEIPT, PROCESSING AND SALE OF RESIDENTIAL RECYCLING MATERIALS

TERMS AND CONDITIONS

1) **SCOPE** The Public Works Department, Solid Waste Division of the City of Jacksonville, Florida is currently accepting bids to obtain a source for the service outlined in the bid documents provided. The purpose of this bid invitation is to secure the service for the receipt, processing and sale of residential recyclables from a qualified bidder at the most advantageous price to the city.

2) **AWARD** Award will be ALL or NONE to the Lowest Responsive, Responsible Bidder (for Bid Item 1). Bidders must bid on all items to be considered for awards. All awards are subject to the availability of funds.

3) **TERM OF AGREEMENT** The term of this agreement is for five (5) years from date of award with two (2) one (1) year renewal options. Renewal Options may be exercised at the discretion of the City based on supplier performance and adherence to the terms and conditions set forth in the bid documents.

4) **PRE-BID CONFERENCE** A mandatory pre-bid conference will be held at 2:00pm, on **Tuesday, April 4, 2017**, in the conference room at the Solid Waste Division located at 1031 Superior Street, Jacksonville, FL 32254.

5) **COMPLIANCE WITH SPECIFICATIONS** The bidder, by affixing their signatures to the bid form submitted, agrees to provide item(s)/service(s) in accordance with the bid documents provided. Bid only a single offering for each bid item. Multiple offerings, alternates (unless stated) and/or stipulations may be cause for bid rejection. Bid only on forms provided herein unless otherwise stated. Bid submissions shall be in ink or typewritten. All corrections must be initialed.

6) **STATE CONTRACTS** The City reserves the right to utilize contracts established by the State of Florida and/or other governmental agencies for item(s)/service(s) covered under this bid. The City reserves the right in whole or in part for such item(s)/service(s).

7) **QUANTITIES** Quantities indicated reflect the estimated quantities to be delivered throughout the contract period and are subject to fluctuation in accordance with actual program participation. The City reserves the right to deliver more or less than the estimated quantity listed.

8) **PRICES** All unit prices ***shall include*** receipt and measurement of Program Recyclables at the Designated Facility; processing, handling and marketing of these materials; and transport and disposal of any associated non-recycled materials and contamination as outlined in the bid documents. See Section 11 and 12 of the Specifications.

9) **ESCALATION/DESCALATION** See section 13 Price Adjustment, Specifications.

RECEIPT, PROCESSING AND SALE OF RESIDENTIAL RECYCLING MATERIALS

SPECIFICATIONS

1) INTENT It is the intent of this solicitation to establish a per ton price which the City will pay to the successful bidder for each ton of material collected under the City's residential recycling program and delivered to the bidder's Designated facility. The successful bidder will then process the material and pay 50% of the revenue generated by selling Recovered "Recyclable" Materials, defined as a Rebate to the City.

2) BACKGROUND The City of Jacksonville and its contracted residential waste haulers currently provide recycling collection services to approximately 270,000 single-family premises.

3) DEFINITIONS The definitions below are associated with the terms used in the bid documents and any agreements resulting from this bid. The following terms shall be construed to mean the following unless the content of the bid document clearly indicates otherwise.

Designated Facility shall mean one or more facilities proposed by the bidder to receive Program Recyclables collected in the City of Jacksonville.

Fiscal Year is the period from October 1 through September 30 of the following year. The City of Jacksonville uses the fiscal year on all financial transactions.

Hazardous waste means solid waste, or a combination of solid wastes, which, because of its quantity, concentration or physical, chemical or infectious characteristics, may cause or significantly contribute to
an increase in mortality or an increase in serious irreversible or incapacitating reversible illness or may pose a substantial present or potential hazard to human health or the environment when improperly transported, disposed of, stored, treated or otherwise managed. The term does not include human remains that are disposed of by persons licensed under F.S. Ch. 470.

Recovered materials means metal, paper, glass, plastic, textile, or rubber materials that have known recycling potential, can be feasibly recycled, and have been diverted and source separated or have been removed from the solid waste stream for sale, use, or reuse as raw materials, whether or not the materials require subsequent processing or separation from each other, but does not include materials destined for any use that constitutes disposal. Recovered materials as described above are not solid waste.

Recyclable material means those materials that the City of Jacksonville has designated to be diverted or removed from the solid waste stream. They include but are not limited to newspapers, magazines, catalogs, paper bags, corrugated cardboard, mixed paper, glass, aluminum cans, certain plastics, metal and bi-metal cans, white goods and other materials that can beneficially be recycled.

Recycling means any process by which solid waste or materials which would otherwise become solid waste are collected, separated or processed and reused or returned to use in the form of raw materials or products.

Program Recyclables shall mean the recovered materials as defined by the Solid Waste Division of the City of Jacksonville or the Florida Department of Environmental Protection that are

removed from the waste stream and collected by the City of Jacksonville and/or its contracted haulers from residences and small commercial businesses within the City.

Such materials include the following:

Newspapers including inserts, cardboard, fiberboard, mixed paper, aluminum cans and baking pans, tin-plated steel and bimetal cans, including aerosol cans, glass bottles and jars, plastic containers without lids 1 through 3, 5 & 7. The City reserves the right to add new materials to the stream upon regulatory or industry acceptance of said material as a recyclable commodity. Only the City may remove or add an item to the definition of the materials which make up the Program Recyclables, Recovered Materials, and Recyclable Materials.

Supplier shall mean the person, business, firm, corporation, organization, or agency with which the City enters into an agreement resulting from this bid solicitation.

4) SCOPE OF SERVICES These services include receipt, measurement, processing, marketing, and sale of Program Recyclables and disposal of associated non-recyclable materials.

5) RECYCLABLE MATERIALS Program Recyclables are collected from residential and small commercial parcels placed curbside in City supplied automated carts in one sort consisting of the following: (1) fiber, (2) plastics, (3) cartons, (4) glass, and (5) metals. The fiber stream consists of newspaper including inserts, magazines, catalogs, phone books, paperback books, brown paper bags, fiberboard boxes, cardboard, mixed paper and junk mail. The plastic stream consists of all plastics 1 through 3, 5 & 7. The carton stream includes milk and creamer containers, juice boxes, soup and broth containers, food and wine containers. The glass stream consists of green, brown and clear bottles and jars without lids. The metal stream consists of aluminum cans, aluminum baking pans, tin-plated steel, steel food containers, and bimetal cans.

6) QUANTITIES Based upon the information provided by the City's past and current processors, the City and its contractor collect approximately 46,000 tons of Program Recyclables per year. The percent by weight breakdown of these Program Recyclables typically range as shown below:

Fiber – 41%

Aluminum cans – 5%

Steel/bimetal cans – 4%

Glass – 38%

Plastics 1 through 3, 5 & 7 – 12%

This information is provided for informational purposes only. The City makes no guarantee as to the volume, weight, or percentage breakdown of Program Recyclables collected by the City and/or its contracted haulers. Bidders shall use their knowledge of the recycling industry to prepare their bid submittal.

QWS3270X 5/25/2017 11:42 AM
FAML6350 V5.1 ** NW COJ FAMIS PRODUCTION ** 05/25/2017
LINK TO: ACCOUNT SUMMARY INQUIRY 11:41 AM

FISCAL MO/YEAR : 08 2017 CURRENCY CODE :
INDEX CODE : PWSW441COAD COLLECTION - ADMINISTRATION
SUBOBJECT : 03407 CONTRACT GARBAGE/RECYCLING
PROJECT :
PROJECT DETAIL :
GRANT :
GRANT DETAIL :
USER CODE :

S	MAY 2017	ANNUAL BALANCE	ALL YEARS BALANCE
ESTIMATED REVENUES	.00	.00	.00
REVENUES	.00	.00	.00
UNREALIZED REVENUES	.00	.00	.00
BUDGET	.00	34,834,560.94	34,834,560.94
EXPENDITURES	2,682,908.65	18,939,831.43	18,939,831.43
ENCUMBRANCES	-2,567,444.33	14,055,733.90	14,055,733.90
PRE-ENCUMBRANCES	.00	.00	.00
REMAINING BALANCE	-115,464.32	1,838,995.61	1,838,995.61

F1-HELP F2-SELECT F4-PRIOR F5-NEXT
F9-LINK F10-PRIOR-MO F11-NEXT-MO
G005 - PRIOR RECORD DISPLAYED