2

SUBJECT: Foreclosure Intervention Program

BID #: ESC-0313-20 **OPEN DATE: 1/15/2020**

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: Service Contract – One (1) year from date of contract execution

AGENCY: Neighborhoods

BASIS OF AWARD: Highest Scoring Bidder Based on Evaluation Criteria

NUMBER OF BIDS INVITED: 6 **NUMBER RECEIVED:** 3 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to amend the award to include the approval for an updated and revised Performance Schedule within Attachment A of the contract for St. John's Housing Partnership. This is to reflect the previously approved additional clients that will be served with the new funding provided. All other terms and conditions remain the same.

Funding Source: 11601.174107.583010.000000.00001342.00000.0000000- to be executed by formal contract amendment through the Office of General Counsel

Attachments: Recommendation Memo, Contract Attachments, Previous Award

ANALYST: _____ Ruben Ola

RESPECTFULLY SUBMITTED _____ GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Thomas J. Daly, II, Chief, Housing and Community Development

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

ONE CITY. ONE JACKSONVILLE.

City of Jacksonville, Florida

Lenny Curry, Mayor

Neighborhoods Department
Ed Ball Building
214 N. Hogan Street, 7th Floor
Jacksonville, FL 32202
(904) 255-7200

MEMORANDUM

DATE: **May 4, 2022**

TO: **Greg Pease, Chief, Procurement Division**
Finance and Administration Department

THRU: **Thomas J. Daly, II, Esq.**
Chief, Housing & Community Development Division

FROM: **Robert Ownby, Property Administrator**
Housing & Community Development Division

RE: **Foreclosure Intervention Program ESC-0313-20 – Amended Award Request**

On April 7, 2022, the Competitive Sealed Proposal Evaluation Committee (CSPEC) recommended the approval for contract extensions for three Foreclosure Intervention and Counseling vendors as well as additional contract funding for one of them, the St. Johns Housing Partnership.

At this time we are requesting the following:

- **An amendment to the award to include the approval for an updated and revised Performance Schedule within Attachment A of the contract for St. John's Housing Partnership. This is to reflect the previously approved additional clients that will be served with the new funding provided.**

The Accounting Code for this funding: **11601.174107.583010.000000.00001342.00000.0000000**

Attachments:

- Foreclosure Intervention Program Contract: Attachment A – Performance Schedule
- Proposed Revised Attachment A – Performance Schedule
- CSPEC recommended approval dated 4/7/2022 for contract extensions and additional funding.

Please let me know if you have any questions or need further documentation. I may be reached at 255-8283 or ROwnby@coj.net.

Authority:
[2019-022]
[2019-284]

CC: Annette Leslie-Burney, Manager of Purchasing Services – Procurement Division

ATTACHMENT A
Scope of Services and Deliverables
Terms & Conditions
Performance Schedule

SCOPE OF SERVICES AND DELIVERABLES

City funds provided pursuant to this Contract will be used to assist eligible homeowners ("**applicant(s)**") with retaining their home and preventing foreclosure action of the first or second mortgage, homeowners' association fees, and/or delinquent tax sales. These funds are to assist individuals who are in default. "Default" means a claim by a mortgagee, or other lien holder, that the mortgagor has not complied with the terms of the mortgage on the property or other evidence of the debt referred to in the mortgage. All homes must be primary/homestead residence of the borrowers. Contractor will be required to provide the following services for eligible individuals within the City of Jacksonville:

A. Counseling Scope of Services

1. **Basic Counseling/Financial Management Education:** Basic counseling will include client intake, verification of the homeowner's budget and financial information and documentation of such, determination of delinquency status, evaluation of affordability options, determination of the best course of action for the homeowner, preparation of an action plan, and initiation of delinquency resolution negotiations with the lender. A budget, credit and debt reduction course is required for every applicant which will provide the homeowners with the skills and knowledge necessary to decrease the risk of re-default and avoid problems in the future. This service may be provided in a one-on-one session or in a group and may include in-person training and virtual training. Contractor will certify that each homeowner has completed this course prior to receiving Foreclosure Intervention Program funds. For homeowners applying for assistance under the City's Foreclosure Intervention Program ("**FIP**") who have already received these services through any other related foreclosure prevention program, the service will be limited to only counseling and intervention that was not provided and paid for by the previous program. (See Level I of **Attachment B-1** to this Contract).

2. **Extended Counseling:** Extended counseling will include ongoing support through the process of a trial loan modification, formal loan modification or other resolution as a homeowner resolves financial issues and negotiates with their lender, with services reimbursed according to a specific set of milestones.

For example, this will include:

a. Counseling services to a homeowner during a trial loan modification;
b. Counseling services to a homeowner during a formal loan modification; and/or
c. Counseling services in a situation where a homeowner does not accept a modification plan because it does not provide enough relief for them to keep their home or is not provided a formal modification and therefore must go through disposition of their home. (See Level II of **Attachment B-1** to this Contract).

3. **Ongoing File Maintenance and Document Management:** Contractor shall maintain homeowner client files for five (5) years from the date of resolution and provide the City's Housing and Community Development Division ("**HCDD**") a complete digital file for each client receiving FIP services, which includes include documentation on income, mortgage and other

sensitive documents. Documentation shall be maintained in a secure manner.

4. **Adherence with Compliance Monitoring Requirements:** Contractor shall be required to provide any information, data or documentation required by the City related to evaluating compliance with FIP requirements.

5. **Reporting:** Contractor shall be required to submit to the City all required reports according to timeframes established within the Contract. These reports may include, but are not limited to, number of homeowner clients served, types of services provided, demographic data on clients, and client outcomes.

6. **Security (*Foreclosure Intervention Only*):** Contractor acknowledges that the City requires each homeowner who receives Foreclosure Intervention assistance to enter into a zero percent (0.00%) forgivable deferred loan in an amount equal to the total amount of Foreclosure Intervention assistance funds expended by Contractor plus the recording costs, for and on behalf of the City, as assistance for the purpose of foreclosure intervention for the applicant's housing unit. To accomplish the foregoing and as a condition precedent to the City disbursing the funds, Contractor shall, prior to commencing any expenditure of funds, require and cause each applicant to execute a Mortgage and Promissory Note (**"Security Documents"**) in favor of the City, in the form and substance of **Attachment D** and **Attachment E** in accordance with Article VI of the Contract. Immediately upon closing of the foreclosure intervention transaction, Contractor shall deliver to the City the originals of the Security Documents and the City will then record the Security Documents in the public records of Duval County, Florida.

B. Objective Requirements

1. **Outreach and Marketing:** Contractor must make reasonable efforts to reach clients who need its services and be willing to solicit client participation from homeowners in target areas identified by the City. This may be done in a variety of ways: advertising, contact with social agencies, and partnering with other entities within a service area. Contractor should implement an outreach and marketing plan where possible, and Contractor must ensure that any information disseminated in any format is not false or misleading.

2. **Recordkeeping:** Contractor must use digital client management software that can provide the required data elements in an electronic format that is acceptable to the City.

3. **File Retention:** Files must be maintained in a manner which safeguards the privacy of the client's information. Paper documentation must be kept in secured file cabinets. Scanned or electronically stored documents must be safeguarded in a fashion that securely maintains client privacy. Files must be retained for a minimum of five (5) years from the outcome date or longer if there is an audit, investigation, or litigation in progress.

4. **Certification:** All counselors and applicable administrators must be trained to provide services under this Contract and certified as a HUD Counselor as a minimum requirement. Additional certifications in foreclosure intervention and default courses by NeighborWorks America, National Foundation of Credit Counseling or other approved certification providers is a plus and each counselor/administrator must provide proof of certification. Certification must be maintained throughout the duration of Contractor's participation in the City's FIP.

5. **Financial Responsibility:** All administrative fees committed and expended through the FIP will be on a reimbursement basis, only upon closing of a client's case file. All fees that are a part of a loan modification will be paid directly to the lender upon submittal of loan modification acceptance letter, through Contractor.

6. **Other Languages:** Contractor must either have counselors fluent in the language that clients speak or will use interpreter services to ensure that non-English speaking clients can obtain foreclosure counseling.

7. **Anti-Discrimination:** The City will not permit discrimination against clients on the basis of their gender, race, religion, color, familial status, national origin, ancestry, creed, pregnancy, martial or parental status, sexual orientation, or physical, mental, emotional or learning disability.

8. **Conflict of Interest:** Contractor must certify that the staff who will provide foreclosure counseling have no conflict(s) of interest due to relationships with servicers, real estate agencies, mortgage lenders, family members and/or other entities that may stand to benefit from particular outcomes.

9. **Compensation:** Contractor will not be permitted to charge clients for any Services rendered for the City's FIP. All compensation will be disbursed by the City as provided in this Contract.

10. **Compliance with Fair Housing and Civil Rights Laws.** Contractor must comply with all applicable fair housing and civil rights requirements in the Code of Federal Regulations (24 CFR 5.105 (a)). Protected classes include race, color, national origin, religion, sex, disability, and familial status. Contractor is expected to help remedy discrimination in housing and promote fair housing rights and fair housing choice.

11. **Affirmatively Furthering Fair Housing.** Contractor must affirmatively further fair housing for classes protected under the Fair Housing Act.

12. **Ineligible Participants.** Contractor, including any of Contractor's directors, partners, officers, principals, or employees, must not be:

a. Suspended, debarred, or otherwise restricted under any local, state, or federal regulations; or

b. Indicted for, or convicted of, a criminal offense that reflects upon the responsibility, integrity, or ability of the agency to participate in housing counseling activities; or

c. Subject to unresolved findings because of HUD or other government audits or investigations.

13. **Alternative Formats.** Contractor must be prepared to provide vital documents and information in alternative formats for persons with disabilities or make alternate accommodations for persons with disabilities.

14. **Knowledge of Existing Resolution Strategies, Specifics of Working within Florida's Judicial Foreclosure System, and Local Housing Market.** Contractor's staff must possess a working knowledge of strategies and available foreclosure mediation programs.

15. **Community Resources.** Contractor must demonstrate that it has established working relationships with private and public community resources to which it can refer clients who need assistance for which Contractor cannot offer.

C. Qualifications of Applicants:

1. Households with annual income **up to 140%** of Area Median Income (**"AMI"**) are eligible for assistance under the FIP and will be selected on a first come, first qualified, first served basis.

2. Foreclosure prevention applicants must demonstrate that the nonpayment of their mortgage is due to such reasons listed below, experienced through no fault of their own doing:

   a. Loss of employment or when hours have been reduced from full-time to part-time.
   b. Sudden medical expenses.
   c. Divorce or separation (loss of household income).
   d. Death in a family.
   e. Unforeseen home repair bills.

The City reserves the right to waive the above requirements for any type of hardship that may not be listed.

3. Applicants must attend and complete a budget/credit/debt reduction course through an approved HUD Certified Counseling Agency. Applicants must show their ability to keep the house out of default, must want to keep the house, and must show they can make monthly mortgage payments and/or must show that they have made all reasonable efforts to correct their financial hardship.

4. The maximum amount of FIP assistance shall be **$12,000.00 per household.** Payments will be made directly to the lending institution or title company. Eligible expenses include principal, interest, taxes, insurance, attorney's fees, late fees, and other customary fees. **FIP assistance recipients must provide at least one (1) mortgage payment as their contribution to the transaction.** The City funds will be in the form of a deferred payment loan secured to the property for a period of five (5) years. Funds are made available based on a first-come, first-served basis.

D. <u>Invoicing and Payment</u>.

1. Unless otherwise specified in this contract, payment to Contractor for Services shall be made on a monthly basis for the Services provided by Contractor for the preceding month. Invoices shall contain the Contract number, purchase order number if applicable, and the appropriate vendor identification number. The City may require any other information from Contractor that it deems necessary to verify its obligation to pay under the Contract. Payments will be made to Contractor approximately forty-five (45) days after receipt and acceptance of a proper invoice. The City does not pay service charges, interest or late fees unless required by law.

2. The City's obligations to make payment are contingent upon availability of lawfully appropriated funds for the Services.

E. **Performance Schedule**. Contractor and the City have jointly established the following performance schedule for the Services (the **"Performance Schedule"**). Contractor shall timely perform its obligations pursuant to the Performance Schedule. The Performance Schedule shall not be modified without the prior written consent of the City (which may be withheld in its sole discretion).

PERFORMANCE SCHEDULE

Six (6) Months from the Contract Effective Date	Expenditure of **one-half (1/2)** of the approved funding amount and provision of Level 1 Services to **50 clients,** and Level II Services to **35 clients**
Contract Term Date	Expenditure of the **total** approved funding amount and provision of Level 1 Services to a total of **100 clients** and Level II Services to a total of **70 clients**

SCHEDULE OF ADMINISTRATIVE RATES

1. **Level I Services – (Minimum Services)**
    a. Interpreting loan documents
    b. Reviewing case files
    c. Providing advice on foreclosure rights and options
    d. Negotiation with servicers/lenders
    e. Assisting with nullifying rescue scams
    f. Preparing documents for non-civil litigation purposes
    g. In judicial foreclosures – assistance prior to foreclosure filing
    h. Non-court related mediation procedures
    i. Housing/financial counseling
    j. Completion of required Budget/Debt/Credit Reduction Course
    k. Optional - (additional services as determined by Contractor)

Level I – (Maximum of 100 clients) x ($200.00 per client) = total service cost $20,000.00

2. **Level II Services – (Minimum Services)**
    a. Completion of Level I Services
    b. Homeowner assistance to bring mortgage current
    c. Modifying adjustable rate or interest only mortgages to a fixed rate mortgage
    d. Optional - (additional services as determined by Contractor)

Level II – (Maximum of 70 Level II clients) x ($700 per client) = total service cost $49,000.00

FIRST AMENDMENT TO
SERVICES CONTRACT BETWEEN
THE CITY OF JACKSONVILLE
AND
ST. JOLHNS HOUSING PARTNERSHIP, INC.
(Foreclosure Intervention Program Services)

THIS FIRST AMENDMENT to the Services Contract ("**First Amendment**") is made effective as of _____, 2022, by and between the **CITY OF JACKSONVILLE**, a consolidated political subdivision and municipal corporation existing under the laws of the State of Florida (the "**City**"), and **ST. JOHNS HOUSING PARTNERSHIP, INC.**, a Florida not-for-profit corporation ("**Contractor**").

RECITALS

WHEREAS, the City is a participating jurisdiction of the State Housing Partnership Program (the "**SHIP Program**"), established by the State of Florida, and pursuant to Ordinance 2019-384-E, the City appropriated a portion of the SHIP Program Funds to procure the professional services of various entities to provide foreclosure intervention and mediation services to eligible households in Duval County, Florida in furtherance of the City's strategy to provide direct services to homeowners facing foreclosure , as set forth in the City's Local Housing Assistance Plan; and

WHEREAS, the City also collects fees from foreclosed and vacant property registrations pursuant to Chapter 179, Ordinance Code, and, pursuant to Ordinance 2019-22-E, a portion of said fees were appropriated to supplement the SHIP Program funds for procurement of foreclosure intervention and mediation services; and

WHEREAS, the City issued a Request for Proposal No. ESC-0313-20 for certain foreclosure intervention services (the **RFP**") as more fully described in the RFP and based upon Contractor's response to the RFP, the City and Contractor, the parties entered into City Contract #608451-20 for counseling services in the Foreclosure Intervention Program made effective May 5, 2021 (the "**Contract**"); and

WHEREAS, the City and Recipient desire to amend the Contract to: 1) extend the term of the Contract for one year to May 4, 2023, for completion of the Foreclosure Intervention Program Services, and 2) to increase the Contract amount by $32,000.00 to a new not to exceed amount of $101,000.00; and

WHEREAS, this First Amendment was authorized on April 8, 2022, by the City's Competitive Sealed Proposal Evaluation Committee and Mayor pursuant to Award Bid No. ESC-0313-20.

NOW, THEREFORE, for and in consideration of good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties hereto agree as follows:

A. Recitals. That the above-stated Recitals are accurate, true, and correct and, by this reference, are incorporated herein and are made a part hereof.

B. Capitalized Terms. That all capitalized terms used but not defined herein shall have the meanings given them in the Contract.

C. Amendment to Sections 2.1 and 2.2. That Sections 2.1 and 2.2 of the Contract are hereby amended and shall read as follows:

"2.1 The City agrees to pay to Contractor **an amount not to exceed One Hundred One Thousand and 00/100 Dollars ($101,000.00)**, which amount is the maximum indebtedness of the City under the terms of this Contract for Level 1 and Level 2 Administrative Services as described in Attachment B-1 to this Contract.

"2.2. The City shall pay the funds to Contract over the period of this Contract commencing on the Effective Date and ending on year thereafter on May 4, 2023 (the "**Termination Date**"), in accordance with the provisions of this Contract. Payments shall made for the services on a reimbursement basis as set forth in **Attachment B-2** (Conditions Precedent to City's Disbursements). The City shall not be required to advance any funds. Contractor shall expend the funds solely and exclusively for the Services and Contractor shall not expend or otherwise use any of the funds for any other purpose. The City's obligation to fund the disbursements to Contractor for the Services shall be limited to eligible expenses incurred by Contractor **on or before the Termination Date**, and the City's obligation to make disbursements to Contractor shall end sixty (60) days thereafter."

D. Amendment to Attachment A. Subparagraph E (Performance Schedule) to **Attachment A** to the Contract is hereby deleted in its entirety and shall be replaced with the following:

E. **Performance Schedule**. Contractor and the City have jointly established the following performance schedule for the Services (the "**Performance Schedule**"). Contractor shall timely perform its obligations pursuant to the Performance Schedule. The Performance Schedule shall not be modified without the prior written consent of the City (which may be withheld in its sole discretion).

PERFORMANCE SCHEDULE

Six (6) Months from the Contract Effective Date	Expenditure of **one-half (1/2)** of the approved funding amount and provision of Level 1 Services to **70 clients**, and Level II Services to **75 clients**
Contract Term Date	Expenditure of the **total** approved funding amount and provision of Level 1 Services to a total of **120 clients** and Level II Services to a total of **110 clients**

E. Revised Attachment B-1 (Schedule of Administrative Rates). That Attachment B-1 (Schedule of Administrative Rates) to the Contract is hereby deleted in its entirety and replaced with he First Revised Attachment B-1 (Schedule of Administrative Rates) attached hereto and made a part hereof. All references to the Contract to Attachment B-1 shall mean and refer to the **First Revised Attachment B-1 (Schedule of Administrative Rates)**.

F. Authority. Recipient represents and warrants to the City that Contractor has full right and authority to execute and perform its obligations under this First Amendment and the Contract, and Contractor and the person executing this First Amendment on Contractor's behalf represent and warrant to the City that such person is duly authorized to execute this First Amendment on Contractor's behalf without further consent or approval by anyone. Contractor shall deliver to the City promptly upon request all documents reasonably requested by the City to evidence such authority.

G. Ratification of Contract. That all other terms of the Contract, except those expressly amended in this First Amendment, shall remain unchanged and in full force and effect; and the Contract, as amended herein, is hereby ratified and confirmed by the parties and is in full force and effect as of the date of this First Amendment.

H. Entire Agreement. This First Amendment is the entire agreement of the parties regarding the modifications to the Contract provided herein and supersedes all prior agreements and understandings regarding such subject matter and may be modified only by a writing executed by the party against whom the modification is sought to be enforced and shall bind and benefit the parties and their respective successors, legal representatives, and assigns.

I. Counterparts. That this First Amendment may be executed in counterparts and/or .PDF copies, the counterparts and copies of which, when taken together, shall constitute but one entire and original First Amendment.

[The remainder of this page was left blank intentionally by the parties. Signature pages to follow.]

IN WITNESS WHEREOF, the parties hereto duly execute this First Amendment as of the day and year first written above.

ST. JOHNS HOUSING PARTNERSHIP, INC., a
a Florida not-for-profit corporation

By:_____
William N. Lazar, Executive Director

DATED: _____

CONTRACTOR INFORMATION

Name: St. Johns Housing Partnership, Inc.
Contact: William N. Lazar
Telephone: (904) 824-0902
Fax: (904) 824-9635
E-Mail: biazar@sjhp.org
Federal Tax Identification Number: 59-3422856
Data Universal Numbering System (DUNS Number): 097620392
Central Contractor Registration (CCR Number): 43GD2

[Signature page of the City of Jacksonville to immediately follow this page.]

ATTEST:

CITY OF JACKSONVILLE, *a consolidated political subdivision and municipal corporation existing under the laws of the State of Florida*

By:_____
James R. McCain, Jr.,
Corporation Secretary

By:_____
Lenny Curry, Mayor

Dated:_____

Encumbrance and funding information for internal City use:

Purchase Order #: 608451-20

Amount: **$101,000.00**

This above-stated amount is the maximum fixed monetary amount of the Contract, as amended. It shall not be encumbered by the foregoing Contract. It shall be encumbered by one (1) or more subsequently issued purchase order(s) that must reference the Contract. All financial examinations and funds control checking will be made at the time such purchase order(s) are issued.

In accordance with Section 24.103(e), of the *Jacksonville Ordinance Code*, I do hereby certify that there is an unexpended, unencumbered and unimpounded balance in the appropriation sufficient to cover the foregoing Contract; provided, however, that this certification is not, nor shall it be interpreted as an encumbrance of funding under the Contract. Actual encumbrance(s) shall be made by subsequent purchase order(s).

_____
Director of Finance
Contract # **608451-20**, Amendment #1

FORM APPROVED:

By:_____
Office of General Counsel

SCHEDULE OF ADMINISTRATIVE RATES

1. **Level I Services – (Minimum Services)**
    a. Interpreting loan documents
    b. Reviewing case files
    c. Providing advice on foreclosure rights and options
    d. Negotiation with servicers/lenders
    e. Assisting with nullifying rescue scams
    f. Preparing documents for non-civil litigation purposes
    g. In judicial foreclosures – assistance prior to foreclosure filing
    h. Non-court related mediation procedures
    i. Housing/financial counseling
    j. Completion of required Budget/Debt/Credit Reduction Course
    k. Optional - (additional services as determined by Contractor)

Level I – (Maximum of 120 clients) x ($200.00 per client) = total service cost $24,000.00

2. **Level II Services – (Minimum Services)**
    a. Completion of Level I Services
    b. Homeowner assistance to bring mortgage current
    c. Modifying adjustable rate or interest only mortgages to a fixed rate mortgage
    d. Optional - (additional services as determined by Contractor)

Level II – (Maximum of 110 Level II clients) x ($700 per client) = total service cost $77,000.00

TOTAL FUNDING FOR BOTH LEVEL 1 AND LEVEL II SERVICES: $101,000.00

SUBJECT: Foreclosure Intervention Program

BID #: ESC-0313-20

OPEN DATE: 1/15/2020

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: Service Contract – One (1) year from date of contract execution

AGENCY: Neighborhoods

BASIS OF AWARD: Highest Scoring Bidder Based on Evaluation Criteria

NUMBER OF BIDS INVITED: 6 **NUMBER RECEIVED:** 3 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to extend the award for twelve (12) months with the contractors listed below and to increase the amount for St. Johns Housing Partnership by $32,000.00 in order to continue providing foreclosure counseling and intervention services. Total expenditure amount not to exceed $178,000.00.

1	Jacksonville Area Legal Aide, Inc.	$45,000.00		$ 45,000.00
2	Jacksonville Urban League	$32,000.00		$ 32,000.00
3	St. Johns Housing Partnership, Inc.	$69,000.00	$32,000.00	$ 101,000.00

Funding Source: 11601.174107.583010.000000.00001342.00000.0000000- to be executed by formal contract amendment through the Office of General Counsel

Attachments: Recommendation Memo, Vendor Letters and Previous Award

ANALYST: Annette Burney **RESPECTFULLY SUBMITTED** GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Thomas J. Daly, II, Chief, Housing and Community Development

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING 0 DATE: 4/7/2022

OTHER:

ACTION OF AWARDING AUTHORITY DATE 4/8/2022

APPROVED ✓ DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Brian Hughes
Chief Administrative Officer
For Mayor Lenny Curry
Under Authority of:
Executive Order No 2019-02