PROCUREMENT DIVISION

Jacksonville
Where Florida Begins.

MEMORANDUM

TO: **Competitive Sealed Proposal Evaluation Committee ("CSPEC")**

FROM: **Gregory Pease, Chief of Procurement**

DATE: **August 4, 2017**

RE: **REQUEST FOR APPROVAL TO UTILIZE COMPETITIVE SEALED PROPOSAL PROCESS**

Pursuant to Chapter 126, Part 7, § 126.701 approval is requested to utilize the Competitive Sealed Proposal process to select the most qualified Design-Build Firm for Parcel Remediation for 5th and Cleveland Site- Part 7 for Public Works Department. As a follow-up to the same, the CSPEC is now requested to review and approve the solicitation documents attached hereto.

More specifically, the CSPEC is requested to review and approve the evaluation criteria as outlined in the attached Request for Proposal ("RFP"). Procurement's review in this matter has revealed that:

> The attached Certification Letter and the Scope of Services received from the using agency appear to be in order.
>
> The RFP **has been** reviewed and approved by Risk Management regarding insurance and indemnification requirements.
>
> The RFP **has been** reviewed and approved by EBO regarding JSEB participation goals and EBO recommends: Participation Plan -20%

It is requested that the CSPEC take these issues into consideration in its review and/or approval in this matter.

CSPEC APPROVAL

Finance Director or designee	Procurement Chief or designee
General Counsel or designee	Department/Agency Representative
Public Works Director or designee	

City of Jacksonville, Florida

Lenny Curry, Mayor

Department of Public Works
Engineering & Construction Management Division
214 N. Hogan Street, 10th Floor
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(904) 255-8762
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ONE CITY, ONE JACKSONVILLE

TO: **Greg Pease, Chief, Procurement Division**

THRU: **John Pappas, P.E., Director, Department of Public Works**

FROM: **Jeffrey S. Foster, P.G., PW Environmental Coordinator, PWEN**
Tom Fallin, P.E., Chief, Engineering and Construction Management Division

DATE: **July 12, 2017**

SUBJECT: **Request for Design-Build Services for Parcel Remediation for 5th and Cleveland Site - Part 7**
Jacksonville Municipal Incinerator Ash Remediation Program

The Engineering and Construction Management Division (PWEN) is requesting approval of the CSPEC process for the Procurement Division to advertise of said services in the attached Request for Proposals and solicit responses from the pre-qualified vendors under CDB-0011-12 for the ash remediation cleanup program for 5th and Cleveland Site Part 7.

Please advise when this item will be placed on the agenda so a representative of PWEN can be in attendance. If there are any questions, please do not hesitate to contact me at this office (904) 255-8702.

Cc: Ann Brackin
Nickii Brookins

gb

Department of Finance and Administration
Procurement Division

CITY OF JACKSONVILLE

July 7, 2017

To: Gregory Pease, Chief
Procurement Division

From: Nick Zelaya, Business Compliance Officer
Equal Business Opportunity Office

Re: **D/B Services Parcel remediation for 5th & Cleveland Site Part 7**

The Equal Business Opportunity Office has reviewed the scope of work, consulted the using agency, and contacted ready, willing, and available JSEBs.

Based upon our findings, we recommend the following:

- ☐ Encouragement
- ☒ Participation **20%**
- ☐ Set-A-Side

Our outreach efforts are documented and available upon request. Please let us know if you have any questions or concerns.

I can be reached at (904) 255-8833.

cc: Marilyn Laidler

MR /nz