

PUBLIC NOTICE  
AGENDA  
PROFESSIONAL SERVICES EVALUATION COMMITTEE MEETING  
Thursday July 6, 2017, 10:00 a.m.  
Eighth Floor, Conference Room 851  
Jacksonville, FL 32202

Committee Members: Gregory Pease, Chairman  
Patrick Greive, Member, Treasury  
Jeff Close, Member, OGC

| Subcommittee Members           | ITEM #  | TITLE & ACTION   | MOTION  | CONTR EXP | OUTCOME |
|--------------------------------|---------|--|---|-----------|---------|
| Dinah Mason<br>William Joyce   | P-51-17 | Subcommittee Report<br>Debris Monitoring/Management Planning & Operations<br>Department of Public Works      | It is the consensus of the committee that the one (1) company responding to the Request for Proposal (RFP) was found to be responsive, interested, qualified and available to provide the services required by the RFP, and that company is:<br>1. Eisman & Russo<br>We recommend that the above list is forwarded to the Mayor for final selection so that fee and contract negotiations may begin with <u>Eisman &amp; Russo</u> the number one ranked company.   |           |         |
| Harrison Conyers<br>Bill Spann | P-56-17 | Subcommittee Report<br>Military Base Advocacy<br>Military Affairs and Veterans Department                    | It is the consensus of the committee that of the two (2) proposals responding to the Request for Proposal (RFP) both were found to be responsive, interested, qualified and available to provide the services required by the RFP. The ranking of first and second, designates the order of qualifications of these companies to perform the required services and alphabetically they are:<br>1. RJ Natter and Associates, LLC<br>2. Van Scoyoc Associates<br>We recommend that the above list is forwarded to the Mayor for final selection so that fee and contract negotiations may begin with <u>RJ Natter and Associates, LLC</u> , the number one ranked company   |           |         |
| Leah Hayes<br>Diane Moser      | P-32-16 | Contract Amendment No. 2<br>Occupational Health and Medical Services Program<br>Employee Services Department | That Contract No. 10236 between the City of Jacksonville and St. Vincent's First Care, LLC, for the provision of Occupational Health and Medical Services Program, is amended to: (i) exercise the first of four renewal options extending the period of service from September 1, 2017 through August 31, 2018, with three renewal options remaining; (ii) incorporate the attached Contract Fee Summary Identified as Revised Exhibit 'B'; and (iii) increase the maximum indebtedness by \$525,000.00 for the services to a new not-to-exceed total maximum indebtedness of \$1,027,000.00. All other terms and conditions, as previously amended, shall remain the same. Nothing contained herein shall be amended, modified, or otherwise revised, without prior approval from the PSEC and the Mayor. | 08/31/17  |         |
| Leah Hayes<br>Diane Moser      | P-33-16 | Contract Amendment No. 1<br>Drug and Alcohol Screening<br>Employee Services Department                       | That Contract #8042-04A between the City of Jacksonville and Solantic d/b/a CareSpot is amended to: exercise the first of four renewal options extending the period of services from September 1, 2017 through August 31, 2018, with three renewal options remaining. The maximum indebtedness shall remain a not-to-exceed amount of \$80,000.00. All other terms and conditions shall remain  | 08/31/17  |         |

|                    |  |  |  |  |  |
|--------------------|--|--|--|--|--|
|                    |  |  | the same. Nothing contained herein shall be amended, modified, or otherwise revised, without prior approval from the PSEC and the Mayor. |  |  |
| MEETING ADJOURNED: |  |  |  |  |  |

CC: Council Auditor  
Subcommittee Members



ONE CITY. ONE JACKSONVILLE.

***Military Affairs and Veterans Department***

City Hall at St. James  
117 W. Duval St., Suite 175  
Jacksonville, FL 32202  
(904) 630-3680  
[www.coj.net/Military](http://www.coj.net/Military)

**MEMORANDUM**

**Date:** June 29, 2017  
**To:** Gregory Pease, Chairman  
Professional Services Evaluation Committee

**From:** Bill Spann, Director  
Harrison Conyers, Supervisor

A handwritten signature in blue ink, appearing to read "Harrison Conyers", is written over the name "Harrison Conyers, Supervisor" in the "From:" field. The signature is fluid and cursive.

**Subject:** Subcommittee Report for P-56-17 Military Base Advocacy

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The subcommittee received and reviewed two (2) proposals for the Military Base Advocacy Request for Proposal(s) and found them to be responsive, interested, qualified and available to provide the services requested by the RFP.

The proposals were evaluated using the criteria outlined in the Purchasing Code as augmented by the RFP (see attached matrix).

Based on the above, all of the firms responding were determined to be qualified. The ranking of the first and second designates the order of qualifications of the firms to perform the required services:

1. RJ Natter and Associates, LLC
2. Van Scoyoc Associates

The subcommittee recommends the above list as ranked, be forwarded to the Mayor for final selection.

Attachment (Matrix)





# City of Jacksonville, Florida

*Lenny Curry, Mayor*

Department of Public Works  
Office of the Director  
214 N. Hogan Street, 10<sup>th</sup> Floor  
Jacksonville, FL 32202  
(904) 255-8786  
www.coj.net

ONE CITY. ONE JACKSONVILLE.

**DATE:** June 29, 2017  
**TO:** Gregory W. Pease, Chief  
Procurement Division  
**THRU:** John P. Pappas, P. E., Director  
**FROM:** Dinah Mason, Administration Manager  
William J. Joyce, P. E., Operations Director  
**SUBJECT:** P-51-17 Debris Monitoring/Management Planning and Operations

The city received one (1) proposal for evaluation for the subject project and found it to be responsive, interested, qualified and available to provide the services required by the RFP.

The proposal was evaluated using the criteria outlined in the subject RFP (see attached matrix.) After reviewing the one (1) submitted proposal, the company's qualifications were ranked as listed below.

| <i>Rank</i> | <i>Company</i> | <i>Score</i> |
|-------------|----------------|--------------|
| 1           | Eisman & Russo | 89.50        |
|             |                |              |
|             |                |              |
|             |                |              |

Please advise us when this item is placed on your agenda so we may be present. After our full committee review we request this ranking be forwarded to the Mayor's office for final review and confirmation.

JPP:dm

Attachments: Evaluation Matrix

Cc: Dinah Mason, Administration Manager  
William J. Joyce, P. E., Operations Director



EMPLOYEE SERVICES DEPARTMENT



June 29, 2017

**MEMORANDUM**

**TO:** Gregory W. Pease, Chief of Procurement Division  
**FROM:** Leah Hayes, Chief of Talent Management *Leah Hayes*  
**RE:** Contract Renewal; Occupational Health and Medical Services  
P-32-16 Contract #10236  
St. Vincent's First Care, LLC

*OKD #2*

Employee Services currently has a contract, # 10236 with (4) renewal options for Occupational Health and Medical Services with St. Vincent's First Care, LLC.

Accordingly, we recommend the following action:

The City exercises its first (1) option to renew contract # 10236 with St. Vincent's First Care, LLC, for providing Occupational Health and Medical Services. The period of service will begin September 1, 2017 and expires August 31, 2018, with three (3) renewal options remaining. All terms and conditions are stated in the attached Scope of Services and remain as negotiated in the contract.

Request approval to increase the contract under the same fees, terms and conditions by \$525,000.00. This is to ensure there is adequate funding to cover ongoing health and medical services through the end of the contract. This will revise the maximum indebtedness from \$502,000.00 to a not-to-exceed amount of \$1,027,000.00.

Attachments:  
Contract Extension Memo  
Vendor Renewal Letter  
Scope of Services Exhibit A  
Quotation of Rates Exhibit B

Revised  
Exhibit B

**MEDICAL AND SUBSTANCE ABUSE TESTING SERVICES  
QUOTATION OF RATES & FEES OR CHARGES (Attach to Form L)**

|     | SERVICE  | RATE/FEE/<br>CHARGE |
|-----|--|---------------------|
| 1.  | Complete Medical Certificate form; Review job requirements/ criteria; general review of systems; height, weight, temperature, pulse, blood pressure; color vision and visual acuity testing; determine ability to perform job requirements; indicate and pre-existing condition for pension purposes | \$55.00             |
| 2.  | Chest X-ray, one view  | \$40.00             |
| 3.  | Chest X-ray, two view  | \$50.00             |
| 4.  | EKG, when specified  | \$25.00             |
| 5.  | Back X-ray with range of motion examination and functional capacity, two view Lumbar Spine, when specified   | \$80.00             |
| 6.  | Tuberculin Test (PPD), or other labs, when specified   | \$12.00             |
| 7.  | Pulmonary Function Test, when specified  | \$30.00             |
| 8.  | Hepatitis Profile, when specified  | \$50.00             |
| 9.  | Urine specimen collection for 7 Panel Drug Screen (Cannabinoids, Cocaine, Opiates, 6-Acetylmorphine, Phencyclidine, Amphetamines, Methylenedioxymethamphetamine)   |                     |
|     | a. Initial Test  | \$25.00             |
|     | b. Confirmation test by GC/MS  |                     |
|     | c. Additional lab fees (e.g. retest of specimen, quantitative)   | \$140.00            |
| 10. | Urine specimen collection for 5 Panel Drug Screen (Amphetamines, Cocaine, Cannabinoids, Opiates, Phencyclidine, Barbiturates, Benzodiazepines, Methaqualone, Methadone, Propoxyphene).   |                     |
|     | a. Initial Test  | \$25.00             |
|     | b. Confirmation test by GC/MS  |                     |
|     | c. Additional lab fees (e.g. retest of specimen, quantitative)   | \$140.00            |
| 11. | Medical Review Officer (MRO) services to interpret all Controlled Substances Screens   | \$ 0.00             |
| 12. | Alcohol Screen:  |                     |
|     | a. Blood Specimen  | \$23.00             |
|     | b. Evidential Breath Test (EBT)  | \$20.00             |
|     | c. Confirmation EBT  | \$20.00             |
| 13. | L-RPR (Blood Serology)   | \$12.00             |
| 14. | Chemistry Profile (SMAC LP UA CBC Diff) Including Reticulocyte Count   | \$45.00             |
| 15. | Titmus vision examination, when specified  | \$10.00             |
| 16. | Hemoglobin A1C (HbA1C)   | \$12.00             |
| 17. | HIV / AIDS, when specified   | \$17.00             |
| 18. | Interferon Blood Test for TB   | \$50.00             |

REVISED Exhibit B'



|     | SERVICE   | RATE/FEE/<br>CHARGE  |
|-----|---|----------------------|
| 19. | Acetylcholinesterase / Serum Cholinesterase                         | \$20.00              |
| 20. | Serum Polychlorinated Biphenyls                                     | \$80.00              |
| 21. | Complete Blood Count w/Differential & Platelet Evaluation           | \$20.00              |
| 22. | Blood Lead Screen   | \$25.00              |
| 23. | Blood Lead Screen with ZPP  | \$25.00              |
| 24. | Heavy Metal Screen (Ar, Cd, Cr, Mr)                                 | \$110.00             |
| 25. | Phenol Screen   | \$65.00              |
| 26. | Urinalysis Dip Without Microscopy                                   | \$7.00               |
| 27. | Fitness-for-duty physical examination                               | \$55.00              |
| 28. | Pension Disability Assessment (initial)                             | \$250.00             |
| 29. | Pension Disability Assessment (second or any subsequent review)     | \$50.00              |
| 30. | Review of supplemental medical information                          | \$50.00/hr           |
| 31. | Consultation  | \$50.00/hr           |
| 32. | Expert witness testimony<br>Medical Review Officer                  | \$150.00/15          |
|     | Cardiologist  | \$200.00/15          |
|     | Radiologist/Laboratory  | \$150.00/15          |
| 33. | Cardio-Pulmonary Stress Test, when specified                        | \$350.00             |
| 34. | Bruce Protocol Stress Test, when specified                          | \$175.00             |
| 35. | Jobsite assessment  | \$75.00/hr           |
| 36. | Psychological or psychiatric evaluation                             | \$600/\$800          |
| 37. | Cardiologist Services<br>Complete Echo Study<br>Office Consultation | \$250.00<br>\$250.00 |
| 38. | MRI, when specified (\$w/out contrast/With contrast)                | \$400/\$550          |
| 39. | Respirator Mask Fit   | \$20.00              |
| 40. | Other (list/Itemize)<br>PSA or PAP                                  | \$22.00              |
|     | Hepatitis A Titer   | \$25.00              |
|     | Hep A First/Second  | \$65.00 each         |
|     | Hepatitis B Titer   | \$25.00              |
|     | Hep B First/Second/Third  | \$55.00 each         |
|     | Hepatitis C Titer   | \$25.00              |
|     | Rabies Titer  | \$35.00              |
|     | Rabies Vaccine  | \$300.00             |
|     | Tetanus   | \$20.00              |
|     | Flu (Fee varies by season and make-up of vaccine)                   | \$30.00              |

|  | SERVICE   | Physician's Name(s)  | RATE/FEE/CHARGE |
|--|---|--|-----------------|
| 41.  | Specialties:<br>Addiction Medicine                      | Dr. Eduardo Sanchez  |                 |
|  | Allergy & Immunology                                    | Dr. Sanjay Swami<br>Dr. Harry Katz                         |                 |
|  | Anesthesia-Pain Medicine                                | Coastal Spine and Pain<br>Riverside Pain and Spine         |                 |
|  | Cardiology  | First Coast Cardiovascular<br>Institute                    |                 |
|  | Dermatology   | Dr. Madeliene Gainers<br>Dr. Jonathan Kantor               |                 |
|  | General Surgery (hernias)                               | North Florida Surgeons                                     |                 |
|  | Infectious Diseases                                     | Dr. Jennifer Katsolis<br>Dr. Catherine Smith               |                 |
|  | Neurology   | St. Vincent's Spine & Brain<br>Institute                   |                 |
|  | Ophthalmology   | Clay Eye Physicians and Surgeons                           |                 |
|  | Orthopedics   | SE Orthopedics Specialists                                 |                 |
|  | Physical Medicine &<br>Rehabilitation                   | Dr. Stephan Esser<br>Dr. Frank Collier                     |                 |
|  | Psychiatry/Psychology                                   | Dr. Eduardo Sanchez<br>Dr. Roxanne Louh                    |                 |
|  | Pulmonology   | St. Vincent's Lung, Sleep, and<br>Critical Care Associates |                 |
| Toxicology   | Dr. Stephen J. Kracht, MRO<br>Dr. Delores Loveless, MRO |  |                 |
| <p>The City of Jacksonville requires that Provider provide results within 4 working days for candidates who pass physical examinations without complications, with the exception of annual HAZMAT and Medical Surveillance exams, which require a Phenol test that can take up to twenty-one (21) days for the results to come back. The day of the examination shall not be counted in the calculation of the 4 working days. Failure to meet this deadline may result in the City reducing the fee by 50%.</p> |   |  |                 |
| On-site immunizations and Health Fairs will occur during the week and during normal business hours. Provider will provide services during these hours.   | Time Frame (to-from hours)                              | On-site Service Cost + Normal Cost of Service              |                 |
|  | 7:00am to 7:00pm M - F                                  | \$25/hr, RN, 2 hr min<br>\$20/hr, MA, 2 hr min             |                 |
| On-call After Hours Services   | After 7pm M - F   | *N/A   |                 |

\*N/A per addendum answer stating that 24/7 no longer required by this RFP.

\*\*Note for All\*\*

Physicians will be in the St. Vincent's Health Network. Rates will be the contracted insurance rates of the appropriate CPT code.

**Additional Services Listed in RFP P-32-16 and not found on the provided Quotation of Rates and Fees or Charges Form**

|     | <b>SERVICE</b>  | <b>RATE/FEE/CHARGE</b> |
|-----|---|------------------------|
| 1.  | Cardiovascular Ultrasound (Carotid, Abdominal Aorta, ABI) | \$100.00               |
| 2.  | NFPA 1582 - Isokinetic Testing                            | \$ 40.00               |
| 3.  | Body Composition Analysis – BodyMetrics Pro System US     | \$ 25.00               |
| 4.  | Body Composition Analysis – DEXA Scan                     | \$ 55.00               |
| 5.  | TSH – Thyroid Stimulating Hormone                         | \$ 18.00               |
| 6.  | Hemocult  | \$ 25.00               |
| 7.  | Audiometric Testing                                       | \$ 30.00               |
| 8.  | Thyroid Ultrasound Diagnostic                             | \$223.00               |
| 9.  | Liver, Pancreas, Spleen, Gall Bladder, and Kidney US      | \$223.00               |
| 10. | Osteoporosis Bone Density                                 | \$150.00               |
| 11. | Functional Capacity Evaluation                            | \$ 40.00               |
| 12. | Total Lipid Profile                                       | \$ 12.00               |
| 13. | Hair Drug Screen  | \$ 50.00               |

**AMENDED QUOTATION OF RATES FEES OR CHARGES**

|    | <b>SERVICE</b>        | <b>RATE/FEE/CHARGE</b> |
|----|-----------------------|------------------------|
| 1. | MMR Titer             | \$30.00                |
| 2. | MMR Vaccine           | \$95.00                |
| 3. | Tdap Vaccine          | \$55.00                |
| 4. | Chicken Pox           | \$160.00               |
| 5. | Blood Chromium Screen | \$30.00                |
| 6. | Urine Cadmium Screen  | \$42.00                |
| 7. | Beta-2 Microglobulin  | \$35.00                |
| 8. | Urinary Phenol Screen | \$65.00                |

EMPLOYEE SERVICES DEPARTMENT



June 29, 2017

**MEMORANDUM**

**TO:** Gregory W. Pease, Chief of Procurement Division

**FROM:** Leah Hayes, Chief of Talent Management *Leah Hayes*

**RE:** **Contract Renewal; Drug and Alcohol Screening  
P-33-16 Contract #8024-05  
Solantic d/b/a CareSpot**

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Employee Services currently has a contract, 8024-05 with (4) renewal options for Drug and Alcohol Screening with Solantic d/b/a CareSpot.

Accordingly, we recommend the following action:

The City exercises its first (1) option to renew contract #8042-04A with Solantic d/b/a CareSpot, for providing Drug and Alcohol Screening. The period of service will begin September 1, 2017 and expires August 31, 2018, with three (3) renewal options remaining. All terms and conditions are stated in the attached Scope of Services and remain as negotiated in the contract.

**Attachments:**

Contract Extension Memo

Scope of Services Exhibit A

Quotation of Rates and Fees or Charges Exhibit B



June 26, 2017

City of Jacksonville  
117 W. Duval Street, Suite 100  
Jacksonville, Florida 32202

Leah Hayes  
Manager of Personnel Services

Subject: Contract Extension

Dear Mrs. Hayes:

CareSpot agrees to extend the Solantic of Jacksonville, LLC. (d/b/a CareSpot Express Healthcare) and the City of Jacksonville Drug & Alcohol Screening Program contract for 1 year (September 1, 2017 – September 1, 2018) for the same fees, terms and conditions of the current contract agreement #P-33-16.

Sincerely,

A handwritten signature in black ink, appearing to read "D. Armentrout".

David M. Armentrout  
Regional Sales Manager & Occupational Health Services  
CareSpot®