SUBJECT: ACQUISITION, CATALOGING AND PROCESSING OF LIBRARY MATERIALS

BID #: ESC-0603-13 **OPEN DATE:** 9/18/13

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT:
SERVICE CONTRACT – THREE (3) YEARS FROM DATE OF AWARD WITH ONE (1) THREE (3) YEAR RENEWAL OPTION

AGENCY: LIBRARY

BASIS OF AWARD: ALL OR NONE TO THE HIGHEST SCORING RESPONSIVE, RESPONSIBLE BIDDER BASE ON THE ESTABLISHED SELECTION CRITERIA

NUMBER OF BIDS INVITED: (18) NUMBER RECEIVED: (6) OTHER: (0)

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to amend the award with the contractors listed below to add funding for the second year of the 3-year renewal period ending November 30, 2019. Total revised estimated annual expenditure amount is $3,246,250.00, for an expenditure amount not to exceed $15,518,729.00.

Primary Vendors:
Print & Spoken Materials
Baker & Taylor – $2,125,611.00, not to exceed $11,032,607.00
Contract #8585-03

DVD's, Music Materials
Midwest Tapes - $579,555.00, not to exceed $2,505,396.00
Contract #9946

E-Books
Overdrive, Inc. - $537,084.00, not to exceed $1,939,226.00
Contract #9945

International Language Materials
Multicultural Books & Videos - $4,000.00, not to exceed $41,500.00
Contract #9959

Funding for this award to be encumbered by the following accounts and to be executed by formal contract amendment(s) through the Office of General Counsel: PLJX011MBBS-06601 ($3,078,917.28), PLJX1F8GTSV-04904-PLJ011-17($153,028.72) and PLJX011LEAP-06601 ($14,304.00)

Attachments: Recommendation Memo and Previous Awards

ANALYST: _____
Annette Burney

RESPECTFULLY SUBMITTED _____
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Jennifer Giltrop, Interim Director, Jacksonville Public Library

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(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

JACKSONVILLE PUBLIC LIBRARY Start Here. Go Anywhere.

Memorandum

To: Gregory Pease, Chief of Procurement Division

From: Jennifer Giltrop, Interim Director, Jacksonville Public Library

Date: October 16, 2017

Re: **ESC-0603-13 – JACKSONVILLE PUBLIC LIBRARY MATERIALS**

Bid ESC-0603-13 was awarded to four different vendors in the form of four encumbrance contracts (Attached) that execute the RFP.

Therefore, The Jacksonville Public Library requests that BID ESC-0603-13 be modified to allow the fiscal year 2017-18 annual increase as follows (5th year of the current contract):

For Baker and Taylor:

We request for Baker and Taylor that $2,125,611 be awarded for FY 2018 expenditures. ($11,032,607 total between FY 2013-2018). $2,111,307 to be awarded in PLJX011MBBS-06601 and $14,304 to be awarded in PLJX011LEAP-06601.

For Midwest Tape LLC:

We request for Midwest Tape that $579,555 be awarded for FY2018 expenditures. ($2,505,396 total between FY 2013-18). $426,526.28 to be awarded in PLJX011MBBS-06601 and $153,028.72 to be awarded in PLJX1F8GTSV-04904 Grant PLJ011-17.

For Overdrive, Inc.:

We request for Overdrive, Inc. that $537,084 be awarded for FY2018 expenditures. ($1,939,226 total between FY 2013-18). $537,084 to be awarded in PLJX011MBBS-06601.

Multicultural Books & Videos:

We request for Multicultural Books & Videos that $4,000 be awarded for FY2018 expenditures. ($41,500 total between FY 2013-18) $4,000 to be awarded in PLJX011MBBS-06601.

If you have questions or need additional information regarding this request, please contact Mark Merritt, Deputy Director for Administration & Finance at 630-1171.

Thank you for your consideration.

SUBJECT: ACQUISITION, CATALOGING AND PROCESSING OF LIBRARY MATERIALS

BID #: ESC-0603-13 **OPEN DATE: 9/18/13**

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT:
SERVICE CONTRACT – THREE (3) YEARS FROM DATE OF AWARD WITH ONE (1) THREE (3) YEAR RENEWAL OPTION

AGENCY: LIBRARY

BASIS OF AWARD: ALL OR NONE TO THE HIGHEST SCORING RESPONSIVE, RESPONSIBLE BIDDER BASE ON THE ESTABLISHED SELECTION CRITERIA

NUMBER OF BIDS INVITED: (18) NUMBER RECEIVED: (6) OTHER: (0)

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to increase the award with Baker and Taylor (Contract 8585-03) in the amount of $34,498.00. The performance period remains December 1, 2016 through November 30, 2019. Total revised estimated annual expenditure in the amount of $3,116,846.00, for a total not to exceed expenditure amount of $12,272,479.00.

Primary Vendors:
Print & Spoken Materials
Baker & Taylor – Increase by $34,498.00, not to exceed $8,906,996.00
Contract #8585-03

Funding for the vendors below will remain unchanged.
DVD's, Music Materials
Midwest Tapes - 545,401.00, not to exceed $1,925,841.00
Contract #9946

E-Books
Overdrive, Inc. - $415,370.00, not to exceed $1,402,142.00
Contract #9945

International Language Materials
Multicultural Books & Videos - $7,500.00, not to exceed $37,500.00
Contract #9959

Funding for this award to be encumbered by PLJX011MBBS-06601 ($34,498.00) and to be executed by formal contract amendment through the Office of General Counsel.

Attachments: Recommendation Memo; Previous Awards

ANALYST: STEVEN BURAKOWSKI **RESPECTFULLY SUBMITTED** GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Barbara Gubbin, Director, Jacksonville Public Library

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING Ø DATE: 6/29/17

OTHER:

ACTION OF AWARDING AUTHORITY DATE 6/30/17

APPROVED DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
~~Under~~ Authority of:
Executive Order No. 2015-05

SUBJECT: ACQUISITION, CATALOGING AND PROCESSING OF LIBRARY MATERIALS

BID #: ESC-0603-13 OPEN DATE: 9/18/13

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT:
SERVICE CONTRACT – THREE (3) YEARS FROM DATE OF AWARD WITH ONE (1) THREE (3) YEAR RENEWAL OPTION

AGENCY: LIBRARY

BASIS OF AWARD: ALL OR NONE TO THE HIGHEST SCORING RESPONSIVE, RESPONSIBLE BIDDER BASE ON THE ESTABLISHED SELECTION CRITERIA

NUMBER OF BIDS INVITED: (18) NUMBER RECEIVED: (6) OTHER: (0)

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to utilize the one (1) three (3) year renewal option with the contractors below for the period of December 1, 2016 through November 30, 2019. Total revised estimated annual expenditure in the amount of $3,084,348.00, for a total not to exceed expenditure amount of $12,237,981.00.

Primary Vendors:
Print & Spoken Materials
Baker & Taylor – $2,116,077.00, not to exceed $8,872,498.00
Contract #8585-03

DVD's, Music Materials
Midwest Tapes –545,401.00, not to exceed $1,925,841.00
Contract #9946

E-Books
Overdrive, Inc. – $415,370.00, not to exceed $1,402,142.00
Contract #9945

International Language Materials
Multicultural Books & Videos - $7,500.00, not to exceed $37,500.00
Contract #9959

Funding for this award to be encumbered by the following accounts and to be executed by formal contract amendment(s) through the Office of General Counsel: PLJX011MBBS-06601 ($2,312,450.00), PLJX1F8GTSV-04904-PLJ011-16 ($745,681.00), PLJX649TRBT-04904-TRPL01 ($7,000.00) and PLJX019LEAP06601 ($19,217.00)

Attachments: Recommendation Memo, Vendor Letters and Previous Awards

ANALYST: Sharon Bryant-Dallas
ANNETTE BURNEY

RESPECTFULLY SUBMITTED
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Barbara Gubbin, Director, Jacksonville Public Library

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING Ø DATE: 10/27/16

OTHER:

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of
Executive Order No. 2015-05

ACTION OF AWARDING AUTHORITY DATE 10/28/16

APPROVED ✓ DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

SUBJECT: ACQUISITION, CATALOGING AND PROCESSING OF LIBRARY MATERIALS

BID #: ESC-0603-13

OPEN DATE: 9/18/13

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT:
SERVICE CONTRACT – THREE (3) YEARS FROM DATE OF AWARD WITH ONE (1) THREE (3) YEAR RENEWAL OPTION

AGENCY: LIBRARY

BASIS OF AWARD: ALL OR NONE TO THE HIGHEST SCORING RESPONSIVE, RESPONSIBLE BIDDER BASE ON THE ESTABLISHED SELECTION CRITERIA

NUMBER OF BIDS INVITED: (16) NUMBER RECEIVED: (6) OTHER: (0)

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to increase the award with Baker & Taylor in the amount of $27,140.00 for the initial period ending November 30, 2016. Total revised estimated annual expenditure in the amount of $2,707,534.00, for a total not to exceed expenditure amount of $9,153,633.00.

Primary Vendors:
Print & Spoken Materials
Baker & Taylor – increase by $27,140.00, not to exceed $6,756,421.00
Contract #8585-03

Funding for the vendors below will remain unchanged:
DVD's, Music Materials
Midwest Tapes – not to exceed $1,380,440.00
Contract #9946

E-Books
Overdrive, Inc. – not to exceed $986,772.00
Contract #9945

International Language Materials
Multicultural Books & Videos - not to exceed $30,000.00
Contract #9959

Funding for this award to be encumbered by the following accounts and to be executed by formal contract amendment(s) #3 through the Office of General Counsel: PLJX1F8GTSV-04904 PLJ011-15

Attachments: Recommendation Memo and Previous Awards

ANALYST: ANNETTE BURNEY

RESPECTFULLY SUBMITTED GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Barbara Gubbin, Director, Jacksonville Public Library

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING Ø DATE: 8-4-16

OTHER:

ACTION OF AWARDING AUTHORITY DATE 8/06/16

APPROVED ✓ DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2015-05

SUBJECT: ACQUISITION, CATALOGING AND PROCESSING OF LIBRARY MATERIALS

BID #: ESC-0603-13

OPEN DATE: 9/18/13

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT:
SERVICE CONTRACT – THREE (3) YEARS FROM DATE OF AWARD WITH ONE (1) THREE (3) YEAR RENEWAL OPTION

AGENCY: LIBRARY

BASIS OF AWARD: ALL OR NONE TO THE HIGHEST SCORING RESPONSIVE, RESPONSIBLE BIDDER BASE ON THE ESTABLISHED SELECTION CRITERIA

NUMBER OF BIDS INVITED: (18) NUMBER RECEIVED: (6) OTHER: (0)

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to decrease the award with Baker & Taylor in the amount of $33,086.00 for the initial period ending November 30, 2016. Total revised estimated annual expenditure in the amount of $2,680,394.00, for a total not to exceed expenditure amount of $9,126,493.00.

Primary Vendors:
Print & Spoken Materials
Baker & Taylor – decrease by $33,086.00, not to exceed $6,729,281.00
Contract #8585-03

Funding for the vendors below will remain unchanged:
DVD's, Music Materials
Midwest Tapes – not to exceed $1,380,440.00
Contract #9946

E-Books
Overdrive, Inc. –not to exceed $986,772.00
Contract #9945

International Language Materials
Multicultural Books & Videos - not to exceed $30,000.00
Contract #9959

Funding for this award to be encumbered by the following accounts and to be executed by formal contract amendment(s) #3 through the Office of General Counsel: PLJX1F8GTSV-04904 PLJ011-15 - (-$40,000.00) PLJX019LEAP-05601 - $6,914.00

Attachments: Recommendation Memo and Previous Awards

BUYER: ANNETTE BURNEY

RESPECTFULLY SUBMITTED GREGORY REASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Barbara Gubbin, Director, Jacksonville Public Library

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 4 MEMBERS DISAPPROVING 0 DATE: 4-14-16

Charlene M Adkins

Teresa L. Eibner

OTHER:

Sam E. Mousa
Chief Administrative Officer
For Mayor Lenny Curry
Under Authority of
Executive Order No. 2015-05

ACTION OF AWARDING AUTHORITY DATE 4/16/16

APPROVED ✓ DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

SUBJECT: ACQUISITION, CATALOGING AND PROCESSING OF LIBRARY MATERIALS

BID #: ESC-0603-13 OPEN DATE: 9/18/13

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT:
SERVICE CONTRACT – THREE (3) YEARS FROM DATE OF AWARD WITH ONE (1) THREE (3) YEAR RENEWAL OPTION

AGENCY: LIBRARY

BASIS OF AWARD: ALL OR NONE TO THE HIGHEST SCORING RESPONSIVE, RESPONSIBLE BIDDER BASE ON THE ESTABLISHED SELECTION CRITERIA

NUMBER OF BIDS INVITED: (19) NUMBER RECEIVED: (6) OTHER: (0)

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to amend the award with the vendors listed below for the initial period ending November 30, 2016. Total revised estimated annual expenditure in the amount of ~~$2,713,948.00~~ $2,713,480.00; for a total not to exceed expenditure in the amount of $9,159,579.00.

Primary Vendors:
Print & Spoken Materials
Baker & Taylor – decrease by $30,000.00, not to exceed $5,752,367.00
Contract #8585-03

DVD's, Music Materials
Midwest Tapes – decrease by $20,000.00, not to exceed $1,380,440.00
Contract #9948

E-Books
Overdrive, Inc. – decrease by $80,000.00, not to exceed $986,772.00
Contract #9945

Funding for this vendor will remain unchanged:
International Language Materials
Multicultural Books & Videos - $7,500.00, not to exceed $30,000.00
Contract #9959

Funding for this award to be encumbered by the following accounts and to be executed by formal contract amendment(s) #3 through the Office of General Counsel: PLJX1FBGTSV-04904 PLJ011-15 ($40,000.00), PLJXB49TRBT-04904 TRPL01 ($70,000.00)

Attachments: Recommendation Memo and Previous Awards

BUYER: ANNETTE BURNEY

RESPECTFULLY SUBMITTED
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Barbara Gubbin, Director, Jacksonville Public Library

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING ____ DATE: 03/03/16

OTHER: ____

ACTION OF AWARDING AUTHORITY DATE 3/03/16

APPROVED ✓ DISAPPROVED ____

OTHER ____

SIGNATURE OF AUTHENTICATION ____

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2015-05

SUBJECT: ACQUISITIONS, CATALOGING AND PROCESSING OF LIBRARY MATERIALS - (CSPEC)

BID #: ESC-0603-13

OPEN DATE: 09/18/2013

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT:
SERVICE CONTRACT - THREE (3) YEARS FROM DATE OF AWARD WITH ONE (1) THREE (3) YEAR RENEWAL OPTION

AGENCY: LIBRARY

BASIS OF AWARD: ALL OR NONE TO THE HIGHEST SCORING RESPONSIVE RESPONSIBLE BIDDER BASED ON THE ESTABLISHED SELECTION CRITERIA

NUMBER OF BIDS INVITED: (18) NUMBER RECEIVED: (6) OTHER: (0)

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
RECOMMEND APPROVAL TO REJECT THE AWARD TO RECORDED BOOKS FOR FAILURE TO COMPLY WITH THE REQUIREMENTS IN ACCORDANCE TO THE BID SPECIFICATIONS

RECOMMEND APPROVAL OF AWARD TO THE HIGHEST RANKED VENDORS, PRIMARY AND SECONDARY PER CATEGORY AS LISTED BELOW FOR ACQUISITION, CATALOGING AND PROCESSING OF LIBRARY MATERIALS PERIOD OF SERVICE IS FOR THREE (3) YEARS FROM DATE OF AWARD THROUGH NOVEMBER 30, 2016 TOTAL ESTIMATED ANNUAL EXPENDITURE FOR THE 2013-2014 FISCAL YEAR PERIOD IN THE AMOUNT OF $2,644,620.00, FOR A NOT TO EXCEED EXPENDITURE AMOUNT OF $3,565,000.00.

PRIMARY VENDORS:
PRINT & SPOKEN MATERIALS - BAKER & TAYLOR, $1,765,899.00, NOT TO EXCEED $2,500,000.00
INTERNATIONAL LANGUAGE MATERIALS - MULTICULTURAL BOOKS & VIDEOS, $7,500.00, NOT TO EXCEED $15,000.00
DVD S, MUSIC MATERIALS, E-AUDIO E-VIDEO & E-MUSIC - MIDWEST TAPES, $537,720.00, NOT TO EXCEED $600,000.00
E-BOOKS - OVERDRIVE, INC., $333,501.00, NOT TO EXCEED $450,000.00

SECONDARY VENDORS:
INTERNATIONAL LANGUAGE MATERIALS, DVD, MUSIC, E-BOOKS - BAKER & TAYLOR
SPOKEN MATERIALS - MIDWEST TAPES
E-AUDIO & E MUSIC - OVERDRIVE, INC.

TERTIARY:
E-AUDIO - BAKER & TAYLOR
FUNDING SOURCES:
PLJX01IMBBS-06601 - $1,707,479.00
PLJX1FBGTSV-04904 - $587,141.00
PLJX649TRBT-04904 - $350,000.00

ATTACHMENTS: RECOMMENDATION LETTER, SCORING SHEET SCOPE, TABULATION

BUYER: ANNETTE BURNEY

RESPECTFULLY SUBMITTED
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: BARBARA GUBBIN, DIRECTOR, JACKSONVILLE PUBLIC LIBRARY

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5, MEMBERS DISAPPROVING ____ DATE: 11/21/13
OTHER ____

ACTION OF AWARDING AUTHORITY DATE 11/21/13

APPROVED ✓ DISAPPROVED ____

OTHER ____

SIGNATURE OF AUTHENTICATION

Karen Bowling
Chief Administrative Officer
For: Mayor Alvin Brown
Under Authority of:
Executive Order No. 2013-04

SUBJECT: ACQUISITION, CATALOGING AND PROCESSING OF LIBRARY MATERIALS

BID #: ESC-0603-13 OPEN DATE: 9/18/13

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT:
SERVICE CONTRACT – THREE (3) YEARS FROM DATE OF AWARD WITH ONE (1) THREE (3) YEAR RENEWAL OPTION

AGENCY: LIBRARY

BASIS OF AWARD: ALL OR NONE TO THE HIGHEST SCORING RESPONSIVE, RESPONSIBLE BIDDER BASE ON THE ESTABLISHED SELECTION CRITERIA

NUMBER OF BIDS INVITED: (18) NUMBER RECEIVED: (5) OTHER: (0)

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to award funding for the third year of a three (3) year initial term with the primary and secondary vendors listed below for the period ending November 30, 2016. Total revised estimated annual expenditure in the amount of $2,623,480.00, for a total not to exceed expenditure in the amount of $9,269,679.00.

Primary Vendors:
Print & Spoken Materials
Baker & Taylor - $2,099,860.00, not to exceed $6,792,367.00
Contract #8585-03

DVD's, Music Materials
Midwest Tapes - $407,720.00, not to exceed $1,400,440.00
Contract #9948

International Language Materials
Multicultural Books & Videos - $7,500.00, not to exceed $30,000.00
Contract #9959

E-Books
Overdrive, Inc. - $308,400.00, not to exceed $1,046,772.00
Contract #9945

Funding for this award to be encumbered by the following accounts and to be executed by formal contract amendment(s) #2 through the Office of General Counsel: PLJX011MBBS-06601 ($2,005,300.00), PLJX1F8GTSV-04904 PLJ011-15 ($748,180.00), PLJX649TRBT-04904 TRPL01 ($70,000.00)

Attachments: Recommendation Memo and Previous Awards

BUYER: ANNETTE BURNEY RESPECTFULLY SUBMITTED GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Barbara Gubbin, Director, Jacksonville Public Library

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING ____ DATE: 11-12-15

OTHER: ____

ACTION OF AWARDING AUTHORITY DATE 11/23/15

APPROVED ✓ DISAPPROVED ____

OTHER ____

SIGNATURE OF AUTHENTICATION ____

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2015-05

SUBJECT: ACQUISITION, CATALOGING AND PROCESSING OF LIBRARY MATERIALS

BID #: ESC-0603-13

OPEN DATE: 9/18/13

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT:
SERVICE CONTRACT – THREE (3) YEARS FROM DATE OF AWARD WITH ONE (1) THREE (3) YEAR RENEWAL OPTION

AGENCY: LIBRARY

BASIS OF AWARD: ALL OR NONE TO THE HIGHEST SCORING RESPONSIVE, RESPONSIBLE BIDDER BASE ON THE ESTABLISHED SELECTION CRITERIA

NUMBER OF BIDS INVITED: (18) NUMBER RECEIVED: (6) OTHER: (0)

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to award funding for the second year of a three (3) year term with the primary and secondary vendors listed below for the period ending November 30, 2016 Total revised estimated annual expenditure in the amount of $2,881,099.00 for a total not to exceed expenditure in the amount of $5,525,719.00

Primary Vendors:
Print & Spoken Materials
Baker & Taylor - $2,192,507.00, not to exceed $3,958,406.00
(Secondary for International Language Materials)

DVD's, Music Materials
Midwest Tapes - $392,720.00, not to exceed $930,440.00
(Secondary for Spoken Materials)

International Language Materials
Multicultural Books & Videos - $7,500.00, not to exceed $15,000.00

E-Books
Overdrive, Inc. - $288,372.00, not to exceed $621,873.00
(Secondary for E-Audio & E-Music)

Funding for this award to be encumbered by the following accounts and to be executed by formal contract amendment through the Office of General Counsel: PLJX011MBBS-06601 ($2,041,099.00), PLJX1F8GTSV-04904 PLJ011-14 ($700,000.00), PLJX649TRBT-04904 TRPL01 ($140,000.00)

Attachments: Recommendation Memo and Previous Awards

BUYER: ANNETTE BURNEY

RESPECTFULLY SUBMITTED GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Barbara Gubbin, Director, Jacksonville Public Library

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING ____ DATE 10/30/14

OTHER ____

ACTION OF AWARDING AUTHORITY DATE ____

APPROVED ____ DISAPPROVED ____

OTHER ____

SIGNATURE OF AUTHENTICATION ____

Chief Administrative Officer
Acting Pursuant to Section
of Ordinance Code
Executive Order No. 2013-04

ESC-603-13 FUNDING CALCULATION
UPDATED Oct 10, 2016

VENDORS (ESC-0603-13)	AWARD 11/21/2013	YEAR 2 FUNDING	1st REVISION TO 2ND YEAR FUNDING REQUEST IN FY 2015	Year 3 (FY 2016) Funding	Year 3 Contract Funding Adjustment 1	Year 3 Contract Funding Adjustment 2	Year 3 Contract Funding Adjustment 3	Year 3 Contract Funding Adjustment 4	Year 4 Contract Funding	Year 4 Contract Funding Adjustment 1	Year 5 Contract Funding	AWARD AND CONTRACT CUMULATIVE NTE
BAKER & TAYLOR	$ 2,500,000.00	$ 2,192,507.00	$ 2,192,507.00	$ 2,099,860.00	$ 2,069,860.00	$ 2,036,774.00	$ 2,036,774.00	$ 2,063,914.00	$ 2,116,077.00	$ 2,150,575.00	$ 2,125,611.00	$ 11,032,607.00
GEN. FUNDS	$ 1,406,478.00	$ 1,785,227.00	$ 1,785,227.00	$ 1,749,400.00	$ 1,749,400.00	$ 1,749,400.00	$ 1,749,400.00	$ 1,749,400.00	$ 1,891,580.00	$ 1,926,078.00	$ 2,111,307.00	
STATE AID	$ 234,421.00	$ 347,280.00	$ 367,280.00	$ 320,460.00	$ 320,460.00	$ 280,460.00	$ 255,945.00	$ 283,085.00	$ 200,280.00	$ 200,280.00	$ -	
BOARD TRUST	$ 125,000.00	$ 60,000.00	$ 40,000.00	$ 30,000.00	$ (30,000.00)				$ 5,000.00	$ 5,000.00	$ -	
PLJX019LEAP	$ -	$ -	$ -	$ -		$ 6,914.00	$ 31,429.00	$ 31,429.00	$ 19,217.00	$ 19,217.00	$ 14,304.00	
MIDWEST TAPES	$ 600,000.00	$ 392,720.00	$ 392,720.00	$ 407,720.00	$ 387,720.00	$ 387,720.00	NO CHANGE	NO CHANGE	$ 545,401.00	NO CHANGE	$ 579,555.00	$ 2,505,396.00
GEN. FUNDS	$ 60,000.00										$ 426,526.28	
STATE AID	$ 352,720.00	$ 352,720.00	$ 384,720.00	$ 387,720.00	$ 387,720.00	$ 387,720.00			$ 545,401.00		$ 153,028.72	
BOARD TRUST	$ 125,000.00	$ 40,000.00	$ 8,000.00	$ 20,000.00	$ (20,000.00)							
MULTICULTURAL BOOKS & VIDEOS	$ 15,000.00	$ 7,500.00	$ 7,500.00	$ 7,500.00	$ 7,500.00	$ 7,500.00	NO CHANGE	NO CHANGE	$ 7,500.00	NO CHANGE	$ 4,000.00	$ 41,500.00
GEN. FUNDS	$ 7,500.00	$ 7,500.00		$ 7,500.00	$ 7,500.00	$ 7,500.00			$ 7,500.00		$ 4,000.00	
OVERDRIVE, INC.	$ 450,000.00	$ 288,372.00	$ 288,372.00	$ 308,400.00	$ 248,400.00	$ 248,400.00	NO CHANGE	NO CHANGE	$ 415,370.00	NO CHANGE	$ 537,084.00	$ 1,939,226.00
GEN. FUNDS	$ 233,501.00	$ 248,372.00	$ 248,372.00	$ 248,400.00	$ 248,400.00	$ 248,400.00			$ 413,370.00		$ 537,084.00	
STATE AID	$ -	$ -	$ 40,000.00	$ 40,000.00	$ (40,000.00)							
BOARD TRUST	$ 100,000.00	$ 40,000.00	$ -	$ 20,000.00	$ (20,000.00)				$ 2,000.00		$ -	
ANNUAL TOTALS	**$ 3,565,000.00**	**$ 2,881,099.00**	**$ 2,881,099.00**	**$ 2,823,480.00**	**$ 2,713,480.00**	**$ 2,680,394.00**	**$ 2,680,394.00**	**$ 2,707,534.00**	**$ 3,084,348.00**	**$ 3,118,846.00**	$ 3,246,250.00	**$ 15,518,729.00**
PLJX011MBBS - 06601	$ 1,707,479.00	$ 2,041,099.00	$ 2,041,099.00	$ 2,005,300.00	$ 2,005,300.00	$ 2,005,300.00	$ 2,005,300.00	$ 2,005,300.00	$ 2,312,450.00	$ 2,346,948.00	$ 3,078,917.28	
PLJX1F8GTSV - 04904	$ 587,141.00	$ 700,000.00	$ 792,000.00	$ 748,180.00	$ 708,180.00	$ 668,180.00	$ 643,665.00	$ 670,805.00	$ 745,681.00	$ 745,681.00	$ 153,028.72	
PLJX649TRBT - 04904	$ 350,000.00	$ 140,000.00	$ 48,000.00	$ 70,000.00	$ -				$ 7,000.00	$ 7,000.00	$ -	
PLJX011LEAP - 06601						$ 6,914.00	$ 31,429.00	$ 31,429.00	$ 19,217.00	$ 19,217.00	$ 14,304.00	
TOTAL	**$ 2,644,620.00**	**$ 2,881,099.00**	**$ 2,881,099.00**	**$ 2,823,480.00**	**$ 2,713,480.00**	**$ 2,680,394.00**	**$ 2,680,394.00**	**$ 2,707,534.00**	**$ 3,084,348.00**	**$ 3,118,846.00**	**$ 3,246,250.00**	

prepared By: Mark F. Merritt
10/23/2017