City of Jacksonville, Florida

Lenny Curry, Mayor

Procurement Division
Ed Ball Building
214 N. Hogan Street, Suite 800
Jacksonville, Florida 32202

ONE CITY. ONE JACKSONVILLE.

MEMORANDUM

TO: **Competitive Sealed Proposal Evaluation Committee ("CSPEC")**

FROM: **Gregory Pease, Chief of Procurement** GP

DATE: **March 7, 2019**

RE: **REQUEST FOR APPROVAL TO UTILIZE COMPETITIVE SEALED PROPOSAL PROCESS**

Pursuant to Chapter 126, Part 7, § 126.701 approval is requested to utilize the Competitive Sealed Proposal process to select the most qualified Design-Build Service (RFQ) for Ten (10) Fire Stations Nos. 12,17,25,36,45,47,64,65,66 and 67 for Public Works Department. As a follow-up to the same, the CSPEC is now requested to review and approve the solicitation documents attached hereto.

More specifically, the CSPEC is requested to review and approve the evaluation criteria as outlined in the attached Request for Proposal ("RFP"). Procurement's review in this matter has revealed that:

> The attached Certification Letter and the Scope of Services received from the using agency appear to be in order.
>
> The RFP **has been** reviewed and approved by Risk Management regarding insurance and indemnification requirements.
>
> The RFP **has been** reviewed and approved by EBO regarding JSEB participation goals and EBO recommends: 20% Participation Plan

It is requested that the CSPEC take these issues into consideration in its review and/or approval in this matter.

CSPEC APPROVAL

Finance Director or designee	Procurement Chief or designee
General Counsel or designee	Department/Agency Representative
Public Works Director or designee	

APPROVED
By Ann Willis at 8:45 am, Feb 06, 2019
Competitive Sealed Proposal Evaluation Committee

ONE CITY. ONE JACKSONVILLE.

Request for Qualifications

FOR

Design – Build Services
FIRE STATION #s: 17, 36, 45, 65, 66 and 67

ENGINEERING & CONSTRUCTION MANAGEMENT DIVISION
DEPARTMENT OF PUBLIC WORKS

BID NO: CDB-000-19

OPEN DATE: March 6th, 2019

TIME: 2:00 P.M.

PLACE: 1ST FLOOR, ED BALL BUILDING. 214 N. HOGAN ST, STE #110
JACKSONVILLE, FL

NON-MANDATORY PRE-BID CONFERENCE: February 20, 2019 at 2:30 P.M.

10th Floor Ed Ball Building, Conference Room 5
214 North Hogan Street
Jacksonville, FL 32202

CITY OF JACKSONVILLE
Procurement Division
Ed Ball Building
214 North Hogan Street, Suite 800 (8th Floor)
Jacksonville, Florida 32202
Phone: (904) 255-8800
Fax: (904) 255-8837

Lenny Curry
Mayor

Gregory Pease, Chief
Procurement Division

City of Jacksonville, Florida

ONE CITY. ONE JACKSONVILLE.

Lenny Curry, Mayor

City Hall at St. James
117 W. Duval St.
Jacksonville, FL 32202
(904) 630-CITY
www.coj.net

MEMORANDUM

TO: **Gregory Pease, Chairman**
Professional Services Evaluation Committee

Maria Williams, P. E. Engineer Manager
City of Jacksonville I Engineering Design Section

FROM: **Teresa Otto Bocchieri, Business Compliance Officer**
Jacksonville Small & Emerging Business Office

SUBJECT: **RFQ-00XX-19 Design – Build Services Fire Stations 17, 36, 45, 65, 66 and 67**

DATE: **February 6, 2019**

EBO Goal: 20% Participation

Introduce and Review –The Jacksonville Small & Emerging Business Office has reviewed the above referenced RFP and scope of work.

Based upon our findings, we recommend approval of the proposal.

If you have questions or need further assistance, I can be reached at totto@coj.net or 904-255-8833.

cc: Marilyn Laidler

Rose Nettles

City of Jacksonville, Florida

Lenny Curry, Mayor

Department of Public Works
Engineering & Construction Management Division
214 N. Hogan Street, 10th Floor
Jacksonville, FL 32202
(904) 255-8762
www.coj.net

ONE CITY. ONE JACKSONVILLE.

February 28, 2019

03/07/19 08:41:50
Procurement Division

MEMORANDUM

TO: **Competitive Sealed Proposals Evaluation Committee (CSPEC)**

ATTN: **Gregory W. Pease**
Chief of Procurement

THRU: **John P. Pappas, P.E.**
Director

FROM: **William J. Joyce, P.E.**
Director of Operations

Kurtis Wilson
Director of Fire and Rescue

SUBJECT: **Certification letter for Procurement of RFQ for Ten (10) Fire Stations**

Public Works is requesting the use of the Competitive Sealed Proposal Evaluation Committee (CSPEC) process for the procurement of the Request for Qualifications for Design Build Services for Fire Station Nos. 12, 17, 25, 36, 45, 47, 64, 65, 66 and 67. The following Information is furnished in accordance with chapter 126.204 of the City Ordinance Code.

1. Owner's ability to obtain proposals from the selected design-build team utilizing and modifying as necessary prototypical fire stations plans developed by the city before negotiating the final project cost.
2. Owner's ability to resolve construction conflicts and changes in an expeditious manner.
3. Owner's ability to obtain proposals from the selected design-build team for cost saving measures before negotiating the final project cost.
4. Time and costs savings on subsequent projects based on Design-Build Contractor's experience gained on initial projects.

ab

The Design-Build method will be advantageous over the traditional Design-Bid delivery method, considering the success of current and previously constructed Fire Stations, where the JFRD and the City simultaneously reviewed professional qualifications of both members of the design-build team (Architect & Contractor):

The sub-committee responsible for evaluating the submitted bids will be comprised of the following representatives of Public Works and the Fire Department: William Joyce and Keith Powers.

Your assistance in concurring with this request would be appreciated. If you have any questions or concerns regarding this matter, please contact Bill Joyce at 904-255-8763.

WJJ/

Ann Brackin, Public Works Contracts and Finance Manager
Marilyn Laidler, Procurement Analyst
Maria Williams, P.E., Project Manager