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SUBJECT: BOARD-UP AND GRAFFITI REMOVAL SERVICES/RESIDENTIAL AND COMMERCIAL PROPERTIES

BID #: SC-0209-20 **OPEN DATE:** 2019-08-21

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SERVICE CONTRACT- OCTOBER1, 2019 THROUGH SEPTEMBER 30, 2020 WITH THREE (3) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: MUNICIPAL CODE

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE PRIMARY AND SECONDARY BIDDER – SECTION 3 REQUIREMENTS

NUMBER OF BIDS INVITED: (4) **NUMBER RECEIVED**: (1) **OTHER** (0)

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to utilize the third and final renewal option with Jason Phitides, Inc. for Board-Up and Graffiti Removal Services/Residential and Commercial Properties. Period of service will be from October 1, 2022 through September 30, 2023. The requested total annual expenditure not to exceed $50,000.00. The revised total award expenditure not to exceed $1,080,000.00.

Funding Source: 11545.176002.534100.000000.00000000.00000.0000000, to be executed by Purchase Order(s).

This award is subject to appropriation by the City in the fiscal year beginning October 1, 2022. No funds have been appropriated to date. The City has no obligation for payment and work hereunder is not authorized unless funds are appropriated for the work herein. A written notification will be provided in the event that funds are appropriated.

Attachments: Recommendation Memo, Vendor Letter, Previous Awards

ANALYST: _____ RUBEN OLA

RESPECTFULLY SUBMITTED _____ GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: **Michael Chao, Chief, Municipal Code Compliance Division**

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

ONE CITY ONE JACKSONVILLE.

City of Jacksonville, Florida

Lenny Curry, Mayor

City Hall at St. James
117 W. Duval St.
Jacksonville, FL 32202
(904) 630-CITY
www.coj.net

July 22, 2022

M E M O R A N D U M

TO: Gregory Pease, Division Chief
Procurement Division

FROM: Michael Chao, Division Chief
Municipal Code Compliance Division

RE: Contract Renewal Request for Bid # SC-0209-20

The Municipal Code Compliance Division recommends approval of the following vendors for contract renewal for the 2023 fiscal year under Bid #SC-0209-20 for Board Up and Graffiti Removal Services for Residential and Commercial Properties:

Vendor	Amount
Jason Phitides, Inc.	$50,000.00

Funding Source: 11545-176002-534100-000000-00000000-00000-0000000

MC/kd

Jason PHITIDES, Inc.

11932 Miller Circle W., Jacksonville, FL 32218

904-349-4457

CBC#: 1252801

Kristin De Han
Contract Compliance Manager
Municipal Code Compliance Division
City of Jacksonville
214 N. Hogan St., 7th Floor
Jacksonville, FL 32202

JULY 13, 2022

RE: (SC0209-20) - Board Up and Graffiti Removal Services for Residential & Commercial Properties

Dear Kristin,

It is our intent to renew the contract awarded under bid number SC0902-20 for Board-up and Graffiti Removal Services for Residential and Commercial Properties, for the next year beginning October 1, 2022.

Sincerely,

Jason Phitides

Jason Phitides
President and Owner
Jason PHITIDES, Inc.

ONE CITY. ONE JACKSONVILLE

City of Jacksonville, Florida

Lenny Curry, Mayor

City Hall at St. James
117 W. Duval St.
Jacksonville, FL 32202
(904) 630-CITY
www.coj.net

July 11, 2022

Jason Phitides, Inc.
Attn: Mr. Jason Phitides
11932 Miller Circle West
Jacksonville, FL 32218

Re: Board Up and Graffiti Removal Services for Residential & Commercial Properties (SC-0209-20)

Dear Mr. Phitides:

Your company's current award under the above referenced Bid is due to expire September 30th, 2022. Please provide a written statement declaring your company's intentions to either renew or withdraw from this award. This letter must be on your company letterhead, signed by the owner and/or president of the company and make reference to the bid number listed above.

Please address your letter to Kristin De Han, Contract Compliance Manager, and hand deliver the original signed document to our address below before 9am July 22, 2022.

Sincerely,

Kristin De Han
Contract Compliance Manager
Municipal Code Compliance Division
214 N. Hogan St, 7th Floor
Jacksonville, FL 32202

SUBJECT: BOARD-UP AND GRAFFITI REMOVAL SERVICES/RESIDENTIAL AND COMMERCIAL PROPERTIES

BID #: SC-0209-20

OPEN DATE: 2019-08-21

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SERVICE CONTRACT- OCTOBER 1, 2019 THROUGH SEPTEMBER 30, 2020 WITH THREE (3) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: MUNICIPAL CODE

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE PRIMARY AND SECONDARY BIDDER- SECTION 3 REQUIREMENTS

NUMBER OF BIDS INVITED: (4) **NUMBER RECEIVED:** (1) **OTHER** (0)

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval of award to utilize the second renewal option with Jason Phitides, Inc., in the annual estimated expenditure amount of $50,000.00, to include a 30% increase due to substantial increase cost of materials. Period of Service will be October 1, 2021 through September 30, 2022 with one (1) one (1) year renewal options. Total revised expenditure amount not-to-exceed $1,030,000.00.

This award is to be funded by account(s): 11545-176002-534100 to be executed by individual Purchase Order(s).

Attachments: Recommendation Memo, Vendor Letter, Previous Award(s)

This award is subject to appropriation by the City in the fiscal year beginning October 1, 2021. No funds have been appropriated to date. The City has no obligation for payment and work hereunder is not authorized unless funds are appropriated for work herein. A written notification will be provided in the event the funds are appropriated.

ANALYST: MARILYN LAIDLER **RESPECTFULLY SUBMITTED** GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Michael Chao, Chief, Municipal Code Compliance Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING 0 DATE: 7/22/2021

OTHER:

ACTION OF AWARDING AUTHORITY DATE 7-26-21

APPROVED ✓ DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Brian Hughes
Chief Administrative Officer
For Mayor Lenny Curry
Under Authority of
Executive Order No. 2019-02

SUBJECT: BOARD-UP AND GRAFFITI REMOVAL SERVICES/RESIDENTIAL AND COMMERCIAL PROPERTIES

BID #: SC-0209-20

OPEN DATE: 2019-08-21

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SERVICE CONTRACT- OCTOBER 1, 2019 THROUGH SEPTEMBER 30, 2020 WITH THREE (3) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: MUNICIPAL CODE

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE PRIMARY AND SECONDARY BIDDER- SECTION 3 REQUIREMENTS

NUMBER OF BIDS INVITED: (4) NUMBER RECEIVED: (1) OTHER (0)

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to increase award with Jason Phitides, Inc., in the amount of $400,000.00 for fiscal year 21 , for a revised total award amount not-to-exceed $980,000.00.

This award is to be funded by account(s): 11545-176002-534100 to be executed by individual Purchase Order(s).

Attachments: Recommendation Memo, Vendor Letter, Previous Award(s)

ANALYST: MARILYN LAIDLER

RESPECTFULLY SUBMITTED: GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Michael Chao, Chief, Municipal Code Compliance Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING 0 DATE: 11/19/2020

OTHER:

ACTION OF AWARDING AUTHORITY DATE 11/23/20

APPROVED ✓ DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Brian Hughes
Chief Administrative Officer
For Mayor Lenny Curry
Under Authority of
Executive Order No. 2019-02

SUBJECT: BOARD-UP AND GRAFFITI REMOVAL SERVICES/RESIDENTIAL AND COMMERCIAL PROPERTIES

BID #: SC-0209-20

OPEN DATE: 2019-08-21

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SERVICE CONTRACT- OCTOBER 1, 2019 THROUGH SEPTEMBER 30, 2020 WITH THREE (3) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: MUNICIPAL CODE

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE PRIMARY AND SECONDARY BIDDER- SECTION 3 REQUIREMENTS

NUMBER OF BIDS INVITED: (4) NUMBER RECEIVED: (1) OTHER (0)

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval of award to utilize the first renewal option with Jason Phitides, Inc., in the annual estimated expenditure amount of $60,000.00. Period of Service will be October 1, 2020 through September 30, 2021 with two (2) one (1) year renewal options. Total revised expenditure amount not-to-exceed $580,000.00.

This award is to be funded by account(s): 11545-176002-534100 to be executed by individual Purchase Order(s)

Attachments: Recommendation Memo, Vendor Letter, Previous Award(s)

This award is subject to appropriation by the City in the fiscal year beginning October 1, 2020. No funds have been appropriated to date. The City has no obligation for payment and work hereunder is not authorized unless funds are appropriated for work herein. A written notification will be provided in the event the funds are appropriated.

ANALYST: Marilyn Laidler
MARILYN LAIDLER

RESPECTFULLY SUBMITTED
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Michael Chao, Chief, Municipal Code Compliance Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING Ø DATE 7/9/20

Teresa R. Eichen

OTHER

ACTION OF AWARDING AUTHORITY DATE 7/10/20

APPROVED ✓ BH DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Brian Hughes
Chief Administrative Officer
For. Mayor Lenny Curry
Under Authority of:
Executive Order No 2019-02

SUBJECT: BOARD-UP AND GRAFFITI REMOVAL SERVICES/RESIDENTIAL AND COMMERCIAL PROPERTIES

BID #: SC-0209-20

OPEN DATE: 2019-08-21

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SERVICE CONTRACT- OCTOBER 1, 2019 THROUGH SEPTEMBER 30, 2020 WITH THREE (3) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: MUNICIPAL CODE

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE PRIMARY AND SECONDARY BIDDER- SECTION 3 REQUIREMENTS

NUMBER OF BIDS INVITED: (4) NUMBER RECEIVED: (1) OTHER (0)

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to increase award for Jason Philides, Inc., in the amount of $150,000.00, for a revised total award amount not-to-exceed $520,000.00.

This award is to be funded by account(s): ERCC1L2CP-03410 to be executed by individual Purchase Order(s).

Attachments: Recommendation Memo, Previous Award

ANALYST: Marilyn Laidler
MARILYN LAIDLER

RESPECTFULLY SUBMITTED
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Michael Chao, Chief, Municipal Code Compliance Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING Ø DATE: 3/12/20

Teresa R Eichner

OTHER:

ACTION OF AWARDING AUTHORITY

DATE 3/13/20

APPROVED ✓ DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Brian Hughes
Chief Administrative Officer
For Mayor Lenny Curry
Under Authority of
Executive Order No. 2019-02

SUBJECT: BOARD-UP AND GRAFFITI REMOVAL SERVICES/RESIDENTIAL AND COMMERCIAL PROPERTIES

BID #: SC-0209-20

OPEN DATE: 2019-08-21

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SERVICE CONTRACT- OCTOBER 1, 2019 THROUGH SEPTEMBER 30, 2020 WITH THREE (3) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: MUNICIPAL CODE

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE PRIMARY AND SECONDARY BIDDER- SECTION 3 REQUIREMENTS

NUMBER OF BIDS INVITED: (4) NUMBER RECEIVED: (1) OTHER (0)

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to increase award for Jason Philides, Inc., in the amount of $300,000.00, for a revised total award amount not-to-exceed $370,000.00.

This award is to be funded by account(s): ERCC1L2CP-03410 to be executed by Individual Purchase Order(s).

Attachments: Recommendation Memo, Previous Award

ANALYST: Marilyn Laidler
MARILYN LAIDLER

RESPECTFULLY SUBMITTED
for - GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Michael Chao, Chief, Municipal Code Compliance Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING 0 DATE: 1/9/2020

OTHER:

ACTION OF AWARDING AUTHORITY

DATE 1/10/2020

APPROVED ✓ DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Brian Hughes
Chief Administrative Officer
For Mayor Lenny Curry
Under Authority of
Executive Order No: 2019-02

SUBJECT: BOARD-UP AND GRAFFITI REMOVAL SERVICES/RESIDENTIAL AND COMMERCIAL PROPERTIES

BID #: SC-0209-20

OPEN DATE: 2019-08-21

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SERVICE CONTRACT- OCTOBER 1, 2019 THROUGH SEPTEMBER 30, 2020 WITH THREE (3) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: MUNICIPAL CODE

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE PRIMARY AND SECONDARY BIDDER- SECTION 3 REQUIREMENTS

NUMBER OF BIDS INVITED: (4) NUMBER RECEIVED: (1) OTHER (0)

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval of award to Jason Philides, Inc., the lowest responsive, responsible and only respondent Primary and Secondary vendor in the annual estimated expenditure amount of $70,000.00, per Section 3 requirements. Period of Service will be October 1, 2019 through September 30, 2020 with three (3) one (1) year renewal options.

This award is to be funded by account(s): ERCC1L2CP-03410 to be executed by individual Purchase Order(s).

Attachments: Recommendation Memo, Bid Tabulation Sheet, JSEB Letter, Terms and Conditions, Specifications

ANALYST: Marilyn Laidler
MARILYN LAIDLER

RESPECTFULLY SUBMITTED
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Michael Chao, Chief, Municipal Code Compliance Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING Ø DATE: 8/29/19

Teresa R Eilson

OTHER:

Sam R McCall

ACTION OF AWARDING AUTHORITY

DATE 8/30/19

APPROVED ✓

DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION