SUBJECT: VOTER INFORMATION CARDS

BID #: SC-0269-22 **OPEN DATE:** 10/20/2021

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SUPPLY CONTRACT – DATE OF AWARD THROUGH SEPTEMBER 30, 2022 WITH FOUR (4) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: SUPERVISOR OF ELECTIONS OFFICE

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 6 **NUMBER RECEIVED:** 2 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Request approval to increase the award to Northeast II, Inc. dba TC Delivers in the amount of $150,000.00 due to the necessity to notify all registered voters of the reappointment/redistricting conducted by the State Legislature and Jacksonville City Council. Revised initial not-to-exceed expenditure amount will be $260,000.00.

Funding for this award shall be encumbered from account 00111.610001.547210.000000.00000000.00000.0000000 and executed by Purchase Order(s).

ATTACHMENTS: Recommendation Memo, Previous Award

ANALYST: _____
DAVID KLAGES

RESPECTFULLY SUBMITTED: _____
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Mike Hogan, Supervisor of Elections, Duval County Supervisor of Elections Office

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(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

Mike Hogan
Supervisor of Elections
105 E. Monroe St.
Jacksonville, FL 32202
PH (904)630-1414
FX (904)630-2920

May 5, 2022

Re: Bid SC-0269-22

Gregory Pease, Chief,
Procurement Division
117 West Duval St, Suite 335

Dear Gregory:

Please increase the amount of the existing award by $150,000 for a not to exceed $260,000. Because of the recent reapportionment / redistricting conducted by the State Legislature and Jacksonville City Council, we will be required to mail notifications of new districts and precincts to all 650,000 registered voters in the City of Jacksonville. This will require a purchase of over $100,000 of card stock and more to come for the imprinting. This needs to be accomplished in advance of the August Primary Election. Thank you in advance for facilitating this request.

Funding source will be 00111-610001-547210, Printing and Binding Commercial.

Please do not hesitate to contact me if I can provide any further information or assistance.

Sincerely,

Robert Phillips
Chief Elections Officer
Duval County Supervisor of Elections

SUBJECT: VOTER INFORMATION CARDS

BID #: SC-0269-~~21~~ 22

OPEN DATE: 10/20/2021

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SUPPLY CONTRACT – DATE OF AWARD THROUGH SEPTEMBER 30, 2022 WITH FOUR (4) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: SUPERVISOR OF ELECTIONS OFFICE

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 6 **NUMBER RECEIVED:** 2 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval of award to Northeast II, Inc. dba TC Delivers as the lowest responsive, responsible bidder. Period of service shall be from date of award through September 30, 2022 with four (4) one (1) year renewal options. Initial estimated expenditure amount not-to-exceed $110,000.00.

Funding for this award shall be encumbered from account 00111.640001.547210.000000.00000000.00000.0000000 and executed by Purchase Order(s).

ATTACHMENTS: Recommendation Memo, Bid Tabulation, Terms & Conditions, Specifications

ANALYST: DAVID KLAGES

RESPECTFULLY SUBMITTED: GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Mike Hogan, Supervisor of Elections, Duval County Supervisor of Elections Office

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING 0 DATE: 10/28/2021

OTHER: _____

ACTION OF AWARDING AUTHORITY DATE 11-1-21

APPROVED ✓ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

Brian Hughes
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2019-02