SUBJECT: PIGGYBACK FOR LIFT STATION AND MAINTENANCE REPAIR

BID #: PSC-0179-18 **OPEN DATE:**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: PIGGYBACK

AGENCY: PUBLIC BUILDINGS

BASIS OF AWARD: PIGGYBACK CONTRACT

NUMBER OF BIDS INVITED: ( ) NUMBER RECEIVED: ( ) OTHER ( )

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to correct language on award approved on 01/31/20 to state ratify the period of service from January 20, 2020 to January 30, 2020 per email from Office of General Counsel.

Recommend approval to utilize the second and final renewal option to piggyback Volusia County Florida Contract Bid #16-B-11AK for Lift Station Maintenance and Repair with U.S. Water Services Corporation, in the annual amount of $100,000.00. Period of service will be from January 30, 2020 through January 20, 2021. Total revised award amount shall remain unchanged at $400,000.00.

The award is to be funded by various accounts and executed by contract amendment through Office of General Counsel and processed by individual releases against the master blanket.

Attachments: Recommendation Memo, Volusia County Renewal Letter, Vendor's Agreement Letter, Vendor's Certificate of Insurance, Previous Award(s)

ANALYST: _____ **RESPECTFULLY SUBMITTED** _____
MARILYN LAIDLER
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Roy Birbal, Chief, Public Buildings Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

Laidler, Marilyn

From: Brackin, Ann
Sent: Friday, February 14, 2020 11:40 AM
To: Laidler, Marilyn
Cc: Wright, Jeremy
Subject: FW: Amendment to Contract with U. S. Water Services Corporation for Lift Station Maintenance and Repair

Marilyn, Jim McCain is saying that we cannot "retroactive" a renewal, that we need to "ratify" the period from 1/20/20 through 1/30/20. Our memo for PSC-0179-18 asked to ratify the expired period. Can you make the necessary changes to the renewal so Jim can process the amendment?

Thanks, Ann

From: Wright, Jeremy
Sent: Thursday, February 13, 2020 3:47 PM
To: Brackin, Ann
Subject: FW: Amendment to Contract with U. S. Water Services Corporation for Lift Station Maintenance and Repair

Good Afternoon Ann,

Could you take a look at Jim McCain's comments below. Is this correct?

Thank you,

Jeremy Wright
Public Works Compliance Manager
City of Jacksonville | Department of Public Works
555 W. 44th Street
Jacksonville, Florida 32208
(Office) 904.255.4353
(Cell) 904.518.7007

ONE CITY. ONE JACKSONVILLE.

Please note that under Florida's very broad public records law, email communications to and from City officials are subject to public disclosure.

Please consider the environment - print only if necessary.

From: Lange, Jim <JLange@coj.net>
Sent: Thursday, February 13, 2020 3:29 PM
To: Wright, Jeremy <WrightJ@coj.net>
Subject: FW: Amendment to Contract with U. S. Water Services Corporation for Lift Station Maintenance and Repair

SUBJECT: PIGGYBACK FOR LIFT STATION AND MAINTENANCE REPAIR

BID #: PSC-0179-18 **OPEN DATE:**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: PIGGYBACK

AGENCY: PUBLIC BUILDINGS

BASIS OF AWARD: PIGGYBACK CONTRACT

NUMBER OF BIDS INVITED: ( ) NUMBER RECEIVED: ( ) OTHER ( )

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

Subject bid was awarded administratively on 05/09/18 to U.S. Water Services Corporation (contract #10439), in the amount of $50,000.00; Increased on 10/23/18 in the amount of $50,000.00; 1st Renewal option approved on 02/1/19 in the amount $100,000.00; Increased on 05/16/19 in the amount of $100,000.00.

Recommend approval to retroactive the period of service from January 20, 2020 to date of award.

Recommend approval to utilize the second and final renewal option to piggyback Volusia County Florida Contract Bid #16-B-11AK for Lift Station Maintenance and Repair with U.S. Water Services Corporation, in the annual amount of $100,000.00. Period of service will be from date of award through January 20, 2021. Total revised award amount not-to-exceed $400,000.00.

The award is to be funded by various accounts and executed by contract amendment through Office of General Counsel and processed by individual releases against the master blanket.

Attachments: Recommendation Memo, Volusia County Renewal Letter, Vendor's Agreement Letter, Vendor's Certificate of Insurance, Previous Award(s)

ANALYST: Marilyn Laidler
MARILYN LAIDLER

RESPECTFULLY SUBMITTED _____
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Roy Birbal, Chief, Public Buildings Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING Ø DATE: 1/30/20

Teresa R Eiben _____ OTHER: _____

Lakeshia Reed _____

James R McCain Jr _____

ACTION OF AWARDING AUTHORITY DATE 1/31/20

APPROVED ✓ BH DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

Brian Hughes
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No: 2019-02

City of Jacksonville, Florida

Lenny Curry, Mayor

Department of Public Works
Public Buildings Division
555 W. 44th Street
Jacksonville, FL 32208
(904) 255-4343
www.coj.net

ONE CITY. ONE JACKSONVILLE

DATE: January 21, 2020

TO: Gregory W. Pease, Chief
Procurement Division

THRU: John P. Pappas, P.E., Director

FROM: Roy Birbal, CFM, Chief

SUBJECT: U.S. Water Services Corporation
PSC-0179-18 / City Contract 10439 – Lift Station Maintenance and Repair
Request to Renew

The current contract expired on January 20th, 2020.

The Public Buildings Division recommends approval to utilize the second of two 1 year renewal options with current vendor U.S. Water Corporation and ratify the dates. This will be from the period beginning January 21st, 2020 through January 20th, 2021.

The total annual expenditure will be $100,000.00. The revised not to exceed amount will be $400,000.00.

Funding will be encumbered by individual releases against the master blanket, dependent on funding, the appropriate account and fiscal year.

Your assistance in concurring with this recommendation for the respective award would be appreciated. If you have any questions or concerns regarding this matter, please contact Jeremy Wright at 904-255-4353.

Attachments:

- Vendor's Agreement Letter
- Vendor's COI
- Prior Award
- Volusia County Recommendation

cc: Marilyn Laidler, Purchasing Analyst
Jim Lange, Contract Administrator
Ann Brackin, Public Works Contracts and Finance Manager

nb

Date: 01/09/2020	AGENDA ITEM		Item: B
[] Ordinance	[] Resolution	[] Budget Resolution	[X] Other

County Goals

[]	Thriving Communities	[]	Economic & Financial Vitality	[]	Excellence in Government	[X]	NA

Department: Business Services
Division: Central Services

Subject: Renewal of agreement with U. S. Water Services Corp. for lift station maintenance and repair, 16-B-11AK.

Tammy Bong Director Budget and Admin Services Department Approval	Pamela Wilsky Pam Wilsky Approved in Accordance with Purchasing Policies and Procedures	Legal Daniel D. Eckert County Attorney Director Legal Department Approved as to Form and Legality	County Manager's Office Ryan Ossowski Chief Financial Officer
George Baker Director Central Services Division Approval	Tammy Bong Director Management and Budget Approved as to Budget Requirements		

Council Action: Approved as Recommended

Modification:

Fund Number(s):	Description:	Amount:
999 Various	Various Accounts - Countywide	$47,000.00

Total Item Budget: $47,000.00

Staff Contact(s):	Phone:	Ext.
Jeaniene Jennings	386 822 5789	15789
George Baker	386 254 1595	11850

Summary/Highlights:
On January 21, 2016, the county council awarded a three year agreement with two, one-year renewal options to U. S. Water Services Corp. for lift station maintenance and repair. Staff recommends approval of the second one year renewal option with the same terms and conditions. Estimated annual expenditure Countywide is $47,000. Historical expenditure data is attached.

The entire agreement is available for review in the purchasing and contracts division.

Recommended Motion: Approval.

U.S. Water Services Corporation

Water and Wastewater Utility Operations, Maintenance, Engineering, Management

January 2, 2020

Jeremy Wright
Public Works Compliance Manager
City of Jacksonville Department of Public Works
555 W. 44th Street
Jacksonville, Florida 32208

RE: Volusia County Bid # 16-B-11AK Piggy Back Renewal

Dear Mr. Wright,

U.S. Water Services Corporation (USWSC) appreciates the opportunity to work with the City of Jacksonville over the past year. The City is currently utilizing Volusia County Bid # 16-B-11AK for maintenance services.

USWSC appreciates the relationship with the City and would like to continue the offer for this contract to the City for Piggy Back.

Thank you and we look forward to another year.

Sincerely,

Kaycee Rupe

Kaycee Rupe, CFO
U.S. Water Services Corporation
4939 Cross Bayou Blvd.
New Port Richey, FL 34652

ACORD

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 11/23/2019

PRODUCER 888-494-9844
LOUIS MORRISON
LOUIS J MORRISON C & C CONSULTANTS
P O BOX 701340
ST CLOUD, FL 34770-1340

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

INSURERS AFFORDING COVERAGE	NAIC #
INSURER A PHILADELPHIA INDEMNITY INS CO	18058
INSURER B	
INSURER C	
INSURER D	
INSURER E	

INSURED
U S WATER SERVICES CORPORATION
4939 CROSS BAYOU BOULEVARD
NEW PORT RICHEY, FL 34652

COVERAGES

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	ADDL INSRD	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YYYY)	POLICY EXPIRATION DATE (MM/DD/YYYY)	LIMITS	
A	Y	GENERAL LIABILITY					
		[X] COMMERCIAL GENERAL LIABILITY	PHPK2065102	11/30/19	11/30/20	EACH OCCURRENCE	$ 1,000,000
		[ ] CLAIMS MADE [X] OCCUR				DAMAGE TO RENTED PREMISES (Ea occurrence)	$ 1,000,000
						MED EXP (Any one person)	$ 10,000
						PERSONAL & ADV INJURY	$ 1,000,000
						GENERAL AGGREGATE	$ 3,000,000
		GEN'L AGGREGATE LIMIT APPLIES PER				PRODUCTS - COMP/OP AGG	$ 3,000,000
		[ ] POLICY [ ] PRO-JECT [X] LOC					
		AUTOMOBILE LIABILITY				COMBINED SINGLE LIMIT (Ea accident)	$
		[ ] ANY AUTO					
		[ ] ALL OWNED AUTOS				BODILY INJURY (Per person)	$
		[ ] SCHEDULED AUTOS					
		[ ] HIRED AUTOS				BODILY INJURY (Per accident)	$
		[ ] NON-OWNED AUTOS					
						PROPERTY DAMAGE (Per accident)	$
		GARAGE LIABILITY				AUTO ONLY - EA ACCIDENT	$
		[ ] ANY AUTO				OTHER THAN AUTO ONLY EA ACC	$
						AGG	$
A		EXCESS / UMBRELLA LIABILITY				EACH OCCURRENCE	$ 10,000,000
		[X] OCCUR [ ] CLAIMS MADE	PHUB701647 EXCESS OF GENERAL LIABILITY, AUTO LIABILITY & EMPLOYERS LIABILITY	11/30/19	11/30/20	AGGREGATE	$ 10,000,000
							$
		[ ] DEDUCTIBLE					$
		[ ] RETENTION $					$
		WORKERS COMPENSATION AND EMPLOYERS' LIABILITY				[ ] WC STATUTORY LIMITS [ ] OTHER	
		ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) Y / N [ ]				E.L. EACH ACCIDENT	$
		If yes, describe under SPECIAL PROVISIONS below				E.L. DISEASE - EA EMPLOYEE	$
						E.L. DISEASE - POLICY LIMIT	$
		OTHER					

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES / EXCLUSIONS ADDED BY ENDORSEMENT / SPECIAL PROVISIONS

VOLUSIA COUNTY IS LISTED AS AN ADDITIONAL INSURED ON GENERAL LIABILITY COVERAGE AS THEIR INTERESTS MAY APPEAR WITH REGARDS TO BID NUMBER 16-B-11AK

CERTIFICATE HOLDER

VOLUSIA COUNTY
123 WEST INDIANA AVENUE
DELAND, FL 32720

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL 30 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES.

AUTHORIZED REPRESENTATIVE
Louis Morrison

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SUBJECT: PIGGYBACK FOR LIFT STATION AND MAINTENANCE REPAIR

BID #: PSC-0179-18 **OPEN DATE:**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: PIGGYBACK

AGENCY: PUBLIC BUILDINGS

BASIS OF AWARD: PIGGYBACK CONTRACT

NUMBER OF BIDS INVITED: ( ) NUMBER RECEIVED: ( ) OTHER ( )

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Subject bid was awarded administratively on 05/09/18 to U.S. Water Services Corporation (contract #10439), in the amount of $50,000.00; increased on 10/23/18 in the amount of $50,000.00; 1st Renewal option approved on 02/1/19 in the amount $100,000.00.

Recommend approval to increase piggyback award to U.S. Water Services Corporation, in the amount of $100,000.00, to add FY 19 funding for as needed Lift Station Maintenance and Repair. Total revised annual expenditure will be $200,000.00, for a total award amount not-to-exceed $300,000.00.

The award is to be funded by various accounts and executed by contract amendment through Office of General Counsel and processed by individual releases against the master blanket.

Attachments: Recommendation Memo, Previous Award(s)

ANALYST: MARILYN LAIDLER RESPECTFULLY SUBMITTED GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Roy Birbal, Chief, Public Buildings Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING Ø DATE: 5/16/19

OTHER:

ACTION OF AWARDING AUTHORITY DATE 5/16/19

APPROVED ✓ DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of
Executive Order No. 2015-05

ADMINISTRATIVE AWARD
BID No.: PSC-0179-18

180430

DESCRIPTION OF GOODS/SERVICES:
Recommend approval to utilize the first renewal option to piggyback Volusia County Florida Contract Bid#18-B-11AK for Lift Station Maintenance and Repair to U.S. Water Services Corporation. Period of service will be from date of executed contract of January 21, 2019 through January 20, 2020 for annual expenditure amount of $100,000.00 with one (1) year renewal option remaining. The total estimated annual expenditure not to exceed $200,000.00.

FOR AGENCY/DEPARTMENT: Public Works/Public Buildings

PO NUMBER: N/A

NUMBER FIRMS SOLICITED: N/A **NUMBER FIRMS BIDDING:** N/A

REASON FOR LESS THAN REQUIRED MINIMUM SOLICITATION/QUOTATION:
In accordance of Sec.126.211 (e), Utilization of competitively procured governmental agreements.

RECOMMEND AWARD TO: U.S. Water Services Corporation

CONCURRENCE BY: Roy Birbal, CFM, Chief, Public Buildings Division.

PRICE: $100,000.00 **TERMS:** Net 30

REASON FOR NOT ACCEPTING LOW BID: N/A

Buyer

2/1/2019
Date

Asst. Manager of Purchasing Services

2/1/2019
Date

APPROVAL:

for Gregory Peeples, Chief, Procurement Division

2/1/2019
Date

ADMINISTRATIVE AWARD
BID No.: PSC-0179-18
Amendment

180430

DESCRIPTION OF GOODS/SERVICES:
Recommend approval of contract amendment to increase the award amount by $50,000.00 to U.S. Water Services Corporation (Contract No. 10439) for as needed Lift Station Maintenance and Repair from date of executed contract through January 20, 2019, with two (2) one (1) year renewal options. Total revised estimated annual expenditure not to exceed limit of $100,000.00.

Formal contract amendment will be executed through Office of General Counsel

FOR AGENCY/DEPARTMENT: Public Works/Public Buildings

PO NUMBER: N/A

NUMBER FIRMS SOLICITED: N/A **NUMBER FIRMS BIDDING:** N/A

REASON FOR LESS THAN REQUIRED MINIMUM SOLICITATION/QUOTATION:
In accordance of Sec.126.211 (a), Utilization of competitively procured governmental agreements.

RECOMMEND AWARD TO: U.S. Water Services Corporation

CONCURRENCE BY: Roy Birbel, CFM, Chief, Public Buildings Division.

PRICE: $100,000.00 **TERMS:** Net 30

REASON FOR NOT ACCEPTING LOW BID: N/A

Buyer

10/11/2018
Date

Manager of Purchasing Svcs, Asst.

10/22/18
Date

APPROVAL:

Gregory Pease, Chief, Procurement Division Date 10/23/18

ADMINISTRATIVE AWARD
BID No.: PSC-0179-18

DESCRIPTION OF GOODS/SERVICES:
Recommend approval to piggyback Volusia Country Florida Contract Bid#16-B-11AK for Lift Station Maintenance and Repair to U.S. Water Services Corporation. Period of service will be from date of executed contract through January 20, 2019, with two (2) one (1) year renewal options. Estimated annual expenditure with not to exceed limit of $50,000.00.

FOR AGENCY/DEPARTMENT: Public Works/Public Buildings

PO NUMBER: N/A

NUMBER FIRMS SOLICITED: N/A **NUMBER FIRMS BIDDING:** N/A

REASON FOR LESS THAN REQUIRED MINIMUM SOLICITATION/QUOTATION:
In accordance of Sec.126.211 (a), Utilization of competitively procured governmental agreements.

RECOMMEND AWARD TO: U.S. Water Services Corporation

CONCURRENCE BY: Roy Birbal, CFM, Chief, Public Buildings Division.

PRICE: $50,000.00 **TERMS:** Net 30

REASON FOR NOT ACCEPTING LOW BID: N/A

Buyer
5/8/2018
Date

Asst. Manager of Purchasing Services
5/8/2018
Date

APPROVAL:

Gregory Peeples, Chief, Procurement Division 5/9/18 Date

PSC-0179-18	U.S. Water Services Corp	
5/9/2018	$50,000.00	Award
10/23/2018	$50,000.00	increase
2/1/2019	$100,000.00	1st Renewal
5/16/2019	$100,000.00	increase
Pending	$100,000.00	2nd and final renewal
	$400,000.00	