SUBJECT: COUNTYWIDE TREE PLANTING & MISC. LANDSCAPING

BID #: CP-0161-16 **OPEN DATE:** 2016-10-19

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: CONSTRUCTION PARTICIPATION- DATE OF AWARD THRU 09/30/17, WITH TWO (2) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: MOWING & LANDSCAPE

BASIS OF AWARD: TOTAL LUMP SUM BASE BID- LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: (9) **NUMBER RECEIVED:** (2) **OTHER** (0)

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Subject was awarded on 10/28/16 to Davey Tree Expert Company, in the amount of $828,071.25.

Recommend approval to utilize the first renewal option with Davey Tree Expert Company (contract #7660-01), in the annual expenditure amount of $840,492.32. This reflects the 1.5% increase to the contract unit prices for all the items, per Consumer Price Index for all Urban Consumers-South Region (Series CUUR0300SAO) from June 2016 through June 2017, as required in Section 31.25 of bid specifications. The increase results in overall increase of $12,421.07 to the base bid price. Period of service will be from October 1, 2017 through September 30, 2018, with one (1) renewal option remaining. Total award amount not-to-exceed $1,668,563.57.

This award is to be funded by various accounts and processed by contract amendment through Office of General Counsel and executed by various Purchase Orders.

Attachments: Recommendation Memo, Vendor Letter, CPI information, Section 31.25, Previous Award

This award is subject to appropriation by the City in the fiscal year beginning October 1, 2017. No funds have been appropriated to date. The City has no obligation for payment and work hereunder is not authorized unless funds are appropriated for work herein. A written notification will be provided in the event the funds are appropriated.

ANALYST: Marilyn Laidler
MARILYN LAIDLER

RESPECTFULLY SUBMITTED Gregory Pease
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: **Dave McDaniel, Chief, Mowing and Landscape Division**

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

City of Jacksonville, Florida

Lenny Curry, Mayor

Department of Public Works
Mowing & Landscape Maintenance Division
609 St. Johns Bluff Road North
Jacksonville, FL 32225
(904) 472-2910
www.coj.net

ONE CITY. ONE JACKSONVILLE

TO: Greg Pease, Division Chief
Procurement Division

THRU: John Pappas, Director
Public Works Department

FROM: Dave McDaniel, Division Chief
Mowing and Landscape Maintenance Division

DATE: July 28, 2017

SUBJECT: **First Renewal and Increase Request – Countywide Tree Planting & Miscellaneous Landscaping**

Bid Number:	CP-0161-16
Master Blanket:	7A02942
Contractor:	The Davey Tree Expert Company
Increase Amount:	$840,492.32

The Mowing and Landscape Maintenance Division of the Department of Public Works respectfully requests approval to exercise the first of two renewal options with The Davey Tree Expert Company for continued services beginning October 1, 2017 through September 30, 2018. In addition to the renewal, The Davey Tree Expert Company is requesting an increase of 1.5% to the contract unit prices for all the items listed in Bid No. CP-0161-16. The percentage increase is in accordance with the Consumer Price Index for all Urban Consumers-South Region (Series CUUR0300SAO) from June 2016 through June 2017, as required in Section 31.25 of Bid No. CP-061-16. (Reference the attached CPI News Release dated July 14, 2017) This requested increase results in overall increase of $12,421.07 to the base bid price.

The amount requested for this second renewal period (including increase) is $840,492.32. The current not-to-exceed limit is $828,071.25. The new not-to-exceed cumulative limit will be $1,668,563.57.

Funds will be encumbered by a release from Master Blanket No. 7A02942 using various account codes.

Please find the attached letter dated July 28, 2017 from The Davey Tree Expert Company stating their desire to exercise the second renewal and request for a unit price adjustment.

Equal Business Opportunity Program: Participation Percentage Plan for JSEB – Thirty (30) Percent

Should you have any questions or require additional information concerning this request, please contact Richard Leon at 255-4324.

Cc: Marilyn Laidler, Purchasing Analyst, Procurement Division
Richard Leon, Urban Forestry Manager
John Tyson, Contract Administration Coordinator

THE DAVEY TREE EXPERT COMPANY
8555 Plummer Road
Jacksonville, Florida 32219

July 28, 2017

To: John Tyson
Contract Administration Coordinator
Mowing & Landscape Maintenance Division
City of Jacksonville

Re: Contract Renewal

The Davey Tree Expert Company wishes to exercise the option to renew the Countywide Tree Planting and Miscellaneous Landscaping contract, PO7A02942, with the City of Jacksonville for the year of 2018. In addition, The Davey Tree Expert Company is requesting a unit price increase as specified by the Consumer Price Index, South Region change for all items from June 2016 to June 2017, mentioned in Section 31.25 of the Contract.

We are requesting the price increase as landscaping material costs have risen dramatically over the past year due to the high rate of development in Jacksonville and the surrounding areas. Since the beginning of the year, we have seen tree prices go up across the board as availability is reduced. For example, one of the most common trees planted in Jacksonville is the Southern Live Oak. We are now paying over 25% more for each Live Oak than we were in January. We have also seen prices of sod increase due to high demand. Most notably, St. Augustine sod is up almost 15% in the last several months alone, and our preferred ornamental peanut grass distributor's price is approaching contract value. Low availability of quality material has also contributed to higher freight costs as we are having shipments come from multiple farms at once and from farther away.

We are requesting this increase to help offset these higher costs. In turn, this will help us continue to provide quality material and services for the City of Jacksonville and its residents.

Respectfully submitted,

Dennis Bruner
Jacksonville Branch Manager
O: 904-768-8733
F: 904-768-2298
Dennis.Bruner@Davey.com

NEWS RELEASE
BUREAU OF LABOR STATISTICS
U.S. DEPARTMENT OF LABOR

For Release: Friday, July 14, 2017

17-1008-ATL

SOUTHEAST INFORMATION OFFICE: Atlanta, Ga.
Technical information: (404) 893-4222 BLSInfoAtlanta@bls.gov www.bls.gov/regions/southeast
Media contact: (404) 893-4220

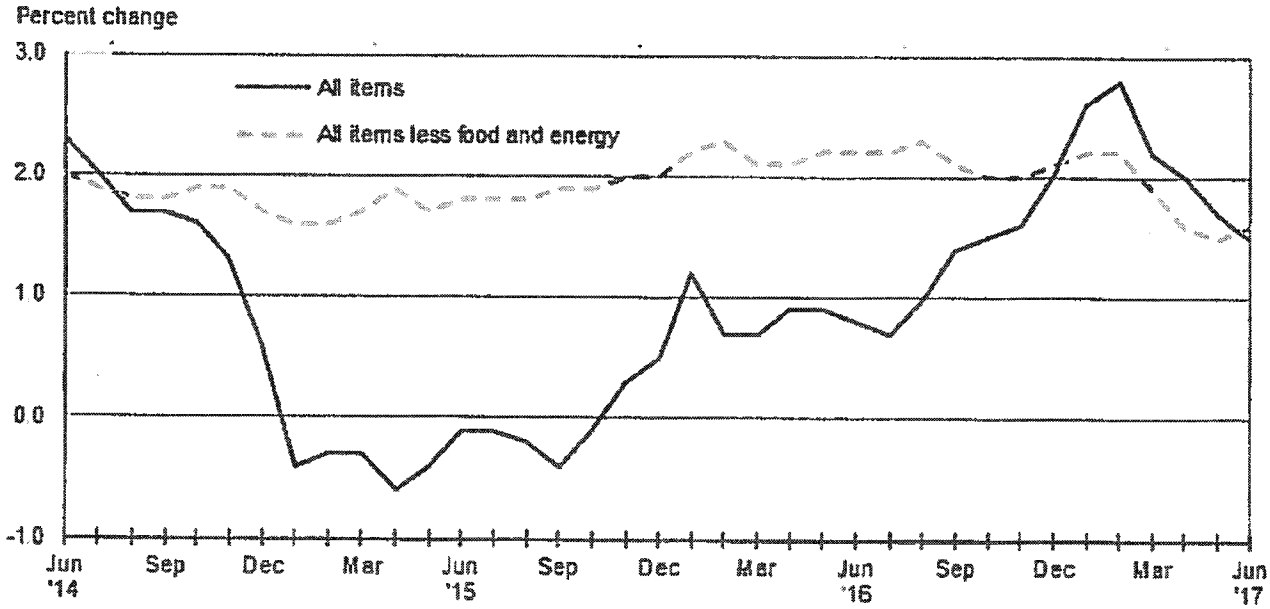
Consumer Price Index, South Region – June 2017

Prices in the South up 0.2 percent over the month and 1.5 percent over the year

The Consumer Price Index for All Urban Consumers (CPI-U) for the South edged up 0.2 percent in June, the U.S. Bureau of Labor Statistics reported today. The all items less food and energy index rose 0.2 percent over the month, and the energy index advanced 1.4 percent. The food index was unchanged in June. (Data in this report are not seasonally adjusted. Accordingly, month-to-month changes may reflect the impact of seasonal influences.)

The all items CPI-U advanced 1.5 percent since June 2016. The all items less food and energy index increased 1.6 percent over the last 12 months and the energy index increased 1.7 percent. The food index rose 0.9 percent over the year. (See chart 1.)

Chart 1. Over-the-year percent change in CPI-U, South region, June 2014–June 2017



Source: U.S. Bureau of Labor Statistics.

Food

The food index was unchanged in June. Over the month, prices for food at home edged down 0.2 percent, while prices for food away from home edged up 0.2 percent.

The food index rose 0.9 percent since June 2016, reflecting a 2.2 percent increase in prices for food away from home. Food at home prices were unchanged over the year.

Energy

The energy index rose 1.4 percent in June, reflecting a 5.6 percent increase in electricity prices. Prices for motor fuel and for utility (piped) gas service declined over-the-month, down 2.3 and 0.7 percent, respectively.

From June 2016—June 2017, energy prices advanced 1.7 percent, led by price increases for electricity (2.7 percent) and utility (piped) gas service (16.0 percent). Prices for motor fuel declined 1.3 percent since June 2016.

All items less food and energy

The all items less food and energy index edged up 0.2 percent in June. Increases in the shelter index (0.4 percent) and the medical care index (0.3 percent) were partially offset by a seasonal decline in the apparel index (-0.9 percent).

Since June 2016, the all items less food and energy index advanced 1.6 percent—led by increases in shelter (2.9 percent) and medical care (4.3 percent). In contrast, the education and communication index declined over-the-year, down 3.8 percent.

Table A. South region CPI-U 1-month and 12-month percent changes, all items index, not seasonally adjusted

Month	2013		2014		2015		2016		2017	
	1-month	12-month	1-month	12-month	1-month	12-month	1-month	12-month	1-month	12-month
January	0.4	1.6	0.3	1.7	-0.7	-0.4	0.0	1.2	0.5	2.5
February	0.9	1.8	0.4	1.2	0.5	-0.3	0.1	0.7	0.2	2.8
March	0.3	1.5	0.6	1.5	0.6	-0.3	0.6	0.7	0.0	2.2
April	-0.2	0.9	0.5	2.3	0.3	-0.6	0.4	0.9	0.2	2.0
May	0.0	1.3	0.2	2.4	0.4	-0.4	0.4	0.9	0.0	1.7
June	0.4	1.9	0.2	2.3	0.5	-0.1	0.4	0.8	0.2	1.5
July	0.2	2.2	-0.1	2.0	-0.1	-0.1	-0.2	0.7		
August	0.1	1.7	-0.2	1.7	-0.2	-0.2	0.1	1.0		
September	0.0	1.3	0.1	1.7	-0.2	-0.4	0.2	1.4		
October	-0.2	1.3	-0.3	1.6	0.0	-0.1	0.1	1.5		
November	-0.3	1.5	-0.6	1.3	-0.2	0.3	-0.1	1.6		
December	0.1	1.8	-0.6	0.6	-0.4	0.5	0.1	2.0		

The Consumer Price Index for July 2017 is scheduled to be released on Friday, August 11, 2017.

Technical Note

The Consumer Price Index (CPI) is a measure of the average change in prices over time in a fixed market basket of goods and services. The Bureau of Labor Statistics publishes CPIs for two population groups: (1) a CPI for All Urban Consumers (CPI-U) which covers approximately 89 percent of the total population and (2) a CPI for Urban Wage Earners and Clerical Workers (CPI-W) which covers 28 percent of the total population. The CPI-U includes, in addition to wage earners and clerical workers, groups such as professional, managerial, and technical workers, the self-employed, short-term workers, the unemployed, and retirees and others not in the labor force.

The CPI is based on prices of food, clothing, shelter, and fuels, transportation fares, charges for doctors' and dentists' services, drugs, and the other goods and services that people buy for day-to-day living. Each month, prices are collected in 87 urban areas across the country from about 6,000 housing units and approximately 24,000 retail establishments—department stores, supermarkets, hospitals, filling stations, and other types of stores and service establishments. All taxes directly associated with the purchase and use of items are included in the index.

The index measures price changes from a designated reference date (1982-84) that equals 100.0. An increase of 16.5 percent, for example, is shown as 116.5. This change can also be expressed in dollars as follows: the price of a base period "market basket" of goods and services in the CPI has risen from $10 in 1982-84 to $11.65. For further details see the CPI home page on the Internet at www.bls.gov/cpi and the BLS Handbook of Methods, Chapter 17, The Consumer Price Index, available on the Internet at www.bls.gov/opub/hom/pdf/homch17.pdf.

In calculating the index, price changes for the various items in each location are averaged together with weights that represent their importance in the spending of the appropriate population group. Local data are then combined to obtain a U.S. city average. Because the sample size of a local area is smaller, the local area index is subject to substantially more sampling and other measurement error than the national index. In addition, local indexes are not adjusted for seasonal influences. As a result, local area indexes show greater volatility than the national index, although their long-term trends are quite similar. **NOTE: Area indexes do not measure differences in the level of prices between cities; they only measure the average change in prices for each area since the base period.**

The **South region** is comprised of Alabama, Arkansas, Delaware, District of Columbia, Florida, Georgia, Kentucky, Louisiana, Maryland, Mississippi, North Carolina, Oklahoma, South Carolina, Tennessee, Texas, Virginia, and West Virginia.

Information in this release will be made available to sensory impaired individuals upon request. Voice phone: (202) 691-5200; Federal Relay Service: (800) 877-8339.

Table 1. Consumer Price Index for All Urban Consumers (CPI-U): Indexes and percent changes for selected periods South (1982-84=100 unless otherwise noted)

Item and Group	Indexes			Percent change from-		
	Apr 2017	May 2017	Jun 2017	Jun. 2016	Apr. 2017	May 2017
Expenditure category						
All items	236.728	236.774	237.346	1.5	0.3	0.2
All items (December 1977=100)	384.006	384.080	385.008	-	-	-
Food and beverages	247.102	247.668	247.572	0.9	0.2	0.0
Food	248.291	248.979	248.914	0.9	0.3	0.0
Food at home	236.706	237.274	236.834	0.0	0.1	-0.2
Food away from home	268.415	269.289	269.782	2.2	0.5	0.2
Alcoholic beverages	230.191	228.905	228.330	0.0	-0.8	-0.3
Housing	230.099	230.654	232.397	2.7	1.0	0.8
Shelter	263.641	264.371	265.464	2.9	0.7	0.4
Rent of primary residence(1)	273.243	274.189	275.135	3.6	0.7	0.3
Owners' equiv. rent of residences(1)(2)	265.327	265.809	266.815	2.9	0.6	0.4
Owners' equiv. rent of primary residence(1)(2)	265.320	265.802	266.809	2.9	0.6	0.4
Fuels and utilities	231.872	232.475	240.686	4.0	3.8	3.5
Household energy	187.618	188.267	196.919	4.2	5.0	4.6
Energy services(1)	187.889	188.610	197.484	4.2	5.1	4.7
Electricity(1)	185.036	185.436	195.729	2.7	5.8	5.6
Utility (piped) gas service(1)	191.519	194.346	192.919	16.0	0.7	-0.7
Household furnishings and operations	121.141	121.058	120.720	-0.6	-0.3	-0.3
Apparel	137.268	135.390	134.145	-0.8	-2.3	-0.9
Transportation	203.409	202.445	201.440	0.9	-1.0	-0.5
Private transportation	201.411	200.230	199.315	1.2	-1.0	-0.5
New and used motor vehicles(3)	103.186	102.733	102.378	-1.1	-0.8	-0.3
New vehicles	155.629	154.601	154.076	0.6	-1.0	-0.3
New cars and trucks(3)(4)	105.986	105.268	104.905	0.6	-1.0	-0.3
New cars(4)	155.758	154.023	153.381	0.1	-1.5	-0.4
Used cars and trucks	141.427	141.631	140.826	-4.0	-0.4	-0.6
Motor fuel	205.030	199.909	195.365	-1.3	-4.7	-2.3
Gasoline (all types)	204.113	198.966	194.418	-1.4	-4.7	-2.3
Unleaded regular(4)	199.210	193.893	189.241	-1.8	-5.0	-2.4
Unleaded midgrade(4)(5)	225.496	221.109	216.813	0.4	-3.9	-1.9
Unleaded premium(4)	223.891	220.350	217.256	1.5	-3.0	-1.4
Medical care	455.471	455.545	457.102	4.3	0.4	0.3
Medical care commodities	359.613	359.628	364.320	4.0	1.3	1.3
Medical care services	488.128	488.225	488.499	4.4	0.1	0.1
Professional services	362.668	362.642	362.106	-0.2	-0.2	-0.2
Recreation(3)	117.681	117.944	118.069	-0.3	0.3	0.1
Education and communication(3)	131.698	131.549	131.495	-3.8	-0.2	0.0
Other goods and services	419.349	419.213	420.214	0.9	0.2	0.2
Commodity and service group						
All items	236.728	236.774	237.346	1.5	0.3	0.2
Commodities	182.288	181.519	180.943	-0.1	-0.7	-0.3
Commodities less food and beverages	151.446	150.164	149.412	-0.8	-1.3	-0.5
Nondurables less food and beverages	196.471	194.190	192.622	-0.2	-1.9	-0.7
Nondurables less food, beverages, and apparel	233.415	230.858	229.390	0.0	-1.7	-0.6
Durables	109.477	109.000	108.742	-1.5	-0.7	-0.2
Services	291.525	292.359	294.044	2.5	0.9	0.6
Rent of shelter(2)	270.583	271.335	272.463	2.9	0.7	0.4
Transportation services	339.530	342.363	343.752	4.3	1.2	0.4

Note: See footnotes at end of table.

Table 1. Consumer Price Index for All Urban Consumers (CPI-U): Indexes and percent changes for selected periods South (1982-84=100 unless otherwise noted) - Continued

Item and Group	Indexes			Percent change from-		
	Apr. 2017	May 2017	Jun. 2017	Jun. 2016	Apr. 2017	May 2017
Other services	335.266	335.769	336.070	-1.3	0.2	0.1
Special aggregate indexes						
All items less medical care	224.805	224.849	225.372	1.2	0.3	0.2
All items less food	234.714	234.661	235.331	1.6	0.3	0.3
All items less shelter	227.281	227.044	227.405	0.8	0.1	0.2
Commodities less food	153.887	152.600	151.850	-0.8	-1.3	-0.5
Nondurables	220.449	219.530	218.771	0.4	-0.8	-0.3
Nondurables less food	198.167	195.940	194.614	-0.2	-1.8	-0.7
Nondurables less food and apparel	232.033	229.591	228.201	0.0	-1.7	-0.6
Services less rent of shelter(2)	326.966	327.927	330.373	2.0	1.0	0.7
Services less medical care services	273.980	274.850	276.604	2.3	1.0	0.6
Energy	191.389	189.473	192.109	1.7	0.4	1.4
All items less energy	242.583	242.845	243.192	1.5	0.3	0.1
All items less food and energy	241.993	242.182	242.601	1.6	0.3	0.2
Commodities less food and energy commodities	148.140	147.377	147.147	-0.7	-0.7	-0.2
Energy commodities	208.558	203.397	198.845	-1.1	-4.7	-2.2
Services less energy services	302.449	303.293	304.154	2.4	0.6	0.3

Footnotes(1) This index series was calculated using a Laspeyres estimator. All other item stratum index series were calculated using a geometric means estimator.
(2) Index is on a December 1982=100 base.
(3) Indexes on a December 1997=100 base.
(4) Special index based on a substantially smaller sample.
(5) Indexes on a December 1993=100 base.
- Data not available.
Regions defined as the four Census regions. South includes Alabama, Arkansas, Delaware, District of Columbia, Florida, Georgia, Kentucky, Louisiana, Maryland, Mississippi, North Carolina, Oklahoma, South Carolina, Tennessee, Texas, Virginia, and West Virginia.
NOTE: Index applies to a month as a whole, not to any specific date. Data not seasonally adjusted.

31.25 UNIT PRICE ADJUSTMENTS

A. The Contract may be extended two (2) times for a period of one (1) year each by mutual agreement of both parties. Submitted bid prices for services shall remain firm against any increase for a period of one (1) calendar year from the award of contract.

B. The CONTRACTOR may submit a written request to increase the unit prices before each contract renewal, if the request is received by certified letter at least 30 days before the completion of the previous one year contract period. The City may agree to or decline the price increase or may choose to terminate the contract. The price increase request may cover all or some of the contract bid items.

C. The CONTRACTOR's request for a price increase will be based solely upon the percentage change of the Consumer Price Index for all Urban Consumers-South Region All Items, (Series CUUR0300SAO). The June CPI of the current year compared to the June CPI of the previous year will be used to determine the amount of the increase. The City reserves the right to decline any price increase request.

D. If the City agrees to the requested price increases, the new adjusted Contract Unit Prices will be calculated using the Contract Unit Prices of the previous year's contract or contract renewal and adjusting them by the amount of the submitted CPI.

31.26 MOBILIZATION

Mobilization consists of the preparatory work and operations necessary to begin the work at each site including, but not limited to, those operations necessary for the movement of personnel, equipment, supplies and incidentals to the maintenance of each site plus the costs of contract bonds and insurance. Mobilization shall be included in the unit price for each type of landscape work. There is no separate unit price for mobilization.

31.27 AUTHORITY OF CONTRACT MANANGER

All work shall be done to the satisfaction of the City's CONTRACT MANAGER or his designee. The primary authority of the CONTRACT MANAGER is to evaluate the Contractor's work for compliance with the Contract Documents. At no time will the CONTRACT MANAGER supervise the Contractor's work force nor create any responsibility for the acts or omissions of the Contractor, Subcontractor or Supplier during the execution of this Contract.

31.28 CONTRACTOR'S PERSONNEL

A. All personnel employed by the CONTRACTOR and its subcontractors shall be experienced, competent and capable of performing the kind of work assigned to them. The CONTRACTOR shall be responsible for employee work performance.

B. At least one (1) responsible person who speaks, reads and understands English shall be part of each work crew at all times while working on this project.

C. Should the CONTRACT MANAGER determine that an employee of the CONTRACTOR or its subcontractor is incompetent, intemperate, disorderly, and insubordinate, or trespasses on property outside the work limits, such employee shall, upon written notice by the CONTRACT MANAGER, be discharged from the work and shall not be allowed to perform work on the project without the written consent of the CONTRACT MANAGER. Failure of the CONTRACTOR to remove such an employee from the work force may result in a temporary suspension of work and withholding of payments until the problem is corrected.

D. The CONTRACTOR shall protect, defend, indemnify, and hold harmless the CITY, its agents, officials, and employees from any claim, action, or suit which may arise from the removal, discharge or suspension of the employee.

SUBJECT: **COUNTYWIDE TREE PLANTING & MISC. LANDSCAPING**

BID# CP-0161-16 OPEN DATE: **2016-10-19**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT:

CONSTRUCTION PARTICIPATION- DATE OF AWARD THRU 09/30/17, WITH TWO (2) ONE (1) YR RENEWAL OPTIONS

AGENCY: **ROW & GROUNDS**

BASIS OF AWARD: **TOTAL LUMP SUM BASE BID- LOWEST RESPONSIVE, RESPONSIBLE BIDDER**

NUMBER OF BIDS INVITED 9 NUMBER RECEIVED 2 OTHER 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

Recommend approval of award to The Davey Tree Expert Company, as the lowest responsive, responsible bidder in the amount of $828,071.25. Period of Service will be from date of award through September 30, 2017, with two (2) one (1) year renewal options.

This award to be funded by various accounts and processed by formal contract through Office of General Counsel and executed by various Purchase Orders.

Attachments: Recommendation Memo, Bid Tabulation Sheet, JSEB Letter, Basis of Award, Scope of Work
This award is subject to appropriation by the City. No funds have been appropriated to date. The City has no obligation for payment and work hereunder is not authorized unless funds are appropriated for the work herein. A written notification will be provided in the event the funds are appropriated.

BUYER: Marilyn Laidler
MARILYN LAIDLER

RESPECTFULLY SUBMITTED: Greg Pease
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: **Dave McDaniel, Chief, Mowing and Landscape Division**

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)

ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING Ø DATE: 10/27/16

Teresa R. Eibner

OTHER:

ACTION OF AWARDING AUTHORITY DATE: 10/28/16

APPROVED ✓ DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION Sam E. Mousa

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2013-05

FORM GE-108, Revised 12/2007

	Davey Tree Expert Company	
CP-0161-16		
10/28/2016	$828,071.25	Award
Pending	$840,492.32	1st Renewal Option

$1,668,563.57 Total Award