SUBJECT: LAUNDRY CHEMICALS

BID #: SC-0449-15 **OPEN DATE: 05/27/2015**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT:
SERVICE CONTRACT – ONE (1) YEAR FROM DATE OF AWARD WITH TWO (2) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: SHERIFF'S OFFICE

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 4 **NUMBER RECEIVED:** 7 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to ratify the award from June 25 through date of award.

Recommend approval to exercise the final renewal option to Osceola Supply, Inc. for the purchase of Option B, Laundry Chemicals for Jacksonville Sheriff's Office, Department of Corrections. Period of service is date of award through June 24, 2018 for an estimated annual expenditure of $31,529.27. Total expenditure not to exceed $94,587.81 for the contract period.

Funding for this award to be encumbered by account's SHPO011JLPT-05216 for $15,764.65; SHPO011PRMC-05216 for $7,882.31 and SHPO011PRCC-05216 for $7,882.31 to be executed by purchase order(s).

Attachments: Recommendation Memo; Vendors E-Mail; Previous Awards

Analyst: STEVEN BURAKOWSKI **RESPECTFULLY SUBMITTED:** GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Tammy Morris, Director of Corrections

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

Jacksonville Sheriff's Office

Duval County, Florida

Mike Williams, Sheriff

501 E. Bay Street
Jacksonville, FL 32202

To: Gregory Pease
Chief of Procurement

Thru: Bill Clement, CPA
Chief of Budget & Management

From: Tammy Morris
Director of Corrections

Subject: SC-0449-15 Laundry Chemicals for Jacksonville Sheriff's Office Department of Corrections – First Renewal Option

Date: August 1, 2017

We are recommending approval to exercise the second and final renewal option on bid SC-0449-15 with Osceola Supply, Inc., for the period from June 25, 2017, through June 24, 2018. The estimated not to exceed expenditure amount for the renewal period is $31,529.27. The revised estimated total not to exceed expenditure amount is $94,587.81. Attached is notification from the vendor indicating their intent to renew the award under the same terms and conditions. The funding sources are SHPO011JLPT-05216 - $15,764.65; SHPO011PRMC-05216 - $7,882.31 and SHPO011PRCC-05216 – $7,882.31.

Please let me know if you need any additional information.

Baines, Deidra B.

From: Richard Jones <rjones@osceolasupply.com>
Sent: Tuesday, August 01, 2017 7:22 AM
To: Baines, Deidra B.
Cc: Marc Jones; 'jeffhittinger@bellsouth.net'; Jeff Hittinger Jr.; Chris White; Dan Cloud Jr.
Subject: RE: SC-0449-15 Laundry Chemicals for Jacksonville Sheriff's Office Department of Corrections

Deidra

Osceola Supply would like to continue providing your laundry chemicals per the current contract SC-0449-15 for this upcoming year. Thank you for this opportunity to continue our partnership with the City of Jacksonville.

Respectfully,

Richard Jones **sceola Supply, Inc.**

Certified Minority Vendor
(352) 317-1451 (Cell)
(850) 580-9800 (Office)
(850) 580-8001 (Fax)

WWW.Osceolasupply.com

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From: Baines, Deidra B. [mailto:Deidra.Baines@jaxsheriff.org]
Sent: Monday, July 31, 2017 3:45 PM
To: Richard Jones
Cc: Edwards, Karen D
Subject: SC-0449-15 Laundry Chemicals for Jacksonville Sheriff's Office Department of Corrections

Mr. Jones,

On June 25, 2015, Osceola Supply, Inc., was awarded bid SC-0449-15 Laundry Chemicals for Jacksonville Sheriff's Office, Department of Corrections for a one year period. Master Purchase order number PO507785 was issued to cover the expenditures. The award also included an option for two (2) one (1) year renewals. It is now time for the 2nd renewal to

be processed. If you wish to renew the award for the Laundry Chemicals with the City of Jacksonville with the same terms and conditions for the period from June 25, 2017, through June 24, 2018, please respond to this e-mail with a confirmation. Please let me know if you have any questions.

Thanks,

Deidra Baines
Procurement Manager
Budget & Management Division
Jacksonville Sheriff's Office
Police Memorial Building
Phone - (904) 630-5970
E-Mail – Deidra.Baines@jaxsheriff.org

Please note that under Florida's very broad public records law, e-mail communications to and from city officials are subject to public disclosure.

ADMINISTRATIVE AWARD
BID No.: SC-0449-15

DESCRIPTION OF GOODS/SERVICES:
Recommend approval of award to utilize the first (1) of two renewal options to Osceola Supply, Inc. for the purchase of Option B, Laundry Chemicals for Jacksonville Sheriff's Office, Department of Corrections. Period of service is June 25, 2016 through June 24, 2017 for an estimated annual expenditure of $31,529.27. Total expenditure not to exceed $63,058.54 for the contract period.

Funding for this award to be encumbered by account's SHCO011JLPT-05216 for $15,764.65; SHCO011PRMC-05216 for $7,882.31 and SHCO011PRCC-05216 for $7,882.31 to be executed by purchase order(s).

ATTACHMENTS: Recommendation Letter; Vendor's Confirmation. Previous Award

FOR AGENCY/DEPARTMENT: Jacksonville Sheriff's Office

REQUISITION NUMBERS: N/A

NUMBER FIRMS SOLICITED: 4 **NUMBER FIRMS BIDDING:** 7

REASON FOR LESS THAN REQUIRED MINIMUM SOLICITATION/QUOTATION:

RECOMMEND AWARD TO: Osceola Supply, Inc.

CONCURRENCE BY: Michael Bruno, Director of Corrections

PRICE: $63,058.54 **TERMS:** Net 30

REASON FOR NOT ACCEPTING LOW BID:

Analysis

June 9, 2016
Date

Asst. Mgr. of Purchasing Services
SBD

6/16/2016
Date

APPROVAL:

Gregory Pease, Chief, Procurement Division

6/13/16
Date

Rev10/13/2011

ADMINISTRATIVE AWARD
BID No.: SC-0449-15

DESCRIPTION OF GOODS/SERVICES:
Recommend approval to reject Gurtler Industries, Inc. for not submitting the correct Proposal Forms, Options A or B and SupplyWorks for not providing the correct Option B as per Addendum Two (2)

Recommend approval of award to Osceola Supply, Inc. as the lowest responsive, responsible bidder for the purchase of Option B, Laundry Chemicals for Jacksonville Sheriff's Office Department of Corrections. The initial term is one (1) year from date of award with two (2) one (1) year renewal options. Total annual expenditure not to exceed $31,529.27 for the contract period.

Funding for this award to be encumbered by account's SHCO011JLPT-05216 for $15,764.65; SHCO011PRMC-05216 for $7,882.31 and SHCO011PRCC-05216 for $7,882.31 to be executed by purchase order(s).

ATTACHMENTS: Recommendation Letter; Tabulation Sheet; Terms and Conditions

FOR AGENCY/DEPARTMENT: Jacksonville Sheriff's Office

REQUISITION NUMBERS: N/A

NUMBER FIRMS SOLICITED: 4 **NUMBER FIRMS BIDDING:** 7

REASON FOR LESS THAN REQUIRED MINIMUM SOLICITATION/QUOTATION:

RECOMMEND AWARD TO: Osceola Supply, Inc.

CONCURRENCE BY: Tara Wildes, Director of Corrections

PRICE: $31,529.27 **TERMS:** Net 30

REASON FOR NOT ACCEPTING LOW BID:

Analysis

June 25, 2015
Date

Mgr. of Purchasing Services

6/25/2015
Date

APPROVAL:

Gregory Pease, Chief, Procurement Division

6/25/15
Date

Rev10/13/2011