



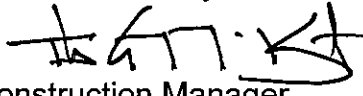
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April 21, 2015

**MEMORANDUM**

**TO:** James R. McCain, Jr.  
Corporation Secretary/Assistant General Counsel

**THROUGH:** C. Ronald Belton, Assistant to the Mayor/Chief Financial Officer

**FROM:** Thomas G. McKnight   
Capital Improvement Construction Manager

**SUBJECT:** Mosquito Control Roof replacement and Renovations  
Contractor: Lynn Lee Construction Group, Inc.  
Contract No: 9526-06

Forwarded herewith for execution is Change Order No. 3 for subject project.

Original Contract Amount .....	\$89,828.22
Previous Change Order No. 1-2 .....	\$138,971.46
Change Order No. 3 .....	\$7,753.00
Total Revised Contract Amount.....	\$236,552.68
Account Number .....	See attached

This office recommends the Change Order be approved by your office, the Office of General Counsel, and Mayor Brown, in accordance with Executive Order No. 13-05.

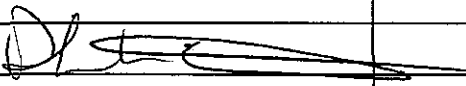
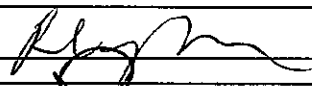

- Attachments: 1. Change Order  
2. Back-up Information  
3. Legal Request Memorandum

TGM:lw

04/29/15 13:57:55  
Procurement Division

**CHANGE ORDER TRACKING SHEET**

Description of Project	Mosquito Control	
Change Order Number		PLEASE KEEP THIS FORM WITH THE ATTACHED CHANGE ORDER
Contract Number		

	Action	Date Received	Date Signed	Date Forwarded	Signature	Days
1	Date Initiated	N/A	N/A			
1A						
2	Contractor Execution					
3	Construction Management	4/14/15				
4	Using Agency					
5	JEA (if applicable)					
6	City Engineer		4/17			
7	C/O Review	DLM	DLM			
8	Director of Public Works	4/21	4/21			
9	Admin/Finance Clerk	4/28	4/28	4/28		
10	Buyer	4/29	4/30	4/30		
11	Chief of Procurement	4/30	5/1	5/1	NR	
12	Director Finance					
13	Asst. General Counsel					
14	CAO/Mayor					
15	Asst. General Counsel					
	Total Processing Days:					

**Attention Change Order reviewers and signatories:**

Please assist in expediting this change order by reviewing, signing, and forwarding immediately to the next step. Thank you in advance for your efforts to reduce contract change order processing times.

James M. Robinson, P.E.  
Director of Public Works

CITY OF JACKSONVILLE  
DEPARTMENT OF PUBLIC WORKS  
ENGINEERING DIVISION  
CONSTRUCTION CHANGE ORDER

Change Order No. Three (3) Date March 20, 2015

Description of Project Mosquito Control Roof Replacement and Renovations

Name of Contractor Lynn Lee Construction Group, Inc. ✓

Contractor's Address 25 Knight Boxx Road #7303, Orange Park, FL 32065

Contract No. 9526-06

Account No. See attached Original Contract \$89,828.22 ✓

+ Previous Change Order 1 -2 \$138,971.46 ✓ + Change Order No. 3 \$7,753.00 ✓

\*See attached appendix for additional listings.

	TOTAL REVISED CONTRACT	<u>\$236,552.68 ✓</u>
Bid Number <u>JCF-0039-13 ✓</u>	Original Construction Completion Date	<u>April 25, 2014</u>
	Revised Construction Completion Date	<u>April 5, 2015</u>
	Original Contract Expiration Date	<u>August 26, 2014</u>
	Revised Contract Expiration Date	<u>August 6, 2015</u>

In compliance with General Conditions of above-referenced contract, CONTRACTOR and OWNER do both hereby agree that the CONTRACTOR shall make the following changes, additions or deletions to the Work specified in the plans and specifications: See attached. Add 345 non-compensable calendar days to construction completion and contract expiration dates.

Justification: See attached.

The Issuing Authority has looked over cost and pricing data for this change order and has determined that this change order is necessary and all costs are reasonable.

Accepted for Contractor Lynn Lee Construction Group Construction, Inc.

Signed [Signature] Attest [Signature]

Title General Contractor/owner Title Notary Public

Date 4.11.2015 Date 4/11/15

Signed Construction Management By [Signature] 4.16.15  
Issuing Authority Thomas G. McKnight  
Capital Improvement Construction Manager Date

Signed Public Buildings By [Signature] 4/16/15  
Using Division Div/Department/Head Date

Chief Engineering & Construction Mgmt Div [Signature] 4/17/15 Assistant Counsel [Signature] 5-6-15  
Date Date

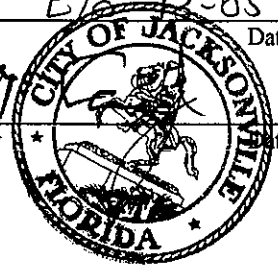
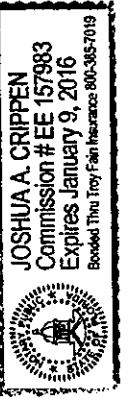
Director of Public Works [Signature] 4/21/15 Mayor NA per Eln 5-6-15  
Date Date Date

Chief of Procurement [Signature] 5/6/15 Corporation Secretary [Signature] 5-6-15  
Date Date Date

Director of Finance [Signature] 5/3/15  
Date

9526-06 C102

[Signature]



NBR	MASTER ITEM DESCRIPTION	QUANTITY	UOM	UNIT COST	NET ADDITION	NET DELETION	TOTALS
<b>UNFORSEEN CONDITIONS</b>							
1	STORAGE TRAILER RENTAL	10.000	MO	\$225.00	\$2,250.00		
JUSTIFICATION: Required structural improvements extended the time on the project, exceeding the original allowance for storage.							
2	SEPTIC TANK PERMIT RENEWAL	1	LS	\$625.00	\$625.00		
JUSTIFICATION: Due to construction delays due to the Stop Work Order by the Building Inspection Division city inspector, time expired on initial Septic Tank permit. Permit had to be renewed.							
3	MOVE DOOR & WALL IN WOMEN'S BATHROOM DUE TO STRUCTURAL IMPROVEMENTS	1.000	LS	\$1,410.00	\$1,410.00		
JUSTIFICATION: Design modification based on structural improvements required additional demolition, materials and labor.							
4	REMOVE PARTITION WALL IN WORK AREA AND ADD ELECTRICAL OUTLETS.	1.000	LS	\$3,468.00	\$3,468.00		
JUSTIFICATION: Design modification based on structural improvements required additional demolition, materials and labor.							
NET TOTAL UNFORESEEN CONDITIONS:					\$7,753.00	\$0.00	
<b>TOTAL UNFORESEEN CONDITIONS:</b>							<b>\$7,753.00</b>
NET TOTAL CHANGE ORDER #3					\$7,753.00	\$0.00	
<b>TOTAL CHANGE ORDER #3</b>							<b>\$7,753.00</b>

**United Electric Company of Jacksonville**

5716 St. Augustine Road, Jacksonville, FL 32207

(904) 731-4210

(904) 731-5311 FAX

**Change Order # 3**

DATE 1/22/2015

CO # 3

Customer ID

Prepared by: D. Derosie

Attn: Tim Hodge

Change Order Submitted To:

Lynnlee Construction Group

8325 Kim Road

Jacksonville, Fl.

Job Location/Project Name:

Mosquito Control Remodel

1321 Eastport Road

Jacksonville, Fl.

LABOR	
WORK INVOLVED	HOURS
<b>Misc Electrical Added Items</b>	
<b>Office 101 - Removing Walls</b>	
1. Remove/Delete Wall Recept and Switch	2
2. Add New LED Light Fixture.	2
<b>Office 102 -</b>	
1. Add (3) New wall recept. And (1) circuit	5
\$78.27Hr x 15% - \$90.00hour bill Rate	
<b>TOTAL HOURS</b>	9
(2) Man Crew	
<b>HOURLY RATE</b>	\$90.00
<b>SUB-TOTAL</b>	\$810.00

MATERIALS		
QTY	ITEM	PRICE
1	2x4 LED Lay-in Fixture	\$211.00
3	Duplex Recept 20amp	\$8.67
3	Conduit/Wire/Circuit	\$249.43
1	1/20amp breaker	\$12.65
1	Miscellaneous Hardware	\$5.21
<b>MATERIAL</b>		\$486.96
<b>Mark up 15%</b>		\$73.04
<b>SUB-TOTAL</b>		\$560.00

All work is performed as plan indicates on given drawings, while complying with NEC, and state and local codes & regulations, and requirements of the service utility company.

<b>MATERIAL</b>	\$560.00
<b>LABOR</b>	\$810.00
<b>OTHER</b>	\$0.00
<b>TOTAL</b>	\$1,370.00

Accepted by:

If you have any questions concerning this Change Order, please contact us.

**THANK YOU FOR YOUR BUSINESS!**

# LynnLee Construction Group

25 Knight Boxx Road. #7303 Orange Park, Fl. 32065

CBC1251731 & CCC1329776

904 622-6884

## Change Order 3

Date: 3/3/2015

To: City of Jacksonville Fl.

City Contract. 9526-06

Job Name: Mosquito Control

address: 1321 Eastport Road. Jacksonville, Fl. 32218

Bid No. JCF-0039-13

**SERVICE**

	DESCRIPTION	
Storage Trailer (Reimbursement)	Required Structural Improvements extend time on project and went over allotted monies for Storage Trailer (Additional time not allocated 10 Months x's \$225.00)	2,250.00

Septic System (Reimbursement)	Time ran out on previous septic permit (Permit Renewal fee)	825.00
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Ladies room	LynnLee Construction Move door & wall in Women's Bathroom due to Structural improvements	
	Labor	
	Company Truck & Two Men \$80.00 per hour	720
	Demo, Framing, Trim work, Tile installation	
	Material	
	New Floor tile, 2x4's, Trim material	600.00
	Replace inner parts to 3 ea. old toilets	
	Mark up 15%	90.00
	<b>Total</b>	<b>1,410.00</b>

Remove Partition	United Electrical Remove Partition wall in work area and Add Unforeseeable electrical outlets Electrical Demo for Partition Wall and add electrical outlets	
	Labor	
	Company Truck & Two Men \$90.00 per hour	810.00
	Material	488.98
	Mark up 15%	73.04
	LynnLee Construction Group Demo, Framing, Cove Base, Repair, Disposal, New Smoke Detectors	
	Company Truck & Two Men \$80.00 per hour	1,040.00
	Material & Disposal	920.00
	Mark up 15%	138.00
	<b>Total</b>	<b>3,468.00</b>

<b>Total service charges:</b>	<b>7,753.00</b>
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