SINGLE SOURCE AWARD **BID # SS-0309-18**

Subject: Purchase of Animal Food and Litter with Purina Shelter Champions Program

Department: Animal Care and Protective Services

Description of Purchase:
Recommend approval of Single Source award to Purina, for the purchase of cat food, dog food and cat litter under the Purina Shelter Champions Program. The program provides high quality pet food at a lower price point for animal shelters. Period of service is one year from date of award, with an estimated expenditure not to exceed $100,000.00.

Funding for this award will be encumbered by account: ERAC011-05205.

Single Source Award To: Purina

Price Justification: See Attached

Total Award: $100,000.00 **Requisition #** N/A

Attachments: Single Source Form; Agency Memo; Price List

Certification as to Single Source: Stephanie Burch, Director of Neighborhoods Department

THE ABOVE PURCHASE IS RECOMMENDED FOR AWARD IN ACCORDANCE WITH CHAPTER 126.206.

ANALYST: Chelsey Fleming

Gregory Pease, Chief
Procurement Division

APPROVAL OF GENERAL GOVERNMENT AWARDS COMMITTEE

"ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS"

CHAIRMAN ***DATE***

ACTION OF AWARDING AUTHORITY

DATE: _____

APPROVED _____ **DISAPPROVED** _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

FORM GB-114, Revised 12/2007

SINGLE SOURCE REQUEST

Pursuant to the City of Jacksonville Procurement Code § 126.206 & § 126.312, when requesting a purchase from a vendor subject to the referenced sections, please complete this form to justify your request and submit to Procurement with applicable attachments.

REQUESTING AGENCY (DEPT./DIVISION): Animal Care & Protective Services Division

FUNDING SOURCE: ERAC011 - 05205

BRIEF DESCRIPTION OF GOODS/SERVICES:
Dog food, cat food and cat litter

AMOUNT OF PROJECT (attach quote): $100,000

PROVIDE A SUMMARY OF THE SCOPE OF GOODS/SERVICES TO BE PROVIDED; IDENTIFY EACH ITEM, COMPONENT OR SERVICE BEING PROCURED (ATTACH QUOTE/PROPOSAL):
Dog and cat food, both dry and cans, as well as bags of cat litter. Price list attached.

PROVIDE A DETAILED JUSTIFICATION AS TO WHY THE REQUESTED GOODS/SERVICES CAN ONLY BE EFFICIENTLY AND EFFECTIVELY PROCURED THROUGH THE RECOMMENDED SINGLE SOURCE PROVIDER:
Purina is a source of high quality animal food. Purina invited ACPS to participate in the Purina Shelter Champions program. This program is exclusively for animal shelters and provides high quality food at a price point lower than can be obtained elsewhere. The previous vendor used by ACPS provided a lower quality food for a significantly higher price, and they were often unable to fill orders. ACPS anticipates a cost savings of $30,000 annually with the Purina program.

ASSERT THAT YOU HAVE RESEARCHED THE AVAILABILITY OF THE REQUESTED GOODS/SERVICES FROM OTHER SOURCES IN APPLICABLE MARKETS AND HAVE DISCUSSED AND EVALUATED THE SAME WITH COJ'S PROCUREMENT AND EBO DIVISIONS:

One other pet food manufacturer was found to provide a similar program, but it had requirements that ACPS is unable to fulfill. ACPS has found no other source of high quality food at the pricing available through the Purina Shelter Champions program.

Submitted by: Devron Cody (Name) Chief (Title)

Date: 10/12/17

Requesting Agency's Director's Signature: S. Burch

Procurement Division ____

March, 2017

Pearson, Daniel

From: McNeil, Chuck
Sent: Wednesday, October 18, 2017 11:18 AM
To: Pearson, Daniel
Cc: Adamson, Julie; TaVoularis, Laura
Subject: RE: SS for Purina

Dan,

Per our conversation the amount will be $100,000.

Thanks

Chuck McNeil
Finance Manager
City of Jacksonville | Neighborhoods Department
Office of the Director
Ed Ball Building
214 N. Hogan Street, 7th Floor
Jacksonville, FL 32202
Office: 904.255.8827
www.coj.net

From: Pearson, Daniel
Sent: Monday, October 16, 2017 2:01 PM
To: McNeil, Chuck
Subject: SS for Purina

Chuck, as this appears to be under $65k, please have submitted via a REQ in JaxPro.

Thanks

DAN PEARSON
MANAGER OF PURCHASING SVCS, ASST.
CITY OF JACKSONVILLE I PROCUREMENT DIVISION
904-255-8815. DIRECT
904-255-8837. FAX

ONE CITY. ONE JACKSONVILLE.

City of Jacksonville, Florida

Lenny Curry, Mayor

Neighborhoods Department
Animal Care and Protective Services
2020 Forest Street
Jacksonville, FL 32204
(904) 255-7200

ONE CITY. ONE JACKSONVILLE.

MEMORANDUM

October 16, 2017

TO: Gregory Pease, Chief, Procurement Division
Finance Department

THROUGH: Stephanie Burch, Director
Neighborhoods Department

FROM: Julie Adamson, Operations Director
Neighborhoods Department

SUBJECT: **Single Source Request – Purina**

The Animal Care and Protective Services Division (ACPS) respectfully requests approval to use Purina as a single source for dog and cat food through the Purina Shelter Champions Partner Program.

ACPS has had challenges with the previous vendor in being able to provide ample supplies of food as needed. And the food quality was not adequate for the health needs of animals in a shelter environment.

One other manufacturer offers a similar program, but it has additional requirements which ACPS cannot meet.

The Purina program is exclusively for animal shelters, and is offered by invitation only. ACPS has been invited to participate. The food available from Purina is of higher quality, which is important for the health of the animals in ACPS's care. The pricing is exclusive to participating animal shelters and is lower than available elsewhere.

Through use of the Purina program, ACPS estimates a cost savings of $30,000 annually.

If you need assistance or further information, please contact Julie Adamson at 255-7099. Thank you.

Attachments
Copy of Purina Shelter Champions price list

PURINA Shelter Champions

PURINA WELLNESS DIETS SHELTER PRICE LIST

SPECIES	BRAND NAME *BRAND / FLAVOR*	PRICE / LB	WEIGHT / EACH	PRICE / EACH	EACH / UNIT	TOTAL / UNIT*
	CHOWS		**BAG**			
Canine	Purina® Dog Chow®	$0.35	42 lb	$14.70	24	**$352.80**
Canine	Purina® Puppy Chow®	$0.61	32 lb	$19.48	24	**$467.52**
Feline	Purina® Cat Chow®	$0.57	16 lb	$9.09	1	**$9.09**
Feline	Purina® Kitten Chow®	$0.65	14 lb	$9.09	1	**$9.09**
	PURINA ONE		**BAG**			
Canine	Purina ONE® Chicken & Rice	$0.48	31 lb	$14.79	24	**$354.96**
Canine	Purina ONE® Healthy Puppy	$0.70	16.5 lb	$11.56	1	**$11.56**
Feline	Purina ONE® Tender Selects Blend with Real Chicken	$0.80	22 lb	$17.60	1	**$17.60**
Feline	Purina ONE® Healthy Kitten	$0.80	16 lb	$12.80	1	**$12.80**
	PRO PLAN		**BAG**			
Canine	Pro Plan® Adult Chicken & Rice	$0.60	35 lb	$21.00	24	**$504.00**
Canine	Pro Plan® Puppy Chicken & Rice	$0.84	34 lb	$28.56	24	**$685.44**
Feline	Pro Plan® Adult Chicken & Rice	$1.00	16 lb	$16.00	1	**$16.00**
Feline	Pro Plan® Kitten Chicken & Rice	$1.01	7 lb	$7.07	5	**$35.35**
	WET		**CAN**			
Canine	Pro Plan® Puppy Chicken & Rice	$1.02	13 oz	$0.83	12	**$9.99**
Canine	Purina ONE® Chicken & Brown Rice	$1.02	13 oz	$0.83	12	**$9.99**
Feline	Friskies® Classic Pate Mixed Grill	$1.02	13 oz	$0.83	12	**$9.99**
Feline	Fancy Feast® Chopped Grill	$2.22	3 oz	$0.42	24	**$9.99**
Feline	Pro Plan® Kitten Chicken & Liver	$2.22	3 oz	$0.42	24	**$9.99**
	LITTER		**BAG**			
Feline	Tidy Cats® Non-Clumping	$0.17	40 lb	$6.89	50	**$344.50**
Feline	Yesterday's News®	$0.37	30 lb	$11.14	40	**$445.60**

** Includes shipping*

PURINA Shelter Champions

PURINA PRO PLAN VETERINARY DIETS SHELTER PRICE LIST

PURINA PRO PLAN VETERINARY DIETS		WEIGHT / EACH	EACH TYPE	EACH / UNIT	CLINIC UNIT PRICE*
CANINE					
Dry	DRM Dermatologic Management®	18 lb	Bag	1	$52.41
Dry	EN Gastroenteric®	32 lb	Bag	1	$59.70
Dry	EN Gastroenteric Fiber Balance™ REPLACING DCO	18 lb	Bag	1	$41.56
Dry	HA Hydrolyzed™	16.5 lb	Bag	1	$50.69
Dry	JM Joint Mobility®	32 lb	Bag	1	$67.19
Dry	NC NeuroCare™ Canine Formula NEW!	11 lb	Bag	1	$38.50
Dry	NF Kidney Function®	18 lb	Bag	1	$40.26
Dry	OM Overweight Management®	18 lb	Bag	1	$35.56
Dry	UR Urinary® Ox/St™	16.5 lb	Bag	1	$34.25
Wet	CN Critical Nutrition™	5.5 oz	Can	24	$39.00
Wet	EN Gastroenteric®	13.4 oz	Can	12	$22.15
Wet	EN Gastroenteric Low Fat®	13.4 oz	Can	12	$21.82
Wet	NF Kidney Function®	13.3 oz	Can	12	$22.14
Wet	OM Overweight Management®	13.3 oz	Can	12	$ 22.05
Wet	UR Urinary® Ox/St™	13.3 oz	Can	12	$24.01
NA	FortiFlora® Canine Probiotic Supplement	30 x 1 oz	Box	6	$111.01
FELINE					
Dry	DM Dietetic Management®	10 lb	Bag	1	$40.02
Dry	EN Gastroenteric®	10 lb	Can	1	$32.53
Dry	HA Hydrolized®	4 lb	Bag	1	$20.67
Dry	NF Kidney Function®	16 lb	Bag	1	$46.95
Dry	OM Overweight Management®	16 lb	Bag	1	$42.93
Dry	UR Urinary® St/Ox®	16 lb	Bag	1	$43.26
Wet	CN Critical Nutrition™	5.5 oz	Can	24	$39.00
Wet	DM Dietetic Management®	5.5 oz	Can	24	$32.00
Wet	EN Gastroenteric®	5.5 oz	Can	24	$30.47
Wet	NF Kidney Function®	5.5 oz	Can	24	$30.65
Wet	OM Overweight Management®	5.5 oz	Can	24	$29.55
Wet	UR Urinary® St/Ox®	5.5 oz	Can	24	$30.56
NA	FortiFlora® Feline Probiotic Supplement	30 x 1 oz	Box	6	$111.01

** Includes shipping*