SUBJECT: HAZARDOUS TREE SERVICES, TREE PRUNING, AND RIGHT-OF-WAY ENCROACHMENT CLEARING – RE-BID

BID #: CP-0020-22 **OPEN DATE:** 12/1/2021

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: CONSTRUCTION PARTICIPATION

AGENCY: MOWING AND LANDSCAPE MAINTENANCE DIVISION

BASIS OF AWARD: TOTAL BASE BID PLUS SELECTED ALTERNATE(S) IF ANY-LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 7 **NUMBER RECEIVED:** 1 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Request approval to change the time period for unit price adjustments in Section 31.44(c) from June to four (4) months prior to contract renewal to better align with the contract term.

Recommend approval to utilize the first two-year renewal option with Lewis Tree Service, Inc. (contract #71576-22) in the amount of $14,000,000.00, which includes a negotiated 10% CPI unit price increase. Total revised not-to-exceed award amount will be $24,282,908.40. Period of service will be from March 17, 2024 through March 16, 2026 with one (1) two-year renewal option remaining.

This award will be funded from various agency accounts, executed by formal contract amendment #5 through the Office of General Counsel, and processed via Purchase Orders.

ATTACHMENTS: Recommendation Memo, Supplier's Letter, CPI Rates, Revised Unit Prices, Section 3 Contract Expiration Date, Section 31.44 Unit Price Adjustments, Previous Awards

ANALYST: _____
DAVID KLAGES

RESPECTFULLY SUBMITTED: _____
DUSTIN FREEMAN, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: DAVE MCDANIEL, CHIEF, MOWING AND LANDSCAPE DIVISION

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

City of Jacksonville, Florida

Donna Deegan, Mayor

Department of Public Works

Mowing & Landscape Maintenance Division
609 St. Johns Bluff Road, N.
Jacksonville, FL 32225
(904) 255-4299
Jacksonville.gov

A NEW DAY.

MEMORANDUM

TO: **Dustin L. Freeman, Chief**
Procurement Division

THRU: **Nina Sickler, Director**
Public Works Department

FROM: **Dave McDaniel, Chief**
Mowing and Landscape Maintenance Division

SUBJECT: **Amendment #5 to Contract #71576-22, CP-0020-22**
Lewis Tree Service, Inc.
Hazardous Tree Services, Tree Pruning, and Right-Of-Way Encroachment Clearing – Rebid

DATE: **January 18, 2024**

The Department of Public Works, Mowing and Landscape Maintenance Division has received a request from Lewis Tree Service, Inc. to exercise the first two-year renewal option for the referenced contract.

Additionally, Lewis Tree Service, Inc. has agreed to a modification of Item 31.44 UNIT PRICE ADJUSTMENTS, Paragraph C of the referenced contract which would allow price increases to be effective at the time of renewal (see attached).

Accordingly, we recommend approval of the first, two-year renewal option, the contract modification, and a negotiated 10% Unit Price Increase based on the modified adjustment formula which resulted in a 12.06% CPI adjustment:
299.394 - 267.160 / 267.160 = 12.06%.

The renewal period will be from March 17, 2024, through March 16, 2026, with an increase in the NTE amount of $14,000,000.00. The new NTE amount will be $24,282,908.40

Funding will continue to be encumbered by individual releases against POA-71576-22 dependent on funding, the appropriate account and fiscal year with a formal contract amendment executed through the Office of General Counsel.

Please contact Jonathan Colburn at 255-4324 with questions or concerns.

Attachments:

- Supplier Letter
- BLS-CPI Releases Published in November 2023 and 2021
- Exhibit 1 (Price Increase data)
- Prior Awards

cc: Tammy Duggan

Mr. Jonathan Colburn
Urban Forestry Manager
City of Jacksonville
Mowing & Landscape Maintenance Division
609 St. Johns Bluff Road N
Jacksonville, FL 32225

Date: January 17, 2024

RE: CP 0020 22 / City Contract 71576-22
Hazardous Tree Services, Tree Pruning, and Right-Of-Way Encroachment Clearing - Rebid.

- First 2-Year Renewal
- Modification to Unit Price Adjustment Provision
- CPI Unit Price Adjustment Request

Mr. Colburn,

Lewis Tree Service, Inc. is agreeable to the following two items in connection with the above agreement:

1) Entering the first of two 2-Year renewal options of CP-0020-22 and Contract 71576-22 for the period of March 17, 2024 through March 16, 2026.

2) A modification to CP-0020-22 Item 31.44 UNIT PRICE ADJUSTMENTS Paragraph C as described below:

FROM:
The CONTRACTOR's request for a price increase will be based solely upon the percentage change of the Consumer Price Index for all Urban Consumers-South Region All Items, (Series CUUR0300SAO). The June CPI of the current year compared to the June CPI of the previous year will be used to determine the amount of the increase. The City reserves the right to decline any price increase request.

TO:
The CONTRACTOR's request for a price increase will be based solely upon the published percentage change for the month that falls four (4) months prior to the renewal date, using the Consumer Price Index for all Urban Consumers-South Region All Items, (Series CUUR0300SAO) each year of the previous two years, compounded annually. If the City agrees to a price increase, the new Unit Prices will be determined by using the current Unit Prices in place at time of renewal and adjusting them by the amount of the agreed upon increase percentage. (Example: With the renewal date of March 17, the CPI percentage change published four (4) months prior to the renewal (November) will be utilized). The City reserves the right to decline any price increase request.

As the Contract is governed by budgetary restrictions, we kindly request the City consider allowing a Unit Price increase of 10% for the first 2-Year renewal period even though the above modified adjustment formula results in a 12.06% CPI price increase as follows: 299.394 - 267.160 / 267.160 = 12.06%.

Sincerely,

Richard W. Evans Jr.
Division Manager
Lewis Services

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BUREAU OF LABOR STATISTICS
U.S. DEPARTMENT OF LABOR

CONSUMER PRICE INDEX

October 2021

SOUTHEAST INFORMATION OFFICE • Atlanta, Ga. • 404-893-4222 • bls.gov/regions/southeast

For release: Wednesday, November 10, 2021

Group	All urban consumers			Wage earners & clerical workers		
	Index	Percent change		Index	Percent change	
		Oct 20 to Oct 21	Sep 21 to Oct 21		Oct 20 to Oct 21	Sep 21 to Oct 21
U.S. City Average[1]						
All items (1982-84=100)	276.589	6.2	0.8	271.552	6.9	0.9
All items (1967=100)	828.538	-	-	808.869	-	-
Food and beverages	282.943	5.1	0.9	282.495	5.3	0.9
Housing	285.310	4.5	0.6	281.548	4.5	0.6
Apparel	124.323	4.3	0.7	124.010	4.5	0.8
Transportation	241.042	18.7	2.0	245.569	20.9	2.1
Medical care	527.564	1.3	0.5	535.167	1.2	0.6
Recreation[2]	127.301	3.9	0.7	121.258	3.5	0.5
Education & communication[2]	143.974	1.8	0.1	130.890	1.2	0.1
Other goods and services	483.592	4.2	0.8	533.907	4.6	0.9
South[1]						
All items (1982-84=100)	267.160	6.6	1.0	263.514	7.2	1.0
All items (1977=100)	433.371	-	-	426.791	-	-
Food and beverages	278.215	4.9	1.0	277.510	5.1	1.1
Housing	262.273	4.5	0.5	262.360	4.4	0.5
Apparel	131.939	4.5	0.8	131.164	5.5	0.7
Transportation	242.844	19.8	2.6	244.022	21.9	2.7
Medical care	502.016	2.2	0.8	514.088	2.3	1.0
Recreation[2]	127.743	3.9	0.3	121.761	3.1	-0.1
Education & communication[2]	139.465	2.5	0.2	123.752	1.7	0.1
Other goods and services	460.236	3.3	0.5	500.828	3.2	0.4

Group	All urban consumers			Wage earners & clerical workers		
	Index	Percent change		Index	Percent change	
		Oct 20 to Oct 21	Aug 21 to Oct 21		Oct 20 to Oct 21	Aug 21 to Oct 21
Atlanta-Sandy Springs-Roswell[1]						
All items (1982-84=100)	268.362	7.9	1.5	263.664	7.7	1.3
All items (1967=100)	809.299	-	-	797.226	-	-
Food and beverages	274.944	2.4	1.3	269.807	2.4	1.1
Housing	276.960	6.0	1.7	274.266	5.9	1.8
Apparel	149.834	11.0	0.4	149.428	9.7	0.0
Transportation	246.931	21.3	3.0	242.525	21.2	2.2
Medical care	497.957	2.4	0.5	491.330	2.6	0.5
Recreation[2]	89.818	8.0	-0.9	83.500	6.6	-2.0
Education & communication[2]	143.663	4.0	-0.6	124.983	4.1	-0.6
Other goods and services	424.641	6.8	2.1	496.377	6.9	1.8
Miami-Fort Lauderdale-West Palm Beach[1]						
All items (1982-84=100)	289.793	5.7	1.5	285.814	6.0	1.5
All items (1977=100)	467.107	-	-	464.361	-	-
Food and beverages	283.418	0.4	2.0	285.183	0.3	1.7
Housing	304.341	4.5	1.5	302.197	4.1	1.6
Apparel	145.372	-0.6	0.0	155.154	0.8	1.3
Transportation	257.566	21.9	2.4	264.981	24.6	2.4
Medical care	588.759	1.7	0.3	606.356	1.8	0.3
Recreation[2]	123.793	-0.9	1.7	111.661	-1.2	0.6
Education & communication[2]	125.149	1.5	0.0	117.703	1.6	0.0
Other goods and services	376.144	4.4	1.8	372.410	4.5	1.7

[1]Indexes on a December 1982-84=100 base, unless otherwise noted.
[2]Indexes on a December 1997=100 base.
- Data not available.
*Full surveys for Atlanta-Sandy Springs-Roswell and Miami-Fort Lauderdale-West Palm Beach are compiled every two months and are published for February, April, June, August, October, and December.

BLS
BUREAU OF LABOR STATISTICS
U.S. DEPARTMENT OF LABOR

CONSUMER PRICE INDEX

October 2023

SOUTHEAST INFORMATION OFFICE • Atlanta, Ga. • 404-893-4222 • bls.gov/regions/southeast

For release: Tuesday, November 14, 2023

Group	All urban consumers			Wage earners & clerical workers		
	Index	Percent change		Index	Percent change	
		Oct 22 to Oct 23	Sep 23 to Oct 23		Oct 22 to Oct 23	Sep 23 to Oct 23
U.S. City Average[1]						
All items (1982-84=100)	307.671	3.2	0.0	302.071	3.1	-0.1
All items (1967=100)	921.645	-	-	899.779	-	-
Food and beverages	323.262	3.3	0.3	322.903	3.5	0.3
Housing	323.964	5.2	0.1	320.321	5.2	0.2
Apparel	132.786	2.6	-0.3	132.788	2.8	-0.4
Transportation	270.027	0.8	-0.9	275.026	1.1	-1.2
Medical care	549.762	-0.8	0.2	556.613	-1.2	0.5
Recreation[2]	136.726	3.2	0.0	129.744	2.5	-0.1
Education & communication[2]	145.295	0.9	-0.2	130.256	0.4	-0.3
Other goods and services	546.825	6.2	0.6	602.208	5.9	0.8
South[1]						
All items (1982-84=100)	299.394	3.7	-0.1	294.801	3.5	-0.1
All items (1977=100)	485.659	-	-	477.463	-	-
Food and beverages	318.300	3.4	0.3	317.795	3.5	0.4
Housing	304.236	5.9	0.1	305.278	5.9	0.2
Apparel	143.513	3.2	0.3	142.935	3.1	0.2
Transportation	269.936	1.5	-1.3	269.650	1.9	-1.7
Medical care	520.015	-0.8	0.9	534.194	-0.8	1.3
Recreation[2]	136.498	3.3	0.1	129.012	2.3	-0.1
Education & communication[2]	140.500	1.2	-0.3	122.189	0.2	-0.5
Other goods and services	518.550	5.2	0.3	563.970	4.7	0.5

Group	All urban consumers			Wage earners & clerical workers		
	Index	Percent change		Index	Percent change	
		Oct 22 to Oct 23	Aug 23 to Oct 23		Oct 22 to Oct 23	Aug 23 to Oct 23
Atlanta-Sandy Springs-Roswell[1]						
All items (1982-84=100)	306.435	3.2	-0.6	300.031	3.5	-0.8
All items (1967=100)	924.115	-	-	907.184	-	-
Food and beverages	322.711	4.7	1.0	321.620	5.5	1.1
Housing	328.909	5.1	-0.7	328.721	5.8	-0.8
Apparel	160.549	-1.2	0.1	162.968	-0.1	-1.0
Transportation	273.682	0.0	-3.3	267.118	1.4	-3.5
Medical care	-	-	-	-	-	-
Recreation[2]	99.056	1.4	1.4	90.798	1.4	0.5
Education & communication[2]	141.394	1.6	-0.5	121.376	0.8	-0.7
Other goods and services	498.389	6.7	1.6	584.924	6.9	1.6
Miami-Fort Lauderdale-West Palm Beach[1]						
All items (1982-84=100)	341.180	7.4	0.5	336.359	7.6	0.4
All items (1977=100)	549.934	-	-	546.580	-	-
Food and beverages	322.632	4.6	0.8	321.861	4.4	0.8
Housing	383.480	10.7	1.1	382.552	10.9	1.1
Apparel	160.054	13.5	-2.9	172.536	11.9	-4.0
Transportation	281.604	4.8	-0.8	296.872	6.3	-1.3
Medical care	608.138	-1.2	0.5	626.453	-1.6	0.3
Recreation[2]	136.553	3.7	0.6	122.736	3.6	1.1
Education & communication[2]	133.633	3.0	-0.7	125.223	2.7	-0.9
Other goods and services	459.396	6.3	1.2	443.939	4.5	1.3

[1]Indexes on a December 1982-84=100 base, unless otherwise noted.
[2]Indexes on a December 1997=100 base.
- Data not available.
*Full surveys for Atlanta-Sandy Springs-Roswell and Miami-Fort Lauderdale-West Palm Beach are compiled every two months and are published for February, April, June, August, October, and December.

EXHIBIT 1
CP-0020-22 / Contract 71576-22
New Prices Effective March 17, 2024
Lewis Tree Service, Inc.

Item No.	Description of Work	Unit	Current Price	New Price
1	Remove tree/leaner <12" DBH	E	$71.87	$79.06
2	Fell tree/leaner <12" DBH Leave debris curbside in right-of-way	E	$63.76	$70.14
3	Remove tree/leaner 12" to 18" DBH	E	$299.20	$329.12
4	Fell tree/leaner 12" to 18" DBH Leave debris curbside in right-of-way	E	$291.09	$320.20
5	Remove tree/leaner 18" to 24" DBH	E	$564.66	$621.13
6	Fell tree/leaner 18"to 24" DBH Leave debris curbside in right-of-way.	E	$548.83	$603.71
7	Remove tree/leaner 24" to 30" DBH	E	$819.85	$901.84
8	Fell tree/leaner 24" to 30" DBH Leave debris curbside in right-of-way	E	$804.03	$884.43
9	Remove tree/leaner 30" to 36" DBH	E	$1,143.98	$1,258.38
10	Fell tree/leaner 30" to 36" DBH Leave debris curbside in right-of-way	E	$1,128.15	$1,240.97
11	Remove tree/leaner 36" to 42" DBH	E	$1,605.58	$1,766.14
12	Fell tree/leaner 36" to 42" DBH Leave debris curbside in right-of-way	E	$1,528.40	$1,681.24
13	Remove tree/leaner 42" to 48" DBH	E	$2,163.30	$2,379.63
14	Fell tree/leaner 42" to 48" DBH Leave debris curbside in the right-of-way	E	$2,008.91	$2,209.80
15	Remove tree/leaner 48" to 54" DBH	E	$3,801.53	$4,181.68
16	Fell tree/leaner 48" to 54" DBH Leave debris curbside in right-of-way	E	$3,611.46	$3,972.61
17	2 person crew, aerial lift & chipper Hourly pruning & debris disposal	Hr	$120.33	$132.36
18	2 person crew, aerial lift & chipper Emergency hourly pruning & debris disposal	Hr	$153.29	$168.62

Item No.	Description of Work	Unit	Current Price	New Price
19	3 person crew, aerial lift & chipper Hourly pruning & debris disposal	Hr	$164.95	$181.45
20	3 person crew, aerial lift & chipper Emergency hourly pruning & debris disposal	Hr	$213.53	$234.88
21	4 person crew, aerial lift & chipper Hourly pruning & debris disposal	Hr	$209.56	$230.52
22	4 person crew, aerial lift & chipper Emergency hourly pruning & debris disposal	Hr	$273.76	$301.14
23	4 person crew, aerial lift, chipper & loader Hourly tree removal & debris disposal	Hr	$277.92	$305.71
24	4 person crew, aerial lift, chipper & loader Emergency hourly tree removal & debris disposal	Hr	$343.85	$378.24
25	3 person crew, spider lift Hourly tree removal & debris disposal	Hr	$234.30	$257.73
26	3 person crew, spider lift Emergency hourly tree removal/pruning & debris disposal	Hr	$262.53	$288.78
27	Hanger removal	E	$144.35	$158.79
28	Stump Grinding	Dia. Inch	$3.19	$3.51
29	Right-of-Way Encroachment Clearing-One (1) side of right-of-way	1000 LF	$2,732.45	$3,005.70

B. BASIS OF AWARD

The project may be awarded to the lowest responsive, responsible Bidder contingent on the availability of funds within the project's approved budget. The corrected extended prices of the Base Bid, and selected Alternates, if any, will be used to determine the lowest qualified Bid. If selected by the City, Alternate bid items will be awarded in the order of priority listed (i.e., 1, 2, 3), unless otherwise noted. Proposals in which the prices obviously are unbalanced will be rejected. The CITY has the right to reject any or all bids.

C. REVISIONS OF BID PROPOSAL FORM

Request for revision of the Bid Proposal Form must be made to the ENGINEER at least ten (10) days prior to date of opening of Bids. Revision of the Bid Proposal by the Bidder will void the Bid.

D. CONTRACT EXPIRATION DATE

The Contract expiration date shall be established as follows:

The Contract shall be for two (2) years beginning on the date of the "Blanket Order" issued by the City. The contract may be extended two (2) times for a two (2) year period by mutual agreement of both parties, provided funds are available.

E. BID CHANGES

No changes in the amount of Bids appearing on the outside of Bids will be considered. Only the amounts shown on bid documents inside the envelope will be considered. All changes, corrections and erasures must be initialed by the person signing the bid.

F. COMPLETION OF WORK

The CONTRACTOR shall begin work covered by these specifications within twenty (20) calendar days, including Sundays and holidays, from the date of the City's Blanket Order. The Contact will be for one (1) year from the date of the Blanket Order. All work orders issued under the Blanket Order must be completed by the expiration date established for the Blanket Order unless the Blanket Order is extended by the City.

G. SUBMITTAL STATEMENT

The undersigned Bidder certifies that this Bid is made without any previous understanding, agreement, or connection with any person, firm, or corporation bidding on this work; and that the Bid is made in good faith, without outside control, collusion, fraud, or otherwise illegal action.

The undersigned Bidder has examined and read (cover to cover) all Drawings, Specifications, General and Special Conditions, and other Contract Documents, and all Addenda thereto; and is acquainted with and fully understands the extent and character of the work covered by this Proposal and the specified requirements, for the proposed work.

The undersigned Bidder certifies that no officer or agent of the CITY will directly or indirectly benefit from this bid.

The undersigned Bidder states that this Proposal is made in conformity with the Contract Documents, and agrees that in case of any discrepancy or differences between its Proposal and the Contract Documents, the provisions of the latter shall prevail.

The undersigned Bidder certifies that it has carefully examined the foregoing Proposal after the same was completed and has verified every item placed thereon; and agrees to indemnify, defend and save harmless the

b. One stump grinder operator

31.43 CONTRACT AVAILABLE TO OTHER CITY DEPARTMENTS AND AGENCIES

This Contract may be utilized or "Piggybacked," by other City Agencies, Departments, Authorities, and other municipalities in Duval County using the unit prices established in the contract, and as amended, for each type of work.

31.44 UNIT PRICE ADJUSTMENTS

A. The Contract may be extended two (2) times for a period of one (2) years each by mutual agreement of both parties. Submitted bid prices for services shall remain firm against any increase for a period of one (1) calendar year from the award of contract.

B. The Contractor may submit a written request to increase the unit prices before each contract renewal, if the request is received by certified letter at least 30 days before the completion of the previous one year contract period. The City may agree to the price increase or choose to terminate the contract. The price increase request may cover all or some of the contract bid items.

C. The Contractor's request for a price increase will be based solely upon the percentage change of the Consumer Price Index for all Urban Consumers-South Region All Items, (Series CUUR0300SAO). The June CPI of the current year compared to the June CPI of the previous year will be used to determine the amount of the increase. The City reserves the right to decline any price increase request.

D. If the City agrees to the requested price increases, the new adjusted Contract Unit Prices will be calculated using the Contract Unit Prices of the previous year's contract or contract renewal and adjusting them by the amount of the submitted CPI.

31.45 UNIT PRICE EXCLUSIONS

A. The contract unit price proposal shall not apply to the following conditions:
   1. Trees with a DBH greater than 54 inches.
   2. Tree or stumps filled with concrete.
   3. Trees growing within City owned or controlled drainage ditches.
   4. Trees growing in locations not accessible to vehicles required by the Contract.

B. The Urban Forester, on a case by case basis, will either request from the Contractor a price proposal for this work or may request that the work be completed using the hourly rate established in the Contract.

31.46 MAINTENANCE OF TRAFFIC

A. Scope of Work: Provide and maintain all necessary signing, barricades and other approved traffic control devices for the maintenance of vehicular and pedestrian traffic within the limits of each work site and on adjacent roadways and sidewalks during the work effort at each site.

B. General Requirements: Maintenance of Traffic shall conform to all local, State, and Federal regulations and shall comply with the guidelines and requirements of the City of Jacksonville Public Works Department, and the latest edition of the following: Manual on Uniform Traffic Control Devices published by Federal Highway Administration, the Florida Department of Transportation (FDOT) Standard Specifications for Road and Bridge Construction, and the FDOT Roadway and Traffic Design Standards.

SUBJECT: HAZARDOUS TREE SERVICES, TREE PRUNING, AND RIGHT-OF-WAY ENCROACHMENT CLEARING – REBID

BID #: CP-0020-22 **OPEN DATE: 2021-12-1**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: CONSTRUCTION PARTICIPATION

AGENCY: PUBLIC WORKS

BASIS OF AWARD: TOTAL BASE BID PLUS SELECTED ALTERNATE(S) IF ANY-LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 7 **NUMBER RECEIVED: 1** **OTHER: 0**

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to amend and increase award with Lewis Tree Service, Inc. (Contract # 71576-22), by $3,000,000.00 for increase for the initial two (2) year contract period. The revised not-to-exceed amount is $10,282,908.40.

Funding for amendment #4 will be encumbered by individual releases against a contract purchase agreement dependent on funding, the appropriate account, and fiscal year. Award to be executed by formal contract amendment through Office of General Counsel.

ATTACHMENTS: Recommendation Memo, Previous Award(s)

ANALYST: JACLYN STAMOS

RESPECTFULLY SUBMITTED: DUSTIN FREEMAN, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Dave McDaniel, Chief, Mowing and Landscape Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING 0 DATE: 6/29/2023

OTHER:

ACTION OF AWARDING AUTHORITY DATE 6/29/2023

APPROVED ✓ DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Brian Hughes
Chief Administrative Officer
For Mayor Lenry Curry
Under Authority of
Executive Order No: 2019-02

SUBJECT: HAZARDOUS TREE SERVICES, TREE PRUNING, AND RIGHT-OF-WAY ENCROACHMENT CLEARING – REBID

BID #: CP-0020-22 **OPEN DATE: 2021-12-1**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: CONSTRUCTION PARTICIPATION

AGENCY: PUBLIC WORKS

BASIS OF AWARD: TOTAL BASE BID PLUS SELECTED ALTERNATE(S) IF ANY-LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 7 **NUMBER RECEIVED: 1** **OTHER: 0**

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to amend and increase award with Lewis Tree Service, Inc., by $3,000,000.00 for increase in spending capacity to account for year two (2) of the initial two (2) year contract period that was not included in the original award recommendation and for as needed additional services. The revised not-to-exceed amount is $7,282,908.40.

Funding for this amendment will be encumbered by individual releases against a contract purchase agreement dependent on funding, the appropriate account, and fiscal year. Award to be executed by formal contract amendment through Office of General Counsel.

ATTACHMENTS: Recommendation Memo, Previous Award(s)

ANALYST: JACLYN STAMOS

RESPECTFULLY SUBMITTED: DUSTIN FREEMAN, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Dave McDaniel, Chief, Mowing and Landscape Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING 0 DATE: 1/19/2023

OTHER: _____

ACTION OF AWARDING AUTHORITY DATE 1/23/23

APPROVED ✓ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

Brian Hughes
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No: 2019-02

SUBJECT: HAZARDOUS TREE SERVICES, TREE PRUNING, AND RIGHT-OF-WAY ENCROACHMENT CLEARING – REBID

BID #: CP-0020-22 **OPEN DATE: 2021-12-1**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: CONSTRUCTION PARTICIPATION

AGENCY: PUBLIC WORKS

BASIS OF AWARD: TOTAL BASE BID PLUS SELECTED ALTERNATE(S) IF ANY-LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 7 **NUMBER RECEIVED: 1** **OTHER: 0**

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Request approval to revise the award to Lewis Tree Service, Inc. by adding the below paragraph to *Section 31.40 METHOD OF PAYMENT* of the bid document:

D. *The Contractor must include a CARE, MyJax, or work order number with all invoices submitted to the Urban Forester for all work, including during normal work hours, emergency work, and overtime work. An invoice without a CARE, MyJax, or work order number cannot be processed for payment.*

The not-to-exceed award amount will remain unchanged at $4,282,908.40.

Funding for this award will be encumbered by individual releases against a Contract Purchase Agreement dependent on funding, the appropriate account, and fiscal year. Award to be executed by formal contract amendment through the Office of General Counsel.

ATTACHMENTS: Recommendation Memo, Section 31.40, Previous Awards

ANALYST: DAVID KLAGES **RESPECTFULLY SUBMITTED:** GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: DAVE MCDANIEL, CHIEF, MOWING AND LANDSCAPE DIVISION

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING 0 DATE: 6/30/2022

OTHER:

ACTION OF AWARDING AUTHORITY DATE 6/30/2022

APPROVED ✓ DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Brian Hughes
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No: 2019-02

SUBJECT: HAZARDOUS TREE SERVICES, TREE PRUNING, AND RIGHT-OF-WAY ENCROACHMENT CLEARING – REBID

BID #: CP-0020-22

OPEN DATE: 2021-12-1

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: CONSTRUCTION PARTICIPATION

AGENCY: PUBLIC WORKS

BASIS OF AWARD: TOTAL BASE BID PLUS SELECTED ALTERNATE(S) IF ANY-LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 7 NUMBER RECEIVED: 1 OTHER: 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to amend and increase award with Lewis Tree Service, Inc., by $3,141,454.20 for increase in spending capacity to account for year two (2) of the initial two (2) year contract period that was not included in the original award recommendation and for as needed additional services. The revised not-to-exceed amount is $4,282,908.40.

Funding for this amendment will be encumbered by individual releases against a contract purchase agreement dependent on funding, the appropriate account, and fiscal year. Award to be executed by formal contract amendment through Office of General Counsel.

ATTACHMENTS: Recommendation Memo, Previous Award(s)

ANALYST: BRYAN MATUS

RESPECTFULLY SUBMITTED: GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Dave McDaniel, Chief, Mowing and Landscape Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING 0 DATE: 5/5/2022

OTHER:

ACTION OF AWARDING AUTHORITY DATE 5/6/2022

APPROVED ✓ DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Brian Hughes
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of
Executive Order No: 2019-02

SUBJECT: HAZARDOUS TREE SERVICES, TREE PRUNING, AND RIGHT-OF-WAY ENCROACHMENT CLEARING – REBID

BID #: CP-0020-22

OPEN DATE: 2021-12-1

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: CONSTRUCTION PARTICIPATION

AGENCY: PUBLIC WORKS

BASIS OF AWARD: TOTAL BASE BID PLUS SELECTED ALTERNATE(S) IF ANY-LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 7 NUMBER RECEIVED: 1 OTHER: 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval of award to Lewis Tree Service, Inc., as the lowest responsive, responsible bidder in the total base bid amount of $1,141,454.20. Period of Service will be two (2) years beginning on the date of the Blanket Order with two (2) two (2) year renewal options.

Funding for this award will be encumbered by individual releases against a contract purchase agreement dependent on funding, the appropriate account, and fiscal year. Award to be executed by formal contract through Office of General Counsel.

ATTACHMENTS: Recommendation Memo, Bid Tabulation, Basis of Award, Scope of Work, JSEB Documentation

ANALYST: _____ BRYAN MATUS

RESPECTFULLY SUBMITTED: _____ GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Dave McDaniel, Chief, Mowing and Landscape Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING 0 DATE: 1/13/2022

Teresa R Eihan

Lilibeth Reed

Jon R. McCoy

OTHER: _____

ACTION OF AWARDING AUTHORITY DATE 1-18-22

APPROVED ✓ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

Brian Hughes
Chief Administrative Officer
For Mayor Lenny Curry
Under Authority of
Executive Order No. 2019-02