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SUBJECT: ASPHALTIC MATERIALS

BID #: SC-0282-24 **OPEN DATE:** 12/20/2024

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SUPPLY CONTRACT – SIX (6) MONTHS FROM DATE OF AWARD WITH TWO (2) SIX-MONTH RENEWAL OPTIONS

AGENCY: RIGHT OF WAY & STORMWATER MAINTENANCE DIVISION

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 5 **NUMBER RECEIVED:** 2 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to utilize the first six-month renewal option with Duval Asphalt Products, Inc. in the amount of $150,000.00. Total revised not-to-exceed award amount will be $279,850.00. Period of service will be from July 4, 2024 through January 3, 2025 with one (1) six-month renewal option remaining.

This award will be funded from account 00111.156007.552150.000000.00000000.00000.0000000 and executed by Purchase Orders(s).

ATTACHMENTS: Recommendation Memo, Supplier's Letter, Basis of Award, Previous Award

ANALYST: _____
DAVID KLAGES

RESPECTFULLY SUBMITTED: _____
DUSTIN FREEMAN, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: JAMES CARROLL, CHIEF, RIGHT OF WAY AND STORMWATER MAINTENANCE DIVISION

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

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A NEW DAY.

City of Jacksonville, Florida

Donna Deegan, Mayor

Department of Public Works

Right of Way & Stormwater Maintenance Division

609 St. John's Bluff Road North
Jacksonville, FL. 32225
(904) 255-4300
Jacksonville.gov

MEMORANDUM

To: Dustin Freeman, Chief
Procurement Division

Thru: Nina Sickler, P.E., Director
Department of Public Works

From: James Carroll, Chief
Right of Way & Stormwater Maintenance Division

Subject: Renewal Request POA-71007-24 Bid #SC-0282-24
Duval Asphalt Products, Inc.
For the purchase of Asphalt & Emulsified Asphalt Type- 5 Gallons Pails

Date: June 10, 2024

The Department of Public Works, Right of Way & Stormwater Maintenance Division has received a request from Duval Asphalt Products, Inc. to utilize the first renewal option for the referenced agreement. Prices will remain the same for the agreement period, July ~~3~~ 4, 2024, through January 3, 2025. DK

Funding will be encumbered from fiscal year 2024 funds from:

00111.156007.552150.000000.00000000.00000

Please contact Jeff Lawson at 255-429 with any questions.

Klages, David - AFPS

From: Lawson, Jeffery - PWGM
Sent: Monday, June 24, 2024 2:53 PM
To: Klages, David - AFPS; Moody, Joshua - PWGM; Duggan, Tammy - PWOD
Subject: RE: Completed: ROW-SC-0282-24 Duval Asphalt Renewal

Hi David

I would like to make it for $150,000.00 please.

Thank You
Jeff Lawson
Support Services Supervisor
609 Saint Johns Bluff Road North
Jacksonville, FL 32225
904-255-4279
www.Jacksonville.gov

A New Day

From: Klages, David - AFPS <DKlages@coj.net>
Sent: Monday, June 24, 2024 8:41 AM
To: Moody, Joshua - PWGM <MCClerk@coj.net>; Lawson, Jeffery - PWGM <JLawson@coj.net>; Duggan, Tammy - PWOD <TDuggan@coj.net>
Subject: RE: Completed: ROW-SC-0282-24 Duval Asphalt Renewal
Importance: High

Josh,
Please see my email from June 20th at 3:14 p.m. I have the signed agency memo and an email from the supplier, but the memo doesn't state the dollar amount for the renew period. Would you please reply to the June 20th email with the dollar amount of the six-month renewal period?

Thank you,

David R. Klages
Purchasing Analyst

Klages, David - AFPS

Subject: FW: City of Jacksonville POA# 71007-24

From: Chris Wright <CWright@duvalasphalt.com>
Sent: Friday, June 7, 2024 9:32 AM
To: Lawson, Jeffery - PWGM <JLawson@coj.net>
Cc: Moody, Joshua - PWGM <MCClerk@coj.net>; Marie Miller <mmiller@duvalasphalt.com>
Subject: RE: City of Jacksonville POA# 71007-24

EXTERNAL EMAIL: This email originated from a non-COJ email address. Do not click any links or open any attachments unless you trust the sender and know the content is safe.

Yes, we would like to renew for the first renewal option of an additional six (6) month period. Let us know if you need anything else from us.

Duval Asphalt Products, Inc.
Chris Wright
Assistant Secretary
Cell: 904-424-2644
cwright@duvalasphalt.com

From: Lawson, Jeffery - PWGM <JLawson@coj.net>
Sent: Thursday, June 6, 2024 1:11 PM
To: Chris Wright <CWright@duvalasphalt.com>; Marie Miller <mmiller@duvalasphalt.com>
Cc: Moody, Joshua - PWGM <MCClerk@coj.net>
Subject: City of Jacksonville POA# 71007-24

Hello,

I wanted to contact you concerning our agreement POA# 71007-24 which is scheduled to expire on July 3, 2024. You have 2 renewal option on this agreement. If you can agree to the same pricing, would you like to use your first renewal option?

Hope to hear from you soon.

Thank You
Jeff Lawson
Support Services Supervisor
609 Saint Johns Bluff Road North
Jacksonville, FL 32225
904-255-4279
www.Jacksonville.gov

TERMS AND CONDITIONS

ASPHALTIC MATERIALS

1. **SCOPE**
The City of Jacksonville's Procurement Division is currently accepting bids to obtain a source of supply for the item(s)/service(s) as outlined in the bid documents provided. The purpose of this bid invitation is to obtain information about your firm and its ability to provide these item(s)/service(s) and to obtain pricing commitments for **Asphaltic Materials** as listed in the bid documents.

2. **AWARD**
Award will be **ALL OR NONE** to the lowest responsive, responsible bidder subject to the Buy American Preference clause described below. Bidders must bid on all items to be considered for award. The City reserves the right to reject any or all bids. ALL awards are subject to the availability of funds.

As per Section 126.114 of the City of Jacksonville Ordinance Code, preference will be given to a responsive and responsible vendor offering American manufactured, assembled, or produced goods, and who is within 5% of the lowest responsive and responsible bidder. To receive this preference, the bidder must complete the attached Buy American Preference Compliance Certificate and attach supporting documentation and/or evidence attesting that at least 51% offered in the bid response is manufactured, assembled or produced in the United States.

- Bidder is not required to submit for the Buy American Preference. Bidders may quote items less than 51% American made but will not be eligible for the preference.
- Restrictions and exemptions may apply. Please refer to Section 126.114 for specifics.

3. **TERM OF AGREEMENT**
The term of this agreement will be six (6) months from the date of award with two (2) six-month renewal options. Renewal Options may be exercised at the discretion of the City based on supplier performance and adherence to the terms and conditions set forth in the bid documents.

4. **MINIMUM REQUIREMENTS**
Bidders should submit or comply with the following requirements. Failure to submit any of these requirements may be grounds for rejection:

   a. Bidder shall be registered to conduct business in the State of Florida at the time of bid submittal.
   b. Bidder shall provide proof of applicable local business tax receipt if located within Duval County.

5. **PRE-BID CONFERENCE**
N/A.

6. **STATE CONTRACTS**
The City reserves the right to utilize contracts established by the State of Florida and or other governmental agencies for item(s)/service(s) covered under this bid. The City reserves the right to cancel this contract in whole or in part for such item(s)/service(s).

7. **QUANTITIES**
Quantities indicated reflect the estimated quantities to be purchased throughout the contract period and are subject to fluctuation in accordance with actual requirements. The City reserves the right to purchase more than the estimated quantities listed or not to make any purchase against this bid if it so deems necessary anytime during the contract period. **The City reserves the right to add or delete items during the contract period.** The City will order on an as needed basis.

8. **DELIVERY**
A packing list shall accompany all shipments, which shall indicate, at a minimum, the following; purchase order number, item number and description, date of shipment, quantity ordered, and shipped, unit price, and unit of measure.

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GENERAL GOVERNMENT AWARDS COMMITTEE

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AGENCY: RIGHT OF WAY & STORMWATER MAINTENANCE DIVISION

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 5 **NUMBER RECEIVED:** 2 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval of award to Duval Asphalt Products, Inc. as the lowest responsive, responsible bidder. Period of service will be six (6) months from the date of award with two (2) six-month renewal options. Estimated initial award amount not-to-exceed $129,825.00.

Funding for this award will be encumbered from account 00111-156007-552150.000000.00000000.00000.0000000 and executed by Purchase Orders(s)

ATTACHMENTS: Recommendation Memo, Bid Tabulation, Terms & Conditions, Specifications

ANALYST: _____
DAVID KLAGES

RESPECTFULLY SUBMITTED: _____
For DUSTIN FREEMAN, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: JAMES CARROLL, CHIEF, RIGHT OF WAY AND STORMWATER MAINTENANCE DIVISION

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING Ø DATE: 1/4/24

_____ _____ OTHER _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE 1/4/24

APPROVED ✓ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION Karen Bowling

Karen Bowling
Chief Administrative Officer
For: Mayor Donna Deegan
Under Authority Of:
Executive Order No: 2023-02