SUBJECT: **RFQ FOR HAZARDOUS TREE REMOVAL SERVICES- JSEB SET-ASIDE**

BID# JSC-0554-16 OPEN DATE: **2016-09-21**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT:
JSEB SET-ASIDE

AGENCY: **ROW & GROUNDS**

BASIS OF AWARD: **QUALIFICATIONS**

NUMBER OF BIDS INVITED 4 NUMBER RECEIVED 7 OTHER 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

Recommend approval to reject all bids and re-bid project see agency recommendation.

Attachments: Recommendation Memo, Bid Tabsheet, JSEB Letter, Bid Requirements, Vendor Rejection Letters and Email confirmation

BUYER: Marilyn Laidler
MARILYN LAIDLER

RESPECTFULLY SUBMITTED: _____
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: **Dave McDaniel, Chief, Mowing and Landscape Maintenance Division**

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE: _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

FORM GB-108, Revised 12/2007

DEPARTMENT OF PUBLIC WORKS
MOWING AND LANDSCAPE MAINTENANCE DIVISION

Jacksonville
Where Florida Begins.

October 21, 2016

MEMORANDUM

TO: Greg Pease, Division Chief
Procurement Division

THRU: John Pappas, Director
Public Works Department

FROM: Dave McDaniel, Division Chief
Mowing and Landscape Maintenance Division

RE: **Bid Rejection/Disqualification**

Bid Name: Request for Qualifications for Hazardous Tree Removal Services (JSEB Set-Aside)
Bid No: Bid No. JSC-0554-16

The Mowing and Landscape Maintenance Division of the Department of Public Works respectfully requests approval to reject all bids under Bid No. JSC-0554-16 and re-solicit. The reason(s) for the rejection/disqualification are outlined below:

- Total Lawn Solutions – Not a qualified JSEB
- Onas Coprortion – Required bid documents not received at bid opening
- The Davey Tree Company - Not a qualified JSEB
- Amazing Property Preservation - Not a qualified JSEB
- A Real Unique Enterprise, LLC - Required bid documents not received at bid opening
- Roberts Dump Truck, Inc. - Not a qualified JSEB
- Environmental Remediation Services - Required bid documents not received at bid opening

Should you have any questions or require additional information concerning this request, please contact Jud Miller at 998-5381.

Cc: Marilyn Laidler, Purchasing Analyst, Procurement Division
Jud Miller, Contract Manager
John Tyson, Contract Administration Coordinator

Attachments: EBO bid review dated 09/26/2016

BID TABULATION SHEET

TITLE:	REQUEST FOR QUALIFICATIONS FOR HAZARDOUS TREE REMOVAL SERVICES (JSEB SET-ASIDE)		TOTAL LAWN SOLUTIONS, LLC	ONAS CORPORATION	THE DAVEY TREE EXPERT COMPANY ** NOT A JSEB VENDOR**	AMAZING PROPERTY PRESERVATION, INC	A REAL UNIQUE ENTERPRISE	ROBERTS DUMP TRUCK & TRACTOR	ENVIRONMENTAL REMEDIATION SERVICES, INC
BID NO.	JSC-0554-16 (MOWING & LANDSCAPE)								
OPEN DATE:	SEPTEMBER 21, 2016 @ 2:00 PM								
BUYER:	MARILYN LAIDLER, PURCHASING ANALYST								
No. Invited: (4)	No. Received (7) No Bids: (0)								
ITEM	DESCRIPTION	QTY							
	Submit with this RFQ the following information and a STATEMENT OF QUALIFICATIONS on Company letterhead signed by the Owner of the Company or Corporate Officer and dated. Failure by the BIDDER to submit the information requested will be sufficient grounds for the CITY to disqualify the BIDDER's BID PROPOSAL								
	BIDDER must provide proof they own, lease or rent an interior office space and a warehouse or outdoor storage yard to contain the equipment required by this contract at the time of the Award. The office and equipment storage must be at a location properly zoned for commercial or industrial use in the city/county where it is located. Submit address of facility and proof that the facility is owned, leased, or rented by the BIDDER. The CONTRACTOR must have a local office located in Duval, St. Johns, Nassau, Baker or Clay County with a local or toll free telephone number, cellphone number, and email address, at which he/she may be contacted								
	The BIDDER shall have at least three (3) years prior experience in Tree Removal Services and must be able to provide a list of at least three (3) major customers for which services related to this type of work have been provided within the last 2 years.								
	Bidder must submit a list of equipment which is owned or leased by each sub-CONTRACTOR performing part of the contract work. For each piece of equipment, show registration, name and model number, manufacturer, year of manufacture, and date purchased or leased. If the equipment is leased, include the name and phone number of the lessor. Equipment shall be no more than 10 years old.								
	The BIDDER must have the ability to obtain and maintain liability insurance at the levels required by the Indemnification and Insurance section of these specifications								
	BIDDER must provide copy of certification of owner, manager, supervisor, or consultant who will be utilized for the duration of the contract that is an "ISA Certified Arborist" by the International Society of Arboriculture.								
	CONFLICT OF INTEREST:		YES	YES	YES	YES	YES	YES	YES
	ADDENDUM(S) ( )								

Laidler, Marilyn

From: Thomas, Ezra
Sent: Monday, September 26, 2016 12:08 PM
To: Laidler, Marilyn
Subject: Request for Qualifications for Hazardous Tree Removal Services (JSEB Set-Aside)

September 26, 2016

To: Gregory A. Pease, Chief
Procurement Division

From: Mario Rubio, JBA Administrator
Equal Business Opportunity & Contract Compliance Office

Re: **Request for Qualifications for Hazardous Tree Removal Services (JSEB Set-Aside)**

The Equal Business Opportunity (EBO) Office has reviewed the subject project and has listed below the companies that meet the qualifications for compliance with the Jacksonville Small and Emerging Business (JSEB) program.

Total Lawn Solutions	Not A JESB	Ex. 3/16
Onas Corporation	**Qualified JSEB**	
The Davey Tree	Not A JSEB	
Amazing Property Preservation	Not A JSEB	Ex. 8/16
A Real Unique Enterprise	**Qualified JSEB**	
Roberts Dump and Tractor	Not a JSEB	Ex. 7/16
Environmental Remediation Services	**Qualified JSEB**	

Our review efforts are documented and available upon request. Please let us know if you have any questions or concerns. I can be reached at (904) 255-8840.

MR/et

cc: M. Laidler

Ezra G. Thomas
Construction Regulation Compliance Officer
Jacksonville Small and Emerging Business
Office: 904-255-8833
EzraT@coj.net

A. SUBMITTAL REQUIREMENTS

Submit with this RFQ the following information and a STATEMENT OF QUALIFICATIONS on Company letterhead signed by the Owner of the Company or Corporate Officer and dated. Failure by the BIDDER to submit the information requested will be sufficient grounds for the CITY to disqualify the BIDDER's BID PROPOSAL.

BIDDER must provide proof they own, lease or rent an interior office space and a warehouse or outdoor storage yard to contain the equipment required by this contract at the time of the Award. The office and equipment storage must be at a location properly zoned for commercial or industrial use in the city/county where it is located. Submit address of facility and proof that the facility is owned, leased, or rented by the BIDDER. The CONTRACTOR must have a local office located in Duval, St. Johns, Nassau, Baker or Clay County with a local or toll free telephone number, cellphone number, and email address, at which he/she may be contacted

The BIDDER shall have at least three (3) years prior experience in Tree Removal Services and must be able to provide a list of at least three (3) major customers for which services related to this type of work have been provided within the last 2 years.

The BIDDER must able to demonstrate the ability to satisfactorily perform all work described within the bid documents (through references and/or demonstration).

Bidder must submit a list of equipment which is owned or leased by each sub-CONTRACTOR performing part of the contract work. For each piece of equipment, show registration, name and model number, manufacturer, year of manufacture, and date purchased or leased. If the equipment is leased, include the name and phone number of the lessor. Equipment shall be no more than 10 years old.

The BIDDER must have the ability to obtain and maintain liability insurance at the levels required by the Indemnification and Insurance section of these specifications

BIDDER must provide copy of certification of owner, manager, supervisor, or consultant who will be utilized for the duration of the contract that is an "ISA Certified Arborist" by the International Society of Arboriculture.

B. BASIS OF AWARD

An award shall be made to all qualified JSEB business concerns that have met the Minimum Requirements in accordance with the specifications contained herein. Bidders must be qualified by certification and experience to perform the requested services at the time of bid opening to be considered for award.

Work under this award shall consist of tree removal, tree pruning, leaner removal, hanger removal, stump grinding, and proper disposal of generated debris within Duval County. This includes work required in emergencies at any hour of the day or night to protect the public. Work can be seasonal in nature, and large quantities of work may be due in short periods of time. It is imperative contractors complete all abatement projects in a timely manner consistent with these specifications.

The pre-qualified bidders listed under this award shall be utilized for each occurrence when the city has a need for services in any category listed herein in which the cost for that service is estimated to be less than $50.000.00. On projects ranging from $0.00 to $65,000.00 the Procurement Division will solicit through the informal quote process from only the pre-qualified bidders listed under this award and will award each location independently to the lowest responsive, responsible bidder based on the lump sum price for that location. On project estimated at $65,000.00 and up the Procurement Division will solicit

Laidler, Marilyn

From: Laidler, Marilyn
Sent: Monday, October 24, 2016 9:48 AM
To: clmorman1970@gmail.com
Cc: Laidler, Marilyn
Subject: Bid Rejection Letter for JSC-0554-16 RFQ for Hazardous Tree Removal Services
Attachments: Rejection Ltr Total Lawn Solutions.pdf

Hello,
Please find the attached bid rejection letter for subject bid. Thanks

Marilyn Laidler, Purchasing Analyst
Finance and Administration/Procurement Division
214 N. Hogan Street, 8th Floor
Phone (904) 255-8804
Fax (904) 255-8837
Rightfax (904)630-8288
Email: mlaidler@coj.net

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PROCUREMENT DIVISION

NOTIFICATION OF RECOMMENDED BID REJECTION

DATE: 10/24/2016

ADDRESS: 9399 Arbor Glen Lane
Jacksonville, FL 32208

BIDDER'S NAME: Total Lawn Solutions, LLC

CONTACT NAME: Corey Morman

BID# JSC-0554-16 **DATE OPENED:** 2016-09-21

REASON FOR RECOMMENDED REJECTION:

Total Lawn Solutions, LLC., is being rejected due to not JSEB certified at time of bid opening as required by bid specifications; JSEB certification expired 3/16. All bids are being rejected and will be re-bid.

IF YOU WISH TO PROTEST THE RECOMMENDED REJECTION OF THIS BID, PLEASE RESPOND IN ACCORDANCE WITH THE CITY OF JACKSONVILLE BID PROTEST PROCEDURES. THIS ACTION IS SCHEDULED FOR THE GENERAL GOVERNMENT AWARDS COMMITTEE MEETING ON THURSDAY, 10/27/16 AT 1:00PM. DIRECT ALL PROTEST TO THE RESPECTIVE BUYER/ANALYST, FACSIMILE NUMBER (904) 255-8837.

BUYER'S SIGNATURE: Marilyn Laidler

MARILYN LAIDLER

Ed Ball Building, 214 N. Hogan Street, Suite 105
Jacksonville, Florida 32202
Phone: (904) 255-8800 Fax: (904) 255-8837

Laidler, Marilyn

From: Laidler, Marilyn
Sent: Monday, October 24, 2016 9:49 AM
To: bandele@onascorporation.com
Cc: Laidler, Marilyn
Subject: Bid Rejection Letter for JSC-0554-16 RFQ for Hazardous Tree Removal Services
Attachments: Rejection Ltr Onas Corporation.pdf

Hello,
Please find the attached bid rejection letter for subject bid. Thanks

Marilyn Laidler, Purchasing Analyst
Finance and Administration/Procurement Division
214 N. Hogan Street, 8th Floor
Phone (904) 255-8804
Fax (904) 255-8837
Rightfax (904)630-8288
Email: mlaidler@coj.net

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PROCUREMENT DIVISION

NOTIFICATION OF RECOMMENDED BID REJECTION

DATE: 10/24/2016

ADDRESS: 2050 University Blvd. N.
Jacksonville, FL 32211

BIDDER'S NAME: Onas Corporation

CONTACT NAME: Bandele Onasanya

BID# JSC-0554-16 **DATE OPENED:** 2016-09-21

REASON FOR RECOMMENDED REJECTION:

Onas Corporation is being rejected due to not submitting required bid doucments at bid opening per specifications. All bids are being rejected and will be re-bid.

IF YOU WISH TO PROTEST THE RECOMMENDED REJECTION OF THIS BID, PLEASE RESPOND IN ACCORDANCE WITH THE CITY OF JACKSONVILLE BID PROTEST PROCEDURES. THIS ACTION IS SCHEDULED FOR THE GENERAL GOVERNMENT AWARDS COMMITTEE MEETING ON THURSDAY, 10/27/16 AT 1:00PM. DIRECT ALL PROTEST TO THE RESPECTIVE BUYER/ANALYST, FACSIMILE NUMBER (904) 255-8837.

BUYER'S SIGNATURE: Marilyn Laidler

MARILYN LAIDLER

Ed Ball Building, 214 N. Hogan Street, Suite 105
Jacksonville, Florida 32202
Phone: (904) 255-8800 Fax: (904) 255-8837

Laidler, Marilyn

From: Laidler, Marilyn
Sent: Monday, October 24, 2016 9:51 AM
To: 'keith.horn@davey.com'
Cc: Laidler, Marilyn
Subject: Bid Rejection Letter for JSC-0554-16 RFQ for Hazardous Tree Removal Services
Attachments: Rejection Ltr The Davey Tree Expert.pdf

Hello,
Please find the attached bid rejection for subject bid. Thanks

Marilyn Laidler, Purchasing Analyst
Finance and Administration/Procurement Division
214 N. Hogan Street, 8th Floor
Phone (904) 255-8804
Fax (904) 255-8837
Rightfax (904)630-8288
Email: mlaidler@coj.net

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PROCUREMENT DIVISION

NOTIFICATION OF RECOMMENDED BID REJECTION

DATE: 10/24/2016

ADDRESS: 8555 Plummer Road
Jacksonville, FL 32219

BIDDER'S NAME: The Davey Tree Expert Company

CONTACT NAME: Keith Horn

BID# JSC-0554-16 **DATE OPENED:** 2016-09-21

REASON FOR RECOMMENDED REJECTION:

The Davey Tree Expert Company is being rejected due to company is not JSEB certified as required by bid specifications. All bid are being rejected and will be re-bid.

IF YOU WISH TO PROTEST THE RECOMMENDED REJECTION OF THIS BID, PLEASE RESPOND IN ACCORDANCE WITH THE CITY OF JACKSONVILLE BID PROTEST PROCEDURES. THIS ACTION IS SCHEDULED FOR THE GENERAL GOVERNMENT AWARDS COMMITTEE MEETING ON THURSDAY, 10/27/16 AT 1:00PM. DIRECT ALL PROTEST TO THE RESPECTIVE BUYER/ANALYST, FACSIMILE NUMBER (904) 255-8837.

BUYER'S SIGNATURE: Marilyn Laidler

MARILYN LAIDLER

Ed Ball Building, 214 N. Hogan Street, Suite 105
Jacksonville, Florida 32202
Phone: (904) 255-8800 Fax: (904) 255-8837

Laidler, Marilyn

From: Laidler, Marilyn
Sent: Monday, October 24, 2016 9:55 AM
To: 'Mazenelghali@aol.com'
Cc: Laidler, Marilyn
Subject: Bid Rejection for JSC-0554-16 RFQ for Hazardous Tree Removal Services
Attachments: Rejection Ltr Amazing Property.pdf

Hello,
Please find the attached bid rejection letter for subject bid.

Thanks

Marilyn Laidler, Purchasing Analyst
Finance and Administration/Procurement Division
214 N. Hogan Street, 8th Floor
Phone (904) 255-8804
Fax (904) 255-8837
Rightfax (904)630-8288
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PROCUREMENT DIVISION

NOTIFICATION OF RECOMMENDED BID REJECTION

DATE: 10/24/2016

ADDRESS: 1122 Penman Road
Jacksonville Beach, FL 32250

BIDDER'S NAME: Amazing Property Preservation, Inc.

CONTACT NAME: Mazen El Ghali

BID# JSC-0554-16 **DATE OPENED:** 2016-09-21

REASON FOR RECOMMENDED REJECTION:

Amazing Property Preservation, Inc., is being rejected due to not being JSEB certified at time of bid opening as required by bid specifications; JSEB certification expired on 08/16. All bids are being rejected and will be re-bid.

IF YOU WISH TO PROTEST THE RECOMMENDED REJECTION OF THIS BID, PLEASE RESPOND IN ACCORDANCE WITH THE CITY OF JACKSONVILLE BID PROTEST PROCEDURES. THIS ACTION IS SCHEDULED FOR THE GENERAL GOVERNMENT AWARDS COMMITTEE MEETING ON THURSDAY, 10/27/16 AT 1:00PM. DIRECT ALL PROTEST TO THE RESPECTIVE BUYER/ANALYST, FACSIMILE NUMBER (904) 255-8837.

BUYER'S SIGNATURE: Marilyn Laidler

MARILYN LAIDLER

Ed Ball Building, 214 N. Hogan Street, Suite 105
Jacksonville, Florida 32202
Phone: (904) 255-8800 Fax: (904) 255-8837

Laidler, Marilyn

From: Laidler, Marilyn
Sent: Monday, October 24, 2016 9:57 AM
To: arealuniquelcs@yahoo.com
Cc: Laidler, Marilyn
Subject: Bid Rejection Letter for JSC-0554-16 RFQ Hazardous Tree Removal Services
Attachments: Rejection Ltr A Real Unique.pdf

Hello,
Please find the attached bid rejection letter for subject bid. Thanks

Marilyn Laidler, Purchasing Analyst
Finance and Administration/Procurement Division
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Phone (904) 255-8804
Fax (904) 255-8837
Rightfax (904)630-8288
Email: mlaidler@coj.net

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PROCUREMENT DIVISION

NOTIFICATION OF RECOMMENDED BID REJECTION

DATE: 10/24/2016

ADDRESS: P.O. Box 17124
Jacksonville, FL 32245

BIDDER'S NAME: A Real Unique Enterprise

CONTACT NAME: Isidore Robertson, President

BID# JSC-0554-16 **DATE OPENED:** 2016-09-21

REASON FOR RECOMMENDED REJECTION:

A Real Unique Enterprise, is being rejected to not submitting required documents at time of bid opening as required per bid specifications. All bids are being rejected and will be re-bid.

IF YOU WISH TO PROTEST THE RECOMMENDED REJECTION OF THIS BID, PLEASE RESPOND IN ACCORDANCE WITH THE CITY OF JACKSONVILLE BID PROTEST PROCEDURES. THIS ACTION IS SCHEDULED FOR THE GENERAL GOVERNMENT AWARDS COMMITTEE MEETING ON THURSDAY, 10/27/16 AT 1:00PM. DIRECT ALL PROTEST TO THE RESPECTIVE BUYER/ANALYST, FACSIMILE NUMBER (904) 255-8837.

BUYER'S SIGNATURE: Marilyn Laidler

MARILYN LAIDLER

Ed Ball Building, 214 N. Hogan Street, Suite 105
Jacksonville, Florida 32202
Phone: (904) 255-8800 Fax: (904) 255-8837

Laidler, Marilyn

From: Laidler, Marilyn
Sent: Monday, October 24, 2016 10:00 AM
To: 'roberts1022@bellsouth.net'
Cc: Laidler, Marilyn
Subject: Bid Rejection Letter for JSC-0554-16 RFQ Hazardous Tree Removal Services
Attachments: Rejection Ltr Roberts Dump Truck.pdf

Hello,
Please find the attached bid rejection letter for subject bid. Thanks

Marilyn Laidler, Purchasing Analyst
Finance and Administration/Procurement Division
214 N. Hogan Street, 8th Floor
Phone (904) 255-8804
Fax (904) 255-8837
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PROCUREMENT DIVISION

NOTIFICATION OF RECOMMENDED BID REJECTION

DATE: 10/24/2016

ADDRESS: 4220 Dalry Dr.
Jacksonville, FL 32246

BIDDER'S NAME: Roberts Dump Truck & Tractor

CONTACT NAME: Randy Roberts

BID# JSC-0554-16 **DATE OPENED:** 2016-09-21

REASON FOR RECOMMENDED REJECTION:

Roberts Dump Truck & Tractor is being rejected due to not being JSEB certified at time of bid opening as required by bid specifications. JSEB certification expired on 07/16. All bids are being rejected and will be re-bid.

IF YOU WISH TO PROTEST THE RECOMMENDED REJECTION OF THIS BID, PLEASE RESPOND IN ACCORDANCE WITH THE CITY OF JACKSONVILLE BID PROTEST PROCEDURES. THIS ACTION IS SCHEDULED FOR THE GENERAL GOVERNMENT AWARDS COMMITTEE MEETING ON THURSDAY, 10/27/16 AT 1:00PM. DIRECT ALL PROTEST TO THE RESPECTIVE BUYER/ANALYST, FACSIMILE NUMBER (904) 255-8837.

BUYER'S SIGNATURE: Marilyn Laidler

MARILYN LAIDLER

Ed Ball Building, 214 N. Hogan Street, Suite 105
Jacksonville, Florida 32202
Phone: (904) 255-8800 Fax: (904) 255-8837

Laidler, Marilyn

From: Laidler, Marilyn
Sent: Monday, October 24, 2016 10:01 AM
To: c.anderson@ersfl.com
Cc: Laidler, Marilyn
Subject: Bid Rejection Letter for JSC-0554-16 RFQ for Hazardous Tree Removal Services
Attachments: Rejection Ltr Environmental Remediation.pdf

Hello,
Please find the attached bid rejection letter for subject bid. Thanks

Marilyn Laidler, Purchasing Analyst
Finance and Administration/Procurement Division
214 N. Hogan Street, 8th Floor
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Fax (904) 255-8837
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PROCUREMENT DIVISION

NOTIFICATION OF RECOMMENDED BID REJECTION

DATE: 10/24/2016

ADDRESS: 760 Talleyrand Ave.
Jacksonville, FL 32202-1031

BIDDER'S NAME: Environmental Remediation

CONTACT NAME: John Anderson, President

BID# JSC-0554-16 **DATE OPENED:** 2016-09-21

REASON FOR RECOMMENDED REJECTION:

Environmental Remediation is being rejected for submitting required bid documents at time of bid opening per bid specifications. All bids are being rejected and will be re-bid.

IF YOU WISH TO PROTEST THE RECOMMENDED REJECTION OF THIS BID, PLEASE RESPOND IN ACCORDANCE WITH THE CITY OF JACKSONVILLE BID PROTEST PROCEDURES. THIS ACTION IS SCHEDULED FOR THE GENERAL GOVERNMENT AWARDS COMMITTEE MEETING ON THURSDAY, 10/27/16 AT 1:00PM. DIRECT ALL PROTEST TO THE RESPECTIVE BUYER/ANALYST, FACSIMILE NUMBER (904) 255-8837.

BUYER'S SIGNATURE: Marilyn Laidler

MARILYN LAIDLER

Ed Ball Building, 214 N. Hogan Street, Suite 105
Jacksonville, Florida 32202
Phone: (904) 255-8800 Fax: (904) 255-8837