

CHANGE ORDER TRACKING SHEET

Description of Project	Antonette Lane	
Change Order Number	1	PLEASE KEEP THIS FORM WITH THE ATTACHED CHANGE ORDER
Contract Number	9668-03	

	Action	Date Received	Date Signed	Date Forwarded	Signature	Days
1	Date Initiated	N/A	N/A	10/10		
1A						
2	Contractor Execution		11/5			
3	Construction Management	12/8	12/9	12/10		
4	Using Agency	12/10	12/11	12/11	<i>[Signature]</i>	1
5	JEA (if applicable)					
6	City Engineer	12/12	12/12			
7	C/O Review	DLM	DLM	10/3/2014		
8	Director of Public Works	12/15	12/15			
9	Admin/Finance Clerk	12/22	12/23	12/23	<i>AB</i>	1
10	Buyer					
11	Chief of Procurement	12/26	12/26	12/26/14	<i>MR</i>	
12	Director Finance					
13	Asst. General Counsel					
14	CAO/Mayor					
15	Asst. General Counsel					
	Total Processing Days:					

Attention Change Order reviewers and signatories:

Please assist in expediting this change order by reviewing, signing, and forwarding immediately to the next step. Thank you in advance for your efforts to reduce contract change order processing times.

James M. Robinson, P.E.  
Director of Public Works

CITY OF JACKSONVILLE  
DEPARTMENT OF PUBLIC WORKS  
ENGINEERING DIVISION  
CONSTRUCTION CHANGE ORDER

Change Order No. One (1) Date September 29, 2014

Description of Project Antoinette Lane Outfall Improvements

Name of Contractor Southeast Stainless Fabricators, Inc.

Contractor's Address 634 Dyal Street, Jacksonville, Florida 32206

Contract No. 9668-03

Account No. PWCP462SD-06505-PW0072-01 Original Contract \$134,560.00

+ Previous Change Order 0 \$0.00 + Change Order No.1 \$1,359.91

\*See attached appendix for additional listings.

	TOTAL REVISED CONTRACT	<u>\$135,919.91</u>
Bid Number <u>JCF-0014-14</u>	Original Construction Completion Date	<u>June 8, 2014</u>
	Revised Construction Completion Date	<u>August 6, 2014</u>
	Original Contract Expiration Date	<u>October 6, 2014</u>
	Revised Contract Expiration Date	<u>December 5, 2014</u>

In compliance with General Conditions of above-referenced contract, CONTRACTOR and OWNER do both hereby agree that the CONTRACTOR shall make the following changes, additions or deletions to the Work specified in the plans and specifications: See attached. Add 59 non-compensable calendar days to construction completion and contract expiration dates respectively.

Justification: See attached.

The Issuing Authority has looked over cost and pricing data for this change order and has determined that this change order is necessary and all costs are reasonable.

Accepted for Contractor Southeast Stainless Fabricators, Inc.

Signed <u>[Signature]</u>	Attest <u>Karen Blawie</u>
Title <u>President</u>	Title <u>Office Manager</u>
Date <u>11-5-14</u>	Date <u>11-5-14</u>

Signed <u>Engineering &amp; Construction Mgmt Div.</u>	By <u>[Signature]</u>	Date <u>12-9-14</u>
Issuing Authority	Thomas G. McKnight	Capital Improvement Construction Manager

Signed <u>Right of Way and Stormwater Maintenance</u>	By <u>[Signature]</u>	Date <u>12/11/14</u>
Using Division	Div/Department Head	

<u>[Signature]</u>	Date <u>12/12/14</u>	<u>[Signature]</u>	Date <u>1-16-15</u>
Chief, Engineering Division		Assistant Counsel	

<u>[Signature]</u>	Date <u>12/15/14</u>	<u>[Signature]</u>	Date <u>1-16-15</u>
Director of Public Works		City Secretary	

<u>[Signature]</u>	Date <u>12/26/14</u>	<u>[Signature]</u>	Date <u>1-20-15</u>
Chief of Procurement		Corporation Secretary	

<u>[Signature]</u>	Date <u>12/31/14</u>		
Director of Finance			

9668-03 pro



Cleveland Ferguson III  
Deputy Chief Administrative Officer  
For: Mayor Alvin Brown  
Under Authority of:  
Executive Order No. 2015-01

**ADMINISTRATIVE AWARD  
BID No.: JCF-0014-14**

**DESCRIPTION OF GOODS/SERVICES:**

Subject bid was awarded December 9, 2013 to Southeast Stainless Fabricators, Inc. in the amount of \$134,560.00. Recommend approval of Change Order #1 to Southeast Stainless Fabricators, Inc. for the Antoinette Lane Outfall Project in the amount of \$1,359.91 for a revised maximum indebtedness to the City not to exceed \$135,919.91.

Funding for this award to be encumbered by account PWCP462SD-06505-PW0072-01 to be executed by contract amendment through the Office of General Counsel.

**ATTACHMENTS:** Agency Memo, Previous Award.

**FOR AGENCY/DEPARTMENT:** Public Works

**REQUISITION NUMBERS:** N/A

**NUMBER FIRMS SOLICITED:** 10

**NUMBER FIRMS BIDDING:** 7

**REASON FOR LESS THAN REQUIRED MINIMUM SOLICITATION/QUOTATION:**  
N/A

**RECOMMEND AWARD TO:** Southeastern Stainless Fabricator, Inc.

**CONCURRENCE BY:** William J. Joyce, P.E. Chief Engineering and Construction Management  
Division

**PRICE:** \$135,919.91

**TERMS:** Net 30

**REASON FOR NOT ACCEPTING LOW BID:**

*Ken Fox*  
Cheryl Robinson  
Buyer/Analysis  
10/15/14  
Date

Maureen Russell  
Mgr. of Purchasing Services  
10/15/14  
Date

**APPROVAL:**

Gregory Pease  
Gregory Pease, Chief, Procurement Division  
10/15/14  
Date

NBR	MASTER ITEM DESCRIPTION	QUANTITY	UOM	UNIT COST	NET	
					ADDITION	NET DELETION
<b>RECONCILE QUANTITIES</b>						
6	Haul & Disposal of Unsuit. Materials (Contingency)	-100	CY	\$14.00		(\$1,400.00)
7	Overexcavation (Contingency)	-100	CY	\$5.00		(\$500.00)
8	A-3 Sand Backfill (Contingency)	-100	CY	\$19.00		(\$1,900.00)
26	E Grate (Contingency)	-1	EA	\$760.00		(\$760.00)
27	Manhole Cover-Frame (Contingency)	-1	EA	\$1,510.00		(\$1,510.00)
46	New Fencing 10 FT High Chain Link (Contingency)	-50	LF	\$39.00		(\$1,950.00)
47	New Fencing 6 FT High Chain Link (Contingency)	-10	LF	\$21.00		(\$210.00)
48	New Fencing, 6 FT Wooden Fence (Contingency)	9	LF	\$25.00	\$225.00	
49	Bahia Sod	500	SY	\$3.00	\$1,500.00	

JUSTIFICATION: Reconcile Final Quantities.

<b>TOTAL RECONCILE FINAL QUANTITIES</b>		\$1,725.00	(\$8,230.00)
<b>NET RECONCILE QUANTITIES</b>			<b>(\$6,505.00)</b>

**NEW ITEMS**

51	Erosion Control Blanket - Geo Stabilization	700	LF	\$11.24	\$7,864.91	
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JUSTIFICATION: Item 51- Erosion Control Blanket ditch bank protection was added to the project to help with bank stabilization while vegetative cover is being established. All reconciled quantities, new & existing, were field measured for verification.

<b>TOTAL NEW ITEMS</b>		\$7,864.91	\$0.00
<b>NET ITEMS</b>			<b>\$7,864.91</b>

SUBTOTAL CHANGE ORDER NO. 1		\$9,589.91	(\$8,230.00)
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NET TOTAL CHANGE ORDER NO. 1			\$1,359.91
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Construction Completion Time Extension:

Due to the additional scope of work a time extension of 14 days is recommended.