SUBJECT: PIGGYBACK ST. JOHNS COUNTY CONTRACT #13-MCC-RIN-4918 – COUNTYWIDE GENERATOR MAINTENANCE & SERVICE

BID #: PSC-0435-14 **OPEN DATE:** 01/21/2014

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SERVICE CONTRACT – FROM DATE OF AWARD THROUGH DECEMBER 1, 2014 WITH FOUR (4) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: PUBLIC BUILDINGS

BASIS OF AWARD: PIGGYBACK

NUMBER OF BIDS INVITED: ( ) **NUMBER RECEIVED:** ( ) **OTHER** ( )

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval of award to utilize the third renewal option with Ring Power Corporation (contract #9981), piggybacking St. Johns County Contract #13-MCC-RIN-4918 for Countywide Generator Maintenance & Services in the annual expenditure amount of $52,000.00. Period of Service will be from December 1, 2016 through November 30, 2017, with one (1) renewal option remaining. Total revised expenditure amount not- to- exceed expenditure $207,460.00.

This award to be funded by account: PWPB5A1MAPR-03410F – to be executed by formal contract amendment through Office of General Counsel.

Attachments: Recommendation Memo, Vendor Letter and Previous Awards

BUYER: Marilyn Laidler
Marilyn Laidler, Analyst

RESPECTFULLY SUBMITTED
Gregory W. Pease, Chief
Procurement Division

CONCURRENCE BY: Luis F. Flores, Chief, Public Buildings Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

_____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENICATION _____

PUBLIC BUILDINGS DIVISION

Jacksonville
Where Florida Begins.

October 19, 2016

MEMORANDUM

TO: **Gregory W. Pease, Chief**
Procurement Division

THRU: **John P. Pappas, P.E., Director**

FROM: **Luis F. Flores, Chief**
Public Buildings Division

SUBJECT: **PSC-0435-14 COUNTYWIDE GENERATOR MAINTENANCE AND SERVICE**
3RD RENEWAL

The Public Buildings Division recommends approval to utilize the third of four 1 year renewal options to Piggyback St. Johns County Contract #13-MCC-RIN-4918 Countywide Generator Maintenance & Services with Ring Power Corporation for the period December 1, 2016 through November 30, 2017.

The estimated annual expenditure is $52,000.00 for a revised total contract amount not-to-exceed $207,460.00.

Funding will be encumbered using **PWPB5A1MAPR-03410F** by formal Contract Amendment #4 through the Office of General Counsel (Contract # 9981).

Your assistance in concurring with this recommendation would be appreciated. If you have any questions or concerns regarding this matter, please contact Jim Lange at 904-633-4070.

Attachments: Previous Award
St. Johns County Contract Amendment 13
Vendor Consent Letter
Vendor Certificate of Insurance

cc: Ann Brackin, Engineering Contract Specialist
Nicholas Zelaya, Finance and Energy Conservation Coordinator
Roy Birbal, Facility Manager
Jim Lange, Contract Administration Coordinator

J
N2

St. Johns County Board of County Commissioners

Purchasing Division

October 11, 2016

Mr. Glen Howard, Assistant Vice President
Ring Power Corporation
500 World Commerce Parkway
St. Augustine, FL 32092

Re: Contract Renewal 3 of 4 for RFP No. 13-49; Countywide Generator Maintenance & Services
Master Contract No. 13-MCC-RIN-04918

Dear Mr. Howard:

Please find enclosed a fully executed copy of Contract Renewal 3 of 4 for the above referenced project.

If you have any questions, please feel free to call me at 904-209-0166 or e-mail me at dklages@sjcfl.us.

Sincerely,

David R. Klages
Contract Coordinator

cc: Master File

St. Johns County Board of County Commissioners

Purchasing Division

September 19, 2016

CONTRACT AMENDMENT #13

Mr. Glen Howard, Asst. VP
Ring Power Corporation
500 World Commerce Parkway
St. Augustine, FL 32092

RE: RFP No. 13-49; Countywide Generator Maintenance & Services
Master Contract No. 13-MCC-RIN-04918

Contract Amendment #13 is hereby issued to amend the above referenced Contract Agreement as follows:

1. Contract **Renewal Option 3 of 4** is hereby being exercised by St. Johns County.
2. The contract time is hereby extended from December 1, 2016 for a period of one (1) year and shall expire at 11:59pm Eastern Standard Time (EST) on November 30, 2017.

All work shall be performed at the prices stated in the Contract Agreement dated December 2, 2013, and any executed contract amendments to pricing issued thereafter. No increases to the contract prices are granted by this amendment.

With the exception of the amendments stated above, all work performed shall be in accordance with the terms, conditions and specifications of RFP No. 13-49. All the terms and conditions of the original Contract Agreement, and all amendments issued thereafter, shall remain in full force and effect.

Please sign below to indicate your acceptance of the amendments shown above. This Contract Amendment shall have full force and effect as a contract document.

x _____ 10 Oct 16
Signature of County Representative — Date

Jaime T. Lockhear, Ctr Admin Mgr
Printed Name & Title – County Representative

x _____ 9/29/16
Signature of Contractor Representative — Date

Glen D. Howard
AVP Product Support Sales Manager
Printed Name & Title

ST. JOHNS COUNTY
OCT - 3 2016
PURCHASING

End of Amendment #13

Ring Power CAT

9/16/16

Ring Power Corporation
6202 North US Hwy 301/441
Ocala, FL 34475

To whom it may concern,

Please accept this letter as formal notice to agree to renew your generator maintenance contract under contract number 13-MCC-RIN-04918 dated 02/12/2013, current terms and conditions remain. Please confirm you have received this notice of renewal.

Officer Authorization: Date: 9/9/16

AVP Product Support Sales Manager

Ring Power Corporation
500 World Commerce Pkwy
St Augustine, FL 32092

To whom it may concern

Please accept this letter as formal notice to agree to renew your generator maintenance Contract City of Jacksonville under piggy back contract number 13-MCC-RIN-04918 Dated 02/12/2013 current terms and conditions remain as Ring Power's desire to renew For the 3rd year out of 4 contract year 12/1/16 – 11/30/17 please confirm you have Received this notice of renewal.

Thank you

York Bridges
Generator Product Support
Sales Representative
500 World Commerce Parkway
St, Augustine, Florida 32092
York.Bridges@Ringpower.com
Cell 904.451.0178
Office 904.494.1033
Fax 904.494.7424

Client#: 1399763 131RPCINC

ACORD™ CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 3/31/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
BB&T Insurance Services, Inc.
PO Box 4927
Orlando, FL 32802-4927
407 691-9600

CONTACT NAME:
PHONE (A/C, No, Ext): 407 691-9600 FAX (A/C, No): 888-635-4183
E-MAIL ADDRESS:

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A : Travelers Indemnity Company of	25682
INSURER B : St. Paul Fire & Marine Ins. Co.	24767
INSURER C : Phoenix Insurance Company	25623
INSURER D :	
INSURER E :	
INSURER F :	

INSURED
RPC Inc; Ring Power Corporation;
(Other Named Insds below, if applicable)
500 World Commerce Parkway
St. Augustine, FL 32092

COVERAGES CERTIFICATE NUMBER: 13)16/17 RPC-BAI REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	GENERAL LIABILITY			HEEXGL475M558416	04/01/2016	04/01/2017	EACH OCCURRENCE	$2,000,000
	X COMMERCIAL GENERAL LIABILITY						DAMAGE TO RENTED PREMISES (Ea occurrence)	$NA
	CLAIMS-MADE X OCCUR						MED EXP (Any one person)	$NA
	X EXCESS COMMERCIAL			Limit is Excess			PERSONAL & ADV INJURY	$2,000,000
	GENERAL LIABILITY			over $3,000,000			GENERAL AGGREGATE	$5,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:			SIR. Includes			PRODUCTS - COMP/OP AGG	$5,000,000
	X POLICY PRO-JECT LOC			Garagekeepers				$
A	AUTOMOBILE LIABILITY			HC2ECAP475M53991	04/01/2016	04/01/2017	COMBINED SINGLE LIMIT (Ea accident)	$5,000,000
	X ANY AUTO						BODILY INJURY (Per person)	$
	ALL OWNED AUTOS / SCHEDULED AUTOS						BODILY INJURY (Per accident)	$
	X HIRED AUTOS / X NON-OWNED AUTOS						PROPERTY DAMAGE (Per accident)	$
								$
B	X UMBRELLA LIAB / x OCCUR			ZUP61M5404316NF	04/01/2016	04/01/2017	EACH OCCURRENCE	$25,000,000
	EXCESS LIAB / CLAIMS-MADE						AGGREGATE	$25,000,000
	DED X RETENTION $10000							$
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY			HC2NUB475M540616	04/01/2016	04/01/2017	X WC STATU-TORY LIMITS / OTH-ER	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? Y/N N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N/A					E.L. EACH ACCIDENT	$1,000,000
							E.L. DISEASE - EA EMPLOYEE	$1,000,000
							E.L. DISEASE - POLICY LIMIT	$1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)
Additional Insured status is granted with respect to Excess General Liability if required by written contract per endorsement Other Additional Insureds form #CGD144 0196

CERTIFICATE HOLDER

Proof of Insurance for
Informational Purposes Only

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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SUBJECT: PIGGYBACK ST. JOHNS COUNTY CONTRACT #13-MCC-RIN-4918 – COUNTYWIDE GENERATOR MAINTENANCE & SERVICE

BID #: PSC-0435-14 **OPEN DATE:** 01/21/2014

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SERVICE CONTRACT – FROM DATE OF AWARD THROUGH DECEMBER 1, 2014 WITH FOUR (4) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: PUBLIC BUILDINGS

BASIS OF AWARD: PIGGYBACK

NUMBER OF BIDS INVITED: ( ) **NUMBER RECEIVED**: ( ) **OTHER** ( )

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to utilize the second of four (4) renewal options with Ring Power Corporation for the period of December 1, 2015 through November 30, 2016. Total revised estimated annual expenditure in the amount of $51,820.00, for a total not to exceed expenditure in the amount of $155,460.00.

Funding Source: PWPB5A1MAPR-03410F – To be executed by formal contract amendment #3 through the Office of General Counsel (Contract #9981)

Attachments: Recommendation Memo, Vendor Letter and Previous Awards

BUYER: _____
Annette Burney, Analyst

RESPECTFULLY SUBMITTED _____
Gregory W. Pease, Chief
Procurement Division

CONCURRENCE BY: Luis F. Flores, Chief, Public Buildings Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING ____ DATE: 9-24-15

OTHER: _____

ACTION OF AWARDING AUTHORITY DATE 9-24-15

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENICATION _____

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2015-05

SUBJECT: PIGGYBACK ST. JOHNS COUNTY CONTRACT #13-MCC-RIN-4918 – COUNTYWIDE GENERATOR MAINTENANCE & SERVICE

BID #: PSC-0435-14 **OPEN DATE:** 01/21/2014

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SERVICE CONTRACT – FROM DATE OF AWARD THROUGH DECEMBER 1, 2014 WITH FOUR (4) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: PUBLIC BUILDINGS

BASIS OF AWARD: PIGGYBACK

NUMBER OF BIDS INVITED: ( ) **NUMBER RECEIVED**: ( ) **OTHER** ( )

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to amend and decrease the award with Ring Power Corporation in the amount of $88,490.00 to remove funding for the 909 Haines Street generator installation. Total revised estimated annual expenditure in the amount of $51,820.00, for a total not to exceed expenditure in the amount of $103,640.00 through the renewal period ending December 1, 2015.

Funding Source: FRCP331F5250-06505-FR0049-02-FRE043-14 – To be executed by formal contract amendment #1 through the Office of General Counsel (Contract #9981)

Attachments: Recommendation Memo and Previous Award

BUYER: _____ Annette Burney, Analyst

RESPECTFULLY SUBMITTED _____ for Gregory W. Pease, Chief Procurement Division

CONCURRENCE BY: Luis F. Flores, Chief, Public Buildings Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING _____ DATE: 04/09/15

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE 4/9/15

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENICATION _____ Cleveland Ferguson III
Deputy Chief Administrative Officer
For: Mayor Alvin Brown
Under Authority of:
Executive Order No. 2015-01

SUBJECT: PIGGYBACK ST. JOHNS COUNTY CONTRACT #13-MCC-RIN-4918 – COUNTYWIDE GENERATOR MAINTENANCE & SERVICE

BID #: PSC-0435-14 **OPEN DATE:** 01/21/2014

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SERVICE CONTRACT – FROM DATE OF AWARD THROUGH DECEMBER 1, 2014 WITH FOUR (4) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: PUBLIC BUILDINGS

BASIS OF AWARD: PIGGYBACK

NUMBER OF BIDS INVITED: ( ) **NUMBER RECEIVED:** ( ) **OTHER** ( )

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Administrative award with Ring Power Corporation was approved 1/28/14 in the amount of $51,820.00.

Recommend approval to ratify the period of service from December 1, 2014 to date of award.

Recommend approval to utilize the first of four (4) renewal options with Ring Power Corporation. Period of service is from date of award through September 30, 2015. Total revised estimated annual expenditure in the amount of $140,310.00, for a total not to exceed expenditure in the amount of $192,130.00.

Funding Source: PWPB5A1MAPR-03410F - $51,820.00
FRCP331F5250-06505-FR0049-02-FRE043-14 - $88,490.00

Attachments: Recommendation Memo, Vendor Letter, Previous Award

BUYER: _____ Annette Burney, Analyst

RESPECTFULLY SUBMITTED _____ Gregory W. Pease, CHIEF Procurement Division

CONCURRENCE BY: Luis F. Flores, Chief, Public Buildings Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE
MEMBERS APPROVING 3 MEMBERS DISAPPROVING ____ DATE: 12/11/14

OTHER: _____

ACTION OF AWARDING AUTHORITY DATE 12/15/14

APPROVED ✓ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENICATION _____ Karen Bowling
Chief Administrative Officer
For: Mayor Alvin Brown
Under Authority of:
Executive Order No. 2013-04

ADMINISTRATIVE AWARD
BID No.: PSC-0435-14

DESCRIPTION OF GOODS/SERVICES: Recommend approval to Piggyback St. Johns County Contract # 13-MCC-RIN-4918 Countywide Generator Maintenance & Services. Accordingly, it is recommended that the City enter into an agreement with Ring Power for generator maintenance of multi-story buildings in the downtown core for the lump sum fee of $31,820.00 with a not to exceed limit of $20,000.00 for maintenance and repair for a maximum indebtedness to the City in the amount of $51,820.00. Period of service is date of award through December 1, 2014, with four (4) one year renewal options. The agreement shall have the same terms and conditions as the St. Johns County contract.
Funding for this award to be encumbered by PWPB5A1MAPR – 06302 to be executed by formal contract through the Office of General Counsel.

FOR AGENCY/DEPARTMENT: Public Works/Public Buildings Division

REQUISITION NUMBERS: N/A

NUMBER FIRMS SOLICITED: N/A **NUMBER FIRMS BIDDING:** N/A

REASON FOR LESS THAN REQUIRED MINIMUM SOLICITATION/QUOTATION:
In accordance with 126.211 of the Procurement Code

RECOMMEND AWARD TO: Ring Power Corporation

CONCURRENCE BY: Luis F. Flores, Chief of Public Buildings

PRICE: $ 51,820.00 **TERMS:** Net 30

REASON FOR NOT ACCEPTING LOW BID: N/A

Sheryl Kurt
Buyer/Analyst
1/21/2014
Date

Marlene Rossee
Manager of Purchasing Services
1/27/2014
Date

APPROVAL/DISAPPROVAL:

Gregory Pease, Chief, Procurement Division **Date** 1/28/14

QWS3270X 10/21/2016 11:11 AM
FAML6350 V5.1 ** NW COJ FAMIS PRODUCTION ** 10/21/2016
LINK TO: ACCOUNT SUMMARY INQUIRY 11:09 AM

FISCAL MO/YEAR : 01 2017 CURRENCY CODE :
INDEX CODE : PWPB5A1MAPR BUILDING MAINTENANCE - PUBLIC BUILDINGS
SUBOBJECT : 03410F CONTRACTUAL SERVICES-DOWNTOWN CORE
PROJECT :
PROJECT DETAIL :
GRANT :
GRANT DETAIL :
USER CODE :

S	OCT 2016	ANNUAL BALANCE	ALL YEARS BALANCE
ESTIMATED REVENUES	.00	.00	.00
REVENUES	.00	.00	.00
UNREALIZED REVENUES	.00	.00	.00
BUDGET	229,000.00	229,000.00	229,000.00
EXPENDITURES	.00	.00	.00
ENCUMBRANCES	47,871.16	47,871.16	47,871.16
PRE-ENCUMBRANCES	.00	.00	.00
REMAINING BALANCE	181,128.84	181,128.84	181,128.84

F1-HELP F2-SELECT F4-PRIOR F5-NEXT
F9-LINK F10-PRIOR-MO F11-NEXT-MO
G005 - PRIOR RECORD DISPLAYED