SUBJECT: ACQUISITION, CATALOGING AND PROCESSING OF LIBRARY MATERIALS

BID #: ESC-0603-13 **OPEN DATE:** 9/18/13

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT:
SERVICE CONTRACT – THREE (3) YEARS FROM DATE OF AWARD WITH ONE (1) THREE (3) YEAR RENEWAL OPTION

AGENCY: LIBRARY

BASIS OF AWARD: ALL OR NONE TO THE HIGHEST SCORING RESPONSIVE, RESPONSIBLE BIDDER BASE ON THE ESTABLISHED SELECTION CRITERIA

NUMBER OF BIDS INVITED: (18) NUMBER RECEIVED: (6) OTHER: (0)

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to utilize the one (1) three (3) year renewal option with the contractors below for the period of December 1, 2016 through November 30, 2019. Total revised estimated annual expenditure in the amount of $3,084,348.00, for a total not to exceed expenditure amount of $12,237,981.00.

Primary Vendors:
Print & Spoken Materials
Baker & Taylor – $2,116,077.00, not to exceed $8,872,498.00
Contract #8585-03

DVD's, Music Materials
Midwest Tapes –545,401.00, not to exceed $1,925,841.00
Contract #9946

E-Books
Overdrive, Inc. – $415,370.00, not to exceed $1,402,142.00
Contract #9945

International Language Materials
Multicultural Books & Videos - $7,500.00, not to exceed $37,500.00
Contract #9959

Funding for this award to be encumbered by the following accounts and to be executed by formal contract amendment(s) through the Office of General Counsel: PLJX011MBBS-06601 ($2,312,450.00), PLJX1F8GTSV-04904-PLJ011-16 ($745,681.00), PLJX649TRBT-04904-TRPL01 ($7,000.00) and PLJX019LEAP06601 ($19,217.00)

Attachments: Recommendation Memo, Vendor Letters and Previous Awards

ANALYST: Sharon Bryant-Dallas
ANNETTE BURNEY

RESPECTFULLY SUBMITTED Gary Pease
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Barbara Gubbin, Director, Jacksonville Public Library

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(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

JACKSONVILLE PUBLIC LIBRARY Start Here. Go Anywhere.

Memorandum

To: Gregory Pease, Chief of Procurement Division

From: Barbara A. B. Gubbin, Director, Jacksonville Public Library

Date: October 5, 2016

Re: **ESC-0603-13 – JACKSONVILLE PUBLIC LIBRARY MATERIALS**

Bid ESC-0603-13 was awarded to four different vendors in the form of four encumbrance contracts (Attached) that execute the RFP. Therefore, the Jacksonville Public Library respectfully requests that BID ESC-0603-13 be modified to be updated with Fiscal year 2016/17 spending requests, year four of the bid.

Therefore, The Jacksonville Public Library requests that BID ESC-0603-13 be modified to allow the fiscal year 2016-17 annual increase as follows:

For Baker and Taylor:

We request for Baker and Taylor that $2,116,077 be awarded for FY 2016 expenditures. ($8,872,498 total between FY 2013-2017). $1,891,580 to be awarded in PLJX011MBBS06601, $200,280 to be awarded in PLJX1F8GTSV04904 Grant PLJ011-16, $5,000 to be awarded in PLJX649TRBT04904 TRPL01 and $19,217 to be awarded in PLJX019LEAP06601.

For Midwest Tape LLC:

We request for Midwest that $545,401 be awarded for FY2017 expenditures. ($1,925,841 total between FY 2013-17) $545,401 to be awarded in PLJX1F8GTSV-04904 Grant PLJ011-16.

For Overdrive, Inc.:

We request for Overdrive, Inc. that $415,370 be awarded for FY2017 expenditures. ($1,402,142 total between FY 2013-17). $413,370 to be awarded in PLJX011MBBS06601 and $2,000 to be awarded in PLJX649TRBT04904 TRPL01.

Multicultural Books & Videos:

We request for Multicultural Books & Videos that $7,500 be awarded for FY2017 expenditures. ($37,500 total between FY 2013-17) $7,500 to be awarded in PLJX011MBBS06601.

If you have questions or need additional information regarding this request, please contact Mark Merritt, Deputy Director for Administration & Finance at 630-1171.

Thank you for your consideration.

MIDWEST TAPE
LIBRARIANS' MEDIA SOURCE

October 21, 2016

Annette Leslie-Burney, Buyer
Procurement Department
City of Jacksonville

RE: Renewal of Contract ECS—0603-13 for Acquisition, Cataloging and Processing of Library Materials

Midwest Tape is pleased to offer to the City of Jacksonville on behalf of the Jacksonville Public Library a continuance of Contract ECS – 0603-13 for Acquisition, Cataloging and Processing of Library Materials for another three years as noted in your letter of October 18, continuing this contract from November 21, 2016 thru November 20, 2019 under the same terms and conditions that currently exist.

Please let us know if we can be of any further help in coordinating this renewal. Your library's business is very much appreciated.

Sincerely,

Jeff Jankowski, Vice President
Midwest Tape, LLC
800-875-2785
jjankowski@midwesttapes.com

OverDrive

October 24, 2016

Annette Leslie-Burney
Jacksonville Public Library
3435 University Boulevard N.
Jacksonville, FL 32277

RE: OverDrive Contract Renewal

Dear Ms. Leslie-Burney:

Please allow this email to confirm that OverDrive wishes to extend the current contract for the three year renewal period of November 21, 2016 to November 20, 2019 under the same terms and conditions.

Please email any necessary documentation to effectuate this extension to Michael Kertesz, Contracts and Licensing Attorney, at mkertesz@overdrive.com.

Very truly yours,

Erica Lazzaro
General Counsel
OverDrive, Inc.
elazzaro@overdrive.com

BAKER & TAYLOR
the future delivered

CLS
customized library services
by Baker & Taylor

October 21, 2016

Charlene Adkins
Collection Manager
Jacksonville Public Library
3435 University Boulevard N.
Jacksonville, FL 32277

RE: City of Jacksonville/Baker & Taylor contract ESC-0603-13 for Acquisition, Cataloging, and Processing of Library Materials continuation

Dear Ms. Adkins:

Baker & Taylor will be pleased to extend contract ESC-0603-13 for the three year renewal period of November 21, 2016 to November 20, 2019. The terms and conditions of sale will remain as originally submitted.

If you have any questions or need additional information or services, please feel free to contact me at 800-775-7930, ext. 3212.

Thank you for your continued interest in Baker & Taylor.

Sincerely,

Jeffrey W. McDaniel
Vice President, Customized Library Services and International Public Libraries
Baker & Taylor, LLC
2550 W. Tyvola Road, Suite 300
Charlotte, NC 28217

ESC-603-13 FUNDING CALCULATION

VENDORS (ESC-0603-13)	AWARD 11/21/2013	YEAR 1 FUNDING (CONTRACT)	YEAR 2 FUNDING	1st REVISION TO 2ND YEAR FUNDING REQUEST IN FY 2015	Year 3 (FY 2016) Funding	Year 3 Contract Funding Adjustment 1	Year 3 Contract Funding Adjustment 2	Year 3 Contract Funding Adjustment 3	Year 3 Contract Funding Adjustment 4	AWARD AND CONTRACT CUMULATIVE NTE	3 Year Renewal	REVISED NTE
BAKER & TAYLOR	$ 2,500,000.00	$ 1,640,899.00	$ 2,192,507.00	$ 2,192,507.00	$ 2,099,860.00	$ 2,069,860.00	$ 2,036,774.00	$ 2,036,774.00	$ 2,063,914.00	$ 6,756,421.00	$ 2,116,077.00	$ 8,872,498.00
GEN. FUNDS	$ 1,406,478.00		$ 1,785,227.00	$ 1,785,227.00	$ 1,749,400.00	$ 1,749,400.00	$ 1,749,400.00	$ 1,749,400.00	$ 1,749,400.00		$ 1,891,580.00	
STATE AID	$ 234,421.00		$ 347,280.00	$ 367,280.00	$ 320,460.00	$ 320,460.00	$ 280,460.00	$ 255,945.00	$ 283,085.00		$ 200,280.00	
BOARD TRUST	$ 125,000.00		$ 60,000.00	$ 40,000.00	$ 30,000.00	$ (30,000.00)					$ 5,000.00	
PLJX019LEAP	$ -		$ -	$ -	$ -		$ 6,914.00	$ 31,429.00	$ 31,429.00		$ 19,217.00	
MIDWEST TAPES	$ 600,000.00	$ 352,720.00	$ 392,720.00	$ 392,720.00	$ 407,720.00	$ 387,720.00	$ 387,720.00	NO CHANGE	NO CHANGE	$ 1,380,440.00	$ 545,401.00	$ 1,925,841.00
GEN. FUNDS	$ 60,000.00											
STATE AID	$ 352,720.00		$ 352,720.00	$ 384,720.00	$ 387,720.00	$ 387,720.00	$ 387,720.00				$ 545,401.00	
BOARD TRUST	$ 125,000.00		$ 40,000.00	$ 8,000.00	$ 20,000.00	$ (20,000.00)						
MULTICULTURAL BOOKS & VIDEOS	$ 15,000.00		$ 7,500.00	$ 7,500.00	$ 7,500.00	$ 7,500.00	$ 7,500.00	NO CHANGE	NO CHANGE	$ 30,000.00	$ 7,500.00	$ 37,500.00
GEN. FUNDS	$ 7,500.00	$ 7,500.00	$ 7,500.00		$ 7,500.00	$ 7,500.00	$ 7,500.00				$ 7,500.00	
OVERDRIVE, INC.	$ 450,000.00	$ 233,501.00	$ 288,372.00	$ 288,372.00	$ 308,400.00	$ 248,400.00	$ 248,400.00	NO CHANGE	NO CHANGE	$ 986,772.00	$ 415,370.00	$ 1,402,142.00
GEN. FUNDS	$ 233,501.00		$ 248,372.00	$ 248,372.00	$ 248,400.00	$ 248,400.00	$ 248,400.00				$ 413,370.00	
STATE AID	$ -		$ -	$ 40,000.00	$ 40,000.00	$ (40,000.00)						
BOARD TRUST	$ 100,000.00		$ 40,000.00	$ -	$ 20,000.00	$ (20,000.00)					$ 2,000.00	
ANNUAL TOTALS	$ 3,565,000.00	$ 2,234,620.00	$ 2,881,099.00	$ 2,881,099.00	$ 2,823,480.00	$ 2,713,480.00	$ 2,680,394.00	$ 2,680,394.00	$ 2,707,534.00	$ 9,153,633.00	$ 3,084,348.00	$ 12,237,981.00

PLJX011MBBS06601	$ 1,707,479.00	$ 2,041,099.00	$ 2,041,099.00	$ 2,005,300.00	$ 2,005,300.00	$ 2,005,300.00	$ 2,005,300.00	$ 2,005,300.00	$ 2,005,300.00		$ 2,312,450.00
PLJX1F8GTSV04904	$ 587,141.00	$ 700,000.00	$ 792,000.00	$ 748,180.00	$ 708,180.00	$ 668,180.00	$ 643,665.00	$ 670,805.00			$ 745,681.00
PLJX649TRBT04904	$ 350,000.00	$ 140,000.00	$ 48,000.00	$ 70,000.00	$ -						$ 7,000.00
PLJX019LEAP06601						$ 6,914.00	$ 31,429.00	$ 31,429.00			$ 19,217.00
TOTAL	$ 2,644,620.00	$ 2,881,099.00	$ 2,881,099.00	$ 2,823,480.00	$ 2,713,480.00	$ 2,680,394.00	$ 2,680,394.00	$ 2,707,534.00			$ 3,084,348.00

Items listed in RED are being adjusted with the July 2016 request.

SUBJECT: ACQUISITION, CATALOGING AND PROCESSING OF LIBRARY MATERIALS

BID #: ESC-0603-13 **OPEN DATE: 9/18/13**

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT:
SERVICE CONTRACT – THREE (3) YEARS FROM DATE OF AWARD WITH ONE (1) THREE (3) YEAR RENEWAL OPTION

AGENCY: LIBRARY

BASIS OF AWARD: ALL OR NONE TO THE HIGHEST SCORING RESPONSIVE, RESPONSIBLE BIDDER BASE ON THE ESTABLISHED SELECTION CRITERIA

NUMBER OF BIDS INVITED: (18) NUMBER RECEIVED: (6) OTHER: (0)

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to increase the award with Baker & Taylor in the amount of $27,140.00 for the initial period ending November 30, 2016. Total revised estimated annual expenditure in the amount of $2,707,534.00, for a total not to exceed expenditure amount of $9,153,633.00.

Primary Vendors:
Print & Spoken Materials
Baker & Taylor – increase by $27,140.00, not to exceed $6,756,421.00
Contract #8585-03

Funding for the vendors below will remain unchanged:
DVD's, Music Materials
Midwest Tapes – not to exceed $1,380,440.00
Contract #9946

E-Books
Overdrive, Inc. – not to exceed $986,772.00
Contract #9945

International Language Materials
Multicultural Books & Videos - not to exceed $30,000.00
Contract #9959

Funding for this award to be encumbered by the following accounts and to be executed by formal contract amendment(s) #3 through the Office of General Counsel: PLJX1F8GTSV-04904 PLJ011-15

Attachments: Recommendation Memo and Previous Awards

ANALYST: ANNETTE BURNEY **RESPECTFULLY SUBMITTED** GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Barbara Gubbin, Director, Jacksonville Public Library

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING Ø DATE: 8-4-16

OTHER:

ACTION OF AWARDING AUTHORITY DATE 8/06/16

APPROVED ✓ DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2015-05

SUBJECT: ACQUISITION, CATALOGING AND PROCESSING OF LIBRARY MATERIALS

BID #: ESC-0603-13 OPEN DATE: 9/18/13

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT:
SERVICE CONTRACT – THREE (3) YEARS FROM DATE OF AWARD WITH ONE (1) THREE (3) YEAR RENEWAL OPTION

AGENCY: LIBRARY

BASIS OF AWARD: ALL OR NONE TO THE HIGHEST SCORING RESPONSIVE, RESPONSIBLE BIDDER BASE ON THE ESTABLISHED SELECTION CRITERIA

NUMBER OF BIDS INVITED: (18) NUMBER RECEIVED: (6) OTHER: (0)

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to decrease the award with Baker & Taylor in the amount of $33,086.00 for the initial period ending November 30, 2016. Total revised estimated annual expenditure in the amount of $2,680,394.00, for a total not to exceed expenditure amount of $9,126,493.00.

Primary Vendors:
Print & Spoken Materials
Baker & Taylor – decrease by $33,086.00, not to exceed $6,729,281.00
Contract #8585-03

Funding for the vendors below will remain unchanged:
DVD's, Music Materials
Midwest Tapes – not to exceed $1,380,440.00
Contract #9946

E-Books
Overdrive, Inc. –not to exceed $986,772.00
Contract #9945

International Language Materials
Multicultural Books & Videos - not to exceed $30,000.00
Contract #9959

Funding for this award to be encumbered by the following accounts and to be executed by formal contract amendment(s) #3 through the Office of General Counsel: PLJX1F8GTSV-04904 PLJ011-15 - (-$40,000.00) PLJX019LEAP-06601 - $6,914.00

Attachments: Recommendation Memo and Previous Awards

BUYER: ANNETTE BURNEY RESPECTFULLY SUBMITTED GREGORY REASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Barbara Gubbin, Director, Jacksonville Public Library

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 4 MEMBERS DISAPPROVING 0 DATE: 4-14-16

Charlene M Adkins
Teresa L. Eibner
James R McCoy

OTHER:

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2015-05

ACTION OF AWARDING AUTHORITY DATE 4/16/16

APPROVED ✓ DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

SUBJECT: ACQUISITION, CATALOGING AND PROCESSING OF LIBRARY MATERIALS

BID #: ESC-0603-13 OPEN DATE: 9/18/13

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT:
SERVICE CONTRACT – THREE (3) YEARS FROM DATE OF AWARD WITH ONE (1) THREE (3) YEAR RENEWAL OPTION

AGENCY: LIBRARY

BASIS OF AWARD: ALL OR NONE TO THE HIGHEST SCORING RESPONSIVE, RESPONSIBLE BIDDER BASE ON THE ESTABLISHED SELECTION CRITERIA

NUMBER OF BIDS INVITED: (18) NUMBER RECEIVED: (6) OTHER: (0)

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to amend the award with the vendors listed below for the initial period ending November 30, 2016. Total revised estimated annual expenditure in the amount of ~~$2,713,948.00~~ $2,713,480.00; for a total not to exceed expenditure in the amount of $9,159,579.00.

Primary Vendors:
Print & Spoken Materials
Baker & Taylor – decrease by $30,000.00, not to exceed $5,762,367.00
Contract #8585-03

DVD's, Music Materials
Midwest Tapes – decrease by $20,000.00, not to exceed $1,380,440.00
Contract #9946

E-Books
Overdrive, Inc. – decrease by $60,000.00, not to exceed $986,772.00
Contract #9945

Funding for this vendor will remain unchanged:
International Language Materials
Multicultural Books & Videos - $7,500.00, not to exceed $30,000.00
Contract #9959

Funding for this award to be encumbered by the following accounts and to be executed by formal contract amendment(s) #3 through the Office of General Counsel: PLJX1FBGTSV-04904 PLJ011-15 ($40,000.00), PLJX649TRBT-04904 TRPL01 ($70,000.00)

Attachments: Recommendation Memo and Previous Awards

BUYER: ANNETTE BURNEY

RESPECTFULLY SUBMITTED
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Barbara Gubbin, Director, Jacksonville Public Library

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING ____ DATE: 03/03/16

OTHER: ____

ACTION OF AWARDING AUTHORITY DATE 3/03/16

MK APPROVED ✓ DISAPPROVED ____

OTHER ____

SIGNATURE OF AUTHENTICATION

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2015-05

SUBJECT: ACQUISITION, CATALOGING AND PROCESSING OF LIBRARY MATERIALS

BID #: ESC-0603-13 OPEN DATE: 9/18/13

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT:
SERVICE CONTRACT – THREE (3) YEARS FROM DATE OF AWARD WITH ONE (1) THREE (3) YEAR RENEWAL OPTION

AGENCY: LIBRARY

BASIS OF AWARD: ALL OR NONE TO THE HIGHEST SCORING RESPONSIVE, RESPONSIBLE BIDDER BASE ON THE ESTABLISHED SELECTION CRITERIA

NUMBER OF BIDS INVITED: (18) NUMBER RECEIVED: (6) OTHER: (0)

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to award funding for the third year of a three (3) year initial term with the primary and secondary vendors listed below for the period ending November 30, 2016. Total revised estimated annual expenditure in the amount of $2,823,480.00, for a total not to exceed expenditure in the amount of $9,269,579.00.

Primary Vendors:
Print & Spoken Materials
Baker & Taylor - $2,099,860.00, not to exceed $6,792,367.00
Contract #8585-03

DVD's, Music Materials
Midwest Tapes - $407,720.00, not to exceed $1,400,440.00
Contract #9946

International Language Materials
Multicultural Books & Videos - $7,500.00, not to exceed $30,000.00
Contract #9959

E-Books
Overdrive, Inc. - $308,400.00, not to exceed $1,046,772.00
Contract #9945

Funding for this award to be encumbered by the following accounts and to be executed by formal contract amendment(s) #2 through the Office of General Counsel: PLJX011MBBS-06601 ($2,005,300.00), PLJX1F8GTSV-04904 PLJ011-15 ($748,180.00), PLJX649TRBT-04904 TRPL01 ($70,000.00)

Attachments: Recommendation Memo and Previous Awards

BUYER: ANNETTE BURNEY RESPECTFULLY SUBMITTED GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Barbara Gubbin, Director, Jacksonville Public Library

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING ____ DATE: 11-12-15

OTHER: ____

ACTION OF AWARDING AUTHORITY DATE 11/13/15

APPROVED ✓ DISAPPROVED ____

OTHER ____

SIGNATURE OF AUTHENTICATION ____

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2015-05

SUBJECT: ACQUISITION, CATALOGING AND PROCESSING OF LIBRARY MATERIALS

BID #: ESC-0603-13 **OPEN DATE:** 9/18/13

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT:
SERVICE CONTRACT – THREE (3) YEARS FROM DATE OF AWARD WITH ONE (1) THREE (3) YEAR RENEWAL OPTION

AGENCY: LIBRARY

BASIS OF AWARD: ALL OR NONE TO THE HIGHEST SCORING RESPONSIVE, RESPONSIBLE BIDDER BASE ON THE ESTABLISHED SELECTION CRITERIA

NUMBER OF BIDS INVITED: (18) NUMBER RECEIVED: (6) OTHER: (0)

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to award funding for the second year of a three (3) year term with the primary and secondary vendors listed below for the period ending November 30, 2016. Total revised estimated annual expenditure in the amount of $2,881,099.00 for a total not to exceed expenditure in the amount of $5,525,719.00.

Primary Vendors:
Print & Spoken Materials
Baker & Taylor - $2,192,507.00, not to exceed $3,958,406.00
(Secondary for International Language Materials)

DVD's, Music Materials
Midwest Tapes - $392,720.00, not to exceed $930,440.00
(Secondary for Spoken Materials)

International Language Materials
Multicultural Books & Videos - $7,500.00, not to exceed $15,000.00

E-Books
Overdrive, Inc. - $288,372.00, not to exceed $621,873.00
(Secondary for E-Audio & E-Music)

Funding for this award to be encumbered by the following accounts and to be executed by formal contract amendment through the Office of General Counsel: PLJX011MBBS-06601 ($2,041,099.00), PLJX1F8GTSV-04904 PLJ011-14 ($700,000.00), PLJX649TRBT-04904 TRPL01 ($140,000.00)

Attachments: Recommendation Memo and Previous Awards

BUYER: _____ ANNETTE BURNEY

RESPECTFULLY SUBMITTED _____ GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Barbara Gubbin, Director, Jacksonville Public Library

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING _____ DATE: 10/30/14

OTHER: _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

Chief Administrative Officer
For Mayor Alvin Brown
Under Authority of:
Executive Order No. 2013-03

SUBJECT: ACQUISITIONS, CATALOGING AND PROCESSING OF LIBRARY MATERIALS - (CSPEC)

BID #: ESC-0603-13 **OPEN DATE: 09/18/2013**

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT:
SERVICE CONTRACT - THREE (3) YEARS FROM DATE OF AWARD WITH ONE (1) THREE (3) YEAR RENEWAL OPTION

AGENCY: LIBRARY

BASIS OF AWARD: ALL OR NONE TO THE HIGHEST SCORING, RESPONSIVE, RESPONSIBLE BIDDER BASED ON THE ESTABLISHED SELECTION CRITERIA

NUMBER OF BIDS INVITED: (18) NUMBER RECEIVED: (6) OTHER: (0)

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
RECOMMEND APPROVAL TO REJECT THE AWARD TO RECORDED BOOKS FOR FAILURE TO COMPLY WITH THE REQUIREMENTS IN ACCORDANCE TO THE BID SPECIFICATIONS.

RECOMMEND APPROVAL OF AWARD TO THE HIGHEST RANKED VENDORS, PRIMARY AND SECONDARY PER CATEGORY AS LISTED BELOW FOR ACQUISITION, CATALOGING AND PROCESSING OF LIBRARY MATERIALS. PERIOD OF SERVICE IS FOR THREE (3) YEARS FROM DATE OF AWARD THROUGH NOVEMBER 30, 2016. TOTAL ESTIMATED ANNUAL EXPENDITURE FOR THE 2013-2014 FISCAL YEAR PERIOD IN THE AMOUNT OF $2,644,620.00, FOR A NOT TO EXCEED EXPENDITURE AMOUNT OF $3,565,000.00.

PRIMARY VENDORS:
PRINT & SPOKEN MATERIALS - BAKER & TAYLOR, $1,765,899.00, NOT TO EXCEED $2,500,000.00
INTERNATIONAL LANGUAGE MATERIALS - MULTICULTURAL BOOKS & VIDEOS, $7,500.00, NOT TO EXCEED $15,000.00
DVD'S, MUSIC MATERIALS, E-AUDIO, E-VIDEO & E-MUSIC - MIDWEST TAPES, $537,720.00, NOT TO EXCEED $600,000.00
E-BOOKS - OVERDRIVE, INC., $333,501.00, NOT TO EXCEED $450,000.00

SECONDARY VENDORS:
INTERNATIONAL LANGUAGE MATERIALS, DVD, MUSIC, E-BOOKS - BAKER & TAYLOR
SPOKEN MATERIALS - MIDWEST TAPES
E-AUDIO & E-MUSIC - OVERDRIVE, INC.

TERTIARY:
E-AUDIO - BAKER & TAYLOR
FUNDING SOURCES:
PLJX011MBBS-06601 - $1,707,479.00
PLJX1F8GTSV-04904 - $587,141.00
PLJX649TRBT-04904 - $350,000.00

ATTACHMENTS: RECOMMENDATION LETTER, SCORING SHEET, SCOPE, TABULATION

BUYER: ANNETTE BURNEY **RESPECTFULLY SUBMITTED** GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: **BARBARA GUBBIN, DIRECTOR, JACKSONVILLE PUBLIC LIBRARY**

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING ____ DATE: 11/21/13
OTHER: ____

ACTION OF AWARDING AUTHORITY DATE 11/21/13

APPROVED ____ DISAPPROVED ____

OTHER ____

SIGNATURE OF AUTHENTICATION ____

Karen Bowling
Chief Administrative Officer
For: Mayor Alvin Brown
Under Authority of:
Executive Order No. 2013-04

QWS3270X 10/25/2016 11:25 AM
FAML6350 V5.1 ** NW COJ FAMIS PRODUCTION ** 10/25/2016
LINK TO: ACCOUNT SUMMARY INQUIRY 11:25 AM

FISCAL MO/YEAR : 01 2017 CURRENCY CODE :
INDEX CODE : PLJX011MBBS LIBRARY - MAIN, BRANCH AND MOBILE
SUBOBJECT : 06601 LIBRARY BOOKS
PROJECT :
PROJECT DETAIL :
GRANT :
GRANT DETAIL :
USER CODE :

S	OCT 2016	ANNUAL BALANCE	ALL YEARS BALANCE
ESTIMATED REVENUES	.00	.00	.00
REVENUES	.00	.00	.00
UNREALIZED REVENUES	.00	.00	.00
BUDGET	3,477,076.45	3,477,076.45	3,477,076.45
EXPENDITURES	.00	.00	.00
ENCUMBRANCES	46,105.19	46,105.19	46,105.19
PRE-ENCUMBRANCES	388,544.04	388,544.04	388,544.04
REMAINING BALANCE	3,042,427.22	3,042,427.22	3,042,427.22

F1-HELP F2-SELECT F4-PRIOR F5-NEXT
F9-LINK F10-PRIOR-MO F11-NEXT-MO

G014 - RECORD FOUND

QWS3270X 10/25/2016 11:26 AM
FAML6350 V5.1 ** NW COJ FAMIS PRODUCTION ** 10/25/2016
LINK TO: ACCOUNT SUMMARY INQUIRY 11:26 AM

FISCAL MO/YEAR : 01 2017 CURRENCY CODE :
INDEX CODE : PLJX1F8GTSV LIBRARY SERVICES TO DUVAL COUNTY
SUBOBJECT : 04904 TRUST FUND AUTHORIZED EXPENDITURES
PROJECT :
PROJECT DETAIL :
GRANT : PLJ011 DEPT OF STATE-STATE AID TO LIBRARIES
GRANT DETAIL : 16 DEPT OF STATE-STATE AID
USER CODE :

S	OCT 2016	ANNUAL BALANCE	ALL YEARS BALANCE
ESTIMATED REVENUES	.00	.00	.00
REVENUES	.00	.00	.00
UNREALIZED REVENUES	.00	.00	.00
BUDGET	1,024,351.00	1,024,351.00	1,024,351.00
EXPENDITURES	.00	.00	.00
ENCUMBRANCES	.00	.00	.00
PRE-ENCUMBRANCES	.00	.00	.00
REMAINING BALANCE	1,024,351.00	1,024,351.00	1,024,351.00

F1-HELP F2-SELECT F4-PRIOR F5-NEXT
F9-LINK F10-PRIOR-MO F11-NEXT-MO

G014 - RECORD FOUND

QWS3270X 10/25/2016 11:27 AM
FAML6350 V5.1 ** NW COJ FAMIS PRODUCTION ** 10/25/2016
LINK TO: ACCOUNT SUMMARY INQUIRY 11:26 AM

FISCAL MO/YEAR : 01 2017 CURRENCY CODE :
INDEX CODE : PLJX649TRBT BOARD OF LIBRARY TRUSTEES TRUST
SUBOBJECT : 04904 TRUST FUND AUTHORIZED EXPENDITURES
PROJECT :
PROJECT DETAIL :
GRANT : TRPL01 BOARD OF LIBRARY TRUSTEES TRUST
GRANT DETAIL :
USER CODE :

S	OCT 2016	ANNUAL BALANCE	ALL YEARS BALANCE
ESTIMATED REVENUES	.00	.00	.00
REVENUES	.00	.00	.00
UNREALIZED REVENUES	.00	.00	.00
BUDGET	.00	.00	3,930,813.35
EXPENDITURES	.00	.00	3,715,504.59
ENCUMBRANCES	6,224.98	6,224.98	13,160.31
PRE-ENCUMBRANCES	200.00	200.00	200.00
REMAINING BALANCE	-6,424.98	-6,424.98	201,948.45

F1-HELP F2-SELECT F4-PRIOR F5-NEXT
F9-LINK F10-PRIOR-MO F11-NEXT-MO

G014 - RECORD FOUND

QWS3270X 10/25/2016 11:27 AM
FAML6350 V5.1 ** NW COJ FAMIS PRODUCTION ** 10/25/2016
LINK TO: ACCOUNT SUMMARY INQUIRY 11:27 AM

FISCAL MO/YEAR : 01 2017 CURRENCY CODE :
INDEX CODE : PLJX019LEAP LIBRARY ENHANCED ACCESS PROGRAM(LEAP)
SUBOBJECT : 06601 LIBRARY BOOKS
PROJECT :
PROJECT DETAIL :
GRANT :
GRANT DETAIL :
USER CODE :

S	OCT 2016	ANNUAL BALANCE	ALL YEARS BALANCE
ESTIMATED REVENUES	.00	.00	.00
REVENUES	.00	.00	.00
UNREALIZED REVENUES	.00	.00	.00
BUDGET	19,793.09	19,793.09	19,793.09
EXPENDITURES	.00	.00	.00
ENCUMBRANCES	576.09	576.09	576.09
PRE-ENCUMBRANCES	.00	.00	.00
REMAINING BALANCE	19,217.00	19,217.00	19,217.00

F1-HELP F2-SELECT F4-PRIOR F5-NEXT
F9-LINK F10-PRIOR-MO F11-NEXT-MO

G014 - RECORD FOUND