

150013



1300.15-1 TO Mayor  
6/16/15

June 1, 2015

**MEMORANDUM**

**TO:** James R. McCain, Jr.  
Corporation Secretary/Assistant General Counsel

**THROUGH:** C. Ronald Belton, Assistant to the Mayor/Chief Financial Officer

**FROM:** Thomas G. McKnight *TGM:KA*  
Capital Improvement Construction Manager

**SUBJECT:** Mandarin School House Relocation  
Contractor: R. G. White Construction, Inc.  
Contract No: ~~8450-12~~ 7812-01

Forwarded herewith for execution is Change Order No. 1 for subject project.

Original Contract Amount .....	\$39,685.00
Previous Change Order No. 0.....	\$0.00
Change Order No. 1 .....	\$6,061.35
Total Revised Contract Amount.....	\$45,746.35
Account Number .....	See attached

This office recommends the Change Order be approved by your office, the Office of General Counsel, and Mayor Brown, in accordance with Executive Order No. 13-05.

- Attachments: 1. Change Order  
2. Back-up Information  
3. Legal Request Memorandum

TGM:lw

CHANGE ORDER TRACKING SHEET

Description of Project	Mandarin School, Hesse Relocate	
Change Order Number	1	PLEASE KEEP THIS FORM WITH THE ATTACHED CHANGE ORDER
Contract Number	8150-12	

	Action	Date Received	Date Signed	Date Forwarded	Signature	Days
1	Date Initiated	N/A	N/A			
1A						
2	Contractor Execution					
3	Construction Management					
4	Using Agency <i>(S)</i>	5/27/15	5/27/15	5/27/15	Rolen / Monty	1
5	JEA (if applicable)					
6	City Engineer	6/1	6/1			
7	C/O Review	DLM	DLM	5/27/15		
8	Director of Public Works	6/1	6/1			
9	Admin/Finance Clerk	6/9	6/10	6/10	<i>(Signature)</i>	
10	Buyer	6/10	6/11	6/11	<i>(Signature)</i>	
11	Chief of Procurement					
12	Director Finance					
13	Asst. General Counsel					
14	CAO/Mayor					
15	Asst. General Counsel					
	Total Processing Days:					

Attention Change Order reviewers and signatories:  
 Please assist in expediting this change order by reviewing, signing, and forwarding immediately to the next step. Thank you in advance for your efforts to reduce contract change order processing times.

James M. Robinson, P.E.  
 Director of Public Works

CITY OF JACKSONVILLE  
DEPARTMENT OF PUBLIC WORKS  
ENGINEERING DIVISION  
CONSTRUCTION CHANGE ORDER

Change Order No. One (1) Date April 13, 2015  
Description of Project Mandarin School House Relocation  
Name of Contractor R. G White Construction, Inc.  
Contractor's Address P. O. box 14734, Jacksonville, FL 32238  
Contract No. 8150-12 7812-01  
Account No. See Attached Original Contract \$39,685.00 ✓  
+ Previous Change Order No. 0 \$00.00 + Change Order No. 1 \$6,061.35 ✓  
TOTAL REVISED CONTRACT \$45,746.35 ✓  
Bid Number 0135 CF-0035-14 Construction Completion Date March 16, 2015  
Revised Construction Completion Date March 27, 2015  
Contract Expiration Date July 14, 2015  
Revised Contract Expiration Date July 25, 2015

In compliance with General Conditions of above-referenced contract, CONTRACTOR and OWNER do both hereby agree that the CONTRACTOR shall make the following changes, additions or deletions to the Work specified in the plans and specifications: See attached. Add 11 non-compensable calendar days to construction completion and contract expiration dates.

Justification: See attached.

The Issuing Authority has looked over the documents supporting this change order and has determined that this change order is necessary and all amounts are reasonable.

Accepted for Contractor R. G. White Construction, Inc.

Signed [Signature] Attest Georgia White

Title PRESIDENT Title SEC/TRES.

Date 5/18/15 Date 5/18/15

Signed Construction Management By [Signature] 5-24-15  
Issuing Authority Thomas G. McKnight  
Capital Improvement Construction Manager Date

Signed Parks, Recreation & Community Services By [Signature]  
Issuing Division TONY LOPEZ, CPRE Div/Department Head Date

Chief, Engineering & Construction Management Div [Signature] Date 6/1/15  
Assistant Council [Signature] Date 6-16-15

Director of Public Works [Signature] Date 6/1/15  
Mayor [Signature] Date 6/18/15

Chief of Procurement [Signature] Date 6/1/15  
Corporation Secretary [Signature] Date 6-19-15

Director of Finance [Signature] Date 6/15/15

7812-01 c/o 1  
PB

Cleveland Ferguson III  
Deputy Chief Administrative Officer  
For: Mayor Alvin Brown  
Under Authority of:  
Executive Order No. 2015-01



**ADMINISTRATIVE AWARD  
BID No.: CF-0135-14  
Change Order**

**DESCRIPTION OF GOODS/SERVICES:** Subject bid was awarded to R.G. White Construction, Inc., (contract # 7812-01), on 09/08/14 in the amount of \$39,685.00 (city's portion) for Relocation of Mandarin School.

Recommend approval of Change Order # 1 to R.G. White Construction, Inc., in the amount of \$6,061.35 for a revised maximum indebtedness to the city not-to-exceed \$45,746.35.

Funding for this award to be encumbered by account: RPCP31OF5720-06505-PR0597-01 to be executed by contract change order # 1 through Office of General Counsel.

**FOR AGENCY/DEPARTMENT:** Department of Public Works

**REQUISITION NUMBERS:** N/A

**NUMBER FIRMS SOLICITED:**                      **NUMBER FIRMS BIDDING:**

**REASON FOR LESS THAN REQUIRED MINIMUM SOLICITATION/QUOTATION:**

**RECOMMEND AWARD TO:** R.G. White Construction, Inc.

**CONCURRENCE BY:** William J. Joyce, P.E., Chief, Engineering and Construction Management Division

**PRICE:** \$45,746.35

**TERMS:** Net 30

**REASON FOR NOT ACCEPTING LOW BID:**

  
Marilyn Prud'homme  
Analyst

5/13/15  
Date

  
Marlene Russell  
Manager of Purchasing Services

5/13/15  
Date

**APPROVAL:**

  
Gregory Pease, Chief, Procurement Division

5/14/15  
Date

ATTACHMENT "A"  
ACCOUNT NUMBERS  
RELOCATION OF MANDARIN SCHOOL HOUSE

ACCOUNT NO.	RPCP32CF5720-06505-PR0276-02	Mandarin Museum & Historical Society	RPCP31OF5720 6505 PR0597 01	Contract Totals
CT NO.	CTRP14000010-01	Non-City account	NEW	
original contract	\$39,685.00	\$46,036.00	\$0.00	\$85,721.00
change order #1	\$0.00	\$0.00	\$6,061.35	\$6,061.35
Account Totals	\$39,685.00	\$46,036.00	\$6,061.35	\$91,782.35

NBR	MASTER ITEM DESCRIPTION	QUANTITY	UOM	UNIT COST	NET ADDITION	NET DELETION	TOTALS
NEW ITEMS -							
<b>UNFORESEEN CONDITION:</b>							
1	FURNISH & INSTALL 0-6" X 0-6" X 16'-0 CYPRESS BEAM UNDER THE BUILDING TO REPLACE THE BEAMS THAT WERE TERMITE DAMAGED.	1.000	LS	\$2,874.00	\$2,874.00		
2	FURNISH & INSTALL NEW 0-6" X 0-6" X 12'-0 BEAM THAT WAS TERMITIE DAMAGE.	1	LS	\$2,340.00	\$2,287.35		
JUSTIFICATION:Termite damaged beams located under the building had to be replaced. Beams were originally covered by siding.							
<b>TOTAL UNFORESEEN CONDITION</b>							\$5,161.35
<b>DESIGN ERROR/OMISSION</b>							
3	INCREASE THE SIZE OF THE ADA RAMP IN WIDTH AND LENGTH PER THE ADA INSPECTOR.	1	LS	\$900.00	\$900.00		
JUSTIFICATION: Ramp did not meet ADA code at the time of inspection. Design consultant contracted directly through Parks and Recreation.							
<b>TOTAL DESIGN ERROR/OMISSION</b>							\$900.00
<b>SUBTOTAL CHANGE ORDER #1</b>					<b>\$6,061.35</b>	<b>\$0.00</b>	
<b>NET TOTAL CHANGE ORDER #1</b>							<b>\$6,061.35</b>

# R. G. WHITE CONSTRUCTION, INC.

P.O. BOX 14734  
JACKSONVILLE, FLORIDA 32238

(904) 778-8352

E-mail: [rgwhite@matcity.com](mailto:rgwhite@matcity.com)

Web site: [www.rgwhiteconstruction.com](http://www.rgwhiteconstruction.com)

February 20, 2015

Ron Stine  
Contract Administration Section  
214 N. Hogan St.  
Jacksonville, Fl 32202

Re: Mandarin School House, Change order

Dear Mr. Stine,

Please find listed below items of additional cost.

1. Larger ramp and landing. Additional material cost is \$900.00
2. Sill beam replacement west side of building. Use 6 x 6 cypress RS beam. This will have a scarf joint in the middle. Additional material and labor cost is \$2,874.00. This will require an additional 5 days added to the contract.
3. Sill beam replacement north side of building. Replace 6 x 6 sill. Per my investigation, just half of the beam needs to be replaced. The studs are also in need of repair. Cost of repair is as follows: Half of the sill is to be replaced and connected with a scarf to existing. Studs are to have new 2x4 #2 syp sistered to existing to connect to sill (where required). Sistered studs will be 3' long nailed with 10d commons at 6" O.C. Also included is a new 2 x 8 sistered floor joist to existing floor joist. Additional cost is \$2,340.00. This will require an additional 4 days added to contract.

Sincerely,

R. G. WHITE CONSTRUCTION, INC.

Robert  
White

Digitally signed by: Robert White  
DN: CN = Robert White C = UM  
Date: 2015.02.20 14:31:37 -04'00'

By: \_\_\_\_\_

Robert G. White  
President

Cost break down: Labor 3 men @ \$30/hr ea. X 19hr.....	\$1,710.00
Material 6 x 6 x 12 cypress (one required) .....	\$279.00
15% O/P.....	\$351.00
	<u>298.35</u>
	<del>\$ 2,340.00</del>
	\$ 2,287.35

Sincerely,

R. G. WHITE CONSTRUCTION, INC.

Robert  
White

Digitally signed by: Robert White  
DN: CN = Robert White C = UM  
Date: 2015.03.16 16:14:38 -04'00'

By: \_\_\_\_\_  
Robert G. White  
President



