SUBJECT: Mentoring Program Services

BID # ESC-0514-16 **OPEN DATE: 8/31/16**

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT:
SERVICE CONTRACT – DATE OF EXECUTED CONTRACT THROUGH SEPTEMBER 30, 2017 WITH TWO (2) ONE (1) YEAR RENEWAL OPTIONS

FOR: JACKSONVILLE CHILDREN'S COMMISSION

BASIS OF AWARD: EVALUATION CRITERIA

NUMBER OF BIDS INVITED: 105 **NUMBER RECEIVED: 14** **OTHER: 0**

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval of award to the Boys and Girls Clubs of Northeast Florida and ratifying the assignment date back to July 1, 2017, due to merging with one of the current contracted vendors, Bridge of Northeast Florida, for the assumption of continued services under the current terms and conditions. Period of service to remain unchanged through May 31, 2018. Total expenditure for the Boys and Girls Clubs of Northeast Florida to remain unchanged at $40,229.00, and a total expenditure not-to-exceed $853,124.00.

To be executed by formal amendment through the Office of General Counsel

Attachments: Recommendation Memo, Letter of Intent, Previous Awards

ANALYST _____ RESPECTFULLY SUBMITTED _____
FOR ANNETTE BURNEY GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Colin Murphy, Senior Director of Operations, Jacksonville Children's Commission

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(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING_____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER_____

_____ _____

_____ _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED_____ DISAPPROVED: _____

OTHER: _____

SIGNATURE OF AUTHENTICATION _____

Jacksonville Children's Commission

Helping Jacksonville Grow Great Kids

MEMORANDUM

TO: Gregory Pease, Chief of Procurement
Procurement Division

FROM: Jon Heymann, Executive Director/CEO
Jacksonville Children's Commission

Colin Murphy, Senior Director of Operations
Jacksonville Children's Commission

SUBJECT: **BID# ESC-0514-16** – Mentoring Program Services - Bridge of Northeast Florida

DATE: **October 24, 2017**

The Jacksonville Children's Commission respectfully request that the contract currently assigned to the Bridge of Northeast Florida for Mentoring Program Services, be reassigned to the Boys & Girls Clubs of Northeast Florida.

On July 1, 2017 the Bridge of Northeast Florida merged with the Boys & Girls Clubs of Northeast Florida (BGCNF). Due to the merger, BGCNF will now assume all existing contracts with the Bridge of Northeast Florida.

Index Code: FY 2018: JCOD191RG - 08201 - $40,229.00

If you need additional information, please let us know. Thank you for your consideration

Cc: Annette L. Burney, Purchasing Analyst, Procurement
Cynthia Nixon, Director, Finance
Colin Murphy, Senior Director of Operations
Chandra Brown, Jacksonville Children's Commission

BOYS & GIRLS CLUBS
OF NORTHEAST FLORIDA

August 24, 2017

Ms. Chandra Brown
Jacksonville Children's Commission
1095 A. Phillip Randolph Blvd
Jacksonville, Florida 32206

Dear Ms. Brown

On July 1, 2017 the Bridge of Northeast Florida merged with the Boys & Girls Clubs of Northeast Florida (BGCNF). Due to the merger, BGCNF will now assume all existing contracts granted to the Bridge of Northeast Florida. This letter is to inform you that BGCNF would like to renew the contract to provide services for The Mentoring Program. BGCNF is proposing to renew the contract year beginning October 1, 2017, and ending September 30, 2018. We are not proposing any changes to the services offered, however, we are proposing that the contract be put in the name of theBoys & Girls Clubs of Northeast Florida. We would like to receive the funding levels consistent with the 2016-2017 fiscal year, $60,344.00 for ESC 0514-16.

Boys & Girls Clubs of Northeast Florida looks forward to continuing our partnership with the Jacksonville Children's Commission. Please let us know should you have any questions or need further information.

Sincerely,

Paul Martinez
President/CEO

SUBJECT: Mentoring Program Services

BID # ESC-0514-16 **OPEN DATE: 8/31/16**

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: SERVICE CONTRACT – DATE OF EXECUTED CONTRACT THROUGH SEPTEMBER 30, 2017 WITH TWO (2) ONE (1) YEAR RENEWAL OPTIONS

FOR: JACKSONVILLE CHILDREN'S COMMISSION

BASIS OF AWARD: EVALUATION CRITERIA

NUMBER OF BIDS INVITED: 105 NUMBER RECEIVED: 14 OTHER: 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

Recommend approval to utilize the first of two (2) renewal options with the contractors listed below to provide mentoring program services for the period of October 1, 2017 through May 31, 2018, due to budget ordinance approving eight (8) months. Total revised estimated annual expenditure amount is $418,193.00, for an expenditure amount not to exceed $853,124.00.

Big Brothers Big Sisters – $196,032.00, not to exceed $456,282.00
Family Support Services - $52,187.00, not to exceed $96,287.00
Goodwill Industries - $100,000.00, not to exceed $185,671.00
Independent Living Resource Center – $29,745.00, not to exceed $53,064.00
Bridge of Northeast Florida – $40,229.00, not to exceed $61,820.00

Funding Source: JCOD191RG-08201 – To be executed by formal contract amendment through the Office of General Counsel (Various Contracts)

Attachments: Recommendation Memo, Vendor Letters and Previous Awards

This award is subject to appropriation by the City in the fiscal year beginning October 1, 2017. No funds have been appropriated to date. The City has no obligation for payment and work hereunder is not authorized unless funds are appropriated for the work herein. A written notification will be provided in the event that funds are appropriated.

ANALYST _____ Annette Burney RESPECTFULLY SUBMITTED _____ GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Colin Murphy, Senior Director of Operations, Jacksonville Children's Commission

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING Ø DATE: 9/21/17

OTHER _____

ACTION OF AWARDING AUTHORITY DATE 9/21/17

APPROVED _____ DISAPPROVED: _____

OTHER: _____

SIGNATURE OF AUTHENTICATION _____

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2015-05

SUBJECT: Mentoring Program Services

BID # ESC-0514-16 **OPEN DATE: 8/31/16**

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT:
SERVICE CONTRACT – DATE OF EXECUTED CONTRACT THROUGH SEPTEMBER 30, 2017 WITH TWO (2) ONE (1) YEAR RENEWAL OPTIONS

FOR: JACKSONVILLE CHILDREN'S COMMISSION

BASIS OF AWARD: EVALUATION CRITERIA

NUMBER OF BIDS INVITED: 105 **NUMBER RECEIVED: 14** **OTHER: 0**

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to amend and decrease the five (5) contracts listed below by $192,357.00 and to unencumber the funding not needed for the remainder of fiscal year 2017 in the amended not to exceed expenditure amount of $434,931.00.

Big Brothers Big Sisters - $260,250.00 ($294,047.00 decrease by $33,797.00)
Family Support Services - $44,100.00 ($78,279.00 decrease by $34,179.00)
Goodwill Industries - $85,671 ($150,000.00 decrease by $64,329.00)
Independent Living Resource Center - $23,319.00 ($44,618.00 decrease by $21,299.00)
Bridge of Northeast Florida - $21,591.00 ($60,344.00 decrease by $38,753.00)

Funding Source: JCOD191RG-08201 – To be executed by formal amendment through the Office of General Counsel

Attachments: Recommendation Memo, Previous Award

ANALYST _____ STEVEN BURAKOWSKI

RESPECTFULLY SUBMITTED _____ for GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Colin Murphy, Senior Director of Operations, Jacksonville Children's Commission

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING 0 DATE: 6/5/17

OTHER _____

ACTION OF AWARDING AUTHORITY DATE 6/05/17

APPROVED _____ DISAPPROVED: _____

OTHER: _____

SIGNATURE OF AUTHENTICATION _____

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2015-05

SUBJECT: Mentoring Program Services

BID # ESC-0514-16

OPEN DATE: 8/31/16

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT:
SERVICE CONTRACT – Date of executed contract through September 30, 2017 with two (2) one (1) year renewal options

FOR: JACKSONVILLE CHILDREN'S COMMISSION

BASIS OF AWARD: EVALUATION CRITERIA

NUMBER OF BIDS INVITED: 105 NUMBER RECEIVED: 14 OTHER: 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval of award to the five (5) highest scoring bidders listed below to provide mentoring program services for the Jacksonville Children's Commission. Period of service is from date of executed contract through September 30, 2017 in the annual not to exceed expenditure amount of $627,288.00.

Big Brothers Big Sisters - $294,047.00
Family Support Services - $78,279.00
Goodwill Industries - $150,000.00
Independent Living Resource Center - $44,618.00
Bridge of Northeast Florida - $60,344.00

Funding Source: JCOD191RG-08201 – To be executed by formal contract through the Office of General Counsel

Attachments: Recommendation Memo, Tabulation, Evaluation Matrix and Scores

ANALYST ANNETTE BURNEY

RESPECTFULLY SUBMITTED GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Colin Murphy, Senior Director of Operations, Jacksonville Children's Commission

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING Ø DATE: 10/20/16

OTHER

ACTION OF AWARDING AUTHORITY DATE 10/20/16

MK APPROVED DISAPPROVED:

Chief Administrative Officer
For Mayor Lenny Curry
Under Authority of

OTHER:

SIGNATURE OF AUTHENTICATION