SUBJECT: **HYDRAULIC TELESCOPING EXCAVATOR**

BID# XF-0252-17 OPEN DATE: **2016-09-28**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT:
ONE-TIME PURCHASE

AGENCY: **FLEET MGMT**

BASIS OF AWARD: **ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER**

NUMBER OF BIDS INVITED **22** NUMBER RECEIVED **1** OTHER **1**

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

Recommend approval of award to the sole responsive, responsible bidder, Great Southern Construction Equipment Company, for the purchase of a hydraulic telescoping excavator. Total expenditure in the amount of $239,885.00.

Funding Source: AFFM512-069401 - To be encumbered by purchase order

Attachments: Recommendation Memo, Tabulation and Terms and Conditions

BUYER: _____
ANNETTE BURNEY

RESPECTFULLY SUBMITTED: _____
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: **C. J. Thompson, Chief, Fleet Management Division**

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE: _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

FORM GB-108, Revised 12/2007

FINANCE AND ADMINSTRATION DEPARTMENT
FLEET MANAGEMENT DIVISION

Jacksonville
Where Florida Begins.

Date: October 3, 2016

To: Gregory Pease, Chief of Procurement Division

Thru: C. J. Thompson, Chief of Fleet Management Division

From: David Hylazewski, Equipment Control Administrator

Re: Recommendation of award for XF-0252-17 Hydraulic Telescoping Excavator

Fleet Management is requesting approval to award XF-0534-16 Hydraulic Telescoping Excavator to the lowest responsive responsible bidder, Great Southern Construction Equipment Company in the amount of $239,885.00.

Funding Source: AFFM512-069401

Total estimated expenditure not to exceed $239,885.00

BID TABULATION SHEET

TITLE: HYDRAULIC TELESCOPING EXCAVATOR

BID NO.: XF-0252-17

OPEN DATE: SEPTEMBER 28, 2016 @ 2:00 P.M.

ANALYST: ANNETTE BURNEY

No. Invited: (22) No. Received (1) No Bids: (1)

Recorded By: Gail Sampson Announcer: Sharon Williams

ITEM	DESCRIPTION	EST. QTY	GREAT SOUTHERN CONSTRUCTION EQUIPMENT CO. UNIT PRICE	GREAT SOUTHERN CONSTRUCTION EQUIPMENT CO. EXTENDED TOTAL	UNIT PRICE	EXTENDED TOTAL	UNIT PRICE	EXTENDED TOTAL
1	HYDRAULIC TELESCOPING EXCAVATOR	1	$232,685.00	$ 232,685.00	$	$	$	$
2	FIXED THUMB GRAPPLE ATTACHMENT	1	$ 7,200.00	$ 7,200.00	$	$	$	$
	GRAND TOTAL:		$ 239,885.00		$		$	
	TERMS:		N/S					
	DELIVERY:		90 DAYS					
	CONFLICT OF INTEREST:		Y					
	ADDENDUMS(1):		Y					

TERMS AND CONDITIONS

HYDRAULIC TELESCOPING EXCAVATOR

SCOPE

The Fleet Management Division of the City of Jacksonville, Florida is currently accepting bids to obtain source(s) of supply for the item(s) / service(s) as outlined in the bid documents provided. The purpose of this bid invitation is to obtain information about your firm and its ability to provide these items and to obtain pricing commitments for Excavator and Grapple.

AWARD

Award will be **ALL OR NONE to the lowest responsive, responsible bidder.** Bidders must bid on all items to be considered for award. ALL awards are subject to the availability of funds.

TERM OF AGREEMENT

One Time Purchase.

STATE CONTRACTS

The City reserves the right to utilize contracts established by the State of Florida and or other governmental agencies for item(s)/service(s) covered under this bid. The city reserves the right to cancel this contract in whole or in part for such item(s)/service(s).

QUANTITIES

Quantity is fixed

ESCALATION/DE-ESCALATION

All pricing submitted shall remain firm for the initial term period. Upon renewal (if applicable), a supplier may submit in writing a request for price escalation/de-escalation for the percentage of change as listed in the Consumer Pricing Index (CPI) and/or documentation notifying of an industry wide increase. The City reserves the right to decline any price increase request.

PRICES

All unit prices shall include freight, delivery, and handling charges to the delivery location as outlined in the bid documents.

DELIVERY

A packing list shall accompany all shipments, which shall indicate, at a minimum, the following; purchase order number, item number and description, date of shipment, quantity ordered and shipped, unit prices, and unit of measure.

PICK UP AND RETURNS

The City reserves the right to return an order in whole or in part if the merchandise is not in compliance with the bid specifications. The City or its agencies will determine compliance with bid specifications. Pick up and returns will be made within 48 hours of notification at no charge to the City or its agencies.

INVOICING

Invoices will be issued once supplies/services are delivered and/or rendered to the City of Jacksonville or its agencies. At a minimum, invoices must include; purchase order number, item number and description, date of shipment, quantity ordered and shipped, unit prices, unit of measure, and extended totals. Payment terms are Net 30 days. All original invoices shall be submitted to: Fleet Management, 2581 Commonwealth Avenue, Jacksonville, Florida 32254, Attn: David Hylazewski

INSURANCE/INDEMNIFICATION

Each supplier shall maintain, for the entire term of this bid, current insurance coverage as stated in the bid documents. All insurance certificates shall list the City of Jacksonville as an additional insured. **The awarded vendor will be required to submit the copy of insurance certificate within ten (10) days from date of receipt of award notice. Bid number should be listed on certificate.**

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