SOLE SOURCE AWARD **BID # SS-0306-17**

Subject: Beer and Wine Resale for City Sponsored Events

Department: Office of Special Events

Description of Purchase:
Recommend approval of Sole Source to the following vendors: Champion Brands, Inc., Southern Glazer's Wine and Spirits, LLC., North Florida Sales, and Republic National Distributing Company; for the purchase of beer and wine for City sponsored events. Period of service is from date of award through September 30, 2020, with an estimated expenditure not to exceed $255,000.00.

Funding for this award will be encumbered by check request through funding sources: PRSE134SE-04904.

Sole Source Award To: Various Vendors

Price Justification: See Attached

Total Award: $255,000.00 **Requisition #** N/A

Attachments: Sole Source Form; Agency Memo

Certification as to Sole Source: Dave Herrell, Sports and Entertainment Officer, Office of Sports and Entertainment

THE ABOVE PURCHASE IS RECOMMENDED FOR AWARD IN ACCORDANCE WITH CHAPTER 126.206.

ANALYST: Chelsey Renfroe

Gregory Pease, Chief
Procurement Division

APPROVAL OF GENERAL GOVERNMENT AWARDS COMMITTEE

"ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS"

CHAIRMAN ***DATE***

ACTION OF AWARDING AUTHORITY

DATE: _____

APPROVED _____ **DISAPPROVED** _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

FORM GB-114, Revised 12/2007

SOLE SOURCE/PROPRIETARY REQUEST

Pursuant to the City of Jacksonville Procurement Code § 126.206 & § 126.312, when requesting a purchase from a vendor subject to the referenced sections, please complete this form to justify your request and submit to Procurement with applicable attachments.

REQUESTING AGENCY (DEPT./DIVISION): Office of Special Events

PROPRIETARY ☐

SOLE SOURCE ☒

FUNDING SOURCE: PRSE134SE - 04904

BRIEF DESCRIPTION OF GOODS/SERVICES:
Provide beer and wine for resale during the following city sponsored events: Sea & Sky Spectacular, New Year's Eve Celebration, July 4th Celebration, World of Nations Celebration and the Jacksonville Jazz Festival.

AMOUNT OF PROJECT (attach quote): $255,000.00

PROVIDE A SUMMARY OF THE SCOPE OF GOODS/SERVICES TO BE PROVIDED; IDENTIFY EACH ITEM, COMPONENT OR SERVICE BEING PROCURED (ATTACH QUOTE/PROPOSAL):
Combination of beer and wine for resale to attendees of city sponsored events.

PROVIDE A DETAILED JUSTIFICATION AS TO WHY THE REQUESTED GOODS/SERVICES CAN ONLY BE EFFICIENTLY AND EFFECTIVELY PROCURED THROUGH THE RECOMMENDED PROPRIETARY/SOLE SOURCE PROVIDER:
Alcohol distribution is limited per brand to one distributor per region. Distributors in NE FL include Champion Brands, Inc., Southern Glazer's Wine and Spirits, LLC, North Florida Sales, Republic National Distributing Company. No other distributor is authorized in our region.

ASSERT THAT YOU HAVE RESEARCHED THE AVAILABILITY OF THE REQUESTED GOODS/SERVICES FROM OTHER SOURCES IN APPLICABLE MARKETS AND HAVE DISCUSSED AND EVALUATED THE SAME WITH COJ'S PROCUREMENT AND EBO DIVISIONS:
The Office of Special Events has researched the availability of the requested goods/services from other sources.

Submitted by: Dave Herrell, Sports & Entertainment Officer
(Name) **(Title)**

Date: 10/11/16

Requesting Agency's Director's Signature:

Jacksonville
Where Florida Begins.

MEMORANDUM

TO: Gregory Pease, Chief of Procurement

FROM: Brent Fine, Office of Special Events Manager BF

DATE: October 11, 2016

RE: Alcoholic Beverage Distributers for Special Events

The Office of Special Events is requesting Procurement grant a sole source award to Champion Brands, INC.; Southern Glazer's Wine and Spirits, LLC.; North Florida Sales; and Republic National Distributing Company for the purchase of alcoholic beverages for resale at various City of Jacksonville events. Period of service is October 17, 2016 – September 30, 2020 and includes, but is not limited to:

- Sea & Sky Spectacular $15,000
- New Year's Eve Celebration $20,000
- July 4th Celebration $20,000
- World of Nations Celebration $40,000
- Jazz Festival $160,000

Expenditures are not expected to exceed $255,000.00 and payments will be processed by check request.

ESTIMATED EXPENDITURES NOT TO EXCEED- $255,000.00
FUNDING SOURCE – PRSE134SE-04904