ONE CITY. ONE JACKSONVILLE.

City of Jacksonville, Florida

Lenny Curry, Mayor

Procurement Division
Ed Ball Building
214 N. Hogan Street, Suite 800
Jacksonville, Florida 32202

MEMORANDUM

TO: General Government Awards Committee

FROM: Gregory Pease, Chief Procurement

DATE: November 17, 2021

SUBJECT: **Permanent Debarment Recommendation:**

The attached permanent debarment recommendation, is presented for review and action by the General Government Awards Committee pursuant to City Ordinance Code Ch 126.201(l), on Thursday, December 2, 2021 at 1:00 PM.

The General Government Awards Committee action is as follows:

Recommendation Approved:	**Recommendation Denied:**
Dir. Adm. & Finance or Designee	Dir. Adm. & Finance or Designee
General Counsel or Designee	General Counsel or Designee
Director of Public Works or Designee	Director of Public Works or Designee

ACTION OF AWARDING AUTHORITY

Date _____

Approved _____ **Disapproved** _____

Signature of Authentication _____

ONE CITY. ONE JACKSONVILLE.

City of Jacksonville, Florida

Lenny Curry, Mayor

Procurement Division
Ed Ball Building
214 N. Hogan Street, Suite 800
Jacksonville, Florida 32202

November 16, 2021

Via Email: brian@neptech.net and Certified Mail # 9171 9690 0935 0100 5791 99

Brian Hopkins
Ashland Technologies, Inc.
2169 Ashland Street
Jacksonville, Florida, 32207

Re: Notice of Debarment

Dear Mr. Hopkins:

This letter is regarding correspondence received from Angie Dixon, Ombudsman for the City of Jacksonville, dated October 6, 2021, recommending debarment of Ashland Technologies, Inc. Specifically, Ashland Technologies is in violation of;

- Chapter 126, Jacksonville Ordinance Code, §126.201 (l) (1) (vii): has engaged in conduct prohibited hereunder or that is a serious threat to the integrity of the public procurement and contracting process, as determined by the Chief of Procurement.

Accordingly, this is formal notice of your Company being disbarred from doing business with the City of Jacksonville permanently from the date of this notice.

Please know that, if within ten (10) calendar days after the date of this notice, you have not provided me a written Notice of Protest that states, in detail, grounds on which you protest the above, then the action contained herein will become final without further notice, and will represent final administrative action pursuant to §126.201 (I) (1) (ii) Jacksonville Ordinance Code.

If you have any questions, please do not hesitate to contact me at 904-255-8801.

Sincerely,

Gregory Pease, Chief
Procurement Division

Attachment
cc: Angie Dixon, Ombudsman

ONE CITY. ONE JACKSONVILLE.

City of Jacksonville, Florida

Lenny Curry, Mayor

City Hall at St. James
117 W. Duval St.
Jacksonville, FL 32202
(904) 630-CITY
www.coj.net

MEMORANDUM

To: Gregory Pease, Chief of Procurement

From: Angie Dixon, Ombudsman

Date: October 6, 2021

RE: Social Services Division/Ashland Technologies, Inc.
"Request for Rescission and Debarment – Disqualified Vendors List"

This matter arises from the Office of the Ombudsman's receipt of written complaints from the Department of Parks and Recreation Social Services Division regarding compliance against Ashland Technologies, Inc.

Based on Brian Hopkins of Ashland Technologies, Inc. unprofessional behavior and threats via email, this office recommends that Ashland Technologies, Inc. be placed on the disqualified vendors list indefinitely in accordance with Chapter 126, Jacksonville Ordinance Code, for reasons including but are not limited to:

- **Sec. 126.201(I)(1)(vii)** – has engaged in conduct prohibited hereunder or that is a serious threat to the integrity of the public procurement and contracting process, as determined by the Chief of Procurement

According to the City of Jacksonville records, Ashland has been paid in full for the services rendered. As support for the above recommendation, I have attached for your consideration: (i) copy of the letter from Office of General Counsel **(Exhibit 1)**; (ii) copies of multiple threatening and disrespectful emails to the City of Jacksonville employee **(Exhibit 2)**; and (iii) copies of pay requests **(Exhibit 3)**. If you should need additional information, please feel free to contact me at (904) 255-8713 or ADixon@coj.net.

AVD

cc. Helen Roberson, Office of General Counsel
Johnetta Moore, Chief of Social Services
Sandy Arts, Program Manager

Exhibit 1

OFFICE OF GENERAL COUNSEL
CITY OF JACKSONVILLE

JASON R. TEAL
ACTING GENERAL COUNSEL

LAURA J. BOECKMAN
TRISHA DAWOOD BOWLES
COREYLYN C. BROWN
DERREL Q. CHATMON
ARIEL P. COOK
JULIA B. DAVIS
JOELLE J. DILLARD
CRAIG D. FEISER
CHRISTOPHER GARRETT
KYLE GAVIN
MARY MARGARET GIANNINI
SEAN B. GRANAT
SUSAN C. GRANDIN
SONYA HARRELL
KATY A. HARRIS
LAWSIKIA J. HODGES
PAIGE HOBBS JOHNSTON
RITA M. MAIRS
JAMES R. MCCAIN, JR.
BRETT G. MERENESS

CITY HALL, ST. JAMES BUILDING
117 WEST DUVAL STREET, SUITE 480
JACKSONVILLE, FLORIDA 32202

DAVID M. MIGUT
JAMES E. MILLARD
WENDY L. MUMMAW
KELLY H. PAPA
TIFFINY DOUGLAS PINKSTAFF
JON R. PHILLIPS
CHERRY SHAW POLLOCK
HELEN P. ROBERSON
LEIGH F. ROSENBLOOM
REGINA D. ROSS
ASHLEY B. RUTHERFORD
JOHN C. SAWYER, JR.
MARGARET M. SIDMAN
HEATHER M. SOLANKA
MARY E. STAFFOPOULOS
ADINA TEODORESCU
KEALEY WEST
STANLEY M. WESTON
HARRY M. WILSON, IV
GABY YOUNG

September 24, 2021

Via Electronic Mail

Angie Dixon
City of Jacksonville Ombudsman
214 N. Hogan Street, 8th Floor
Jacksonville, FL 32202
adixon@coj.net

Ms. Dixon,

Per your request, below is a brief summary of my involvement in the dispute between the Social Services Division of the City of Jacksonville (the "City"), and Ashland Technologies, Inc.

On March 22, 2021, the City requested legal assistance in recovering Ryan White CAREWare data system and client files. The Ryan White Program is funded by the Federal Health and Human Services Department (HHS), Health Resources and Services Administration (HRSA) to provide core support and medical and social services to individuals living with HIV/AIDS in the Jacksonville Transitional Grant Area.

By way of background, on March 1, 2020, the City and Ashland entered into a contract whereby Ashland would provide data system maintenance and support for report generation necessary to comply with the HHS grants. In February 2021, the City made the decision to no longer outsource the support and management of the CAREWare system and to instead use the City's Information and Technologies Department ("ITD"). The City notified Mr. Hopkins, Ashland's president and sole employee, of the decision to terminate the contract effective February 28, 2021, and requested that Mr. Hopkins fulfill his remaining contractual obligations, which included finishing the required reports and timely transferring the data back to the City.

Mr. Hopkins' delay and unwillingness to fulfill these contractual obligations resulted in the City requesting assistance from the Office of General Counsel ("OGC"), and I was assigned to assist with retrieving the City's data. I prepared a letter demanding that Mr. Hopkins return the City data and advised that if it was not timely returned, appropriate legal action would be instituted. OGC's investigator attempted to hand-deliver the demand letter to Mr. Hopkins. Mr. Hopkins was aware that law enforcement was attempting to contact him, and refused to open the door and attempted to evade the investigator. Soon thereafter, Mr. Hopkins reached out his City contacts and initiated the data transfer.

Upon review, the data transferred by Mr. Hopkins was not usable and included many mapping errors. In April 2021, I drafted a second demand letter for other information and items that were necessary to complete the transfer of the City's data to ITD. I had several verbal and electronic communications with Mr. Hopkins regarding the deficient data. Over the next month, all of the errors were resolved through the work of Sandy Arts, Mr. Hopkins, and ITD.
Because of the delay involved with Mr. Hopkins' return of usable City data, the HRSA determined that it would need to report the matter as a data breach per the HIPAA breach notification rules if the system was not working correctly by a date certain. I, along with City representatives, had a virtual meeting with HRSA and were able to work out a resolution which did not involve reporting a HIPAA data breach.

I had further communications with Mr. Hopkins regarding the payment of his February 2021 invoice – his final payment under the contract – and a March 2021 invoice that Mr. Hopkins submitted for work performed after February 28, 2021, but was within the scope of the contract. At my direction, the City did not pay Mr. Hopkins' February 2021 invoice until all of the data was returned and working properly in the database. I communicated with Mr. Hopkins regarding his March 2021 invoice and advised him that it would not be paid because the work performed was required under the contract. There was an issue with Mr. Hopkins' receipt of his February payment due to an ACH batch being rejected by the City's bank which resulted in Mr. Hopkins (and all other vendors on that ACH batch) receiving their payment approximately a week later than expected.

Over the course of assisting the City with the data transfer and payment of Mr. Hopkins' final invoice, Ms. Arts would occasionally contact me regarding inappropriate and vulgar messages she would receive from Mr. Hopkins on her work email and cell phone. I advised Ms. Arts to save the text messages and block his phone number. I advised Mr. Hopkins through email that I represented the City and any communications to Ms. Arts were to go through me, to which he responded with an inappropriate and vulgar message. Mr. Hopkins did not communicate with Ms. Arts or myself further until August 2021 when he started sending threating emails which prompted OGC to contact your office, as well as the police.

I previously provided several of my electronic communications with Mr. Hopkins, including the inappropriate and threatening messages. Please let me know if you need any other information.

Sincerely,

/s/ Helen Peacock Roberson

Helen Peacock Roberson

Dixon, Angie

Exhibit 2

From: Roberson, Helen
Sent: Monday, October 4, 2021 9:57 AM
To: Arts, Sandy; Dixon, Angie
Cc: Moore, Johnnetta
Subject: RE: [redacted]

Sandy,

My boss is circling back with JSO to see what can be done.

Helen

Helen Peacock Roberson
Assistant General Counsel
City of Jacksonville, Office of General Counsel

Due to Florida's broad public records laws, e-mail communications to and from city officials are subject to public disclosure. This communication and any attachments thereto may be subject to the rights and restrictions of the Electronic Communications Privacy Act, 18 U.S.C. s.s. 2510-2521 and/or protective orders authorized by a court of competent jurisdiction.

From: Arts, Sandy <SArts@coj.net>
Sent: Monday, October 4, 2021 8:30 AM
To: Dixon, Angie <ADixon@coj.net>; Roberson, Helen <HRoberson@coj.net>
Cc: Moore, Johnnetta <JMoore@coj.net>
Subject: FW: [redacted]

Just doesn't seem to stop. No threat, but not nice.

Sandy Arts, Program Manager
Ryan White Part - A
Social Services Division
1809 Art Museum Drive
Jacksonville, FL 32207
(904) 255-3342
sarts@coj.net
https://www.coj.net/rwpc

From: Brian Hopkins <brian@neptech.net>
Sent: Saturday, October 2, 2021 9:36 AM
To: Arts, Sandy <SArts@coj.net>; Moore, Johnnetta <JMoore@coj.net>; Deas, Mark <ADeas@coj.net>
Subject: CUNT!

EXTERNAL EMAIL: This email originated from a non-COJ email address. Do not click any links or open any attachments unless you trust the sender and know the content is safe.

You stupid butch lesbian. Ja ja ja . How does it feel to be a [redacted]an [redacted]? My [redacted]s bigger than your [redacted]. How are you, and the [redacted] Mark Dees getting along? What a [redacted] that [redacted]worthless piece of [redacted] that [redacted]s! You both can't carry my 3rd grade book bag [redacted] punks! You can't accomplish what I can in 3 days in 7 months [redacted] Please come [redacted] with me [redacted] punk! [redacted]

[redacted]u Punks!

Best Regards,
Brian Hopkins

Dixon, Angie

From: Dixon, Angie
Sent: Monday, September 13, 2021 3:17 PM
To: Burns, Leticia
Subject: FW: Last Chance Stupid Nothings

Leticia,
Place in file

Angie Dixon, City of Jacksonville Ombudsman
Finance and Administration | Office of the Ombudsman
214 N. Hogan Street, 8th Floor, Jacksonville, FL 32202
904-255-8713 office | 904-255-8284 fax
ADixon@coj.net | coj.net

From: Roberson, Helen <HRoberson@coj.net>
Sent: Monday, September 13, 2021 3:15 PM
To: Dixon, Angie <ADixon@coj.net>
Cc: Arts, Sandy <SArts@coj.net>; Moore, Johnnetta <JMoore@coj.net>
Subject: FW: Last Chance Stupid Nothings

Angie,

Please see below - another threat from Mr. Hopkins. I wasn't sure if you had reached out to him/sent a letter and if that may have prompted the email below.

Helen

Helen Peacock Roberson
Assistant General Counsel
City of Jacksonville, Office of General Counsel

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From: Brian Hopkins <brian@neptech.net>
Sent: Monday, September 13, 2021 3:08 PM
To: Arts, Sandy <SArts@coj.net>; Moore, Johnnetta <JMoore@coj.net>; Roberson, Helen <HRoberson@coj.net>
Subject: Last Chance Stupid Nothings

EXTERNAL EMAIL: This email originated from a non-COJ email address. Do not click any links or open any attachments unless you trust the sender and know the content is safe.

Pay me what I'm owed you [redacted] punks! I know where you live and your schedule.

Dixon, Angie

From: Dixon, Angie
Sent: Friday, September 3, 2021 12:22 PM
To: Burns, Leticia
Subject: FW: CAREWare
Attachments: RE: Communications with City employees; Re: Communications with City employees; Another text from Brian ; Brian Hopkins message ; Brian Hopkins

FYI

From: Roberson, Helen <HRoberson@coj.net>
Sent: Thursday, September 2, 2021 11:32 AM
To: Dixon, Angie <ADixon@coj.net>
Cc: Moore, Johnnetta <JMoore@coj.net>; Arts, Sandy <SArts@coj.net>
Subject: RE: CAREWare

Angie,

Most of the verbally abusive communications were to Sandy. I have attached my email correspondence with Mr. Hopkins that relates to his inappropriate comments as well as some of the emails from Sandy. I was unsure from your email if you wanted additional information relating to the process to get the CAREWare data from Mr. Hopkins or my communications with him during that process. I'm happy to forward those as well if you believe they are necessary.

Helen

Helen Peacock Roberson
Assistant General Counsel
City of Jacksonville, Office of General Counsel

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From: Dixon, Angie <ADixon@coj.net>
Sent: Thursday, September 2, 2021 11:24 AM
To: Roberson, Helen <HRoberson@coj.net>
Cc: Moore, Johnnetta <JMoore@coj.net>; Arts, Sandy <SArts@coj.net>
Subject: FW: CAREWare

Good Morning Helen,
Our office has been forwarded this matter for handling as it appears the supplier is having an issue and by the language used possibly does not desire to do business with the City of Jacksonville. In effort to address all the issues, please provide our office all the documentation you have.

Johnetta/Sandy – Please provide me any correspondence you have regarding this matter with the supplier, Neptech as well.

If you should have any questions, please feel free to contact me.

Thanks,

Angie Dixon, City of Jacksonville Ombudsman
Finance and Administration | Office of the Ombudsman
214 N. Hogan Street, 8th Floor, Jacksonville, FL 32202
904-255-8713 office | 904-255-8284 fax
ADixon@coj.net | coj.net

From: Pease, Gregory <GPease@coj.net>
Sent: Thursday, September 2, 2021 10:48 AM
To: Dixon, Angie <ADixon@coj.net>
Subject: FW: CAREWare

Gregory W. Pease
Chief of Procurement
Finance and Administration Department
Procurement Division
City of Jacksonville
214 N. Hogan St
Jacksonville, FL 32202
Ph. 904.255.8801
Fax 904.255.8838
CITY OF JACKSONVILLE

****** Please note that under Florida's very broad public records law, email communications to and from city officials are subject to public disclosure. ******

From: Phillips, Jon <JPhillips@coj.net>
Sent: Monday, August 23, 2021 1:37 PM
To: Pease, Gregory <GPease@coj.net>
Cc: Roberson, Helen <HRoberson@coj.net>
Subject: FW: CAREWare

Hi Greg—see the bottom email. Overt threat from a disgruntled contractor. (I believe the contract was between Ashland Technologies and Parks/Rec.)
If you need more info—Helen Roberson is handling. Also, we plan to report this to the police.

From: Teal, Jason <JTeal@coj.net>
Sent: Monday, August 23, 2021 1:21 PM
To: Phillips, Jon <JPhillips@coj.net>
Subject: RE: CAREWare

Yes. Send all of this over to Greg Pease to put him on the list. Was he working for the City – or one of the independents?

From: Phillips, Jon <JPhillips@coj.net>
Sent: Monday, August 23, 2021 1:19 PM
To: Teal, Jason <JTeal@coj.net>
Subject: RE: CAREWare

Already did. But—should this guy not be put on some kind of "do not hire or contract with" list?

From: Teal, Jason <JTeal@coj.net>
Sent: Monday, August 23, 2021 1:15 PM
To: Phillips, Jon <JPhillips@coj.net>
Subject: RE: CAREWare

Are you giving this to Joe to follow up on?

From: Phillips, Jon <JPhillips@coj.net>
Sent: Monday, August 23, 2021 1:13 PM
To: Teal, Jason <JTeal@coj.net>
Subject: FW: CAREWare

Fyi. See the bottom email.

From: Roberson, Helen <HRoberson@coj.net>
Sent: Monday, August 23, 2021 12:31 PM
To: Phillips, Jon <JPhillips@coj.net>
Subject: FW: CAREWare

Jon – can we discuss the message below. It's from the guy who was not turning over the CAREWare info (for AIDS patients), which we eventually got but did not pay him the extra money he was asking for. He has sent verbally abusive messages to Sandy Arts before, but I feel like he is making threats now. I wasn't sure if I needed to report this/send letter to him/etc.

Helen Peacock Roberson
Assistant General Counsel
City of Jacksonville, Office of General Counsel

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From: Moore, Johnnetta <JMoore@coj.net>
Sent: Monday, August 23, 2021 12:28 PM
To: Roberson, Helen <HRoberson@coj.net>
Cc: Arts, Sandy <SArts@coj.net>
Subject: FW: CAREWare

Good afternoon,
See below.
Thanks,

Johnnetta Moore
Chief
Social Services Division
1809 Art Museum Dr. Suite 100
Jacksonville, FL. 32207
904-255-3322
Fax-904-255-3355

ONE CITY. ONE JACKSONVILLE.

From: Brian Hopkins <brian@neptech.net>
Sent: Monday, August 23, 2021 12:23 PM
To: Arts, Sandy <SArts@coj.net>; Moore, Johnnetta <JMoore@coj.net>
Subject: CAREWare

EXTERNAL EMAIL: This email originated from a non-COJ email address. Do not click any links or open any attachments unless you trust the sender and know the content is safe.

Six months and still no viable system. You both are [redacted] stupid [redacted] A token [redacted] and a [redacted] who s[redacted]. I'm coming for you. See you in Court. My family in Culiacan, Sinaloa knows where you are and your family reside. Say good-bye. My family is here [redacted]

Dixon, Angie

From: Arts, Sandy
Sent: Sunday, June 27, 2021 5:05 PM
To: Roberson, Helen; Moore, Johnnetta
Subject: Re: Communications with City employees

Good afternoon,
Thank you for your message and reaching out to Brian. Following is the latest message received at 2:55 pm this afternoon, 6/27/21.

Dumd [redacted]
You can't my first grade book bag [redacted]
There were also three calls with no message left.

I have saved messages and blocked his number per your direction.

Thank you
Sandy Arts

Get Outlook for iOS

From: Roberson, Helen <HRoberson@coj.net>
Sent: Sunday, June 27, 2021 7:51:25 AM
To: Arts, Sandy <SArts@coj.net>; Moore, Johnnetta <JMoore@coj.net>
Subject: FW: Communications with City employees

See below – sorry, I wasn't around my laptop yesterday and emails from my phone do not look as official.

Pls let me know if he sends any more texts. If he does send another, please let me know, save it, and then feel free to block him. Please make sure you have saved all the prior texts from him.

Sorry you are dealing with this unacceptable behavior.

Helen

Helen Peacock Roberson
Assistant General Counsel
City of Jacksonville, Office of General Counsel

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From: Roberson, Helen
Sent: Sunday, June 27, 2021 7:47 AM

To: Brian Hopkins <brian@neptech.net>
Subject: Communications with City employees

Brian,

It has come to my attention that you are communicating with personnel of the City's Social Services Division. I am counsel for the City's Social Services Division and any communications to the employees, including Sandy Arts and Johnnetta Moore, must come through me. I have instructed my clients to not respond to any of your communications, and to the extent the communications continue, they will be handled accordingly.

Thank you for your attention to this matter.

Helen

Helen Peacock Roberson
Assistant General Counsel
City of Jacksonville, Office of General Counsel
117 West Duval Street, Suite 480
Jacksonville, Florida 32202
Telephone: (904) 255-7762
Fax: (904) 255-5120
Email: *HRoberson@coj.net*

Due to Florida's broad public records laws, e-mail communications to and from city officials are subject to public disclosure. This communication and any attachments thereto may be subject to the rights and restrictions of the Electronic Communications Privacy Act, 18 U.S.C. s.s. 2510-2521 and/or protective orders authorized by a court of competent jurisdiction.

Dixon, Angie

From: Brian Hopkins <brian@neptech.net>
Sent: Sunday, June 27, 2021 5:56 PM
To: Roberson, Helen
Subject: RE: Communications with City employees

EXTERNAL EMAIL: This email originated from a non-COJ email address. Do not click any links or open any attachments unless you trust the sender and know the content is safe.

Do you think I'm [redacted] afraid of you [redacted] Come [redacted] with me! Culiacan, Sinaloa, Mexico.

From: Roberson, Helen [mailto:HRoberson@coj.net]
Sent: Sunday, June 27, 2021 7:47 AM
To: Brian Hopkins
Subject: Communications with City employees

Brian,

It has come to my attention that you are communicating with personnel of the City's Social Services Division. I am counsel for the City's Social Services Division and any communications to the employees, including Sandy Arts and Johnnetta Moore, must come through me. I have instructed my clients to not respond to any of your communications, and to the extent the communications continue, they will be handled accordingly.

Thank you for your attention to this matter.

Helen

Helen Peacock Roberson
Assistant General Counsel
City of Jacksonville, Office of General Counsel
117 West Duval Street, Suite 480
Jacksonville, Florida 32202
Telephone: (904) 255-7762
Fax: (904) 255-5120
Email: *HRoberson@coj.net*

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Disclaimer regarding Uniform Electronic Transactions Act (UETA) (Florida Statutes Section 668.50): If this communication concerns negotiation of a contract or agreement, UETA does not apply to this communication; contract formation in this matter shall occur only with manually-affixed original signatures on original documents.

Dixon, Angie

From: Arts, Sandy
Sent: Saturday, June 26, 2021 2:02 PM
To: Moore, Johnnetta; Roberson, Helen
Subject: Another text from Brian

Text message 1:22 pm on 6/26/21.

Please come [redacted] with me [redacted]

Get Outlook for iOS

Dixon, Angie

From: Arts, Sandy
Sent: Friday, June 25, 2021 3:48 PM
To: Moore, Johnnetta; Roberson, Helen
Subject: Brian Hopkins

Sorry for the profanity but I just received the following text message from Brian on my personal cell phone. Not quite how I expected to end my vacation.
Has he not received payment yet?

See you in court [redacted] [redacted] in [redacted] that cant do nothing!
[redacted]
CAREWare ITD? 3 months and still nothing [redacted]

Sandy Arts
Get Outlook for iOS

ONE CITY. ONE JACKSONVILLE.

City of Jacksonville, Florida

Daryl Joseph, Director

Parks, Recreation and Community Services Department
214 N. Hogan Street 4th Floor
Jacksonville, FL 32202
(904) 255-3323
www.coj.net

October 7, 2020

MEMORANDUM

TO: Sherri Jeffers
Accounting Division

FROM: Sandy Arts, Ryan White, Program Manager

THRU: Johnnetta Moore, Chief
Social Services division

RE: **Request for Payment- FY 2020-2021**

Payment is requested for the following contract:

Supplier Number:	**26534**
Supplier Name:	**Ashland Technologies, Inc.**
Supplier Address:	**2169 Ashland Street** **Jacksonville, FL 32207**
PO#:	**606228-20-021**
Amount:	**$6,599.75**
Oracle Account:	**11406.164011.582001.010003.00000000.00000**
Grant Detail:	**010003**
Description:	**September, 2020 Payment for Services**

If you have any questions or need additional information, please contact Sandy Arts at 255-3342

Exhibit 3

The Ryan White Part A Administrative Agency Monthly Invoice

INVOICE

Ryan White
Data Management Services

DATE(S) OF SERVICES:	FROM: September 1, 2020	TO: September 30, 2020
SERVICE UNITS BILLED	NUMBER OF UNITS BILLED	TOTAL AMOUNT
Services Rendered (1 unit/month @ $6,599.75)	1 Unit	$6,599.75
TOTAL AMOUNT OF REQUEST:		$6,599.75

I hereby certify that the services for which payment has been requested have been provided and that copies of the required report(s) is/are attached, where indicated.

Brian Hopkins
Signature

Brian Hopkins

The Ryan White Part A Administrative Agency Monthly Invoice

Date: October 5, 2020
To: Lourdes Diaz and Sandy Arts
From: Brian Hopkins
Re: Invoice: Data Management Services

Report for September 2020

Services and Products Provided

1. Area 4 CAREWare System Administration

Conferencing/Telephone

1. Brian Hopkins & Sandy Arts: Messages N = 1: ..... Conversations, N = 8

Conferencing/In Person

1. Brian Hopkins & Sandy Arts: Messages N = 0: ..... Conversations, N = 3

Emailing: E-mails: (N = 55)

City of Jacksonville, Florida

Daryl Joseph, Director
Parks, Recreation and Community Services Department
214 N. Hogan Street 4th Floor
Jacksonville, FL 32202
(904) 255-3323
www.coj.net

ONE CITY. ONE JACKSONVILLE.

November 9, 2020

MEMORANDUM

TO: Sherri Jeffers
Accounting Division

FROM: Sandy Arts, Ryan White, Program Manager

THRU: Johnnetta Moore, Chief
Social Services division

RE: **Request for Payment- FY 2020-2021**

Payment is requested for the following contract:

Supplier Number:	**26534**
Supplier Name:	**Ashland Technologies, Inc.**
Supplier Address:	**2169 Ashland Street** **Jacksonville, FL 32207**
PO#:	**606228-20-21**
Amount:	**$6,599.75**
Oracle Account:	**11406.164011.582001.010003.00000000.00000**
Grant Detail:	**010003**
Description:	**October, 2020 Payment for Services**

If you have any questions or need additional information, please contact Sandy Arts at 255-3342

The Ryan White Part A Administrative Agency Monthly Invoice

INVOICE

Ryan White
Data Management Services

DATE(S) OF SERVICES:	FROM: October 1, 2020	TO: October 31, 2020
SERVICE UNITS BILLED	NUMBER OF UNITS BILLED	TOTAL AMOUNT
Services Rendered (1 unit/month @ $6,599.75)	1 Unit	$6,599.75
TOTAL AMOUNT OF REQUEST:		$6,599.75

I hereby certify that the services for which payment has been requested have been provided and that copies of the required report(s) is/are attached, where indicated.

Brian Hopkins
Signature

Brian Hopkins

The Ryan White Part A Administrative Agency Monthly Invoice

Date: November 6, 2020
To: Lourdes Diaz and Sandy Arts
From: Brian Hopkins
Re: Invoice: Data Management Services

Report for October 2020

Services and Products Provided:

1. Area 4 CAREWare System Administration

Conferencing-Telephone

1. Brian Hopkins & Sandy Arts: Messages N = 0: ..... Conversations, N = 3

Conferencing-In-Person

1. Brian Hopkins & Sandy Arts: Messages N = 0: ..... Conversations, N = 1

E-mailing: E-mails: (N = 47)

ONE CITY. ONE JACKSONVILLE.

City of Jacksonville, Florida

Daryl Joseph, Director

Parks, Recreation and Community Services Department
214 N. Hogan Street 4th Floor
Jacksonville, FL 32202
(904) 255-3323
www.coj.net

December 2, 2020

MEMORANDUM

TO: Sherri Jeffers
Accounting Division

FROM: Sandy Arts, Ryan White, Program Manager

THRU: Johnnetta Moore, Chief
Social Services division

RE: **Request for Payment- FY 2020-2021**

Payment is requested for the following contract:

Supplier Number:	**26534**
Supplier Name:	**Ashland Technologies, Inc.**
Supplier Address:	**2169 Ashland Street** **Jacksonville, FL 32207**
PO#:	**606228-20-021**
Amount:	**$6,599.75**
Oracle Account:	**11406.164011.582001.010003.00000000.00000**
Grant Detail:	**010003**
Description:	**November, 2020 Payment for Services**

If you have any questions or need additional information, please contact Sandy Arts at 255-3342

The Ryan White Part A Administrative Agency Monthly Invoice

INVOICE

Ryan White
Data Management Services

DATE(S) OF SERVICES:	FROM: November 1, 2020	TO: November 30, 2020
SERVICE UNITS BILLED	NUMBER OF UNITS BILLED	TOTAL AMOUNT
Services Rendered (1 unit/month @ $6,599.75)	1 Unit	$6,599.75
TOTAL AMOUNT OF REQUEST:		**$6,599.75**

I hereby certify that the services for which payment has been requested have been provided and that copies of the required report(s) is/are attached, where indicated.

Brian Hopkins
Signature

Brian Hopkins

ONE CITY. ONE
JACKSONVILLE.

City of Jacksonville, Florida

Daryl Joseph, Director

Parks, Recreation and Community Services Department
214 N. Hogan Street 4th Floor
Jacksonville, FL 32202
(904) 255-3323
www.coj.net

January 5, 2021

MEMORANDUM

TO: Sherri Jeffers
Accounting Division

FROM: Sandy Arts, Ryan White, Program Manager

THRU: Johnnetta Moore, Chief
Social Services division

RE: **Request for Payment- FY 2020-2021**

Payment is requested for the following contract

Supplier Number:	**26534**
Supplier Name:	**Ashland Technologies, Inc.**
Supplier Address:	**2169 Ashland Street** **Jacksonville, FL 32207**
PO#:	**606228-20-021**
Amount:	**$6,599.75**
Oracle Account:	**11406.164011.582001.010003.00000000.00000**
Grant Detail:	**010003**
Description:	**December, 2020 Payment for Services**

If you have any questions or need additional information, please contact Sandy Arts at 255-3342

The Ryan White Part A Administrative Agency Monthly Invoice

INVOICE

Ryan White
Data Management Services

DATE(S) OF SERVICES:	FROM: December 1, 2020	TO: December 31, 2020
SERVICE UNITS BILLED	NUMBER OF UNITS BILLED	TOTAL AMOUNT
Services Rendered (1 unit/month @ $6,599.75)	1 Unit	$6,599.75
TOTAL AMOUNT OF REQUEST:		$6,599.75

I hereby certify that the services for which payment has been requested have been provided and that copies of the required report(s) is/are attached, where indicated.

Brian Hopkins
Signature

Brian Hopkins

ONE CITY. ONE JACKSONVILLE.

City of Jacksonville, Florida

Daryl Joseph, Director

Parks, Recreation and Community Services Department
214 N. Hogan Street 4th Floor
Jacksonville, FL 32202
(904) 255-3323
www.coj.net

February 2, 2021

MEMORANDUM

TO: Sherri Jeffers
Accounting Division

FROM: Sandy Arts, Ryan White, Program Manager

THRU: Johnnetta Moore, Chief
Social Services division

RE: **Request for Payment- FY 2020-2021**

Payment is requested for the following contract:

Supplier Number:	26534
Supplier Name:	Ashland Technologies, Inc.
Supplier Address:	2169 Ashland Street Jacksonville, FL 32207
PO#:	606228-20-021
Amount:	$6,599.75
Oracle Account:	11406.164011.582001.010003.00000000.00000
Grant Detail:	010003
Description:	January, 2021 Payment for Services

If you have any questions or need additional information, please contact Sandy Arts at 255-3342

The Ryan White Part A Administrative Agency Monthly Invoice

INVOICE

Ryan White
Data Management Services

DATE(S) OF SERVICES:	FROM: JANUARY 1, 2021	TO: JANUARY 31, 2021
SERVICE UNITS BILLED	NUMBER OF UNITS BILLED	TOTAL AMOUNT
Services Rendered (1 unit/month @ $6,599.75)	1 Unit	$6,599.75
TOTAL AMOUNT OF REQUEST:		**$6,599.75**

I hereby certify that the services for which payment has been requested have been provided and that copies of the required report(s) is/are attached, where indicated.

Signature

Brian Hopkins

ONE CITY. ONE JACKSONVILLE.

City of Jacksonville, Florida

Daryl Joseph, Director
Parks, Recreation and Community Services Department
214 N. Hogan Street 4th Floor
Jacksonville, FL 32202
(904) 255-3323
www.coj.net

March 30, 2021

MEMORANDUM

TO: Sherri Jeffers
Accounting Division

FROM: Sandy Arts, Ryan White, Program Manager

THRU: Johnnetta Moore, Chief
Social Services division

RE: Request for Payment- FY 2020-2021

Payment is requested for the following contract:

Supplier Number:	26534
Supplier Name:	Ashland Technologies, Inc.
Supplier Address:	2169 Ashland Street Jacksonville, FL 32207
PO#:	606228-20-021
Amount:	$6,599.75
Oracle Account:	11406.164011.582001.010003.00000000.00000
Grant Detail:	010003
Description:	February, 2021 Payment for Services

If you have any questions or need additional information, please contact Sandy Arts at 255-3342

The Ryan White Part A Administrative Agency Monthly Invoice

INVOICE

Ryan White
Data Management Services

DATE(S) OF SERVICES:	FROM: FEBRUARY 1, 2021	TO: FEBRUARY 28, 2021
SERVICE UNITS BILLED	NUMBER OF UNITS BILLED	TOTAL AMOUNT
Services Rendered (1 unit/month @ $6,599.75)	1 Unit	$6,599.75
TOTAL AMOUNT OF REQUEST:		$6,599.75

I hereby certify that the services for which payment has been requested have been provided and that copies of the required report(s) is/are attached, where indicated.

Brian Hopkins
Signature

Brian Hopkins

The Ryan White Part A Administrative Agency Monthly Invoice

Date: March 4, 2021
To: Lourdes Diaz and Sandy Arts
From: Brian Hopkins
Re: Invoice: Data Management Services

Report for February 2021

Services and Products Provided:

1. Area 4 CAREWare System Administration

Conferencing-Telephone

1. Brian Hopkins & Sandy Arts: Messages N = : 0..... Conversations, N = 6

Conferencing-In-Person

1. Brian Hopkins & Sandy Arts: Messages N = 0: ..... Conversations, N = 1

E-mailing: E-mails: (N = 27)