SUBJECT: COLLISION REPAIR, PAINT AND DENT REMOVAL SERVICES

BID #: SC-0491-16 **OPEN DATE: 2016-06-15**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SERVICE CONTRACT – AUGUST 3, 2016 THROUGH SEPTEMBER 30, 2017 WITH TWO (2) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: FLEET MANAGEMENT DIVISION

BASIS OF AWARD: LOWEST RESPONSIVE, RESPONSIBLE BIDDER - BY GROUP

NUMBER OF BIDS INVITED: 14 **NUMBER RECEIVED:** 6 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to increase the award with North Florida Lincoln for Group 2 (secondary) by $10,000.00 to cover repairs through the period ending September 30, 2018. Total revised estimated annual expenditure amount is $641,400.00, for an expenditure amount not to exceed $1,210,800.00.

North Florida Lincoln – Secondary Vendor - Group 2 - $10,000.00, not to exceed $133,000.00

Funding Source: AFFM511-04601 – To be encumbered by purchase order

Attachments: Recommendation Memo and Previous Awards

ANALYST: _____ Annette Burney **RESPECTFULLY SUBMITTED:** _____ GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Crisencio Tongol, Chief, Fleet Management Division

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(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

FINANCE AND ADMINSTRATION DEPARTMENT

FLEET MANAGEMENT DIVISION

Jacksonville

Where Florida Begins.

Date: September 7, 2018

To: Gregory Pease, Chief of Procurement Division

Thru: Cris Tongol, Chief of Fleet Management Division

From: Erik Preacher, Fleet Management Division

Re: Recommendation to increase award SC-0491-16 Collision Repair, Paint and Dent Removal Services

Fleet Management Division is requesting approval to increase SC-0491-16, Group 2, to North Florida Lincoln, PO8A609333:4. Funding is needed to complete FY18. Period of Service is August 3, 2017 through September 30, 2018 with two (2) one (1) year renewal options.

Group 2: North Florida Lincoln – Increase $10,000.00, not to exceed amount of Group 2 is $133,000.00.

Total not to exceed amount of $641,400.00

Funding source: AFFM511-04601 in the amount of $10,000.00

To be encumbered by purchase order.

2581 Commonwealth Ave Jacksonville, FL 32254 Phone: 904.255-7499 Fax: 904.381.4607 www.coj.net

Kurtz, Sheryl

From: Preacher, Erik
Sent: Friday, September 07, 2018 10:15 AM
To: Kurtz, Sheryl
Subject: FW: Change Order PO609333:4 -- North Florida Lincoln

Please request a $10,000 award increase. Thank you.

Erik Preacher
Fleet Financial Services Manager
City of Jacksonville
Fleet Management Division
2581 Commonwealth Ave
Jacksonville, FL 32254
Phone: 904-255-7434
Cell: 904-759-1035
Fax: 904-387-8904

From: Ola, Ruben
Sent: Friday, September 07, 2018 9:28 AM
To: Andriesse, Melissa
Cc: Preacher, Erik; Mitchell, Pearl
Subject: FW: Change Order PO609333:4 -- North Florida Lincoln

Good Morning Melissa,

When tried processing the Change Order, please see validation error below in red ink.
Thanks,

Purchase Order

City of Jacksonville
214 N Hogan St
Jacksonville, FL 32202

VENDOR

Vendor Number 00017067
North Florida Lincoln
4620 Southside Blvd
Jacksonville, FL 32216

PO Date: 10/20/2017
Buyer: Williams, Sharon
Phone #: (904) 255 - 8825
FOB: F.O.B., Destination
Terms: Net 30

Purchase Order Number
PO609333:4
Master Blanket

ALL PACKING SLIPS, INVOICES, AND CORRESPONDENCE MUST REFERENCE THIS NUMBER.

SHIP TO

Finance and Administration
Fleet Management Division
2581 Commonwealth Ave.
Jacsksonville, FL 32254

Contact Erik Preacher at (904)255-7434

INVOICE

Finance and Administration
General Accounting Division
117 W. Duval Street, Suite 375
Kale Newsome, Accounts Payable Supervisor
Jacksonville, FL 32202

Department	Bid Number	Requisition Number	Delivery Date
AF - Finance and Administration		REQ221736	11/04/2017

Item #	Item Description	Quantity	Unit	Unit Price	Total
1	Collision, Paint and Autobody repair for City Vehicles in accordance with bid SC-0491-16, GROUP 2 Southeast Quadrant - Secondary Vendor - North Florida Lincoln. For time period October 1, 2017 to September 30,2018.	1.00	EA	$20,000.00	$20,000.00
2	Collision, Paint and Autobody repair for City Vehicles in accordance with bid SC-0491-16, GROUP 2 Southeast Quadrant - Secondary Vendor - North Florida Lincoln	1.00	EA	$6,000.00	$6,000.00
3	Collision, Paint and Autobody repair for City Vehicles in accordance with bid SC-0491-16, GROUP 2 Southeast Quadrant - Secondary Vendor - North Florida Lincoln	1.00	EA	$30,000.00	$30,000.00
4	Collision, Paint and Autobody repair for City Vehicles in accordance with bid SC-0491-16, GROUP 2 Southeast Quadrant - Secondary Vendor - North Florida Lincoln	1.00	EA	$20,000.00	$20,000.00

Purchase Order

City of Jacksonville
214 N Hogan St
Jacksonville, FL 32202

VENDOR

Vendor Number: 00017067
North Florida Lincoln
4620 Southside Blvd
Jacksonville, FL 32216

PO Date: 10/20/2017
Buyer: Williams, Sharon
Phone #: (904) 255 - 8825
FOB: F.O.B., Destination
Terms: Net 30

Purchase Order Number
PO609333:4
Master Blanket

ALL PACKING SLIPS, INVOICES, AND CORRESPONDENCE MUST REFERENCE THIS NUMBER.

SHIP TO

Finance and Administration
Fleet Management Division
2581 Commonwealth Ave.
Jacksonville, FL 32254

Contact Erik Preacher at (904)255-7434

INVOICE

Finance and Administration
General Accounting Division
117 W. Duval Street, Suite 375
Kale Newsome, Accounts Payable Supervisor
Jacksonville, FL 32202

Department	Bid Number	Requisition Number	Delivery Date
AF - Finance and Administration		REQ221736	11/04/2017

Item #	Item Description	Quantity	Unit	Unit Price	Total
				Subtotal:	$76,000.00
				Freight:	$0.00
				Discount:	$0.00
				TOTAL:	**$76,000.00**

THIS ORDER IS SUBJECT TO THE GENERAL CONDITIONS ATTACHED HERETO.

MANUFACTURER'S FEDERAL EXCISE TAX EXEMPT NO: 59-89-0120K

FLORIDA STATE SALES AND USE TAX EXEMPTION NO: 85-8012621607C-8

Approved By Gregory Pease, Chief
Procurement Division

SUBJECT: COLLISION REPAIR, PAINT AND DENT REMOVAL SERVICES

BID #: SC-0491-15 **OPEN DATE: 2016-06-15**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SERVICE CONTRACT – AUGUST 3, 2016 THROUGH SEPTEMBER 30, 2017 WITH TWO (2) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: FLEET MANAGEMENT DIVISION

BASIS OF AWARD: LOWEST RESPONSIVE, RESPONSIBLE BIDDER - BY GROUP

NUMBER OF BIDS INVITED: 14 **NUMBER RECEIVED:** 6 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to increase the award with the contractors listed below in the total amount of $110,000.00 for the period ending September 30, 2018. Total revised estimated annual expenditure amount is $631,400.00, for an expenditure amount not to exceed $1,200,800.00.

Coggin Collision – Primary Vendor - Groups 1 - $60,000.00, not to exceed $310,000.00
North Florida Lincoln – Secondary Vendor - Group 2 - $50,000.00, not to exceed $123,000.00

Funding Source: AFFM511-04601 – To be encumbered by purchase order

Attachments: Recommendation Memo and Previous Award

ANALYST: Annette Burney **RESPECTFULLY SUBMITTED:** GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Crisencio Tongol, Chief, Fleet Management Division

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(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING Ø DATE: 6/07/18

OTHER:

ACTION OF AWARDING AUTHORITY DATE 6/07/18

APPROVED DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of
Executive Order No. 2015-05

SUBJECT: COLLISION REPAIR, PAINT AND DENT REMOVAL SERVICES

BID #: SC-0491-16 OPEN DATE: 2016-06-15

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT:
SERVICE CONTRACT – AUGUST 3, 2016 THROUGH SEPTEMBER 30, 2017 WITH TWO (2) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: FLEET MANAGEMENT DIVISION

BASIS OF AWARD: LOWEST RESPONSIVE, RESPONSIBLE BIDDER - BY GROUP

NUMBER OF BIDS INVITED: 14 **NUMBER RECEIVED:** 6 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to utilize the first of two (2) renewal options with the contractors listed below. Period of service is from October 1, 2017 through September 30, 2018. Total revised estimated annual expenditure amount is $521,400.00, for an expenditure amount not to exceed $1,090,800.00.

Coggin Collision – Primary Vendor - Groups 1, 2 & 4 - $120,000.00, not to exceed $250,000.00
Dent Wizard, Inc. – Group 6 - $91,400.00, not to exceed $195,800.00
D.J. Auto Body LLC. – Group 3 - $170,000.00, not to exceed $352,000.00
North Florida Lincoln – Secondary Vendor - Group 2 - $30,000.00, not to exceed $73,000.00
Universal Body Company – Group 5 - $100,000.00 & Secondary Vendor - Group 1 - $10,000.00, not to exceed $220,000.00

Funding Source: AFFM511-04601 – To be encumbered by purchase order

Attachments: Recommendation Memo and Previous Award

This award is subject to appropriation by the City in the fiscal year beginning October 1, 2017. No funds have been appropriated to date. The City has no obligation for payment and work hereunder is not authorized unless funds are appropriated for the work herein. A written notification will be provided in the event that funds are appropriated.

ANALYST: Annette Barnett **RESPECTFULLY SUBMITTED:** GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: C.J. Thompson, Chief, Fleet Management Division

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(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING Ø DATE: 9/21/17

Teresa R. Eichner OTHER:

ACTION OF AWARDING AUTHORITY DATE 9/21/17

APPROVED DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2015-05

SUBJECT: COLLISION REPAIR, PAINT AND DENT REMOVAL SERVICES

BID #: SC-0491-16 OPEN DATE: 2016-06-15

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT:
SERVICE CONTRACT – AUGUST 3, 2016 THROUGH SEPTEMBER 30, 2017 WITH TWO (2) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: FLEET MANAGEMENT DIVISION

BASIS OF AWARD: LOWEST RESPONSIVE, RESPONSIBLE BIDDER- BY GROUP

NUMBER OF BIDS INVITED: 14 NUMBER RECEIVED: 5 OTHER: 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to increase the award with North Florida Lincoln in the amount of $20,000.00 for Group 2 for the period ending September 30, 2017. Total revised not to exceed expenditure in the amount of $531,400.00.

North Florida Lincoln – Secondary Vendor - Group 2 - $10,000.00, not to exceed $30,000.00

Funding remains unchanged for:
Dent Wizard, Inc. – Group 6 - $91,400.00
Coggin Collision – Primary Vendor - Groups 1, 2 & 4 - $130,000.00
D.J. Auto Body LLC. – Group 3 - $170,000.00
Universal Body Company – Group 5 & Secondary Vendor - Group 1 - $110,000.00

Funding Source: AFFM511-04601 – To be encumbered by purchase order

Attachments: Recommendation Memo and Previous Award

ANALYST: Annette Burney

RESPECTFULLY SUBMITTED: GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: C.J. Thomoson, Chief of Fleet Management Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING 0 DATE: 7/14/17

OTHER:

ACTION OF AWARDING AUTHORITY DATE 7/15/17

APPROVED DISAPPROVED

OTHER

Stanley Marsh
Chief Administrative Officer
For Mayor Lenny Curry
Under Authority of
Executive Order No. 2015-05

SIGNATURE OF AUTHENTICATION

SUBJECT: COLLISION REPAIR, PAINT AND DENT REMOVAL SERVICES

BID #: SC-0491-16 OPEN DATE: 2016-06-15

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT:
SERVICE CONTRACT – AUGUST 3, 2016 THROUGH SEPTEMBER 30, 2017 WITH TWO (2) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: FLEET MANAGEMENT DIVISION

BASIS OF AWARD: LOWEST RESPONSIVE, RESPONSIBLE BIDDER- BY GROUP

NUMBER OF BIDS INVITED: 14 NUMBER RECEIVED: 6 OTHER: 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to increase the award with Dent Wizard, Inc. in the amount of $50,000.00 for Group 6 for the period ending September 30, 2017. Total revised not to exceed expenditure in the amount of $511,400.00.

Dent Wizard, Inc. – Group 6 - $41,400.00, total not to exceed $91,400.00

Funding remains unchanged for:
Coggin Collision – Primary Vendor - Groups 1, 2 & 4 - $130,000.00
North Florida Lincoln – Secondary Vendor - Group 2 - $10,000.00
D.J. Auto Body LLC. – Group 3 - $170,000.00
Universal Body Company – Group 5 & Secondary Vendor - Group 1 - $110,000.00

Funding Source: AFFM511-04601 – To be encumbered by purchase order

Attachments: Recommendation Memo and Previous Award

ANALYST: Annette Burney

RESPECTFULLY SUBMITTED: GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: C.J. Thompson, Chief of Fleet Management Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING Ø DATE: 2/09/17

OTHER:

ACTION OF AWARDING AUTHORITY DATE

APPROVED DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2015-05

SUBJECT: COLLISION REPAIR, PAINT AND DENT REMOVAL SERVICES

BID #: SC-0491-16

OPEN DATE: 2016-06-15

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT:
SERVICE CONTRACT – AUGUST 3, 2016 THROUGH SEPTEMBER 30, 2017 WITH TWO (2) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: FLEET MANAGEMENT DIVISION

BASIS OF AWARD: LOWEST RESPONSIVE, RESPONSIBLE BIDDER- BY GROUP

NUMBER OF BIDS INVITED: 14 NUMBER RECEIVED: 6 OTHER: 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to reject Star Automotive, Inc. for failing to sign the Bid Form for this project as required in the Supplemental Conditions.

Coggin Collision failed to submit a list of facilities with their bid submission for Groups 2 and 4 as stated in the specifications for this project but was later confirmed by Procurement and determined to be in the best interest of the City to waive the technicality as a minor irregularity.

Recommend approval of award to the lowest responsive, responsible bidders as followed below, with secondary vendors for Groups 1 and 2. Period of service is August 3, 2016 through September 30, 2017 with two (2) and (1) year renewal options. Total not-to-exceed amount of $461,400.00.

- Coggin Collision – Group 1 (Primary Vendor), Group 2 (Primary Vendor) & Group 4 - $100,000.00
- North Florida Lincoln – Group 2 (Secondary Vendor) - ~~$20,000.00~~ 30,000.00
- D.J. Auto Body LLC. – Group 3 - $170,000.00
- Universal Body Company – Group 1 (Secondary Vendor) & Group 5 - $110,000.00
- Dent Wizard, Inc. – Group 6 - $31,400.00

Funding for this award to be encumbered by accounts and to be executed by purchase order(s):
AFFMS11-04601 - $361,400.00
AFFMS11-04602 - $100,000.00

Attachments: Recommendation Memo, Bid Tabulation Sheet, Rejection Letter, Terms and Conditions

ANALYST: CHELSEY RENFROE

RESPECTFULLY SUBMITTED: GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: C.J. Thompson, Chief of Fleet Management Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING Ø DATE 7-28-16

OTHER

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