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SUBJECT: COJ X-RAY SCANNER AND MAGNETOMETERS

BID #: ITQ-10968-21 **OPEN DATE: 2021-09-27**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SERVICE CONTRACT – DECEMBER 2, 2021, THROUGH DECEMBER 1, 2023 WITH THREE (3) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: PUBLIC BUILDINGS

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 5 NUMBER RECEIVED: 1 OTHER: 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
The subject bid was issued informally and awarded on December 2, 2021, to Pemica, Inc. in the amount of $41,750.00.

Recommend approval to increase the award to Pemica, Inc. in the amount of $40,000.00 due to unforeseen scanner replacements and maintenance services. Total revised award amount not-to-exceed $81,750.00.

Funding shall be encumbered by purchase order releases against the purchase order agreement, dependent on the building being serviced.

ATTACHMENTS: Recommendation Memo; Previous Award

ANALYST: _____ BRYAN MATUS

RESPECTFULLY SUBMITTED: _____ GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: ROY BIRBAL, CHIEF, PUBLIC BUILDINGS DIVISION

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

City of Jacksonville, Florida

Lenny Curry, Mayor

Department of Public Works
Public Buildings Division
555 W. 44th Street
Jacksonville, FL 32208
(904) 255-4343
www.coj.net

ONE CITY ONE JACKSONVILLE

March 21, 2022

MEMORANDUM

TO: Gregory W. Pease, Chief Procurement Division

THRU: John P. Pappas, P.E., Director

FROM: Roy Birbal, Chief

SUBJECT: ITQ-10968-21: X-Ray Scanner and Magnetometers
REQUEST TO AMEND AND INCREASE AWARD BY ADDING FUNDING

The Public Buildings Division is recommending approval to amend and increase the award to Pemica, Inc. by adding forty thousand ($40,000.00) for unanticipated scanner replacement and maintenance services. The revised not to exceed amount of will be $81,750.00.

Funding will be encumbered by purchase order releases against the purchase order agreement, dependent on the building being serviced.

Your assistance in concurring with this recommendation would be appreciated. If you have any questions or concerns regarding this matter, please contact David Smith at 904-255-4342.

Attachments: Last Award Copy

cc: Steve Schlessinger, Public Works Contracts and Finance Manager
Bryan Matus, Procurement Analyst
David Smith, Contract Administration Coordinator

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Matus, Bryan

From: Laidler, Marilyn
Sent: Thursday, March 17, 2022 2:08 PM
To: Matus, Bryan; Smith, David
Cc: Soto, Michael; Freeman, Dustin
Subject: RE: 10968-21-2 COJ X-RAY SCANNERS AND MAGNETOMETERS

Bryan
Is correct only one unit the remaining will require another solicitation.

Thank you

Marilyn Laidler, Asst. Manager Purchasing Services
Finance and Administration Department
Procurement Division
214 N. Hogan Street, Suite 800
904-255-8804- office
904-255-8837- fax
mlaidler@coj.net

ONE CITY ONE JACKSONVILLE!

****** Please note that under Florida's very broad public records law, email communications to and from city officials are subject to public disclosure. ******

From: Matus, Bryan <BMatus@coj.net>
Sent: Thursday, March 17, 2022 8:56 AM
To: Smith, David <BelmontS@coj.net>
Cc: Soto, Michael <SotoM@coj.net>; Laidler, Marilyn <MLaidler@coj.net>; Freeman, Dustin <DustinF@coj.net>
Subject: RE: 10968-21-2 COJ X-RAY SCANNERS AND MAGNETOMETERS

From my conversation with Marilyn,

She would be comfortable with moving forward with the purchase of one (1) unit as a temporary fix. The rest of the units would need to be bid out under another solicitation.
We will need an updated memo with whatever option Public Buildings decides to move forward with.

Bryan

From: Smith, David <BelmontS@coj.net>
Sent: Thursday, March 17, 2022 6:47 AM

To: Matus, Bryan <BMatus@coj.net>
Cc: Soto, Michael <SotoM@coj.net>; Laidler, Marilyn <MLaidler@coj.net>
Subject: RE: 10968-21-2 COJ X-RAY SCANNERS AND MAGNETOMETERS

Good morning Bryan,

I am holding for further directions. Ultimately it's up to Mike Soto and Roy. I know the Courthouse security system remains down and a new bid is a timely process. What do you recommend?

From: Matus, Bryan <BMatus@coj.net>
Sent: Wednesday, March 16, 2022 3:51 PM
To: Smith, David <BelmontS@coj.net>; Laidler, Marilyn <MLaidler@coj.net>
Cc: Soto, Michael <SotoM@coj.net>
Subject: RE: 10968-21-2 COJ X-RAY SCANNERS AND MAGNETOMETERS

Hi David,

Any update on how Public Buildings is going to move forward? I have not received an updated department memo. Just want to make sure I don't miss it.

Thanks,

Bryan

From: Smith, David <BelmontS@coj.net>
Sent: Thursday, March 3, 2022 3:40 PM
To: Laidler, Marilyn <MLaidler@coj.net>
Cc: Soto, Michael <SotoM@coj.net>; Matus, Bryan <BMatus@coj.net>
Subject: RE: 10968-21-2 COJ X-RAY SCANNERS AND MAGNETOMETERS

Received thank you.

From: Laidler, Marilyn <MLaidler@coj.net>
Sent: Thursday, March 3, 2022 3:30 PM
To: Smith, David <BelmontS@coj.net>
Cc: Soto, Michael <SotoM@coj.net>; Matus, Bryan <BMatus@coj.net>
Subject: RE: 10968-21-2 COJ X-RAY SCANNERS AND MAGNETOMETERS

David
This language still does not cover the cost for purchasing new equipment that should have been a separate line item to get the price for each and that was not requested.

Thank you

Marilyn Laidler, Asst. Manager Purchasing Services
Finance and Administration Department
Procurement Division
214 N. Hogan Street, Suite 800
904-255-8804- office
904-255-8837- fax

ADMINISTRATIVE AWARD
BID No.: ITQ-10968-21

DESCRIPTION OF GOODS/SERVICES: Recommend approval of award to Pemica, Inc., as the lowest responsive, responsible, and only bidder, for COJ X-Ray Scanner and Magnetometers. Period of service will be two (2) years from date of award with three (3) one (1) year renewal options. Total award amount will be $41,750.00.

This award is to be funded by account: various accounts determined by work being performed, the building being serviced and the fiscal year to be executed by POA agreement.

Attachments: Recommendation Memo, Bid Tabulation, Supplier Quote

FOR AGENCY/DEPARTMENT: Public Buildings Division

REQUISTION NUMBERS: PWPB-505660-22

NUMBER FIRMS SOLICITED: 5 **NUMBER FIRMS BIDDING:** 1 **NO BID:** 0

REASON FOR LESS THAN REQUIRED MINIMUM SOLICITATION/QUOTATION:

RECOMMEND AWARD TO: Pemica, Inc.

CONCURRENCE BY: Roy Birbal, Chief, Public Buildings

PRICE: $41,750.00 **TERMS:** NET 30

REASON FOR NOT ACCEPTING LOW BID:

Buyer/Analyst

12/1/21
Date

Manager of Purchasing Services

12/1/21
Date

APPROVAL:

Gregory Pease, Chief Procurement Division

12/2/21
Date