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SUBJECT: JANITORIAL SERVICES AT VARIOUS PARKS LOCATION

BID #: JSC-0452-20 **OPEN DATE: 2020-07-01**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SERVICE CONTRACT – TWO (2) YEARS FROM DATE OF AWARD WITH TWO (2) ONE (1) YEAR RENEWAL OPTION

AGENCY: PARKS, RECREATION AND COMMUNITY SERVICES DEPARTMENT

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER PER GROUP

NUMBER OF BIDS INVITED: 6 **NUMBER RECEIVED:** 42 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to extend the award with F&R Professional Cleaning, Inc. for ninety (90) days in the amount of $50,000.00 for Group 1 (A & B) and M.Y. Contractors, Inc. in the amount of $50,000.00 for Group 2 (A & B) for Janitorial Services at Various Parks Location. The total revised estimated annual expenditure amount is $100,000.00. The revised total expenditure not to exceed $1,295,051.94.

Funding for this award to be encumbered by: 00111.166105.534420.000000.00000000.00000.0000000
To be executed by Purchase Order Releases from POA-70435-20 and POA-70436-20.

Attachments: Recommendation Memo, Contractor Letters, Previous Awards

ANALYST: _____
RENATA BARNETT

RESPECTFULLY SUBMITTED: _____
DUSTIN FREEMAN, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Dan Piastuck, Chief of Recreation and Community Programming

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(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

A NEW DAY.

City of Jacksonville, Florida

Donna Deegan, Mayor

Parks, Recreation & Community Services Department
214 N. Hogan Street, 4th Floor
Jacksonville, FL 32202
(904) 630-CITY
www.coj.net

June 20, 2024

MEMORANDUM

TO: Dustin Freeman, Chief
Procurement Division

FROM: Dan Pirstuck, Chief
Chief of Recreation and Community Programming

RE: **Amendment #2 JSC-0452-20 Janitorial Services at Various Park Locations – Request to Extend and Increase - Group 1 (A&B) F &R Professional (POA-70435-20) and Group II (A&B) M.Y. Contractors (POA-70436-20).**

The Parks, Recreation and Community Services Department request approval to amend **JSC-0452-20 Janitorial Services at Various Park Locations**, to extend the current award 90 days, through November 11, 2024, and to increase the total award by $100,000.00.

The total not-to-exceed maximum indebtedness will be **$1,294,977.94** and will be split as follows:

- Group 1 (A&B) F&R Professional (POA-70435-20), increase by $50,000.00
- Group II (A&B) M.Y. Contractors (POA-70436-20), increase by $50,000

The funding source will remain the same and POA's will remain the same.

This increase is needed to cover additional locations and cleanings to maintain services while a new Request for Proposal (RFP)/Award is routed through the procurement process.

If you have any questions or if further information is required, please contact Sharon Covart 255-8765.

DP/sc

F &R PROFESSIONAL CLEANING, INC.

To whom it may concern/COJ Park & Recreation:

I am writing regarding the Park and Recreation Janitorial Services Contract # JSC-0452-20. We are requesting a 90-day extension starting on August 12,2024 under the same terms and conditions as the current contract that is set to expire August 11, 2024.

Sincerely,

Renee Sharp, President

Location: 5783 Mining Terrace Suite 1 Jax, Fl 32257
Mailing: P.O. Box 54411 Jacksonville, Fl 32245

904-434-1747
www.frprofessional.net

P.O. Box 40722
Jax, FL 32203

M.Y. CONTRACTORS INC.
Landscaping / Bushhog
Highway Maintenance

Office: (904) 665-0003
Fax: (904) 665-0174

06/12/2024

To whom it may concern,

M.Y. CONTRACTORS is interested in extending the contract for 90 days with the same terms and conditions of the current agreement.

Thank You

Janice Bell

M.Y. CONTRACTORS INC.

904 665-0003

Janice Bell

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SUBJECT: JANITORIAL SERVICES AT VARIOUS PARKS LOCATION

BID #: JSC-0452-20 **OPEN DATE: 2020-07-01**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SERVICE CONTRACT – TWO (2) YEARS FROM DATE OF AWARD WITH TWO (2) ONE (1) YEAR RENEWAL OPTION

AGENCY: PARKS, RECREATION AND COMMUNITY SERVICES DEPARTMENT

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER PER GROUP

NUMBER OF BIDS INVITED: 6 **NUMBER RECEIVED:** 42 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to utilize the second and final one (1) year renewal option with F&R Professional Cleaning, Inc. in the amount of $162,583.81 for Group 1 (A & B) and M.Y. Contractors, Inc. in the amount of $160,411.94 for Group 2 (A & B) for Janitorial Services at Various Parks Location. The contractors requested a 7% price escalation increase based on consumer price index (CPI). Period of service will be from August 12, 2023 through August 11, 2024. The requested annual expenditure not to exceed $322,995.75. The revised total award expenditure not to exceed $1,194,977.94. 1,195,031.94

Funding for this award to be encumbered by account 00111.166105.534420.000000.00000000.00000, to be executed by individual purchase order(s).

Attachments: Recommendation Memo, Contractor Letters, Previous Awards

ANALYST: RUBEN OLA

RESPECTFULLY SUBMITTED: DUSTIN FREEMAN, CHIEF PROCUREMENT DIVISION
For:

CONCURRENCE BY: Daryl Joseph, Director, Parks, Recreation and Community Services Department

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING 0 DATE: 5/18/2023

OTHER:

ACTION OF AWARDING AUTHORITY DATE 5/18/23

APPROVED ✓ DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

~~Brian Hughes~~
Chief Administrative Officer
~~For: Mayor Lenny Curry~~
Under Authority of:
Executive Order No: 2019-02

SUBJECT: JANITORIAL SERVICES AT VARIOUS PARKS LOCATION

BID #: JSC-0452-20 **OPEN DATE: 2020-07-01**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SERVICE CONTRACT – TWO (2) YEARS FROM DATE OF AWARD WITH TWO (2) ONE (1) YEAR RENEWAL OPTION

AGENCY: PARKS, RECREATION AND COMMUNITY SERVICES

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER PER GROUP

NUMBER OF BIDS INVITED: 6 **NUMBER RECEIVED:** 42 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to utilize the first of two (2) one (1) year renewal options with F&R Professional Cleaning, Inc. in the amount of $151,947.49 for Group 1 (A & B) and M.Y. Contractors, Inc. in the amount of $149,917.70 for Group 2 (A & B) Janitorial Services at Various Parks Location. The contractors requested a 7% price escalation increase based on consumer price index (CPI). Period of service will be from August 12, 2022 through August 11, 2023 with one (1) year remaining renewal option. The requested annual expenditure not to exceed $301,865.19. The revised total contract expenditure not to exceed $871,982.19. 872,036.19 301919.19

Funding for this award to be encumbered by account 00111.166105.534420.000000.00000000.00000, to be executed by individual purchase order(s).

Attachments: Recommendation Memo, Contractor Letter, Previous Award

ANALYST: _____ RUBEN OLA

RESPECTFULLY SUBMITTED: _____ GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Keith Meyerl, Chief, Recreation and Community Programming

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING 0 DATE 8/11/2022

Teresa R. Eibas _____ OTHER: _____

Michael Reed _____

J.R. McCa... _____

ACTION OF AWARDING AUTHORITY DATE 8/12/2022

APPROVED ✓ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____ Brian Hughes
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No: 2019-02

SUBJECT: JANITORIAL SERVICES AT VARIOUS PARKS LOCATION

BID #: JSC-0452-20 **OPEN DATE: 2020-07-01**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SERVICE CONTRACT – TWO (2) YEARS FROM DATE OF AWARD WITH TWO (2) ONE (1) YEAR RENEWAL OPTION

AGENCY: PARKS, RECREATION AND COMMUNITY SERVICES

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER PER GROUP

NUMBER OF BIDS INVITED: 6 **NUMBER RECEIVED:** 42 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to increase the contract award with F&R Professional Cleaning, Inc. in the amount of $130,000.00 for Group 1 (A & B) and M.Y. Contractors, Inc. in the amount of $138,000.00 for Group 2 (A & B) Janitorial Services at Various Parks Location to cover additional cleaning services. The revised total contract expenditure not to exceed $570,117.00. Period of service will remain the same until August 12, 2022, with two (2) one (1) year renewal options.

Funding for this award to be encumbered by account 00111.166105.534420.000000.00000000.00000, to be executed by individual purchase order(s).

Attachments: Recommendation Memo, Previous Award

ANALYST: RUBEN OLA **RESPECTFULLY SUBMITTED:** GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Keith Meyerl, Chief, Recreation and Community Programming

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(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING 0 DATE: 10/28/2021

OTHER:

ACTION OF AWARDING AUTHORITY DATE 11-1-21

APPROVED ✓ DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Brian Hughes
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No: 2019-02

SUBJECT: JANITORIAL SERVICES AT VARIOUS PARKS LOCATION

BID #: JSC-0452-20 **OPEN DATE: 2020-07-01**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SERVICE CONTRACT – TWO (2) YEARS FROM DATE OF AWARD WITH TWO (2) ONE (1) YEAR RENEWAL OPTION

AGENCY: PARKS, RECREATION AND COMMUNITY SERVICES

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER PER GROUP

NUMBER OF BIDS INVITED: 6 **NUMBER RECEIVED:** 42 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to increase the contract award with M.Y. Contractors, Inc. in the amount of $20,000.00 for Group 2 (A & B) Janitorial Services at Various Parks Location to cover additional cleaning services incurred by COVID-19 pandemic. The revised total contract expenditure not to exceed $302,117.00. Period of service will remain the same until August 12, 2022, with two (2) one (1) year renewal options.

Funding for this award to be encumbered by account 00111.166105.534420, to be executed by individual purchase order(s).

Attachments: Recommendation Memo, Previous Award

ANALYST: RUBEN OLA **RESPECTFULLY SUBMITTED:** GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Keith Meyerl, Chief, Recreation and Community Programming

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(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING 0 DATE: 7/22/2021

OTHER:

ACTION OF AWARDING AUTHORITY DATE 7-26-21

APPROVED ✓ DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Brian Hughes
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No: 2019-02

SUBJECT: JANITORIAL SERVICES AT VARIOUS PARKS LOCATION

BID #: JSC-0452-20

OPEN DATE: 2020-07-01

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SERVICE CONTRACT – TWO (2) YEARS FROM DATE OF AWARD WITH TWO (2) ONE (1) YEAR RENEWAL OPTION

AGENCY: PARKS, RECREATION AND COMMUNITY SERVICES

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER PER GROUP

NUMBER OF BIDS INVITED: 6 **NUMBER RECEIVED:** 42 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

Recommend approval of award to the lowest responsive, responsible bidder F&R Professional Cleaning, Inc. in the amount of $142,007.00 for Group 1 (A & B) Janitorial Services at Various Parks Location.

Recommend approval of award to the lowest responsive, responsible bidder M.Y. Contractors, Inc. in the amount of $140,110.00 for Group 2 (A & B) Janitorial Services at Various Parks Location. Period of service will be two (2) years from date of award, with two (2) one (1) year renewal options.

Funding for this award to be encumbered by account 00111.166105.534420 to be executed by individual purchase order(s).

Attachments: Recommendation Memo, Bid Tabulation, Terms and Conditions, Specifications

ANALYST: RUBEN OLA

RESPECTFULLY SUBMITTED: GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Keith Meyerl, Chief, Recreation and Community Programming

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(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING Ø DATE: 8/13/20

Teresa R. Eiheer

OTHER:

ACTION OF AWARDING AUTHORITY DATE 8/13/20

MC

APPROVED ✓ BH DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Brian Hughes
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No: 2019-02