

PUBLIC NOTICE
AGENDA
PROFESSIONAL SERVICES EVALUATION COMMITTEE MEETING
Thursday, May 09, 2019, 10:00 a.m.
Eighth Floor, Conference Room 851
Jacksonville, FL 32202

Committee Members: Gregory Pease, Chairman
Randall Barnes, Treasury
James McCain, OGC

Subcommittee Members	ITEM #	TITLE & ACTION	MOTION	CONTR EXP	OUTCOME
Dave McDaniel Melissa Long	P-36-16	Contract Amendment No. 4 NPDES Engineering and Permit Administration Services – Annual Contract Department of Public Works/Engineering & Construction Management Division	That Contract No. 6398-23, originally executed December 26, 2016, between the City of Jacksonville and England-Thims & Miller, inc., for NPDES Engineering and Permit Administration Services – Annual Contract be amended to: (i) incorporate the attached Scope of Services identified as Exhibit 'I' and Contract Fee Summary identified as Exhibit 'J'; (ii) increase the not-to-exceed limit for M&LM Division Special Project Requests by \$59,955.00 to a new limit of \$173,535.05; thereby (iii) increasing the maximum indebtedness to the City by \$59,955.00 to a new total maximum of \$2,843,776.05. All other terms and conditions, as previously amended, shall remain the same except for such changes as the Office of General Counsel may deem appropriate to ensure compliance with the City's Procurement ordinances, policies, procedures and applicable federal and state laws.	12/25/20	
William Joyce Jill Enz	P-54-18	Subcommittee Report Professional Design Svcs for Miscellaneous Park Improvements – Annual Contract – Southeast Department of Public Work/Engineering & Construction Management Division	It is the consensus of the committee that of the seven (7) proposals submitted all were found to be responsive, interested, qualified and available to provide the requested services. The ranking of first, second and third, designates the order of qualification of these companies to perform the required services and alphabetically they are: 2) Pond & Company Corporation 2) Prosser, Inc. 1) The R-A-M Professional Group, Inc. We recommend the above list is forwarded to the Mayor for final selection so that fee and contract negotiations may begin with <u>The R-A-M Professional Group, Inc.</u> , the number one ranked company.		
William Joyce Duane Kent	P-25-18	Fee & Contract Negotiations Owner's Representative Services for "The District" Site Development Project Department of Public Works	That the City of Jacksonville enter into a Contract with Pond & Company for the Owner's Representative Services for "The District" Site Development Project by: (i) incorporating the attached Scope of Services identified as Exhibit 'A' and Contract Fee Schedule identified as Exhibit 'B'; (ii) providing not-to-exceed limits for: Project Management in the amount of \$883,117.67, CEI in the amount of \$1,177,040.00, Survey in the amount of \$18,094.90 and Geotechnical and Materials Testing in the amount of \$260,000.00, for a total maximum indebtedness in the amount of \$2,338,252.57; and (iii) providing a period of service from the date of execution of the contract to project completion. All other terms and conditions are per the RFP and the City's standard contract language.		
Paul Barrett Patrick Greive		Financial Services Informational Update Finance and Administration Department/Treasury Division	Informational Update - The Treasury Division hereby notifies PSEC in accordance with Section 126.313 of the Purchasing Code and the related Treasury and Pension Procurement Procedures, that they are in the process of amending the Bank of New York (BNY) Mellon contracts for the City's Operating Funds and the ERS Pension Portfolio by extending the term of the agreements from August 1, 2019 through July 31, 2021 in		

			accordance with the original contracts dated August 1, 2012 and ratifying all actions of the parties through the effective date of the amendment. All other terms and conditions of the contracts shall remain the same.		
Alex Baker		Addition to Legal Related Services List Procurement Division	That the committee approve the request of the following companies for inclusion on the Legal Related Services list under the category of Expert Witness: <ol style="list-style-type: none"> 1. Stephanie Glotzer - Inspection Depot 2. Toni Gott - Citadel Investigative Agency 3. Rich Perri - Command Investigations 4. Robert Molnar - Lemieux & Associates 		
		Addition to Legal Related Services List Procurement Division	That the committee approve the request of the following companies for inclusion on the Legal Related Services list under the category of Abstract and Title Insurance Services: <ol style="list-style-type: none"> 1. David J. Edwards - Edwards, Cohen, Dawson, Noble and Dawes, P.A. 		

MEETING ADJOURNED:

CC: Council Auditor
Subcommittee Members



City of Jacksonville, Florida

Lenny Curry, Mayor

Department of Public Works
Engineering & Construction Management Division
214 N. Hogan Street, 10th Floor
Jacksonville, FL 32202
(904) 255-8762
www.coj.net

ONE CITY. ONE JACKSONVILLE.

April 23, 2019

TO: Gregory W. Pease, Chairman
Professional Services Evaluation Committee

THRU: John P. Pappas, P.E. *John P. Pappas*
Director

FROM: Robin G. Smith, P.E. *RGS*
Acting Chief, Engineering & Construction Management

Melissa M. Long, P.E. *Melissa M. Long*
Chief, Environmental Quality Division

Dave McDaniel *Dave McDaniel*
Chief, Mowing & Landscape

SUBJECT: P-36-16 NPDES Engineering and Permit Administration Services- Annual Contract
Contract No. 6398-23 Amendment 4
Consultant Services Account No.: PWML011-03109 \$59,955.00
Internal Services Account No.: PWEN011AD

05/02/19 14:54:24
Procurement Division

The Mowing & Landscape Management Division has requested that the not to exceed limit for M&LM Special Projects be increased to allow England Thims & Miller, Inc. to provide additional services related to neighborhood mowing. Negotiations have resulted in the attached Scope of Services, Exhibit I and Contract Fee Schedule, Exhibit J, attached. JSEB firms to be utilized to meet the 15% Participation Percentage Plan for this contract are detailed on a separate attachment.

Accordingly, this is to recommend that Contract No. 6398-23, originally executed December 26, 2016, between the City and England-Thims & Miller, Inc., for NPDES Engineering and Permit Administration Services- Annual Contract be amended to incorporate the attached Scope of Services, Exhibit I and Fee Summary Exhibit J to increase the not to exceed limit for M&LM Division Special Project Requests by \$59,955.00 to a new limit of \$173,535.05; thereby increasing the maximum indebtedness to the city by \$59,955.00 to a new maximum indebtedness of \$2,843,776.05 and with all other terms and conditions of the agreement remaining unchanged.

RGS/lw

Attachments: Exhibits I & J
JSEB Participation

cc: Lori A. West, Engineering Contract Specialist

ab

**PROPOSAL
M&LM INSPECTION MODULE UPDATE
APRIL 11, 2019**

INTRODUCTION

The City of Jacksonville Mowing & Landscape Maintenance (M&LM) Division implemented a web-based Contractor schedule and work completion Inspection system in 2014. The work proposed below is focused on updates that:

- Update ROW mowing quantities of work across all non-FDOT ROW mowing sites
- Enhance functionality and streamline the input of Pond and Park Mowing inspection findings by M&LM inspectors.
- Better track each contractor's adherence to proposed schedule and adherence to contract specifications

SCOPE OF WORK

Following is per M&LM Inspection Module update work type to be completed. All work is to be completed by July 31, 2019 M&LM. The updated M&LM Inspection module will be posted to the web site in conjunction with posting of contractor prepared proposed schedules for fiscal year 2019/2020.

ROW Mowing Quantity of Work Update

ETM will review current site characteristics to confirm and where appropriate update the quantities of work for each right of way mowing site. The quantities of work reviewed and updated include the following.

- Total acres right of way mowed from edge of pavement to property line or face of sidewalk
- Total acres median mowed.
- Total litter removal acres.
- Total lineal feet of edging
 - Edge of pavement both sides along roadways and medians with curb and gutter
 - Edge face and back of sidewalk

ETM's site level review and update will be completed using aerial imagery, Google street view, and COJ Planning Department sidewalk GIS line layer files. For right of way mowing sites where, due to tree cover and other obstructions, the above sources cannot be used ETM will forward, via email, the site ID to M&LM's Contract Mowing Manager who will then:

- Assign a M&LM Inspector to conduct a field survey to determine site characteristics and the appropriate quantities of work.
- Post the M&LM Inspector field determined quantities of work for the forwarded site to the M&LM Inspection Module.

Several existing right of mowing sites span multiple city blocks and/or miles of roadway. To improve contractor work planning and invoicing ETM will as part of its review propose logical points to break the single site into two or more sites. Each site ETM proposes to break into multiple sites will be reviewed with the M&LM Contract Mowing prior to proceeding with the modification.

Update Contractor Actual Mow Date Entry Rights

Across all work types permit contractor to enter actual mow date after M&LM inspector completes and enters inspection date. Also display contractor entered actual mow date on the inspection form even if entered after M&LM inspector completes inspection.

Update Pond Mowing Work Component of Inspection System

Update Pond Mowing component to combine mow and litter work into a single column per cycle

- First eight cycles are for mowing and litter last four cycles are for litter
- Modify inspection form to reflect mowing and litter work consolidation
- Add pull down pick list to inspection form to denote reason for failure. Reason for failure to pass pick list options will be as follows.
 - Incomplete mowing
 - Incomplete litter removal
 - Incomplete litter and mowing
- Set rule within inspection form that does not permit M&LM inspector to select inspection pass radio button if reason for inspection failure has been selected from pick list

Add Specifications Tab for Each Work Type

Within the table view and across all user roles add a specifications tab. Selecting tab will provide link to pdf copy of current contract specifications for the work type. Current contract specifications to be provided by M&LM.

Update Park Mowing Component

Enable M&LM to select multiple inspection failure reasons from the current failure reason pick list. Also set rule within inspection form that does not permit M&LM inspector to select inspection pass radio button if reason for inspection failure has been selected from pick list

COST PROPOSAL

ETM Proposes to complete all the above work including the update of user reference manuals and the providing of group level refresher training for total not to exceed price of \$59,955.00

CONTRACT FEE SUMMARY FORMAT FOR ENGINEERING DIVISION
CITY OF JACKSONVILLE, FLORIDA EXHIBIT J

PART I - GENERAL				
1. Project NPDES Engineering & Permit Administration Amendment 04			2. Proposal Number P-36-16	
3. Name of Consultant England-Thims & Miller, Inc.			4. Date of Proposal 4/11/2019	
PART II - LABOR RELATED COSTS				
5. Direct Labor	Hourly Rate	Estimated Hours	Estimated Cost	TOTAL
Principal-in-Charge	\$ 80.00	0	\$ 0.00	
Client Manager	\$ 61.55	0	\$ 0.00	
Project Manager	\$ 54.80	0	\$ 0.00	
Senior Engineer	\$ 48.14	0	\$ 0.00	
Senior Scientist	\$ 41.64	0	\$ 0.00	
Senior Programmer	\$ 39.96	0	\$ 0.00	
GIS Programmer	\$ 36.64	0	\$ 0.00	
GIS Analyst	\$ 31.43	0	\$ 0.00	
GIS Technician	\$ 18.73	0	\$ 0.00	
Clerical	\$ 23.91	0	\$ 0.00	
TOTAL DIRECT LABOR		0		\$ -
6. Overhead (Combined Fringe Benefit & Administrative)				
Overhead Rate		164.42 % x Total Direct Labor		\$ -
7. SUBTOTAL: Labor + Overhead (Items 5 & 6)				\$ -
8. PROFIT: Labor Related Costs (Item 7)		x	10%	\$ -
PART III - OTHER COSTS				
9. Miscellaneous Direct Costs				
Transportation			\$ 0.00	
Web Site Hosting			\$ 0.00	
Reproduction			\$ 0.00	
Shipping			\$ 0.00	
Provide Data Extracts and Maps to Other Agencies			\$ 0.00	
SUB-TOTAL MISCELLANEOUS DIRECT COSTS			\$	-
10. CREDITS				
CREDITS SUB-TOTAL			\$ 0.00	
TOTAL LUMP SUM AMOUNT (Items 5, 6, 8, 9 and 10)			\$	-
11. Reimbursable Service Costs - Limiting Amount				
E - Update M&LM Inspection Module			\$ 59,955.00	
SUB-TOTAL REIMBURSABLE SERVICES			\$	59,955.00
PART IV - SUMMARY				
TOTAL AMOUNT OF CONTRACT (Lump Sum Plus Reimbursables) (Items 5, 6, 8, 9, 10 and 11)			\$	59,955.00
12. PRIOR CONTRACT AMOUNT			\$	2,783,821.05
AMENDED AMOUNT OF CONTRACT			\$	2,843,776.05



ONE CITY. ONE JACKSONVILLE.

City of Jacksonville, Florida

Lenny Curry, Mayor

Department of Public Works
Engineering & Construction Management Division
214 N. Hogan Street, 10th Floor
Jacksonville, FL 32202
(904) 255-8762
www.coj.net

May 3, 2019

TO: Gregory W. Pease, Chairman
Professional Services Evaluation Committee

THRU: John P. Pappas, P.E. *John P. Pappas*
Director

FROM: William J. Joyce, P.E. *William J. Joyce*
Director of Operations

Jill Enz, Manager,
Parks Development and Natural Resources *Jill Enz*

SUBJECT: P-54-18 Professional Design Svc for Miscellaneous Park Improvements- Annual Contract- Southeast

05/03/19 14:23:02
Procurement

The subcommittee received seven (7) proposals for evaluation for the subject project and found it to be responsive, interested, qualified and available to provide the services required by the RFP.

The proposals were evaluated using the criteria outlined in the Purchasing Code as augmented by the RFP (see attached matrix).

Based on the above, the following firms listed alphabetically were determined to be the most qualified of those submitting proposals. The ranking of first, second, and third designates the order of qualification of these firms to perform the required services.

2. Pond & Company Corporation
2. Prosser, Inc
1. The R-A-M Professional Group, Inc.

We recommend that the above list be forwarded to the Mayor for final selection.

JPP/lw

Attachment: Scoring Matrix

cc: Lori West, PW Contract Specialist



City of Jacksonville, Florida

Lenny Curry, Mayor

Department of Public Works
Engineering & Construction Management Division
214 N. Hogan Street, 10th Floor
Jacksonville, FL 32202
(904) 255-8762
www.coj.net

ONE CITY. ONE JACKSONVILLE

May 6, 2019

TO: Gregory W. Pease, Chairman
Professional Services Evaluation Committee

THRU: John P. Pappas, P.E.
Director

FROM: William J. Joyce, P.E.
Director of Operations

Guy Parola
Downtown Redevelopment Manager

SUBJECT: P-25-18 Owner's Representative Services for "The District" Site Development Project
DIAD182JSSG-04939

The Engineering Division has negotiated with the consultant selected for Owner's Representative Services for "The District" Site Development Project, resulting in the attached Scope of Services, Exhibit A and Contract Fee Schedule, Exhibit B. JSEB firms to be utilized to meet the 20% Participation Percentage Plan for this contract are detailed on a separate attachment.

Accordingly, this is to recommend that the City of Jacksonville enter into a contract with Pond and Company for Owner's Representative Services for "The District" Site Development Project, that incorporates the attached Scope of Services identified as Exhibit "A" and Fee Schedule identified as Exhibit "B", to provide Not to Exceed Limits for Project Management in the amount of \$883,117.67, CEI in the amount of \$1,177,040.00, Survey in the amount of \$18,094.90 and Geotechnical and Materials Testing in the amount of \$260,000.00, with a maximum indebtedness to the City in the amount of \$2,338,252.57 and with an expiration date of Project Completion. All other terms and conditions are as provided in the RFP and the City's standard contract language.

WJJ/lw

Attachment: Exhibits A & B
JSEB Participation

cc: Lori West, Contract Specialist, Engineering & Construction Management

Scope of Work

The public infrastructure elements associated with the "The District" Project include public roadways such as Broadcast Place, Riverside Drive, and the extension of Prudential Drive; waterside infrastructure including new bulkheads; parks and open spaces including a 12' wide boardwalk, 12' wide path and 20' Riverwalk. The Consultant will provide engineering oversight of the project during the Design/Permitting Phase, Contract Administration, Construction Engineering and Inspection Services, and materials testing services.

Services During Design:

Project Management and Coordination: The Consultant will develop a Staffing Plan for approval by the City, confirming dedicated staff commitments and identifying other key staff required to accomplish the objectives of the project. Consultant shall also develop a Communication Plan to clarify reporting hierarchy and to determine information distribution processes for internal and external stakeholders. The Consultant shall oversee the financial, funding, & schedule objectives of the project to facilitate the project remaining on schedule and within budget. The Consultant shall maintain an electronic Document Control system to allow retrieval and distribution of project documents throughout the project duration; and electronic project documentation will be delivered to the City upon completion of the project. The Consultant will facilitate and attend meetings internally with the project team, with the COJ, DIA, Developer Staff and Consultants, Jacksonville City Council, Utility Owners, and Permitting Agencies. The Consultant will coordinate with members of the public when requested by the City's Project Manager.

Public Infrastructure Design Review and Oversight: To ensure Plan Design to City Standards, the Consultant will log and distribute documents to the appropriate Consultant and City personnel for engineering review and constructability review. All comments will be compiled in a centralized database to ensure they are permanently documented, receive a response, and are incorporated into the design.

Consultant's design reviewers will ensure that City Standard Details, Standard Specs, Land Development Procedures Manual, and City Standard Contract Documents are complied with.

Public Infrastructure Bid Documents Review: The Consultant will review Bid Documents prepared by the Developer's Design Consultant to ensure that the General Conditions, Specifications, Design Plans, and Bid advertisement meet City procurement requirements regarding timeframes, processes, forms, and prequalification.

Public Infrastructure Construction Award Review and Oversight, including Recommendations for Final Acceptance of Public Infrastructure: The consultant will oversee steps required to meet bid production dates along with the process of advertising, distributing documents, hosting pre-bid conferences, and reviewing bids. The Consultant will comply with all Sunshine Laws during the bidding process.

For each bid process, the Consultant will oversee the bid schedule covering the time frame between when bid documents are issued until contract award. The Consultant will monitor the schedule and will:

- Provide input on pre-bid meeting agenda and requirements,
- Distribute pre-bid minutes,
- Manage bid questions,
- Prepare bid tabulations and review bids for completeness, balance, and contract compliance, and
- Make recommendations regarding awards.

Public Infrastructure Cost Verification and Oversight: The Consultant will prepare cost estimates for public infrastructure elements and update them regularly as design progresses. Changes in the design as the design develops will be reflected in the cost estimate database in a timely manner. Consultant will monitor pay requests during design and construction to ensure that work effort is applied to the appropriate funding source.

Services During Construction:

Services during construction will include surveillance of Contractor activities, interpreting plans, specifications and special provisions for the Construction Contract. Construction oversight will include: Scheduling and conducting a pre-construction meeting and another meeting prior to project final acceptance, verifying contractor inspections, analyzing the contractor's construction schedule, analyzing and assisting with resolution of construction issues, monitoring utility construction for conformance with the utility relocation plan, reviewing and processing contractor payment requests, public information assistance during construction, and providing a photo / video log of pre-construction conditions.

Public Infrastructure Construction Engineering and Inspection (CEI)

The Consultant will observe the Contractor's work to determine the progress and quality of the work, identify discrepancies, report significant discrepancies to the client, and direct the Contractor to correct such observed discrepancies. Consultant's observations of the Contractor's work shall be limited to the actual allowable work hours per the contract and as requested by the City's Project Manager. (i.e. Fulltime inspection contract equates to full time observation, part-time inspection contract equates to part-time observation.)

The Consultant shall provide on-site inspection services to monitor the Contractor's construction activities and inspect materials entering into the work in accordance with the plans, specifications, and special provisions of the Construction Contract to determine that the project is constructed in reasonable conformity with such documents. The Consultant shall maintain detailed, accurate records of the Contractor's daily operations and of significant events that affect the work.

The Consultant shall require sampling and testing of component materials and completed work in accordance with the Construction Contract documents and the minimum sampling frequencies set out in the City of Jacksonville specifications. The Consultant shall determine the acceptability of all materials and completed work items on the basis of either test results, certified mill analysis, or appropriate industry certifications and shall require Contractor to re-work or reconstruct any areas that fail the required sampling and testing specifications. If requested by the City, the Consultant will utilize Consultant team staff to perform density tests, concrete and material sampling to expedite testing and construction schedule.

**CONTRACT FEE SUMMARY FOR ENGINEERING DIVISION
CITY OF JACKSONVILLE, FLORIDA**

EXHIBIT B

PART I - GENERAL				
1. Project <p align="center">The District</p>			2. Proposal Number <p align="center">P-25-18</p>	
3. Name of Consultant <p align="center">Pond and Company (POND)</p>			4. Date of Proposal <p align="center">03/15/19</p>	
PART II - LABOR RELATED COSTS				
5. Direct Labor	Hourly Rate	Estimated Hours	Estimated Cost	TOTAL
Principal	\$ 100.96	272	\$27,461.12	
Project Manager	\$ 72.41	1984	\$143,661.44	
Sr. Engineer	\$ 68.56	284	\$19,471.04	
Sr. Project Engineer	\$ 57.29	940	\$53,852.60	
Engineer	\$ 39.76	268	\$10,655.68	
Engineer Intern	\$ 31.78	248	\$7,881.44	
Sr. Landscape Architect	\$ 44.38	252	\$11,183.76	
Landscape Architect	\$ 26.49	200	\$5,298.00	
Sr. Designer	\$ 40.87	116	\$4,740.92	
CADD/Engr. Tech	\$ 30.91	116	\$3,585.56	
TOTAL DIRECT LABOR		4,680 Hours		\$287,791.56
6. Overhead (Combined Fringe Benefit & Administrative)			178.61%	\$514,024.51
7. SUBTOTAL: Labor + Overhead (Items 5 & 6)				\$801,816.07
8. PROFIT: Labor Related Costs (Item 7)			x 10%	\$80,181.61
PART III - OTHER COSTS				
9. Miscellaneous Direct Costs				
Travel From: [Consultant Office Location]	\$		1,120.00	
MISCELLANEOUS DIRECT COSTS SUB-TOTAL				\$1,120.00
10. SUBCONTRACTS (Lump Sum)				
	\$		0.00	
SUB-CONTRACT SUB-TOTAL				\$0.00
TOTAL AMOUNT (Items 5, 6, 8, 9 and 10)				\$883,117.67
11. REIMBURSABLE COSTS (Limiting Amount)				
CEI (VIA Consultants)	\$		751,150.00	
CEI (Eisman & Russo Consultants)	\$		425,890.00	
Survey (Johnson Surveying)	\$		18,095.00	
Geotechnical and Materials Testing (CSI Geo)	\$		260,000.00	
SUB-TOTAL REIMBURSABLES				\$1,455,135.00
PART IV - SUMMARY				
TOTAL AMOUNT (Items 5, 6, 8, 9, 10 and 11)				\$2,338,252.67
12. PRIOR CONTRACT AMOUNT				\$0.00
AMENDED AMOUNT OF CONTRACT				\$2,338,252.67

**ESTIMATE OF WORK EFFORT AND FEE FOR
CONSTRUCTION PLANS**

CONSULTANT: Pond and Company (POND)
CONTRACT NO.: P-25-18

NAME OF PROJECT: The District
FROM: N/A

TO: N/A
LENGTH: N/A

ESTIMATOR NAME / DATE: Joey Duncan 2019-02-21

No. / ACTIVITY	PRINCIPAL		PROJECT MANAGER		SR. ENGINEER		SR. PROJ. ENGINEER		ENGINEER	
	MAN HOURS	LABOR COST	MAN HOURS	LABOR COST	MAN HOURS	LABOR COST	MAN HOURS	LABOR COST	MAN HOURS	LABOR COST
I.5.A Project Mgmt / Coordination / Mtg	192	\$19,384.32	960	\$69,513.60	40	\$2,742.40	384	\$21,999.36	40	\$1,590.40
I.5.B Review of Criteria, Plans and Spec	16	\$1,615.36	256	\$18,536.96	128	\$8,775.68	128	\$7,333.12	64	\$2,544.64
I.5.C Procurement / Bid Docs Review	8	\$807.68	64	\$4,634.24	36	\$2,468.16	60	\$3,437.40	36	\$1,431.36
I.5.D Cost Verification and Oversight	8	\$807.68	64	\$4,634.24	32	\$2,193.92	48	\$2,749.92	32	\$1,272.32
I.5.E Field Observation / CEI Oversight	48	\$4,846.08	640	\$46,342.40	48	\$3,290.88	320	\$18,332.80	96	\$3,816.96
TOTAL	272	\$27,461.12	1984	\$143,661.44	284	\$19,471.04	940	\$53,852.60	268	\$10,655.68

ENGINEER INTERNSR.		LANDSCAPE ARCH.		LANDSCAPE ARCH.		SR. DESIGNER		CADD/ENGR. TECH		MAN HOURS		SALARY		SALARY COST	
MAN HOURS	LABOR COST	MAN HOURS	LABOR COST	MAN HOURS	LABOR COST	MAN HOURS	LABOR COST	MAN HOURS	LABOR COST	BY ACTIVITY	BY ACTIVITY	COST BY ACTIVITY	AVG. HOURLY COST	DIST. %	SALARY COST
80	\$2,542.40	80	\$3,550.40	40	\$1,059.60	20	\$817.40	20	\$618.20	1,856		\$123,818.08	\$66.71	-3.0	
64	\$2,033.92	64	\$2,840.32	64	\$1,695.36	0	\$0.00	0	\$0.00	784		\$45,375.36	\$57.88	15.8	
0	\$0.00	12	\$532.56	0	\$0.00	0	\$0.00	0	\$0.00	216		\$13,311.40	\$61.63	-4.6	
32	\$1,016.96	24	\$1,065.12	24	\$635.76	24	\$980.88	24	\$741.84	312		\$16,098.64	\$51.60	5.6	
72	\$2,288.16	72	\$3,195.36	72	\$1,907.28	72	\$2,942.64	72	\$2,225.52	1,512		\$89,188.08	\$58.99	31.0	
248	\$7,881.44	252	\$11,183.76	200	\$5,298.00	116	\$4,740.92	116	\$3,585.56	4680		\$287,791.56	\$296.80		\$100.00

MISCELLANEOUS DIRECT COST

CONSULTANT: Pond and Company (POND)
 CONTRACT NO.: P-25-18
 PREPARED:

NAME OF PROJECT: The District
 FROM: N/A
 TO: N/A

ITEM DESCRIPTION	ITEM TOTAL	COMMENTS
Drafting Medium: (Original Reproductions)		
Reproduction (Blue Line & Sepias)		
Phase I (30%)	$\frac{24 \times 36}{11 \times 17} \times 40 \text{ Sheets} = 0 \text{ Sheets}$	
Phase II (60%)	$0 \text{ Sheets} \times 100 \text{ Sheets} = 0 \text{ Sheets}$	
Phase III (90%)	$0 \text{ Sheets} \times 200 \text{ Sheets} = 0 \text{ Sheets}$	
Phase IV (100%)	$0 \text{ Sheets} \times 0 \text{ Sheets} = 0 \text{ Sheets}$	
Bid Set	$0 \text{ Sheets} \times 200 \text{ Sheets} = 0 \text{ Sheets}$	
Total Sheets	$0 \text{ Sheets} \times 500 \text{ Sheets} = 0 \text{ Sheets}$	
Travel From: [Consultant Office Location]	$0 \text{ Sheets} @ \$ 0.60 = \0.00	Full Size Plans
To Project: # Trips	$1,000 \text{ Sheets} @ \$ 0.05 = \50.00	Spec Book and Criteria Printing
Transport.	$500 \text{ Sheets} @ \$ 0.09 = \43.00	Check Sets
To Ed Ball Building: # Trips	$40 \times 28 \text{ miles} \times \$ 0.50 \text{ per mile} = \560.00	40 Site Visits (from south office personnel only)
To Other Agency: # Trips	$40 \times 28 \text{ miles} \times \$ 0.50 \text{ per mile} = \560.00	(50+ visits from San Marco Office - no mileage charged)
Shipping	$0 \times 0 \text{ miles} \times \$ 0.50 \text{ per mile} = \0.00	Coord. Meetings
Other (Specify)		
TOTAL COST	\$1,213.00	No additional deliveries required

* MAXIMUM \$ 0.50 / MILE



Florida Department of Transportation

**RICK SCOTT
GOVERNOR**

605 Suwannee Street
Tallahassee, FL 32399-0450

**MIKE DEW
SECRETARY**

June 5, 2018

Nina Sickler, Vice President
POND & COMPANY CORPORATION
1300 Riverplace Boulevard, Suite 210
Jacksonville, Florida 32211

Dear Ms. Sickler:

The Florida Department of Transportation has reviewed your application for prequalification package and determined that the data submitted is adequate to technically prequalify your firm for the following types of work:

Group 2 - Project Development and Environmental (PD&E) Studies

Group 3 - Highway Design - Roadway

- 3.1 - Minor Highway Design
- 3.2 - Major Highway Design
- 3.3 - Controlled Access Highway Design

Group 4 - Highway Design - Bridges

- 4.1.1 - Miscellaneous Structures
- 4.1.2 - Minor Bridge Design
- 4.2.1 - Major Bridge Design - Concrete
- 4.2.2 - Major Bridge Design - Steel

Group 5 - Bridge Inspection

- 5.1 - Conventional Bridge Inspection
- 5.4 - Bridge Load Rating

Group 6 - Traffic Engineering and Operations Studies

- 6.1 - Traffic Engineering Studies
- 6.2 - Traffic Signal Timing
- 6.3.1 - Intelligent Transportation Systems Analysis and Design

Group 7 - Traffic Operations Design

- 7.1 - Signing, Pavement Marking and Channelization
- 7.2 - Lighting
- 7.3 - Signalization

P-25-18 Owner's Representative Services for "The District" Site Development Project
Form 1 - SCHEDULE OF PROPOSED PRICES/RATES

NAME OF CONSULTANT _____ VIA Consulting Services, Inc. _____

Proposal Number P25-18 _____

1. Average hourly direct labor rates (without Fringe Benefits)

Company Principal (Responsible Professional)	\$ <u>74.00</u> hr.
Senior Project Engineer (Registered)	\$ <u>65.00</u> hr.
Project Administrator	\$ <u>48.00</u> hr.
Contract Support Specialist	\$ <u>33.00</u> hr.
Senior Inspector	\$ <u>31.00</u> hr.
Inspector	\$ <u>25.00</u> hr.
Clerical (Typist, Word Processor, Document Assembly, etc.)	\$ <u>21.00</u> hr.

2. Total Overhead Rate (to be applied to Direct Labor:) 160 %

3. Profit Rate (to be applied to Direct Labor plus Overhead) 10 %

4. Cost of 4-man survey crew per 8 hour day (If applicable) \$ _____ hr.

5. Other Direct Project Costs per Unit (please specify)

6. Estimated percentage of total fee to be performed by subconsultants _____ %

7. Please provide any other relevant rates that may apply to this project including average direct hourly labor rates for other categories of proposed personnel



Florida Department of Transportation

RICK SCOTT
GOVERNOR

605 Suwannee Street
Tallahassee, FL 32399-0450

MIKE DEW
SECRETARY

May 2, 2018

Suzanna Milbrandt, President
VIA CONSULTING SERVICES, INC.
10250 Normandy Boulevard, Suite 205
Jacksonville, Florida 32221

Dear Ms. Milbrandt:

The Florida Department of Transportation has reviewed your application for prequalification package and determined that the data submitted is adequate to technically prequalify your firm for the following types of work:

- Group 3 - Highway Design - Roadway
 - 3.1 - Minor Highway Design
- Group 10 - Construction Engineering Inspection
 - 10.1 - Roadway Construction Engineering Inspection
 - 10.3 - Construction Materials Inspection
 - 10.4 - Minor Bridge & Miscellaneous Structures CEI

Your firm is now technically prequalified with the Department for Professional Services in the above referenced work types. The overhead audit has been accepted, and your firm may pursue in the referenced work types with fees of any dollar amount. This status shall be valid until June 30, 2019 for contracting purposes.

Approved Rates

Field Overhead	Facilities Capital Cost of Money	Premium Overtime	Reimburse Actual Expenses	Field Direct Expense
86.28%	0.460%	Reimbursed	No	3.56%*

*Rent and utilities excluded from field office rate. These costs will be directly reimbursed on contracts that require the consultant to provide field office.

Should you have any questions, please feel free to contact me by email at carliayn.kell@dot.state.fl.us or by phone at 850-414-4597.

Sincerely,

Carliayn Kell
Professional Services
Qualification Administrator

VIA Consulting Services, Inc.

PROFIT AND LOSS

January - December 2018

	TOTAL	
Income		
4000 Income - Consulting Fees	4,242,635.69	
Total Income	\$4,242,635.69	
GROSS PROFIT	\$4,242,635.69	
Expenses		
5000 DIRECT EXPENSES		
5040 Auto Expenses	267.36	
5090 Classified Advertising	808.46	
5100 Computer Expenses	20,325.78	
5150 Depreciation Expense	17,130.22	
5200 Mileage Reimbursement	414.75	
5210 Office Supplies/Expenses	8,268.75	
5275 Office Equipment - Rent	11,833.17	
5290 Reproduction	1,449.32	
5295 Small Tools & Supplies	30,545.07	
5310 Subcontractor	57,832.08	
5370 Travel and Lodging	8,548.57	
5380 Telephone (Cell Phones)	27,331.51	
5390 Utilities (Field Office)	405.59	
Total 5000 DIRECT EXPENSES	185,160.63	9.84%
6000 DIRECT LABOR		
6100 Contract Support Spec. - Princ.		
6101 CSS - Suzanna Milbrandt	65,067.79	
6102 CSS - Joan Schneider	59,850.05	
Total 6100 Contract Support Spec. - Princ.	124,917.84	
6110 Senior Project Engineer - Pete Sheridan	119,228.20	
6111 Senior Project Engineer - Kenny Geisendorff	115,775.09	
6112 Project Administrator - Daniel Weber	60,048.00	
6120 Contract Support Spec. - Other	120,839.65	
6130 Inspector	885,825.65	
6140 Administrative Assistant	79,295.02	
6150 Project Administrator	282,922.22	
6155 Assistant Project Administrator	92,571.25	
Total 6000 DIRECT LABOR	1,881,422.92	
6500 FRINGE BENEFITS		
6510 Bonuses - Principal	40,786.91	
6520 Bonuses - Other	47,381.00	
6530 Vacation	99,016.11	
6535 Payroll Tax Expense	179,881.48	
6540 Sick Leave	32,485.31	

	TOTAL	
6550 Holiday (or Other such as Bereavement)	60,791.05	
6560 401K	65,764.28	
6625 Insurance - Long Term Disability	11,550.35	
6630 Insurance - Group Hlth/Dental	131,318.97	
Total 6500 FRINGE BENEFITS	668,975.46	35.56%
7000 GENERAL OVERHEAD EXPENSES		
7020 Advertising and Promotion (Unallowable)	4,282.72	
7030 Auto Expense	214,003.26	
7040 Auto Rental, Tolls, Parking	2,319.76	
7060 Bank Charges	3,068.15	
7070 Business Development & Marketing (Allowable)	713.38	
7075 Marketing Labor Unallowable	1,892.40	
7100 Computer Expenses	27,548.63	
7120 Contributions	10,113.72	
7125 Deposit - Vendor	5,117.00	
7130 Depreciation Expense		
7130-1 Vehicles	160,329.77	
7130-2 Other Items Not Vehicles	4,520.97	
Total 7130 Depreciation Expense	164,850.74	
7135 DIRECT LABOR- Premium Overtime	53,314.11	
7145 Indirect Labor		
7145-1 Indirect Labor - Suzanna	8,136.91	
7145-2 Indirect Labor - Joan	2,177.89	
7145-3 Indirect Labor - Danny	2,736.00	
7145-4 Indirect Labor - Pete	9,381.50	
7145-5 Indirect Labor - Kenny	16,042.21	
7148 Indirect Labor - Other	144,753.14	
Total 7145 Indirect Labor	183,227.65	
7147 Contract Labor	24,933.57	
7150 Interest Expense	12,661.00	
7160 Insurance - Officer Life	228,457.38	
7162 Insurance - Prof. Liability	67,946.46	
7164 Insurance - Worker's Compensation	11,082.03	
7165 Insurance - Commercial and Umbrella Policy	5,445.50	
7170 Legal & Professional Fees	18,938.50	
7175 Licenses & Fees	3,475.23	
7180 Meals	35,711.53	
7181 Entertainment	10,860.45	
7190 Meeting Expense	174.22	
7200 Mileage Reimbursement	62.24	
7201 Marketing Mileage Reimbursement	2,552.24	
7210 Office Expenses	13,043.47	
7211 Proposal Costs	1,015.84	

	TOTAL	
7225 Payroll Service Fees	5,815.93	
7240 Postage and Delivery	668.09	
7250 Professional Dues/Memberships	6,176.75	
7260 Rent - Office	40,070.33	
7261 Rent - Storage	964.07	
7280 Repairs & Maint. - Office Equip	-63.75	
7300 Seminars & Training (class)	36,117.10	
7301 Seminars & Training Labor	52,415.32	
7302 Seminars & Training Labor OT	815.45	
7360 Telephone (Cell Phones)	3,729.18	
7370 Travel & Lodging	13,396.22	
7380 Utilities (JEA, Comcast, Alarm, cleaning)	5,596.92	
Total 7000 GENERAL OVERHEAD EXPENSES	1,272,512.79	67.64%
Total Expenses	\$4,008,071.80	
NET OPERATING INCOME	\$234,563.89	
Other Income		
8020 Interest Income	1,523.52	
Total Other Income	\$1,523.52	
NET OTHER INCOME	\$1,523.52	
NET INCOME	\$236,087.41	

Total = 113.04%

P-25-18 Owner's Representative Services for "The District" Site Development Project
Form 1 - SCHEDULE OF PROPOSED PRICES/RATES

NAME OF CONSULTANT Eisman and Russo, Inc.

Proposal Number P25-18

I. Average hourly direct labor rates (without Fringe Benefits)

Company Principal (Responsible Professional)	\$ _____ hr.
Senior Project Engineer (Registered)	\$ _____ hr.
Project Administrator	\$ <u>48.00</u> hr.
Contract Support Specialist	\$ <u>33.00</u> hr.
Senior Inspector	\$ <u>31.00</u> hr.
Inspector	\$ <u>25.00</u> hr.
Clerical (Typist, Word Processor, Document Assembly, etc.)	\$ _____ hr.

2. Total Overhead Rate (to be applied to Direct Labor:) 160 %
3. Profit Rate (to be applied to Direct Labor plus Overhead) 10 %
4. Cost of 4-man survey crew per 8 hour day (If applicable) \$ _____ hr.

5. Other Direct Project Costs per Unit (please specify)

6. Estimated percentage of total fee to be performed by subconsultants _____ %

7. Please provide any other relevant rates that may apply to this project including average direct hourly labor rates for other categories of proposed personnel

P-25-18 Owner's Representative Services for "The District" Site Development Project
Form 1 - SCHEDULE OF PROPOSED PRICES/RATES

NAME OF CONSULTANT CSI Geo, Inc.

Proposal Number P25-17

1. Average hourly direct labor rates (without Fringe Benefits)

Company Principal (Responsible Professional)	\$ <u> </u> hr.
Senior Project Engineer (Registered)	\$ <u> </u> hr.
Project Administrator	\$ <u> </u> hr.
Contract Support Specialist	\$ <u> </u> hr.
Senior Inspector	\$ <u> 31.00 </u> hr.
Inspector	\$ <u> 25.00 </u> hr.
Welding/ Bolt Torque Inspector	\$ <u> 30.00 </u> hr.
Clerical (Typist, Word Processor, Document Assembly, etc.)	\$ <u> </u> hr.

2. Total Overhead Rate (to be applied to Direct Labor:) 160 %
3. Profit Rate (to be applied to Direct Labor plus Overhead) 10 %
4. Cost of 4-man survey crew per 8 hour day (If applicable) \$ hr.
5. Other Direct Project Costs per Unit (please specify)

6. Estimated percentage of total fee to be performed by subconsultants %

7. Please provide any other relevant rates that may apply to this project including average direct hourly labor rates for other categories of proposed personnel

See attached rates for material testing and sampling



2019-2020
PUBLISHED FEE SCHEDULE
FOR
CONSTRUCTION MATERIALS TESTING AND
INSPECTION SERVICES

2394 St Johns Bluff Road S, #200
 Jacksonville, Florida 32246
 (904) 641-1993
 (904) 645-0057

LABORATORY TESTING

	Unit	Cost/Unit
<u>Aggregates</u>		
Sieve Anlsys of Fine & Coarse AASHTO T27	Test	\$65.00
Soundness AASHTO T104	Each	\$450.00
Specific Gravity/Absorption Coarse AASHTO T85	Each	\$51.67
Total Moisture Content by Drying AASHTO T255	Each	\$30.00
<u>Asphalt</u>		
Bulk Specific Gravity FM 1-T166	Test	\$35.00
Content FM 5-563	Test	\$120.00
Gradation FM 1-T030	Test	\$63.19
Los Angeles (LA) Abrasion Coarse Agg FM 3-C535	Test	\$450.00
Los Angeles (LA) Abrasion Small Agg FM 1-T096	Test	\$425.00
Pavement Coring – 4in dia with Base Depth Check	Test	\$60.00
Asphalt Pymt. Coring – 4in dia without Base Depth Check	Test	\$65.00
Asphalt Pavement Coring – 6in dia with Base Depth Check	Test	\$60.00
Asphalt Pymnt Coring – 6in dia without Base Depth Check	Test	\$65.00
<u>Concrete</u>		
Beam Flexural Testing ASTM C78	Test	\$50.00
Compressive Strength of Grout/Mortar ASTM C109	Test	\$22.00
Cylinder Curing, Capping & Breaking ASTM C39	Test	\$26.00
Drilled Cores & Sawed Beams ASTM C42	Each	\$30.00
Pavement Coring - 4" Dia	Each	\$125.00
Concrete Pavement Coring - 6" Dia	Each	\$110.00
<u>Soils</u>		
Consol-Addtl Incrmnts AASHTO T216 (13 to 24 Loads)	Each	\$67.50
Consol-Addtl Incrmnts AASHTO T216 (up to 12 Loads)	Each	\$75.00
Consolidation - Constant Strain ASTM D4186	Each	\$450.00
Consol-Extend Load Incrmnts AASHTO T216	Day	\$40.00
Corrosion Series FM 5-550 through 5-553	Test	\$210.00
Field Vane Shear Test ASTM D2573	Test	\$95.00
Hydrometer Only AASHTO T88	Test	\$100.00
Limerock Bearing Ratio (LBR) FM 5-515	Test	\$335.00
Liquid Limit AASHTO T89	Test	\$50.00
Materials Finer than 200 Sieve FM 1-T011	Test	\$33.00



2019-2020
PUBLISHED FEE SCHEDULE
FOR
CONSTRUCTION MATERIALS TESTING AND
INSPECTION SERVICES

2394 St. Johns Bluff Road S. #200
 Jacksonville, Florida 32246
 (904) 841-1993
 (904) 645-0057

LABORATORY TESTING

	Unit	Cost/Unit
Miniature Vane Shear Test ASTM D4648	Each	\$5.00
Moisture Content Lab AASHTO T265	Each	\$15.00
Moisture Content Laboratory AASHTO T265	Test	\$21.00
Moisture Content Microwave AASHTO D4643	Test	\$21.00
Organic Content Ignition FM I T-267	Test	\$37.00
Particle Size Anlys AASHTO T88 (Incl. Hydrometer)	Test	\$150.00
Particle Size Anlys AASHTO T88 (No Hydrometer)	Test	\$65.00
Permeability Constant Head AASHTO T215	Test	\$325.00
Permeability Falling Head FM 5-513	Test	\$325.00
Plastic Limit & Plasticity Index AASHTO T90	Test	\$49.00
Proctor Modified FM I-T180	Test	\$135.00
Proctor Standard AASHTO T99	Test	\$135.00
Specific Gravity AASHTO T100	Test	\$70.00
Split Tensile Strgth of Rock Cores ASTM D3967	Test	\$115.00
Triaxl Consl-Drain (CD) Per Point\Cell ASTM D7181	Test	\$185.00
Tri Cnsl-Undrn (CU) Pt\Cell AASHTO T297/ASTM D4767	Test	\$185.00
Tri Uncsl-Undrn (UU) Pt\Cell AASHTO T296/ASTM D2850	Test	\$150.00
Unconfined Compression - Rock ASTM D7012, Method C	Test	\$140.00
Unconfined Compress - Soil AASHTO T208/ASTM D2166	Test	\$110.00
One-Point Proctor ASTM D1556	Each	\$90.00



Florida Department of Transportation

RICK SCOTT
GOVERNOR

605 Suwannee Street
Tallahassee, FL 32399-0450

MIKE DEW
SECRETARY

May 29, 2018

William Price, President
CSI GEO, INC.
2394 St. Johns Bluff Road South, Suite 200
Jacksonville, Florida 32246

Dear Mr. Price:

The Florida Department of Transportation has reviewed your application for prequalification package and determined that the data submitted is adequate to technically prequalify your firm for the following types of work:

- Group 9 - Soil Exploration, Material Testing and Foundations
 - 9.1 - Soil Exploration
 - 9.2 - Geotechnical Classification Laboratory Testing
 - 9.3 - Highway Materials Testing
 - 9.4.1 - Standard Foundation Studies
 - 9.4.2 - Non-Redundant Drilled Shaft Bridge Foundation Studies
 - 9.5 - Geotechnical Specialty Laboratory Testing
- Group 10 - Construction Engineering Inspection
 - 10.1 - Roadway Construction Engineering Inspection
 - 10.3 - Construction Materials Inspection

Your firm is now technically prequalified with the Department for Professional Services in the above referenced work types. The overhead audit has been accepted, and your firm may pursue in the referenced work types with fees of any dollar amount. This status shall be valid until June 30, 2019 for contracting purposes.

Approved Rates

Home/ Branch Overhead	Field Overhead	Facilities Capital Cost of Money	Premium Overtime	Reimburse Actual Expenses	Home Direct Expense	Field Direct Expense	Published Fee Schedule
207.60%	96.90%	0.869%	Excluded	No	5.01%	0.36%*	Yes

*Rent and utilities excluded from field office rate. These costs will be directly reimbursed on contracts that require the consultant to provide field office.

Should you have any questions, please feel free to contact me by email at carliayn.kell@dot.state.fl.us or by phone at 850-414-4597.

Sincerely,

Carliayn Kell
Professional Services
Qualification Administrator

**Contract Fee Summary for
"The District"
SURVEYING**

PART I - GENERAL				
1. Project - P-25-18 Owner's Representative Services for The District Site Development Project			2. Project Number P-25-18	
3. Name of Consultant Johnson Surveying and Mapping			4. Date of Proposal 2/21/2019	
PART II - LABOR RELATED COSTS				
5. DIRECT LABOR	Hourly Rate	Estimated Hours	Estimated Cost	TOTAL
Company principal	\$ 72.12	48	\$ 3,461.78	
Senior project manager			\$ 0.00	
Project manager	\$ 40.00	8	\$ 320.00	
Field Crew	\$ 57.00	16	\$ 912.00	
Cadd Technician	\$ 25.00	40	\$ 1,000.00	
Field technician			\$ 0.00	
Field assistant			\$ 0.00	
GIS Analyst			\$ 0.00	
GIS Technician			\$ 0.00	
Adminstrative Cerical	\$ 18.00	16	\$ 288.00	
			\$ 0.00	
TOTAL DIRECT LABOR				\$ 5,981.78
6. OVERHEAD (Combined Fringe Benefits & Administrative) Overhead Rate 175.00%				\$ 10,468.12
7. SUBTOTAL: Labor + Overhead (Items 5 & 6)				\$ 16,449.91
8. PROFIT: Labor Related Costs (Item 7) x 10%				\$ 1,644.99
SUB-TOTAL SALARY RELATED COSTS				\$ 18,094.90
PART III - OTHER COSTS				
9. MISCELLANEOUS DIRECT COSTS				
Mileage (Standard GSA Rate 2018)				
MISCELLANEOUS DIRECT COSTS SUB-TOTAL				\$ -
10. SUBCONTRACTS (Lump Sum)				
SUB-CONTRACT SUB-TOTAL				\$ -
PART IV - SUMMARY				
TOTAL LUMP SUM AMOUNT (Items 5, 6, 8, 9 and 10)				\$ 18,094.90

EBO FORM 1
SCHEDULE OF SUBCONTRACTOR/SUBCONSULTANT PARTICIPATION

Name of Proposer: Pond & Company

Project Title: The District

Proposal Number: P-25-18 Total Base Proposal Amount (if applicable): \$2,338,252.57

***Please list all JSEBs first**

Full Company Name	JSEB Category (African-American, Women, Asian, Native American, Non-MBE or Hispanic)	Type of Work to be Performed	Total Contract Value or Percentage
<u>CSI Geo, Inc.</u>	<u>African-American</u>	<u>Construction Engineering, Inspection and Testing</u>	<u>\$260,000.00 - 11.1%</u>
<u>VIA Consultants</u>	<u>Women</u>	<u>Construction Inspection</u>	<u>\$751,150.00 - 32.1%</u>
<u>Johnson Surveying</u>	<u>Non-MBE</u>	<u>Survey</u>	<u>\$18,094.90 - 0.7%</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Attach additional list of subcontractors/sub-consultants as needed

CONSULTANT/SUBCONTRACTOR/SUPPLIER TOTAL VALUES	
African-American Participation Total	\$260,000.00
Hispanic-American Participation Total	
Native-American Participation Total	
Asian-American Participation Total	
Woman Participation Total	\$751,150.00
Non-MBE Participation Total	\$18,094.90

The undersigned will enter into a formal Agreement with the JSEB Suppliers/Consultants/Subcontractors identified herein for work listed in this schedule conditioned upon execution of a contract with the City of Jacksonville. Under penalties of perjury I declare that I have read the foregoing conditions and instructions and the facts are true to the best of my knowledge and beliefs.

Signature of Proposer: *Nina C. Sickler* Title: Vice President Date: May 6, 2019

Print Name: Nina C. Sickler



**ONE CITY. ONE
JACKSONVILLE.**

City of Jacksonville, Florida

Finance and Administration Department
117 West Duval Street, Suite 300
Jacksonville, FL 32202
(904) 630-1640
www.coj.net

May 6, 2019

MEMORANDUM

TO: Gregory W. Pease, Chairman
Professional Services Evaluation Committee

FROM: Paul Barrett, CFA, CIPM – Sr. Manager of Debt and Investments

THRU: Patrick "Joey" Greive, CFA, CFP - Director of Finance & Administration

RE: **Bank of New York (BNY) Mellon Custody Agreement**

Per the Custody Agreements executed on August 1, 2012 for a term of five years expiring August 1, 2017, section 18 provides for two (2) - two (2) year renewal options. BNY Mellon has confirmed the desire by both parties to extend this agreement for the second two (2) year renewal option as the fees being paid are competitive and the services reliable. To affect this, we would like to amend the existing contractual "Term" provision to two (2) years, expiring July 31, 2021. As with the original agreement, two separate contract extensions (one for the City's Operating Funds and one for the ERS Pension Portfolio) will be executed.

Per Section 16 (a) of the original contracts, the current Maximum indebtedness, is stated at \$200,000 for the City's Operating Funds, and \$200,000 for the ERS Pension Portfolio.

Accordingly, this is to inform the PSEC Committee that these contracts, originally executed on August 1, 2012 and extended to July 31, 2019 be amended to: (i) extend the term of the agreements from August 1, 2019 to July 31, 2021 and ratifying all actions of the parties under the contract through the effective date of the amendment, with all other terms and conditions of the Agreement remaining unchanged.

Attachments:
Current BNY Mellon Custody Agreement - Jacksonville Operating Funds
Current BNY Mellon Custody Agreement - COJ ERS Pension Funds

OFFICE OF GENERAL COUNSEL
CITY OF JACKSONVILLE

JASON R. GABRIEL*
GENERAL COUNSEL



CITY HALL, ST. JAMES BUILDING
117 WEST DUVAL STREET, SUITE 480
JACKSONVILLE, FLORIDA 32202

WENDY E. BYNDLOSS
KAREN M. CHASTAIN
DERRIL Q. CHATMON
JEFFERY C. CLOSE
JULIA B. DAVIS
STEPHEN M. DURDEN
CRAIG D. FEUSER
GHERBERT L. FULTON, JR.
SONDRA R. FEINER
LORIE L. FRENCH
CHRISTOPHER GARRETT
R. KYLE GAVIN
SUAN B. GRANAT
SUSAN C. GRANDIN
KATY A. HARRIS
LAWSIKIA J. HODGES
SONYA HARRILL HOENER
PAIGE HOBBS JOHNSTON
EMERSON M. LOZIA

RITA M. MAIRS
JAMES R. MCCAIN, JR.
WENDY L. MUMMAW
KELLY H. PAPA
TRACLY KORT PARDE
JACOB J. PAYNE
JON R. PHILLIPS
CHERRY SHAW POLLOCK
STEPHEN J. POWELL
ASHLEY B. RUTHERFORD
TIFFINY DOUGLAS SAHJ
R. ANTHONY SALEM
JOHN C. SAWYER, JR.
MARGARET M. SIOMAN
SANDRA P. STOCKWELL
JASON R. TEAL
ADINA TIODORESCU
KEALEY A. WEST
STANLEY M. WESTON
GABY YOUNG

May 1, 2019

*BOARD CERTIFIED CITY, COUNTY
AND LOCAL GOVERNMENT LAW

Alex Baker
Professional Services Specialist
Finance and Administration Department, Procurement Division
214 N. Hogan Street, Suite 800
Jacksonville, FL 32202

05/02/19 14:33:51
Procurement Division

RE: Inspection Depot

Dear Ms. Baker:

I have completed my review of the information provided by Stephanie Glotzer on behalf of Inspection Depot and concluded that Inspection Depot is a qualified, interested, and available source for the category of Expert Witness. Accordingly, I recommend that Inspection Depot be added to the list maintained pursuant to Section 126.308(b), Ord. Code.

Please contact me with any questions.

Sincerely,

Jeff Close
Assistant General Counsel

Cc: Twane Duckworth

GC-#1279808-v1-INSPECTION_DEPOT_legal_services_list

OFFICE OF GENERAL COUNSEL
CITY OF JACKSONVILLE

JASON R. GABRIEL*
GENERAL COUNSEL



CITY HALL, ST. JAMES BUILDING
117 WEST DUVAL STREET, SUITE 480
JACKSONVILLE, FLORIDA 32202

WENDY E. BYNDLOSS
KAREN M. CHASTAIN
DERRIE Q. CHATMON
JEFFERY C. CLOSE
JULIA B. DAVIS
STEPHEN M. DURDEN
CRAIG D. FEISER
GILBERT L. FEITEL, JR.
SONDRA R. FEINER
LORIE L. FRENCH
CHRISTOPHER GARRETT
R. KYLL GAVIN
SUAN B. GRANAT
SUSAN C. GRANDIN
KATY A. HARRIS
LAWSIKIA J. HODGES
SONYA HARRELL HOENER
PAIGE HOBBS JOHNSTON
EMERSON M. LOFZIA

RITA M. MAIRS
JAMES R. MCCAIN, JR.
WENDY L. MUMMAW
KELLY H. PAPA
TRACY KORT PARDE
JACOB J. PAYNE
JON R. PHILLIPS
CHERRY SHAW POLLOCK
STEPHEN J. POWELL
ASHLEY B. RUTHERFORD
TIFINY DOUGLAS SAEI
R. ANTHONY SALEM
JOHN C. SAWYER, JR.
MARGARET M. SIDMAN
SANDRA P. STOCKWELL
JASON R. TEAL
ADINA TEODORESCU
KEALEY A. WEST
STANLEY M. WESTON
GABY YOUNG

May 1, 2019

*BOARD CERTIFIED CITY, COUNTY
AND LOCAL GOVERNMENT LAW

Alex Baker
Professional Services Specialist
Finance and Administration Department, Procurement Division
214 N. Hogan Street, Suite 800
Jacksonville, FL 32202

RE: Citadel Investigative Agency

05/02/19 14:34:02
Procurement Division

Dear Ms. Baker:

I have completed my review of the information provided by Toni Gott on behalf of Citadel Investigative Agency and concluded that Citadel Investigative Agency is a qualified, interested, and available source for the category of Expert Witness. Accordingly, I recommend that Citadel Investigative Agency be added to the list maintained pursuant to Section 126.308(b), Ord. Code.

Please contact me with any questions.

Sincerely,

Jeff Close
Assistant General Counsel

Cc: Twane Duckworth

GC-#1279813-v1-CITADEL_INVESTIGATIVE_AGENCY_legal_services_list

OFFICE OF GENERAL COUNSEL
CITY OF JACKSONVILLE

JASON R. GABRIEL*
GENERAL COUNSEL



CITY HALL, ST. JAMES BUILDING
117 WEST DUVAL STREET, SUITE 480
JACKSONVILLE, FLORIDA 32202

WENDY E. BYNDEGSS
KAREN M. CHASTAIN
DERRIL Q. CHATMON
JEFFERY C. CLOSE
JULIA B. DAVIS
STEPHEN M. DURDEN
CRAIG D. FEISER
GILBERT L. FEUTEL, JR.
SONDRA R. FEINER
LORIE L. FRENCH
CHRISTOPHER GARRETT
R. KYLI GAVIN
SEAN B. GRANAT
SUSAN C. GRANDIN
KATY A. HARRIS
LAWSKIA J. HOKKES
SONYA HARRELL HOENER
PAIGE HOBBS JOHNSTON
EMERSON M. LOIZIA

RITA M. MAIRS
JAMES R. MCCAIN, JR.
WENDY L. MUMMAW
KELLY H. PAPA
TRACEY KURT PARDE
JACOB J. PAYNE
JON R. PHILLIPS
CHERRY SHAW POLLOCK
STEPHEN J. POWELL
ASHLEY B. RUTHERFORD
TITINY DOUGLAS SAH
R. ANTHONY SALIM
JOHN C. SAWYER, JR.
MARGARET M. SIDMAN
SANDRA P. STOCKWELL
JASON R. TEAL
ADINA TEDDORSCU
KEALEY A. WEST
STANLEY M. WESTON
GABY YOUNG

May 1, 2019

*BOARD CERTIFIED CITY, COUNTY
AND LOCAL GOVERNMENT LAW

Alex Baker
Professional Services Specialist
Finance and Administration Department, Procurement Division
214 N. Hogan Street, Suite 800
Jacksonville, FL 32202

RE: Command Investigations

05/02/19 14:33:56
Procurement Division

Dear Ms. Baker:

I have completed my review of the information provided by Rich Perri on behalf of Command Investigations and concluded that Command Investigations is a qualified, interested, and available source for the category of Expert Witness. Accordingly, I recommend that Command Investigations be added to the list maintained pursuant to Section 126.308(b), Ord. Code.

Please contact me with any questions.

Sincerely,

Jeff Close
Assistant General Counsel

Cc: Twane Duckworth

GC-#1279812-v1-COMMAND_INVESTIGATIONS_legal_services_list

OFFICE OF GENERAL COUNSEL
CITY OF JACKSONVILLE

JASON R. GABRIEL*
GENERAL COUNSEL



CITY HALL, ST. JAMES BUILDING
117 WEST DUVAL STREET, SUITE 480
JACKSONVILLE, FLORIDA 32202

WENDY E. BYNDELOSS
KAREN M. CHASTAIN
DERRIL Q. CHATMON
JEFFERY C. CLOSE
JULIA B. DAVIS
STEPHEN M. DURDEN
CRAIG D. FEISER
GILBERT L. FLUTEL, JR.
SONDRA R. FETNER
LORETTA L. FRENCH
CHRISTOPHER GARRETT
R. KYLIE GAVIN
SIÂN B. GRANAT
SUSAN C. GRANDIN
KATY A. HARRIS
LAWSKIA J. HODGES
SONYA HARRELL HOENER
PAIGE HOBBS JOHNSTON
EMERSON M. LOZIA

RITA M. MAIRS
JAMES R. MCCAIN, JR.
WENDY L. MUMMAW
KELLY H. PAPA
TRACY KORT PARDE
JACOB J. PAYNE
JON R. PHILLIPS
CHERRY SHAW POLLOCK
STEPHEN J. POWELL
ASHLEY B. RUTHERFORD
TIFFINY DOUGLAS SAPI
R. ANTHONY SALEM
JOHN C. SAWYER, JR.
MARGARET M. SHIMAN
SANDRA P. STOCKWELL
JASON R. TEAL
ADINA TEODORESCU
KUALIY A. WEST
STANLEY M. WESTON
GABY YOUNG

May 1, 2019

*BOARD CERTIFIED CITY, COUNTY
AND LOCAL GOVERNMENT LAW

Alex Baker
Professional Services Specialist
Finance and Administration Department, Procurement Division
214 N. Hogan Street, Suite 800
Jacksonville, FL 32202

RE: Lemieux & Associates

05/02/19 13:27:10
Procurement Division

Dear Ms. Baker:

I have completed my review of the information provided by Robert D. Molnar on behalf of Lemieux & Associates and concluded that Lemieux & Associates is a qualified, interested, and available source for the category of Expert Witness. Accordingly, I recommend that Lemieux & Associates be added to the list maintained pursuant to Section 126.308(b), Ord. Code.

Please contact me with any questions.

Sincerely,

Jeff Close
Assistant General Counsel

Cc: Twane Duckworth

GC-#1279814-v1-LEMIEUX_legal_services_list

OFFICE OF GENERAL COUNSEL
CITY OF JACKSONVILLE

JASON R. GABRIEL*
GENERAL COUNSEL



CITY HALL, ST. JAMES BUILDING
117 WEST DUVAL STREET, SUITE 480
JACKSONVILLE, FLORIDA 32202

WENDY E. BYNDLOSS
KAREN M. CHASTAIN
DERREL Q. CHATMON
JERRY C. CLOSE
JULIA B. DAVIS
STEPHEN M. DURDEN
CRAIG D. FISER
GHERT L. FEITEL, JR.
SONDRA R. FEINER
LORIE L. FRENCH
CHRISTOPHER GARRETT
R. KYLE GAVIN
SEAN B. GRANAT
SUSAN C. GRANDIN
KATY A. HARRIS
LAWSIKIA J. HODGES
SONYA HARRELL HOENER
PAIGE HOBBS JOHNSTON
EMERSON M. LOZZIA

RITA M. MAIRS
JAMES R. MCCAIN, JR.
WENDY L. MUMMAW
KELLY H. PAPA
TRACEY KORT PARDE
JACOB J. PAYNE
JON R. PHILLIPS
CHERRY SHAW POLLOCK
STEPHEN J. POWELL
ASHLEY B. RUTHERFORD
TIFFINY DOUGLAS SALT
R. ANTHONY SALEM
JOHN C. SAWYER, JR.
MARGARET M. SHIMAN
SANDRA P. STOCKWELL
JASON R. TEAL
ADINA TEODORESCU
KEALEY A. WEST
STANLEY M. WESTON
GABY YOUNG

May 1, 2019

*BOARD CERTIFIED CITY, COUNTY
AND LOCAL GOVERNMENT LAW

Alex Baker
Professional Services Specialist
Finance and Administration Department, Procurement Division
214 N. Hogan Street, Suite 800
Jacksonville, FL 32202

05/02/19 14:27:37
Procurement Division

RE: David J. Edwards
Edwards, Cohen, Dawson, Noble and Dawes, P.A.

Dear Ms. Baker:

I have completed my review of the information provided by David J. Edwards, on behalf of Edwards, Cohen, Dawson, Noble and Dawes, P.A., and concluded that Edwards, Cohen, Dawson, Noble and Dawes, P.A. is a qualified, interested, and available source for the category of Abstract and Title Insurance. Accordingly, I recommend that Edwards, Cohen, Dawson, Noble and Dawes, P.A. be added to the list maintained pursuant to Section 126.308(b), Ord. Code.

Please contact me with any questions.

Sincerely,

Jeff Close
Assistant General Counsel

GC-#1279801-v1-ESWARDS_COHEN_legal_services_list