SUBJECT: SANITARY LANDFILL WATER SAMPLE COLLECTION AND ANALYSIS

BID #: SC-0459-16 **OPEN DATE:** 2016-04-27

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SERVICE CONTRACT- ONE (1) YEAR FROM DATE OF AWARD WITH FOUR (4) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: SOLID WASTE

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: (15) **NUMBER RECEIVED:** (6) **OTHER** (0)

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to increase award with Advanced Environmental Laboratories, Inc., in the amount of $50,000.00, for a revised total award amount not-to-exceed $265,305.00..

This award is to be funded by account(s): PWSW442CA-03109; PWSW441DO-03109; PWSW443PCEL-03109; PWSW443PCNL-03109 to be executed by Purchase Order.

Attachments: Recommendation Memo, Previous Award(s)

ANALYST: MARILYN LAIDLER **RESPECTFULLY SUBMITTED** GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Will Williams, Chief, Solid Waste Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

City of Jacksonville, Florida

Lenny Curry, Mayor

Department of Public Works
Solid Waste Division
1031 Superior Street
Jacksonville, FL 32254
(904) 255-7500
www.coj.net

ONE CITY. ONE JACKSONVILLE

TO: **Greg Pease, Chief, Procurement Division**

THRU: **John Pappas, P.E., Director, Department of Public Works**

FROM: **Jeffrey S. Foster, P.G., Solid Waste Environmental Engineering Manager**
Will Williams, Chief, Solid Waste Division

DATE: **December 28, 2018**

SUBJECT: **Master Blanket Award Increase Request**
SC-0459-16 - Sanitary Landfill Water Sample Collection and Analysis

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The existing contract with American Environmental Laboratory, Inc. was recently extended until June 22, 2019. Since this contract is on an as-needed basis for sites that have known testing needs and for sites that become known during the fiscal year, funding needs fluctuate year to year. Currently the master blanket purchase order will need additional funding for the remaining contract period to June 22, 2019. Therefore, we respectfully request an increase of $50,000 for a new maximum indebtedness to the City of $265,305.00. Sufficient funding is available in PWSW442CA 03109, PWSW441DO-03109, PWSW443PCEL-03109 and PWSW443PCNL-03109.

This award will provide the required funding for our needs until the end of the current contract period. A Change Order request to the master blanket award would be done after award to encumber the additional funding that will be needed for remainder of the contract period.

If you have any questions regarding this request, or additional information is needed, please do not hesitate to contact me at this office 904. 381-8205.

JSF/jsf
Attachments

Cc: Ann Brackin, DPW
Nickii Brookins, SWD

SUBJECT: SANITARY LANDFILL WATER SAMPLE COLLECTION AND ANALYSIS

BID #: SC-0459-16

OPEN DATE: 2016-04-27

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SERVICE CONTRACT- ONE (1) YEAR FROM DATE OF AWARD WITH FOUR (4) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: SOLID WASTE

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: (15) **NUMBER RECEIVED:** (6) **OTHER** (0)

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to utilize the second renewal option with Advanced Environmental Laboratories, Inc., in the annual expenditure amount of $50,000.00. Period of Service will be from June 23, 2018 through June 22, 2019, with two (2) one (1) year renewal options remaining. Total revised award amount not-to-exceed $215,305.00.

This award to be funded by account: PWSW442CA-03109 to be executed by Purchase Order.

Attachments: Recommendation Memo, Vendor Letter, Previous Award(s)

ANALYST: Marilyn Laidler
MARILYN LAIDLER

RESPECTFULLY SUBMITTED David Pease
for GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Will Williams, Chief, Solid Waste Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING 0 DATE: 4/12/2018

Teresa R Eichner

OTHER:

ACTION OF AWARDING AUTHORITY DATE 4/13/18

APPROVED

DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2015-05

SUBJECT: **SANITARY LANDFILL WATER SAMPLE COLLECTION AND ANALYSIS**

BID# SC-0459-16 OPEN DATE: **2016-04-27**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT:

SERVICE CONTRACT- ONE (1) YEAR FROM DATE OF AWARD WITH FOUR (4) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: **SOLID WASTE**

BASIS OF AWARD: **ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER**

NUMBER OF BIDS INVITED **15** NUMBER RECEIVED **6** OTHER **0**

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

Recommend approval to utilize the first renewal option with Advanced Environmental Laboratories, Inc., in the annual expenditure amount of $50,000.00. Period of service will be from June 23, 2017 through June 22, 2018, with three (3) one (1) year renewal options remaining. Total revised award amount not-to-exceed $165,305.00.

This award to be funded by account: PWSW442CA-03109 to be executed by Purchase Order.

Attachments: Recommendation Memo, Vendor Letter, Previous Award(s)

BUYER: Marilyn Laidler
MARILYN LAIDLER

RESPECTFULLY SUBMITTED: Greg Pease
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: **Will Williams, Chief, Solid Waste Division/ Jeff Foster, P.G., PW Environmental Coordinator**

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)

ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING 0 DATE: 6/15/17

Teresa R. Eubanks

OTHER:

ACTION OF AWARDING AUTHORITY DATE: 6/15/17

MK

APPROVED DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION Sam E. Mousa

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of
Executive Order No. 2015-05

FORM GB-108, Revised 12/2007

REVISED AWARD FROM CONTRACT TO PO

SUBJECT: SANITARY LANDFILL WATER SAMPLE COLLECTION AND ANALYSIS

BID #: SC-0459-16 **OPEN DATE: 2016-04-27**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT:
SERVICE CONTRACT – ONE (1) YEAR FROM DATE OF AWARD WITH FOUR (4) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: PUBLIC WORKS

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 15 **NUMBER RECEIVED:** 6 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to revise award to Advanced Environmental Laboratories, Inc., dated June 23, 2016 to remove the verbiage "to be executed by formal contract through the Office of General Counsel" and replace it with "to be executed by Purchase Order". Award does not require a contract. Total not-to-exceed amount of $115,305.00 will remain unchanged.

Funding for this award to be encumbered by accounts: PWSW442CA-03109, PWSW441DO-03109, PWSW443PCEL-03109 and PWSW443PCNL-03109 to be executed by Purchase Order.

Attachments: Recommendation Memo, Bid Tabulation Sheet, Terms and Conditions, Vendor Licenses and Certifications; Schedule of Services; Rejection Notice

Analyst: CHELSEY RENFROE

RESPECTFULLY SUBMITTED: GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: John Papoas, Director of Public Works

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING ____ DATE: 6/30/16

OTHER: ____

ACTION OF AWARDING AUTHORITY DATE 7/01/16

APPROVED ✓ DISAPPROVED ____

OTHER ____

SIGNATURE OF AUTHENTICATION

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of
Executive Order No. 2015-05

SUBJECT: SANITARY LANDFILL WATER SAMPLE COLLECTION AND ANALYSIS

BID #: SC-0459-16 OPEN DATE: 2016-04-27

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT:
SERVICE CONTRACT – ONE (1) YEAR FROM DATE OF AWARD WITH FOUR (4) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: PUBLIC WORKS

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 15 NUMBER RECEIVED: 6 OTHER: 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to reject Pace Analytical Services, Inc. for being unresponsive for failure to provide schedule of services as required in the bid specifications.

Recommend approval of award to Advanced Environmental Laboratories, Inc., as the lowest responsive, responsible bidder for the collection and analysis of water samples at the City's active and closed landfills for the Public Works Division. Period of service is one year from date of award with four (4), one (1) year renewal options. Total not-to-exceed amount of $115,305.00.

FIRST YEAR

Funding for this award to be encumbered by accounts: PWSW442CA-03109, PWSW441DO-03109, PWSW443PCEL-03109 and PWSW443PCNL-03109 to be executed by formal contract through the Office of General Counsel.

Attachments: Recommendation Memo, Bid Tabulation Sheet, Terms and Conditions, Vendor Licenses and Certifications; Schedule of Services; Rejection Notice

Analyst: CHELSEY RENFROE

RESPECTFULLY SUBMITTED: GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: John Pappas, Director of Public Works

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING ____ DATE: 6/23/16

Teresa R. Eichner

OTHER: ____

ACTION OF AWARDING AUTHORITY DATE 6/23/16

APPROVED ✓ DISAPPROVED ____

OTHER ____

SIGNATURE OF AUTHENTICATION

Sam F. Mousa
Chief Administrative Officer
For Mayor Lenny Curry
Under Authority of:
Executive Order No. 2015-05

QWS3270X 1/11/2019 3:54 PM
FAML6350 V5.1 ** NW COJ FAMIS PRODUCTION ** 01/11/2019
LINK TO: ACCOUNT SUMMARY INQUIRY 3:54 PM

FISCAL MO/YEAR : 04 2019 CURRENCY CODE :
INDEX CODE : PWSW442CA CONTAMINATION ASSESSMENT
SUBOBJECT : 03109 PROFESSIONAL SERVICES
PROJECT :
PROJECT DETAIL :
GRANT :
GRANT DETAIL :
USER CODE :

S	JAN 2019	ANNUAL BALANCE	ALL YEARS BALANCE
ESTIMATED REVENUES	.00	.00	.00
REVENUES	.00	.00	.00
UNREALIZED REVENUES	.00	.00	.00
BUDGET	.00	306,400.62	306,400.62
EXPENDITURES	.00	1,800.00	1,800.00
ENCUMBRANCES	.00	121,620.62	121,620.62
PRE-ENCUMBRANCES	.00	.00	.00
REMAINING BALANCE	.00	182,980.00	182,980.00

F1-HELP F2-SELECT F4-PRIOR F5-NEXT
F9-LINK F10-PRIOR-MO F11-NEXT-MO
G005 - PRIOR RECORD DISPLAYED

QWS3270X 1/11/2019 3:54 PM
FAML6350 V5.1 ** NW COJ FAMIS PRODUCTION ** 01/11/2019
LINK TO: ACCOUNT SUMMARY INQUIRY 3:54 PM

FISCAL MO/YEAR : 04 2019 CURRENCY CODE :
INDEX CODE : PWSW441DO DISPOSAL OPERATIONS
SUBOBJECT : 03109 PROFESSIONAL SERVICES
PROJECT :
PROJECT DETAIL :
GRANT :
GRANT DETAIL :
USER CODE :

S	JAN 2019	ANNUAL BALANCE	ALL YEARS BALANCE
ESTIMATED REVENUES	.00	.00	.00
REVENUES	.00	.00	.00
UNREALIZED REVENUES	.00	.00	.00
BUDGET	.00	10,612.00	10,612.00
EXPENDITURES	.00	.00	.00
ENCUMBRANCES	.00	612.00	612.00
PRE-ENCUMBRANCES	.00	.00	.00
REMAINING BALANCE	.00	10,000.00	10,000.00

F1-HELP F2-SELECT F4-PRIOR F5-NEXT
F9-LINK F10-PRIOR-MO F11-NEXT-MO
G005 - PRIOR RECORD DISPLAYED

QWS3270X 1/11/2019 3:55 PM
FAML6350 V5.1 ** NW COJ FAMIS PRODUCTION ** 01/11/2019
LINK TO: ACCOUNT SUMMARY INQUIRY 3:54 PM

FISCAL MO/YEAR : 04 2019 CURRENCY CODE :
INDEX CODE : PWSW443PCEL POST CLOSURE - EAST LANDFILL
SUBOBJECT : 03109 PROFESSIONAL SERVICES
PROJECT :
PROJECT DETAIL :
GRANT :
GRANT DETAIL :
USER CODE :

S	JAN 2019	ANNUAL BALANCE	ALL YEARS BALANCE
ESTIMATED REVENUES	.00	.00	.00
REVENUES	.00	.00	.00
UNREALIZED REVENUES	.00	.00	.00
BUDGET	.00	11,516.00	11,516.00
EXPENDITURES	.00	11.00	11.00
ENCUMBRANCES	.00	5,005.00	5,005.00
PRE-ENCUMBRANCES	.00	.00	.00
REMAINING BALANCE	.00	6,500.00	6,500.00

F1-HELP F2-SELECT F4-PRIOR F5-NEXT
F9-LINK F10-PRIOR-MO F11-NEXT-MO
G005 - PRIOR RECORD DISPLAYED

QWS3270X 1/11/2019 3:55 PM
FAML6350 V5.1 ** NW COJ FAMIS PRODUCTION ** 01/11/2019
LINK TO: ACCOUNT SUMMARY INQUIRY 3:55 PM

FISCAL MO/YEAR : 04 2019 CURRENCY CODE :
INDEX CODE : PWSW443PCNL POST CLOSURE - NORTH LANDFILL
SUBOBJECT : 03109 PROFESSIONAL SERVICES
PROJECT :
PROJECT DETAIL :
GRANT :
GRANT DETAIL :
USER CODE :

S	JAN 2019	ANNUAL BALANCE	ALL YEARS BALANCE
ESTIMATED REVENUES	.00	.00	.00
REVENUES	.00	.00	.00
UNREALIZED REVENUES	.00	.00	.00
BUDGET	.00	22,078.00	22,078.00
EXPENDITURES	.00	22.00	22.00
ENCUMBRANCES	.00	11,856.00	11,856.00
PRE-ENCUMBRANCES	.00	.00	.00
REMAINING BALANCE	.00	10,200.00	10,200.00

F1-HELP F2-SELECT F4-PRIOR F5-NEXT
F9-LINK F10-PRIOR-MO F11-NEXT-MO
G005 - PRIOR RECORD DISPLAYED