SOLE SOURCE AWARD **BID # SS-0308-17**

Subject: Reference Books, Large Print Books and Database Subscriptions for the Library System

Department: Library

Description of Purchase: Recommend approval to ratify the period of service from Oct. 1, 2016 to date of award.

Recommend approval of sole source award to Gale Cengage Learning, Inc. for the purchase of reference books, large print books and database subscriptions for the library system. Period of service is from date of award through September 30, 2017. Total estimated expenditure in the amount of $347,790.04.

Funding Source: PLJX011MBBS- 06601- To be encumbered by purchase order

Sole Source Award To: Gale Cengage Learning, Inc.

Price Justification: See Attached

Total Award: $347,790.04 **Requisition #:** 200069

Attachments: Sole Source Form, Vendor Letter & Quote, Previous Awards

Certification as to Sole Source: Barbara Gubbin, Director, Jacksonville Public Library

THE ABOVE PURCHASE IS RECOMMENDED FOR AWARD IN ACCORDANCE WITH CHAPTER 126.206.

Analyst: Annette L. Burney

SBB

Gregory Pease, Chief
Procurement Division

APPROVAL OF GENERAL GOVERNMENT AWARDS COMMITTEE

"ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS"

CHAIRMAN ***DATE***

ACTION OF AWARDING AUTHORITY DATE: _____

APPROVED_____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

FORM GB-114, Revised 12/2007

SOLE SOURCE/PROPRIETARY REQUEST

Pursuant to the City of Jacksonville Procurement Code § 126.206 & § 126.312, when requesting a purchase from a vendor subject to the referenced sections, please complete this form to justify your request and submit to Procurement with applicable attachments.

REQUESTING AGENCY (DEPT./DIVISION): Jacksonville Public Library

PROPRIETARY ☐

SOLE SOURCE ☒

FUNDING SOURCE: PLJX011MBBS 06601

BRIEF DESCRIPTION OF GOODS/SERVICES:
Gale Cengage Learning, Inc.- Large Print books, databases and reference e-books.

AMOUNT OF PROJECT (attach quote): $347,790.04

PROVIDE A SUMMARY OF THE SCOPE OF GOODS/SERVICES TO BE PROVIDED; IDENTIFY EACH ITEM, COMPONENT OR SERVICE BEING PROCURED (ATTACH QUOTE/PROPOSAL):
Large Print books- $101,000.00
Databases and Gale Library E-books $227,270.48
Gale Virtual Reference Library E-books- $19,519.56

PROVIDE A DETAILED JUSTIFICATION AS TO WHY THE REQUESTED GOODS/SERVICES CAN ONLY BE EFFICIENTLY AND EFFECTIVELY PROCURED THROUGH THE RECOMMENDED PROPRIETARY/SOLE SOURCE PROVIDER:
Gale Cengage Learning is the sole source providers of the large print titles, standing order reference titles and online databases they provide.

ASSERT THAT YOU HAVE RESEARCHED THE AVAILABILITY OF THE REQUESTED GOODS/SERVICES FROM OTHER SOURCES IN APPLICABLE MARKETS AND HAVE DISCUSSED AND EVALUATED THE SAME WITH COJ'S PROCUREMENT AND EBO DIVISIONS:
Library staff have researched other alternative products but no other vendor can provide all of the above mentioned items that Cengage Learning does.

Submitted by: C. ADKINS (Name) COLLECTION MANAGER (Title)

Date: 9/30/16

Requesting Agency's Director's Signature: [signature]

Procurement Division 10-11-16 **September, 2008**

JACKSONVILLE
PUBLIC LIBRARY

Jacksonville Public Library
Support Services Department
3435 University Blvd. North
Jacksonville, Florida 32277

September 30, 2016

MEMORANDUM

TO: Gregory Pease
Chief, Procurement Division

FROM: Charlene Adkins
Library Supervisor, Collection Development and Acquisitions

SUBJ: Justification Letter for the Gale Cengage Learning
General funds- PLJX011MBBS06601

SS-0308-17

The Jacksonville Public Library requests a purchase order for Gale Cengage Learning in the amount of $347,790.04 to purchase large print books, reference e-books and database subscriptions for the library system.

The amount requested above will provide funding for the items outlined below--

Large Print books- $101,000.00
The Library requests to purchase Large print books for all library locations. Cengage Learning provides plans in which a certain number of new large print book titles in various categories are published by Thorndike Press, Walker Publishing, Wheeler Publishing and Kennebec Large Print on a monthly basis. Book plans from Cengage Learning ensure the Library receives new titles immediately upon publication without any delays at a 25% discount. This guarantees a 100% fulfillment rate on our standing order plans. Cengage Learning is a sole source provider for standing order plans.

Databases and Gale Library E-books $227,270.48
The Gale Cengage Learning provides the Library the following databases on a variety of topics. They include Gale Biography in Context, Literature Resource Center, Scribner's Writing Center, Twayne's Author Series, Gale's Business Insights: Essential, Gale Opposing Viewpoints in Context, Gale U.S. History in Context, Gale World History in Context, Legal Forms, Testing and Education Resource Center with Career Module and Science in Context, Miss Humblebee Academy, Chilton Library and National Geographic Digital Archive, subscription and Kids module.

Gale Virtual Reference Library E-books- $19,519.56
E-Book reference standing orders are recurring orders for new editions of adult reference titles published by Gale Cengage Learning on a regular schedule. These E-books are available immediately upon publication and are subsequent editions of books in the library's collection.

With your approval, the Library requests to purchase Gale Cengage Learning products based on the qualifications outlined above. Any other vendor must meet these specific qualifications and requirements in order to be approved to provide this type of material.

THORNDIKE PRESS®
An imprint of Cengage Learning
10 Water Street Suite 310
Waterville, Maine 04901-6566
Tel 800-223-1244
Fax 800-558-4676

GALE
CENGAGE Learning

9/28/16

To Whom It May Concern:

This is to advise you that Thorndike Press is a *sole source* provider for all of our standing order plans in your area. The imprints included under Thorndike Press are Thorndike Press Large Print, Wheeler Publishing, Kennebec Large Print, Christian Large Print, Large Print Press and Five Star.

The tax identification number for Cengage Learning is, 592124491.

Our standing order customers are the first to receive all new publications as soon as the title is released. This guarantees you a 100% fulfillment rate on our standing order plans. We offer 25% discount and FREE shipping and Handling on our Standing Orders and also offer great discounts for individual title purchases.

If you have any questions or concerns, please feel free to call me at 800/223-1244, extension 27533.

Sincerely,

Sabine McAlpine
Strategic Account Manager
Thorndike Press/Gale/Cengage
Ph: (800) 223-1244 ext. 27533
Fx: (800) 558-4676

INVOICE
This is a true and original copy

CENGAGE Learning

Gale/Cengage Learning
27500 Drake Rd. Farmington Hills MI

FED ID # 59-2124491
Canadian G.S.T.#/T.P.S.: 14074 8831 RT0001
Canadian Q.S.T.#/T.V.Q.: 1023272543

Quote	1-Oct-16

Prepared by Karen Radulovich
District Manager, Public Libraries

Bill To:

Jacksonville Public Library
3435 University Blvd. North
Jacksonville, FL
32277

Ship To:

Jacksonville Public Library
3435 University Blvd. North
Jacksonville, Fl
32277

				Page
				1

Description	Start Date of annual Subscription	Gross	Discount	Net Amount
Biography In Context	12/8/2016			18,789.86
Literature Resource Center	12/8/2016			20,371.56
Twaynes	12/8/2016			3,413.56
Scribners	12/8/2016			3,479.17
National Geographic Archive (1888-1994)	(This is a one time payment) 12/8/2016			15,400.00
National Geographic Magazine (1995-Present) & National Geographic Kids	12/8/2016			3,800.00
Chilton Library	12/8/2016			13,900.00
World History In context	12/31/2016			24,638.34
Opposing Viewpoints in Context	12/31/2016			6,904.53
Us History In context	12/31/2016			24,638.34
Legal Forms	12/31/2016			18,502.51
Miss Humblebee's Academy	3/30/2017			21,000.00
Testing and Education Resource Center with Career Moc	8/24/2017			18,686.62
Science in Context	9/19/2017			24,545.99
			TOTAL	218,070.48

INVOICE
This is a true and original copy

Quote	23-Sep-16

Prepared by Ashley Patarello
Education Sales Consultant, Public Libraries

CENGAGE Learning

Gale/Cengage Learning
27500 Drake Rd. Farmington Hills MI

FED ID # 59-2124491
Canadian G.S.T.#/T.P.S.: 14074 8831 RT0001
Canadian Q.S.T.#/T.V.Q.: 1023272543

Bill To:

Jacksonville Public Library
3435 University Blvd. North
Jacksonville, FL
32277

Ship To:

Jacksonville Public Library
3435 University Blvd. North
Jacksonville, Fl
32277

				Page
				1

Description			Gross	Discount	Net Amount
GVRL Titles					8,000.00
GVRL Hosting Fee					1,200.00

MESSAGES:
This quote is reflects LCO volumes released from July 2014 through June 2016
This quote reflects updates to GVRL titles in addition to the annual hosting fee
Applicable taxes would be added

SUBTOTAL	9,200.00
	9,200.00

DIRECT ALL CORRESPONDENCE TO:
CENGAGE Learning
27500 Drake Rd.
Farmington Hills, MI 48331
PHONE: 248-699-4253, 800-877-4253
FAX: 248-699-8061

CENGAGE Learning

BRINGING YOU RESOURCES FROM:
Gale
Macmillan Library Ref USA
Primary Source Microform
Greenhaven Press/Lucent Books

Proforma Order
NO. 59079729

Date 09/23/16

Order No. 92902882S@

The Gale legal entity has merged into another Cengage Learning legal entity. Please note the change in FEIN, GST and QST numbers.

Federal ID No.: 59-2124491 Canadian G.S.T.#/T.P.S.: 14074 8831 RT0001 Canadian Q.S.T#/T.V.Q.: 1023272543

ACCOUNT NO. 139452

ACCOUNT NO. 139452

BILL TO
JACKSONVILLE PUBLIC LIBRARY UNIV PARK
CHARLENE ADKINS SUPPORT SERVICES DEPT
3435 UNIVERSITY BLVD N
JACKSONVILLE FL 32277-2464

SHIP TO
JACKSONVILLE PUBLIC LIBRARY UNIV PARK
CHARLENE ADKINS SUPPORT SERVICES DEPT
3435 UNIVERSITY BLVD N
JACKSONVILLE FL 32277-2464

PURCHASE ORDER NUMBER	PAYMENT DUE	TERMS	FOB SHIPPING POINT
201962	11/22/16	Due net 60 days	UPS GRD &

QUANTITY AVAILABLE	QUANTITY PENDING	ISBN	TITLE / AUTHOR / EDITION	PRICE	DISCOUNT	NET AMOUNT
			This is an invoice of your standing orders from 10/01/16 to 09/30/17. Please return payment with a copy of this invoice to: The Gale Group, P.O. 95501 Chicago, IL 60694-5501 within 30 days.			
1		9781410319258	GDL BRANDS & THEIR COMPANIES41	7102.33	15.00	6,036.98
1		9781410325983	EBK. COUNTRIES OF THE WORLD &THEIR LEADERS YEARBOOK 2018 2V	1089.00	5.00	1,034.55
1		9781414487823	GDL. GALE DIRECTORY OF PUBLICATIONS & BROADCAST MEDIA 153	6039.00	5.00	5,737.05
1		9781414487861	GDL. ENCYCLOPEDIA OF ASSOCIATIONS NATIONAL ORGS 56 ED	5966.67	5.00	5,668.34
1		9781414406879	MELTONS ENCYCLOPEDIA OF AMERICAN RELIGIONS 9 2V	528.00	5.00	501.60

6 BOOKS

SUBTOTAL 19,505.77
TRANS & HDLG 13.79

RETURN POLICY Currency : USD

Unless otherwise noted, you have 30 days from the date of invoice to decide if print titles meet your needs. If you would like to return a print item, please send it to the "Return Books To" address below. Gale does not pay return shipping. Products should be returned undamage and shipped via traceable means. Please include a packing list indicating quantity, title, and original invoice number. Questions? Call Customer Service at 1-800-877-GALE.

PAY THIS AMOUNT 19,519.56

DETACH: THIS PORTION MUST BE RETURNED WITH YOUR PAYMENT

The Gale legal entity has merged into another Cengage Learning legal entity. Please note the change in FEIN, GST and QST numbers.

PURCHASE ORDER NUMBER	INVOICE DATE	INVOICE NUMBER	CUSTOMER ACCOUNT NUMBER	PAYMENT DUE	AMOUNT DUE
201962	09/23/16	59079729	139452	11/22/16	19,519.56

RETURN THIS STUB WITH PAYMENT TO:

MAIL CHECKS TO: Gale/CENGAGE Learning
P.O. BOX 95501
CHICAGO, IL 60694-5501

RETURN BOOKS TO:
CENGAGE LEARNING
Distribution Center
10650 Toebben Drive
Location 04
Independence, KY 41051

In an effort to reduce the handling and risk associated with credit card data, as of April 1st, 2016, Cengage Learning will no longer accept credit/debit cards for payment of post sale billings. Credit/Debit cards can still be used at point of sale. Post sale payment options include electronic funds transfer, wire transfer, ach, and paper checks.

ALL CLAIMS AND SHIPPING ERRORS MUST BE REPORTED WITHIN 10 DAYS AFTER THE INVOICE DATE

PURCHASE ORDER NUMBER	INVOICE DATE	INVOICE NUMBER	CUSTOMER ACCOUNT NUMBER
201962	09/23/16	59079729	139452

QUANTITY						
AVAILABLE	PENDING	ISBN	TITLE / AUTHOR / EDITION	PRICE	DISCOUNT	NET AMOUNT
1		9781573022316	PASSENGER & IMMIGRATION LISTSINDEX SUPPLEMENT 2017	555.00	5.00	527.25

20 Channel Center Street
Boston, MA 02210
www.cengage.com

CENGAGE Learning

October 1, 2016

Jill Haile
Jacksonville Public Library
3435 University Blvd N
Jacksonville, FL 32277

Dear Jill:

This letter confirms that Cengage Learning, Inc., (FEIN 59-2124491, DUNS 86-1016442), is the Sole Source Supplier and/or Publisher of the products (each product as an aggregated whole, inclusive of platform and not individual elements or portions thereof, a "Product") noted below and as represented on the Cengage website at www.cengage.com and in all published catalogs. All Products must be purchased directly by institutions from Cengage Learning, Inc. and/or through its authorized agents and are not available through any other content providers.

TITLE	Market Type	ISBN
Gale: US History in Context	Public Library	9780787649494
Legal Forms	Public Library	225807
Gale: World History in Context	Public Library	173120
Gale: Opposing View Points	Public Library	176168
Gale: Biography in Context	Public Library	182412
Gale: Science in Context	Public Library	191700
Testing & Education Reference Center with Career Mod	Public Library	230143
Miss Humblebee's Academy	Public Library	16248184
National Geographic Digital Archive	Public Library	270420
National Geographic Magazine Subscription 1994-Current	Public Library	15927443
National Geographic Kids	Public Library	271868
Chilton Library	Public Library	220508
Literature Resource Center	Public Library	182413
Scribner's Writers Online	Public Library	261698
Twaynes Author Series	Public Library	261699
Gale Virtual Reference Library (GVRL)	Public Library	199068

To place an order or for additional information contact the Cengage Learning Customer Service department by phone at (800) 877-4253 or email at gale.customerservice@cengage.com

Thank you for your interest in Cengage Learning.

20 Channel Center Street
Boston, MA 02210
www.cengage.com
Audra Bussey
Education Sales Consultant
Cengage Learning Inc.
27500 Drake Road
Farmington Hills, MI 48331
800-877-4253 ext. 2216
407-488-7345

CENGAGE Learning™

SOLE SOURCE AWARD **BID # SS-0329-15**

Subject: Reference Books, Large Print Books and Internet Subscriptions to Databases for the Library System

Department: Library

Description of Purchase: Recommend approval of sole source award to Cengage Learning, Inc. for the purchase of reference books, large print books and internet subscriptions to databases. Period of service is from date of award through September 30, 2015. Total estimated expenditure in the amount of $357,032.16.

Funding Source: PLJX011MBBS- 06601- To be encumbered by purchase order

Sole Source Award To: Cengage Learning, Inc.

Price Justification: See Attached

Total Award: $357,032.16 **Requisition #:** 160328

Attachments: Sole Source Form, Vendor Letter & Quote, Previous Award

Certification as to Sole Source: Barbara Gubbin, Director, Jacksonville Public Library

THE ABOVE PURCHASE IS RECOMMENDED FOR AWARD IN ACCORDANCE WITH CHAPTER 126.206.

Analyst: Annette L. Burney

Gregory Pease, Chief
Procurement Division

APPROVAL OF GENERAL GOVERNMENT AWARDS COMMITTEE

"ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS"

CHAIRMAN

DATE 11/13/14

ACTION OF AWARDING AUTHORITY DATE: 11/17/14

APPROVED ✓ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

FORM GB-114, Revised 12/2007

SOLE SOURCE AWARD **BID # SS-0339-16**

Subject: Purchase of Large Print Books, Reference Books & Online Database Subscriptions

Department: Jacksonville Public Library

Description of Purchase:
Recommend approval of Sole Source award to Gale Cengage Learning for the purchase of large print titles, standing order reference books and internet subscriptions to databases for the Jacksonville Public Library. Period of service is from date of award through September 30, 2016, with an estimated annual expenditure not to exceed $278,928.16.

Funding for this award will be encumbered by account PLJX011MBBS-06601 to be executed by Purchase Order.

Sole Source Award To: Gale Cengage Learning

Price Justification: See Attached

Total Award: $278,928.16 **Requisition #** 179905

Attachments: Sole Source Form; Agency Memo; Vendor's Letter; Vendor's Quote; Requisition

Certification as to Sole Source: Barbara Gubbin, Library Director

THE ABOVE PURCHASE IS RECOMMENDED FOR AWARD IN ACCORDANCE WITH CHAPTER 126.206.

ANALYST: Chelsey Renfroe

Gregory Pease, Chief
Procurement Division

APPROVAL OF GENERAL GOVERNMENT AWARDS COMMITTEE

"ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS"

CHAIRMAN

DATE 10-29-15

ACTION OF AWARDING AUTHORITY

DATE: 10/29/15

APPROVED ✓ **DISAPPROVED** _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2015-05

FORM GB-114, Revised 12/2007

Printed: 10/14/2016

REQUISITION

City of Jacksonville
214 N Hogan St
Jacksonville, FL 32202

Date: 10/14/2016	Requisition No.
Required Date:	REQ200069

Organization: City of Jacksonville

SHIP TO
3435 University Blvd. North - rear loading dock
Jacksonville, FL 32277

INVOICE
117 W. Duval Street, Suite 375
Kale Newsome, Accounts Payable Supervisor
Jacksonville, FL 32202

Requesting Department	Requestor	Phone #	Requisition Type
Public Library	Sharon Williams	(904) 630-1373	Open Market

Item	Class-Item and Description	Quantity	Unit	Unit Price	Total
1.00	Blanket order for the purchase of Database and Gale E- LN/FY/Account Code — Dollar Amount 1.000 / 17 / PLJX011MBBS-06601 — $ 347,790.04	1.00	YR	$ 347,790.04	$ 347,790.04
2.00	Period covered: From award Thru September 30, 2017. LN/FY/Account Code — Dollar Amount / /	0.00		$ 0.00	$ 0.00
3.00	Authorized by: Charlene Adkins, Jill Haile LN/FY/Account Code — Dollar Amount / /	0.00		$ 0.00	$ 0.00
4.00	All materials purchased will be for use thoughout the LN/FY/Account Code — Dollar Amount / /	0.00		$ 0.00	$ 0.00
				SubTotal:	$ 347,790.04
				Tax:	$ 0.00
				Discount:	$ 0.00
				TOTAL:	$ 347,790.04

I CERTIFY THAT FUNDS FOR THIS PURCHASE WERE AUTHORIZED AND PROVIDED FOR IN THE CURRENT BUDGET.

AUTHORIZED SIGNATURE

TITLE

BUYER'S SIGNATURE

DATE

PHONE