SUBJECT: CISCO EQUIPMENT NETWORK REFRESH

BID #: XF-0067-19 **OPEN DATE: 2018-12-19**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SUPPLY CONTRACT – ONE (1) YEAR FROM DATE OF AWARD.

AGENCY: INFORMATION TECHNOLOGIES DIVISION

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 31 **NUMBER RECEIVED:** 9 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval of award to the lowest responsive, responsible bidder Presidio Networked Solutions for ITD Cisco Equipment Networked Refresh in the recently concluded negotiations which resulted in an adjusted amount from $286,835.66 to the new total amount of $277,338.46. The period of service will be one (1) year from date of award.

Funding account code AFIT537-06427 ($188,095.31), and AFIT537-05229 ($89,243.15), to be executed by formal contract through Office of General Counsel.

Attachments: Recommendation Memo, Vendor Quote, Bid Tabulation Sheets, Terms and Conditions, Specifications

ANALYST: _____ RUBEN OLA

RESPECTFULLY SUBMITTED: _____ GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Kenneth Lathrop, Chief of Information Technologies Division/CIO

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

INFORMATION TECHNOLOGIES DIVISION

CITY OF JACKSONVILLE

03/05/19 11:09:22
Procurement Division

March 4, 2019

TO: **Greg Pease, Chief of Procurement Division**

THRU: **Kenneth E. Lathrop, Chief of Information Technologies / CIO** Kenneth E. Lathrop

GP 3/4/19

FROM: **Thomas Ossi, Technology Contract and Records Manager** Thomas Ossi

SUBJECT: **XF-0067-19 CISCO EQUIPMENT NETWORK REFRESH**

Information Technologies Division previously submitted an RFP to Procurement Division for solicitation of Cisco Equipment Network Refresh Bid # XF-0067-19.

Procurement Division received nine (9) vendor responses and zero (0) no bids open date December 19, 2018. Procurement Division forwarded the bid tabulation sheet and the bid responses for the Information Technologies Division to review.

ITD Management requested to engage into negotiations with vendor as per Chapter 126 of the Procurement Code. Section 126.201 General. (d) (4) Negotiations. The base bids we received from all responsible bidders exceed available and/or allocated funds. The lowest, responsive, responsible bidder's bid did not exceed said funds by more than ten percent.

Presidio Networked Solutions, LLC had previously submitted the bid in the amount of $286,835.66. On February 14, 2019 we were approved by the awards committee to enter into negotiations with vendor for an adjustment of the bid base price. The vendor provided the adjusted price quote in the amount of $277,338.46 and quantities remained the same.
The term of this agreement will be a twelve-month term from date of award.

Funding Source(s):
AFIT537-06427 $188,095.31
AFIT537-05229 $ 89,243.15

Your favorable consideration of our request is greatly appreciated.

3/4/2019

CC: **Michael Rooney, Network and Telecom Infrastructure Manager, ITD**
Robert Gray, Enterprise Technology Infrastructure, Manager

3/5/19

FINANCE AND ADMINISTRATION DEPARTMENT
214 N. Hogan St. 9th Floor | Jacksonville, FL 32202 | Phone: 904.255.8000 | Fax: 904.232.6932

PRESIDIO™

QUOTE: 2001118849570-01
DATE 02/22/2019

TO:
City of Jacksonville

Finance Department
117 W Duval St , Suite 375
Jacksonville, FL 32202

FROM:
Presidio Networked Solutions
Michelle Weisel
8647 Baypine Road
Building 1
Suite 100
Jacksonville, FL 32256

mweisel@presidio com
(p) 407.641 0505
(f) 904.638 5611

BILL TO:
City of Jacksonville
Accounts Payable
Finance Department
117 W Duval St , Suite 375
Jacksonville, FL 32202

ar@ar.com
(p)

SHIP TO:
City of Jacksonville

Information Technologies Division
214 N Hogan Street, 9th Floor
Jacksonville, FL 32202

Customer#: CITYO222
Account Manager: John Behee
Inside Sales Rep: Michelle Weisel
Title: COJ - XF-0067-19 - Cisco Equipment Network Refresh

#	Part #	Description	Unit Price	Qty	Ext Price
C2960X-STACK=					
1	C2960X-STACK=	Catalyst 2960-X FlexStack Plus Stacking Module optional	$525 80	10	$5 258 00
2	CAB-STK-E-0 5M	Cisco FlexStack 50cm stacking cable	$0 00	10	$0.00
				Total:	**$5,258.00**
CAB-STK-E-1M=					
3	CAB-STK-E-1M=	Cisco Bladeswitch 1M stack cable	$108 15	6	$648 90
				Total:	**$648.90**
WS-C2960X-24PS-L					
4	WS-C2960X-24PS-L	Catalyst 2960-X 24 GigE PoE 370W, 4 x 1G SFP, LAN Base	$1 336 00	20	$26 720 00
5	PWR-CLP	Power Retainer Clip For 3560-C, 2960-C and 2960-L Switches	$0 00	20	$0 00
6	CAB-16AWG-AC	AC Power cord, 16AWG	$0 00	20	$0 00
				Total:	**$26,720.00**
WS-C2960X-48FPS-L					
7	WS-C2960X-48FPS-L	Catalyst 2960-X 48 GigE PoE 740W, 4 x 1G SFP, LAN Base	$2,740 00	10	$27 400 00
8	PWR-CLP	Power Retainer Clip For 3560-C, 2960-C and 2960-L Switches	$0 00	10	$0 00
9	CAB-16AWG-AC	AC Power cord, 16AWG	$0.00	10	$0 00
				Total:	**$27,400.00**
WS-C2960XR-24PS-I					
10	WS-C2960XR-24PS-I	Catalyst 2960-XR 24 GigE PoE 370W, 4 x 1G SFP, IP Lite	$2,721 78	6	$16 330 68
11	PWR-C2-640WAC	640W AC Config 2 Power Supply	$489 25	6	$2 935 50
12	CAB-TA-NA	North America AC Type A Power Cable	$0 00	12	$0 00
				Total:	**$19,266.18**
WS-C2960XR-48FPS-I					

13	WS-C2960XR-48FPS-I	Catalyst 2960-XR 48 GigE PoE 740W, 4 x 1G SFP, IP Lite	$5,105.10	12	$61,261.20
14	PWR-C2-1025WAC	1025W AC Config 2 Power Supply	$746.75	12	$8,961.00
15	CAB-TA-NA	North America AC Type A Power Cable	$0.00	24	$0.00
				Total:	**$70,222.20**
WS-C2960CX-8PC-L					
16	WS-C2960CX-8PC-L	Cisco Catalyst 2960-CX 8 Port PoE, LAN Base	$643.50	11	$7,078.50
17	CAB-TA-NA	North America AC Type A Power Cable	$0.00	11	$0.00
				Total:	**$7,078.50**
WS-C3560CX-12PC-S					
18	WS-C3560CX-12PC-S	Cisco Catalyst 3560-CX 12 Port PoE IP Base	$1,017.00	7	$7,119.00
19	CAB-TA-NA	North America AC Type A Power Cable	$0.00	7	$0.00
20	PWR-CLP	Power Retainer Clip For 3560-C, 2960-C and 2960-L Switches	$0.00	7	$0.00
				Total:	**$7,119.00**
WS-C3850-12S-E					
21	WS-C3850-12S-E	Cisco Catalyst 3850 12 Port GE SFP IP Services	$5,445.95	7	$38,121.65
22	S3850UK9-166	UNIVERSAL	$0.00	7	$0.00
23	PWR-C1-350WAC/2	350W AC Config 1 SecondaryPower Supply	$334.75	7	$2,343.25
24	CAB-TA-NA	North America AC Type A Power Cable	$0.00	14	$0.00
25	C3850-STACK-NONE	No Stack Cable Selected	$0.00	7	$0.00
26	C3850-SPWR-NONE	No Stack Power Cable Selected	$0.00	7	$0.00
27	PWR-C1-350WAC	350W AC Config 1 Power Supply	$0.00	7	$0.00
28	C3850-NM-BLANK	Cisco Catalyst 3850 Network Module Blank	$0.00	7	$0.00
29	C3850-DNA-OPTOUT	DNA SUBSCRIPTION OPTOUT	$0.00	7	$0.00
				Total:	**$40,464.90**
STACK-T1-50CM=					
30	STACK-T1-50CM=	50CM Type 1 Stacking Cable	$51.50	4	$206.00
				Total:	**$206.00**
CAB-SPWR-30CM=					
31	CAB-SPWR-30CM=	Catalyst Stack Power Cable 30 CM Spare	$51.50	6	$309.00
				Total:	**$309.00**
VG310					
32	VG310	Modular 24 FXS Port VoIP Gateway with PVDM3-64	$3,059.10	1	$3,059.10
33	SVG3XUK9-15603M	Cisco VG3X0 UNIVERSAL	$0.00	1	$0.00
34	MEM-CF-256MB	256MB Compact Flash for Cisco 1900, 2900, 3900 ISR	$0.00	1	$0.00
35	CAB-AC	AC Power Cord (North America), C13, NEMA 5-15P, 2.1m	$0.00	1	$0.00
36	HWIC-BLANK	Blank faceplate for HWIC slot on Cisco ISR	$0.00	1	$0.00

37	PVDM3-64	64-channel high-density voice DSP module	$0 00	1	$0 00
38	SL-VG3X0-IPB-K9	Cisco VG3X0 IP Base License	$0 00	1	$0 00
39	SL-VG3X0-UC-K9	Cisco VG3X0 Unified Communications License	$0 00	1	$0 00
				Total:	$3,059.10
ISR4331-VSEC/K9					
40	ISR4331-VSEC/K9	Cisco ISR 4331 Bundle with UC & Sec Lic. PVDM4-32, CUBE-10	$3 927 63	1	$3,927 63
41	SL-4330-IPB-K9	IP Base License for Cisco ISR 4330 Series	$0 00	1	$0 00
42	SL-4330-UC-K9	Unified Communication License for Cisco ISR 4330 Series	$0 00	1	$0 00
43	PWR-4330-AC	AC Power Supply for Cisco ISR 4330	$0 00	1	$0 00
44	CAB-AC	AC Power Cord (North America), C13, NEMA 5-15P, 2 1m	$0 00	1	$0.00
45	SL-4330-SEC-K9	Security License for Cisco ISR 4330 Series	$0 00	1	$0 00
46	PVDM4-32	32-channel DSP module	$0.00	1	$0 00
47	MEM-FLSH-4G	4G Flash Memory for Cisco ISR 4300 (Soldered on motherboard)	$0.00	1	$0 00
48	MEM-43-4G	4G DRAM (1 x 4G) for Cisco ISR 4300	$0.00	1	$0 00
49	NIM-BLANK	Blank faceplate for NIM slot on Cisco ISR 4400	$0.00	2	$0 00
50	FL-CUBEE-5	Unified Border Element Enterprise License - 5 sessions	$0.00	2	$0 00
51	SM-S-BLANK	Removable faceplate for SM slot on Cisco 2900,3900,4400 ISR	$0.00	1	$0 00
52	SISR4300UK9-316S	Cisco ISR 4300 Series IOS XE Universal	$0 00	1	$0 00
				Total:	$3,927.63
NIM-4FXO=					
53	NIM-4FXO=	4-port Network Interface Module - FXO (Universal)	$628 30	1	$628 30
				Total:	$628.30
ISR4221/K9					
54	ISR4221/K9	Cisco ISR 4221 (2GE,2NIM,8G FLASH,4G DRAM,IPB)	$840 79	4	$3,363 16
55	SL-4220-IPB-K9	IP Base License for Cisco ISR 4220 Series	$0.00	4	$0 00
56	PWR-4220-AC	AC Power Supply for Cisco ISR 4220	$0 00	4	$0 00
57	CAB-AC	AC Power Cord (North America), C13, NEMA 5-15P, 2.1m	$0 00	4	$0 00
58	NIM-BLANK	Blank faceplate for NIM slot on Cisco ISR 4400	$0 00	8	$0 00
59	SISR4200UK9-169	UNIVERSAL	$0 00	4	$0 00
				Total:	$3,363.16
NIM-1MFT-T1/E1=					
60	NIM-1MFT-T1/E1=	1 port Multiflex Trunk Voice/Clear-channel Data T1/E1 Module	$775 08	1	$775 08
				Total:	$775.08
IE-3000-4TC					
61	IE-3000-4TC	Cisco IE 3000 Switch, 4 10/100 + 2 T/SFP	$824 00	1	$824 00

62	SIESLBK9T-15204EA	Cisco IE 3000 LAN BASE WITH WEB BASED DEV MGR	$0 00	1	$0 00
				Total:	$824.00
PWR-IE50W-AC-IEC=					
63	PWR-IE50W-AC-IEC=	AC Power Module w/ IEC Plug	$218 88	1	$218 88
64	CAB-AC-RA	Power Cord,110V, Right Angle	$0 00	1	$0 00
				Total:	$218.88
GLC-SX-MMD=					
65	GLC-SX-MMD=	1000BASE-SX SFP transceiver module, MMF, 850nm, DOM	$267 80	70	$18 746 00
				Total:	$18,746.00
GLC-LH-SMD=					
66	GLC-LH-SMD=	1000BASE-LX/LH SFP transceiver module, MMF/SMF, 1310nm, DOM	$530 45	25	$13 261 25
				Total:	$13,261.25
GLC-2BX-D=					
67	GLC-2BX-D=	1000BASE-BX10 SFP, 1490NM, 2-Channels	$1,385 35	3	$4,156 05
				Total:	$4,156.05
GLC-TE=					
68	GLC-TE=	1000BASE-T SFP transceiver module for Category 5 copper wire	$239 47	4	$957 88
				Total:	$957.88
AIR-AP2802I-BK9-RF					
69	AIR-AP2802I-BK9-RF	802 11ac W2 AP w/CA, 4x4 3, Int Ant, 2xGbE B REMANUFACTURED	$426 92	51	$21,772 92
				Total:	$21,772.92
70	33165	3m LC-ST 62 5/125 OM1 Duplex Multimode PVC Fiber Optic Cable - Orange	$12 57	7 00	$87 99
71	33163	1m LC-ST 62 5/125 OM1 Duplex Multimode PVC Fiber Optic Cable - Orange	$10 80	22 00	$237 60
72	33172	1m LC-LC 62 5/125 OM1 Duplex Multimode PVC Fiber Optic Cable - Orange	$13 02	22 00	$286 44
73	33342	3m LC-SC 9/125 OS2 Duplex Single-Mode PVC Fiber Optic Cable - Black	$22 82	10 00	$228 20
74	37108	1m LC-SC 9/125 OS2 Simplex Single-Mode PVC Fiber Optic Cable - Yellow	$11 53	10 00	$115 30

Sub Total:	**$277,338.46**
Grand Total:	**$277,338.46**

Quote valid for 30 days from date shown above Prices may NOT include all applicable taxes and shipping charges All prices subject to change without notice Supply subject to availability

This quotation subject to Presidio Standard Terms and Conditions as follows

Credit Net 30 Days (all credit terms subject to prior Presidio credit department approval)

The price included herein reflects a 3% discount for payment by cash, check or wire transfer This discount will not apply in the event that customer pays using a credit card or debit card

Client understands and agrees to its obligation, that applicable sales tax will apply to the quoted services on a by site location basis

Delivery FOB origin (FOB destination (CONUS) applicable to Federal Government Customers only) Orders shipped from a manufacturer to Presidio at customer request for warehousing configuration, storage or otherwise shall be deemed to have been shipped to customer FOB origin

Changes to the above Terms and Conditions must be accepted in writing by Presidio Networked Solutions

Preprinted terms appearing on Customer Purchase Orders must be accepted in writing by Presidio Networked Solutions to be applicable

Size Business Large CAGE Code 0KD05 DUNS 15-405-0959 CEC 15-506005G Tax ID# 58-1667655

Product is warranted by the Manufacturer not by Presidio Networked Solutions Please consult Manufacturer for warranty terms

Opened product is non-returnable Unopened equipment is non-returnable after 30 days from shipment date Presidio reserves the right to deny RMA requests in the event the Manufacturer will not provide for an authorized return If integration of product is performed at a Presidio facility transfer of ownership occurs as of inception of integration regardless of shipment terms as manufacturers will not accept return of open product

Please inspect equipment thoroughly against packing list before opening

Pricing for Professional Services are best-effort estimates only Actual pricing will be finalized as part of a mutually-agreeable Statement of Work

Import Clearance and Documentation - Customer shall be responsible for the Customs clearance process where applicable and for obtaining any and all required license and permits as well as satisfying any formalities required to import the Products into the Territory in accordance with all applicable laws and regulations including but not limited to the payment of duties taxes surcharges fees and any special assessments and take all other actions required in connection with the importation and Customs clearance of Products Customer shall be responsible for ensuring documentation necessary for the import and Customs clearance process and recordkeeping meets all applicable laws and regulations

Export Controls - (i) Customer shall comply with all applicable Export Control Laws, including but not limited to the U S Department of Commerce s Export Administration Regulations in the performance of this Agreement and in the import, export, re-export, shipment, transfer use operation maintenance repair or disposal of Products and any related parts components accessories, know-how or technology "Export Control Laws" means all export control economic sanction and antiboycott laws and regulations of the United States and other jurisdictions including but not limited to the U S Export Administration Regulations the U S International Traffic in Arms Regulations and the U S Department of Treasury s economic sanctions regulations (ii) Product and any related parts, components, accessories, know-how and technology must not be re-exported or transferred to restricted persons and sanctioned countries designated by the U S Government, including Cuba, Iran North Korea Sudan and Syria unless authorized in advance by the Company and the U S Government (iii) Customer acknowledge that transfers of Product and any related parts components, accessories know-how and technology may be subject to the terms and conditions of an export license license exception or other authorization pursuant to Export Control Laws Customer agree to comply fully with the terms of any licenses license exceptions or authorizations and to provide Presidio Networked Solutions access to records needed to confirm such compliance upon request (iv) Customer further acknowledges that certain Products may contain encryption and may be restricted for export, re-export shipment or transfer to government end users in certain countries

Customer hereby authorizes and agrees to make timely payment for products delivered and services rendered, including payments for partial shipments

Customer Signature _____ Date _____

SUBJECT: CISCO EQUIPMENT NETWORK REFRESH

BID #: XF-0067-19 **OPEN DATE: 2018-12-19**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SUPPLY CONTRACT – ONE (1) YEAR FROM DATE OF AWARD.

AGENCY: INFORMATION TECHNOLOGIES DIVISION

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 31 **NUMBER RECEIVED:** 9 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to enter into negotiations with the lowest responsive, responsible bidder Presidio Networked Solutions for ITD Cisco Equipment Networked Refresh in an effort to bring the bid within available allocated funds under Procurement Code Section 126.201 (d) (4)-Negotiations. The bid does not exceed by more than ten percent of the available funds and it is the best interest for the City to negotiate due to bids tight timeliness as it is detrimental to the overall completion of this project.

Attachments: Recommendation Memo, Bid Tabulation Sheets, Terms and Conditions, Specifications

ANALYST: RUBEN OLA

RESPECTFULLY SUBMITTED: GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Kenneth Lathrop, Chief of Information Technologies Division/CIO

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING Ø DATE: 2/14/19

OTHER:

ACTION OF AWARDING AUTHORITY DATE 2/14/19

APPROVED DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2015-05

INFORMATION TECHNOLOGIES DIVISION

CITY OF JACKSONVILLE

February 8, 2019

TO: **Greg Pease, Chief of Procurement Division**

JFP 2/8/19

THRU: **Kenneth E. Lathrop, Chief of Information Technologies / CIO** Kenneth E. Lathrop

FROM: **Thomas Ossi, Technology Contract and Records Manager** Thomas Ossi

SUBJECT: **XF-0067-19 CISCO EQUIPMENT NETWORK REFRESH**

Information Technologies Division submitted an RFP to Procurement Division for solicitation of Cisco Equipment Network Refresh Bid # XF-0067-19.

Procurement Division received nine (9) vendor responses and zero (0) no bids open date December 19, 2018. Procurement Division forwarded the bid tabulation sheet and the bid responses for the Information Technologies Division to review.

ITD Management is requesting to engage into negotiations with vendor as per Chapter 126 of the Procurement Code. Section 126.201 General. (d) (4) Negotiations. The base bids we received from all responsible bidders exceed available and/or allocated funds. The lowest, responsive, responsible bidder's bid does not exceed said funds by more than ten percent. We are requesting approval to enter into negotiations for an adjustment of the bid base price. Due to tight timelines a rebid would be detrimental to the overall completion of this project.

Your favorable consideration of our request is greatly appreciated.

CC: **Michael Rooney, Network and Telecom Infrastructure Manager, ITD**
Robert Gray, Enterprise Technology Infrastructure, Manager

FINANCE AND ADMINISTRATION DEPARTMENT
214 N. Hogan St. 9th Floor | Jacksonville, FL 32202 | Phone: 904.255.8000 | Fax: 904.232.6932

BID TABULATION SHEET

TITLE: CISCO EQUIPMENT NETWORK REFRESH
BID NO.: XF-0067-19
OPEN DATE: December 19, 2018
PURCHASING / RUBEN OLA
No. Invited: (31) No. Received (9) No Bids: (0)

ITEM	DESCRIPTION	QUANTITY	ZONES LLC AMOUNT	EMPIRE COMPUTING'S CONSULTING INC. AMOUNT	NETSYNC NETWORK SOLUTIONS AMOUNT	PCMG INC. AMOUNT	VENTURE NETWORK SOLUTIONS AMOUNT
1	TOTAL BASE BID	1	$ 311,959.02	$ 340,102.98	$ 316,200.20	$ 314,325.69	$ 342,437.05
		GRAND TOTAL:	$ 311,959.02	$ 340,102.98	$ 316,200.20	$ 314,325.69	$ 342,437.05
		MINIMUM REQUIREMENTS:					
		TERMS:	0	0		NET 30 DAYS	0
		DELIVERY (Business Days):	10	30	28	15-28	30
		CONFLICT OF INTEREST:	Y	Y	Y	Y	Y
		ADDENDUM(S)(1,2,)	Y			Y	

BID TABULATION SHEET

TITLE: CISCO EQUIPMENT NETWORK REFRESH
BID NO.: XF-0067-19
OPEN DATE: December 19, 2018
PURCHASING AGENT: RUBEN OLA
No. Invited: (31) No. Received (9) No Bids: (0)
Recorded By: R. BARNETT

ITEM	DESCRIPTION	QUANTITY	PRESIDIO NETWORKED SOLUTIONS AMOUNT	TOTAL COMMUNICATIONS INC. AMOUNT	HOWARD TECHNOLOGY SOLUTIONS AMOUNT	E-LOGIC INC. AMOUNT	
1	TOTAL BASE BID	1	$ 288,835.66	$ 300,223.97	$ 344,773.00	$ 340,782.89	
		GRAND TOTAL:	$ 288,835.66	$ 300,223.97	$ 344,773.00	$ 340,782.89	
		MINIMUM REQUIREMENTS:		Y			
		TERMS:		NET 30 DAYS	NET 30 DAYS	NET 30 DAYS	
		DELIVERY (Business Days):	10		44	25	
		CONFLICT OF INTEREST:	Y	Y	Y	Y	
		ADDENDUM(S)(1,2,)		Y		Y	

TERMS AND CONDITIONS
CISCO EQUIPMENT NETWORK REFRESH

1. **SCOPE**

The City of Jacksonville, Information Technologies Division is currently accepting bids to obtain source(s) of supply for the item(s) / service(s) as outlined in the bid documents provided. The purpose of this bid invitation is to obtain information about your firm and its ability to provide these item(s) / service(s) and to obtain pricing commitments for **CISCO EQUIPMENT NETWORK REFRESH** as listed in the bid documents to include warranty as specified.

2. **AWARD**

Award will be **ALL OR NONE** to the lowest responsive, responsible bidder. Bidders must bid on all items to be considered for award. ALL awards are subject to the availability of funds.

3. **TERM OF AGREEMENT**

The term of this agreement will be a twelve (12) month term from date of award.

4. **MINIMUM REQUIREMENTS**

Bidders should submit or comply with the following requirements; failure to submit any of these requirements may be grounds for rejection:

a. Vendor must be an authorized Cisco Certified Reseller with one of the following Cisco Certifications: Select, Premier, Silver, or Gold. Vendor must provide proof of valid and in good standing certification.
b. Equipment must be New and or Cisco Certified Refurbished Equipment (CCRE) as specified on the Bid Proposal Form. Vendor must provide confirmation that all equipment quoted will be New and or Cisco Certified Refurbished Equipment (CCRE).

5. **STATE CONTRACTS**

The City reserves the right to utilize contracts established by the State of Florida and or other governmental agencies for item(s)/service(s) covered under this bid. The city reserves the right to cancel this contract in whole or in part for such item(s)/service(s).

6. **QUANTITIES**

Quantities indicated are fixed.

7. **DELIVERY**

Information Technologies Division, 214 North Hogan Street, 9th Floor, Jacksonville, Florida 32202. ITD Contact Network Infrastructure Manager. A packing list shall accompany all shipments, which shall indicate, at a minimum, the following; purchase order number, item number and description, date of shipment, quantity ordered and shipped, unit prices, and unit of measure. Inside delivery ONLY and if on pallets, must be broken down for delivery.

Delivery of all equipment to the City of Jacksonville must take place within 30 business days of receipt of the Purchase Order.

8. ESCALATION/DE-ESCALATION

All pricing submitted shall remain firm for the initial term period. Upon renewal (if applicable), a supplier may submit in writing a request for price escalation/de-escalation for the percentage of change as listed in the Consumer Pricing Index (CPI) and/or documentation notifying of an industry wide increase. The City reserves the right to decline any price increase request.

9. PRICES

All unit prices shall include freight, delivery, and handling charges to the delivery location as outlined in the bid documents.

10. PICK UP AND RETURNS

The City reserves the right to return an order in whole or in part if the merchandise is not in compliance with the bid specifications. The City or its agencies will determine compliance with bid specifications. Pick up and returns will be made within 48 hours of notification at no charge to the City or its agencies.

11. COMPLIANCE WITH SPECIFICATIONS

The bidder, by affixing their signature to the bid form submitted, agrees to provide item(s)/service(s) in accordance with the bid documents provided. Bid only a single offering for each bid item. Multiple offerings, alternates (unless stated) and or stipulations may be cause for bid rejection. Bid only on forms provided herein unless otherwise stated. Bid submissions shall be in ink or typewritten. All corrections must be initialed.

12. INVOICING

Invoices will be issued once services are delivered and/or rendered to the City of Jacksonville or its agencies. At a minimum, invoices must include: purchase order number, item number and description, date of shipment, quantity ordered and shipped, unit prices, unit of measure, and extended totals. Payment terms are Net 30 days. All original invoices shall be submitted to: City of Jacksonville, General Accounting Division, 117 West Duval Street, Suite 375, Jacksonville, Florida, 32202.

13. INSURANCE/INDEMNIFICATION

Each supplier shall maintain, for the entire term of this bid, current insurance coverage as stated in the bid documents. All insurance certificates shall list the City of Jacksonville as an additional insured. The awarded vendor will be required to submit the copy of insurance certificate within ten (10) days from date of receipt of award notice. Bid number should be listed on certificate.

14. REPORTING

The City may request, during the term of this bid, reports including but not limited to; usage, pricing, and delivery. Suppliers will be required to provide reports requested in hard copy and electronic format as required.

15. SUPPLIER ACCESSIBILITY

The City or its representative must be able to contact, during normal business hours, by telephone or email any supplier providing goods or services to the City or its agencies. Any supplier accessibility requirements outlined in the specifications supersede this section.

SPECIFICATIONS
CISCO EQUIPMENT NETWORK REFRESH

- ***NO SUBSTITUTIONS on ANY of the listed items for bid.***
- **Please see the Bid Proposal Form for specific Model Number information.**

amount or unit price, including base bids and alternates, if any, and quality and service are also equal, and if the delay caused by readvertising for bids will be substantially detrimental to the public interest, the GGAC shall give preference to the local bidder. Subject to this consideration, the Mayor may authorize the GGAC: (i) if there is no local tie bidder, to award the contract to one of the tie bidders by drawing lots in public; or (ii) if there is more than one local tie bidder, to award the contract to one of the local tie bidders by drawing lots in public.

(4) *Negotiations.* In the event the base bids received from all responsive, responsible bidders exceed available and/or allocated funds, and the lowest, responsive, responsible bidder's bid does not exceed said funds by more than ten percent, or a higher percentage if so warranted by circumstances that necessitate an emergency award, and if the delay caused by readvertising for bids will be substantially detrimental to the public interest, the GGAC may authorize the using agency to enter into negotiations with the lowest responsive responsible bidder for an adjustment of the bid base price, including, without limitation, changes to the criteria and/or scope of work set forth in the invitation for bids, in an effort to bring the bid within available and/or allocated funds. Upon the conclusion of the negotiations, the using agency shall provide the Chief with detailed written notification of the results of negotiations for submission to and final consideration and recommendation by the GGAC and approval in accordance with Section 126.201(d)(2), hereof.

(5) *Minutes.* The GGAC shall keep official minutes of its meetings, which shall be maintained on file in the Division as a permanent electronic or physical public record. The minutes may take the form of verbatim tape recording or other verbatim electronic recordings of the GGAC proceedings.

(6) *Public notice of meetings.* The GGAC shall cause a written notice of the time, place and purpose of each of its meetings to be filed as a public record with the Corporation Secretary and with the Council Secretary at least 24 hours in advance of said meetings.

(7) *Change Order.*

a. Change orders resulting from unforeseen conditions, as determined by the Director of Public Works or his or her designee, in an amount greater than ten percent of the award amount in the aggregate must be approved by the applicable awards committee. Change orders regarding unforeseen conditions up to and including ten percent of the award amount shall be approved by the Director of Public Works or his designee and the Director for the requesting department.

b. Change orders resulting from reconciliation of quantities, as determined by the Director of Public Works or his or her designee, in an amount greater than ten percent of the award amount in the aggregate must be approved by the applicable awards committee. Change orders regarding reconciliation of quantities up to and including ten percent of the award amount shall be approved by the Director of Public Works or his designee, and the Director for the requesting department.

c. Change orders resulting from errors and omissions, as determined by the Director of Public Works or his or her designee, in an amount greater than 10 percent of the award amount in the aggregate must be approved by the applicable awards committee. Change orders regarding errors and omissions up to and including ten percent of the award amount shall be approved by the Director of Public Works or his designee, and the Director for the requesting department.

d. Except as stated in (7)a., b. and c. above, all change orders related to procurements subject to GGAC approval must be approved by the GGAC.

(e) *Bidder's responsibility.* After considering recommendations made by the Chief or his designee and the GGAC, the Mayor, in accordance with Section 126.201(d)(2), hereof, may approve or authorize the GGAC to award formal bids and contracts to the lowest responsive, responsible bidder meeting or exceeding published specifications set forth in the invitation for bids. Prior to making an award