SINGLE SOURCE AWARD **BID # SS-11675-22**

Subject: Large Print Books and Database Subscriptions for the Library System

Department: Library

Description of Purchase: Recommend approval of single source award to Gale Cengage Learning, Inc. for the purchase of large print books and database subscriptions for the library system. Period of service is for one (1) year from date of executed contract. Total estimated expenditure amount is $114,216.89.

Funding Source: 00111.185102.566010.000000.00000000.00000.0000000 - To be executed by formal contract through the Office of General Counsel

Single Source Award To: Gale Cengage Learning, Inc.

Price Justification: See Attached

Requisition #: N/A

Total Award: $114,216.89

Attachments: Single Source Form, Vendor Letter/Quote and Previous Awards

Certification as to Single Source: Tim Rogers, Director, Jacksonville Public Library

THE ABOVE PURCHASE IS RECOMMENDED FOR AWARD IN ACCORDANCE WITH CHAPTER 126.206.

Analyst: Annette Burney

Gregory Pease, Chief
Procurement Division

APPROVAL OF GENERAL GOVERNMENT AWARDS COMMITTEE

"ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS"

CHAIRMAN ***DATE***

ACTION OF AWARDING AUTHORITY DATE: _____

APPROVED_____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

JACKSONVILLE
PUBLIC LIBRARY

Jacksonville Public Library
Support Services Department
3435 University Blvd N
Jacksonville, FL 32277

Memorandum

To: Gregory Pease, Chief of Procurement Division

From: Jill Haile, Collection Librarian Manager

Date: November 3, 2021

Re: Justification Letter for **Cengage Learning, Inc.**

General funds 00111.185102.566010.000000.00000000.00000.0000000

The Jacksonville Public Library requests a purchase order for Cengage Learning, Inc. in the amount of $114,216.89 to purchase database access and large print books for the library system.

Databases, $24,551.89:

This funding request will allow for the purchase of multi-subject informational databases that customers may access via in-library and/or remote use. The price quotation includes itemized databases and their prices along with a single source letter stating that Gale databases are only available for purchase from Cengage Learning.

Large Print books, $89,665:

This funding request will allow for the purchase of large print books for all library locations. Cengage Learning provides plans in which a certain number of new large print book titles in various categories are published by Thorndike Press on a monthly basis. Cengage Learning ensures availability of new titles immediately upon publication without any delays guaranteeing a 100% fulfillment rate and are a single source provider for the library's standing order plans. No book list quote is available for large print books as titles we may purchase have not been published yet and purchases will be made upon publication.

Thank you for your consideration.

SINGLE SOURCE REQUEST

Pursuant to the City of Jacksonville Procurement Code § 126.206 & § 126.312, when requesting a purchase from a vendor subject to the referenced sections, please complete this form to justify your request and submit to Procurement with applicable attachments.

REQUESTING AGENCY (DEPT./DIVISION): Jacksonville Public Library

FUNDING SOURCE: 00111.185102.566010.000000.00000000.00000.0000000

BRIEF DESCRIPTION OF GOODS/SERVICES:
Cengage Learning, Inc.

AMOUNT OF PROJECT (attach quote): $114,216.89

PROVIDE A SUMMARY OF THE SCOPE OF GOODS/SERVICES TO BE PROVIDED; IDENTIFY EACH ITEM, COMPONENT OR SERVICE BEING PROCURED (ATTACH QUOTE/PROPOSAL):
Database quote attached.
No large print book list quote is available as titles we may purchase have not been published yet and purchases will be made upon publication.

PROVIDE A DETAILED JUSTIFICATION AS TO WHY THE REQUESTED GOODS/SERVICES CAN ONLY BE EFFICIENTLY AND EFFECTIVELY PROCURED THROUGH THE RECOMMENDED SINGLE SOURCE PROVIDER:
This funding request will allow for the purchase of multi-subject informational databases that customers may access via in-library and/or remote use and the purchase of large print books immediately upon publication guaranteeing a 100% fulfillment rate. Both of which are solely available for purchase from Cengage Learning.

ASSERT THAT YOU HAVE RESEARCHED THE AVAILABILITY OF THE REQUESTED GOODS/SERVICES FROM OTHER SOURCES IN APPLICABLE MARKETS AND HAVE DISCUSSED AND EVALUATED THE SAME WITH COJ'S PROCUREMENT AND EBO DIVISIONS:
Library staff have researched products and Gale databases are only available for purchase from Cengage Learning. And Thorndike Press large print books at an 100% fill rate upon publication is not available from other vendors.

Submitted by: Jill Haile JSHaile **Collection Librarian Manager**
(Name) (Title)

Date: 11/03/21

Requesting Agency's Director's Signature:

Procurement Division

March, 2017

INVOICE
This is a true and original copy

CENGAGE Learning

Gale/Cengage Learning
27500 Drake Rd. Farmington Hills MI

FED ID # 59-2124491
Canadian G.S.T.#/T.P.S.: 14074 8831 RT0001
Canadian Q.S.T.#/T.V.Q.: 1023272543

Quote	18-Oct-21

Prepared by Mir Loving
Subscripton Renewal Specialist

Bill To:

Jacksonville Public Library
3435 University Blvd. North
Jacksonville, FL
32277

Ship To:

Jacksonville Public Library
3435 University Blvd. North
Jacksonville, Fl
32277

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1

Description	Start Date of annual Subscription		Gross	Discount	Net Amount
National Geographic Archive (1888-1994)	11/30/2021	Nat Geo Hosting Fee			173.65
National Geographic Magazine (1995-Present)	12/8/2021	Nat Geo Mag Present			2,247.87
National Geographic Kids	12/8/2021	Nat Geo Kids			2,247.87
National Geographic People	12/8/2021	Nat Geo People			2,100.00
Chilton Library	12/8/2021	Chilton's			8,190
Opposing Viewpoints in Context	12/31/2021	OVIC			8,392.50
		GVRL Hosting Fee			1,200.00
				TOTAL	24,551.89

20 Channel Center Street
Boston, MA 02210
www.cengage.com

CENGAGE

10/18/2021

Jacksonville Public Library

Dear Jill:

This letter confirms that Cengage Learning, Inc., (FEIN 59-2124491, DUNS 86-1016442), is the Sole Source Supplier and/or Publisher of the products (each product as an aggregated whole, inclusive of platform and not individual elements or portions thereof, a "Product") noted below and as represented on the Cengage website at www.cengage.com and in all published catalogs. All Products must be purchased directly by institutions from Cengage Learning, Inc. and/or through its authorized agents and are not available through any other content providers.

TITLE	ISBN	
National Geographic Archive Hosting Fee	N/A	
National Geographic Magazine (1995 – Present)	15927443	
National Geographic Kids	2716868	
Chilton Library	22058	
Opposing Viewpoints in Context (Gale In Context: Opposing Viewpoints)	176168	
Miss Humblebee's Academy	16248184	
Petersons Test Prep	192267	
Science in Context/Gale In Context: Science		
GVRL Hosting Fee	191700	
Nat Geo People Animal	N/A	
	271867	

To place an order or for additional information contact the Cengage Learning Customer Service department by phone at (800) 877-4253 or email at gale.customerservice@cengage.com

Thank you for your interest in Cengage Learning.

Karen Radulovich
Strategic Accounts Director
Gale, a part of Cengage Learning
Karen.Radulovich@cengage.com

THORNDIKE PRESS
From Gale, a Cengage Company

Re: Sole Publisher/Sole Source Verification

09/29/21

Dear Ms. Haile,

This is in response to any questions or concerns regarding the purchase and/or subscription of The Gale Group, Inc. (Gale, a part of Cengage Learning) titles and databases.

Gale is the sole publisher of Gale print publications, which includes (but are not limited to) Macmillan Reference USA, Twayne Publishers, Charles Scribner's Sons, Greenhaven Press, Lucent Books, KidHaven Press, Blackbirch Press, U·X·L, and Thorndike Press (unabridged Large Print editions only) imprint lines.

In addition to our print products, Gale is the sole source for the Gale Virtual Reference Library (eBook) platform and the sole source vendor and supplier for the electronic database products we make available for purchase including Declassified Documents Reference System.

If you need to reprint any information from any of our publications, a request must be made in writing to our Permissions Department. We hold all rights to all Gale publications and its imprints.

Thank you for your interest in Gale. Please contact me if I can be of any further assistance.

Regards,

Peggy Sheehan

Peggy Sheehan
Thorndike Press, a part of Cengage Learning
1-800-223-1244 ext. 27537

THORNDIKE PRESS®