SOLE SOURCE AWARD **BID # SS-0286-17**

Subject: MAINTENANCE AND SUPPORT FOR MOBILE FORMS (CRASH & CITATION) SYSTEM

Department: SHERIFF

Description of Purchase: Recommend approval of sole source award to CTS America to provide annual maintenance and support for the mobile forms electronic crash & citation system. Period of service is from November 1, 2016 through October 31, 2017. Total estimated expenditure in the not to exceed amount of $72,584.00.

Funding Source: SHPP011ISM-04662 – To be encumbered by purchase order

Sole Source Award To: CTS America

Price Justification: See attachment

Total Award: $72,584.00 **Requisition #:** 198018

Attachments: Sole Source Request Form, Vendor Letter & Quote, Previous Awards

Certification as to Sole Source: Michelle E. Cook, Director, Jacksonville Sheriff's Office

THE ABOVE PURCHASE IS RECOMMENDED FOR AWARD IN ACCORDANCE WITH CHAPTER 126.206.

Analyst: Annette Burney

Gregory Pease, Chief
Procurement Division

APPROVAL OF GENERAL GOVERNMENT AWARDS COMMITTEE

"ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS"

CHAIRMAN ***DATE***

ACTION OF AWARDING AUTHORITY DATE: _____

APPROVED_____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

SP -0286-17

REQ 198018

SOLE SOURCE/PROPRIETARY REQUEST

Pursuant to the City of Jacksonville Procurement Code (126.206 & (126.312, when requesting a purchase from a vendor subject to the referenced sections, please complete this form to justify your request and submit to Procurement with applicable attachments.

REQUESTING AGENCY (DEPT./DIVISION): JSO / CID / ISM

PROPRIETARY ☑

SOLE SOURCE ☑

FUNDING SOURCE: SHPS011SSIT - 04662

BRIEF DESCRIPTION OF GOODS/SERVICES:
This is the maintenance on the Mobile Forms Electronic Crash & Citation system. Extension of licensing for 1631 licenses from 11/1/2016-10/31/2017.

AMOUNT OF PROJECT (attach quote): $72,584.00

PROVIDE A SUMMARY OF THE SCOPE OF GOODS/SERVICES TO BE PROVIDED; IDENTIFY EACH ITEM, COMPONENT OR SERVICE BEING PROCURED (ATTACH QUOTE/PROPOSAL)
License and software assurance for the Electronic Crash Report and Citation Program.

PROVIDE A DETAILED JUSTIFICATION AS TO WHY THE REQUESTED GOODS/SERVICES CAN ONLY BE EFFICIENTLY AND EFFECTIVELY PROCURED THROUGH THE RECOMMENDED PROPRIETARY/SOLE SOURCE PROVIDER:
CTS America is the creator and sole provider for Mobile Forms Electronic Crash & Citation systems and the only authorized maintainer of the product. This service is not available via any resellers or vendors. See attached letter from CTS America for concurring documentation.

ASSERT THAT YOU HAVE RESEARCHED THE AVAILABILITY OF THE REQUESTED GOOD/SERVICES FROM OTHER SOURCES IN APPLICABLE MARKETS AND HAVE DISCUSSED AND EVALUATED THE SAME WITH COJ'S PROCUREMENT AND EBO DIVISIONS:
It is an industry standard for computer softwae companies to be the only provider of maintenance for their products. CTS America does not allow other companies to perform maintenance on their products. We have confirmed this information.

Submitted by: George Chakhtoura IT, CAU, and Fusion Senior Technology Executive
(Name) (Title)

Date: 9/13/2016

Requesting Agency's Director's Signature: [signature]

Procurement Division September, 2008

SBO

SmartCop, Inc d/b/a CTS America
180 N. Palafox Street
Pensacola, FL 32501
850-429-0082

Estimate

ADDRESS
Jacksonville Sheriff's Office
Finance Services Commission
Accounts Payable
117 W Duval Street, Suite 375
Jacksonville, FL 32202

ESTIMATE #	DATE	EXPIRATION DATE
08-04-740	08/19/2016	10/31/2016

ACTIVITY	QTY	RATE	AMOUNT
MCT Annual License MCT Annual License Renewal Fee (Crash and Citation Software)	1,631	44.502759	72,584.00
11/1/2016 through 10/31/2017		0.00	0.00
Note: Quote is valid until 10/31/2016		0.00	0.00
	TOTAL		**$72,584.00**

Accepted By

Accepted Date

August 18, 2016

City of Jacksonville
Attn: David Medina
Information Systems Management Department
501 E Bay Street
Jacksonville, FL 32202-2927

Dear Mr. Medina:

CTS America is the original and sole developer, distributor, and technical support supplier for the Mobile Forms Traffic Crash and Citation Reporting software that is currently installed at the Jacksonville Sheriff's Office.

Mobile Forms is proprietary software owned by CTS America and can only be purchased directly from CTS America. There are no distributors, retailers, or resellers for the Mobile Forms software.

CTS America is the only supplier of annual maintenance, system support, and customizing services for the 1631 Mobile Forms licenses that your Agency has purchased. Copyright restrictions preclude any other vendor from accessing or modifying the CTS America source code. CTS America has not at any time sub-licensed the software or technical support responsibilities to any third party and is the Sole Source both for licensing as well as technical support for these applications.

Thank you for doing business with CTS America. Please contact me if you have any questions or concerns regarding this issue.

Sincerely,

Steve Williams
CTS America
180 North Palafox Street | Pensacola, Florida 32502
(850) 429-0082 Office) | (850) 429-0522 (Fax)
Steve.Williams@cts-america.com
www.CTS-America.com

SOLE SOURCE AWARD **BID # SS-0318-15**

Subject: MAINTENANCE AND SUPPORT FOR MOBILE FORMS (CRASH & CITATION) SYSTEM

Department: SHERIFF

Description of Purchase: Recommend approval to ratify the period of service from November 1, 2014 to date of award.

Recommend approval of sole source award to CTS America to provide annual maintenance and support for the mobile forms electronic crash & citation system. Period of service is from date of award through October 31, 2015. Total estimated expenditure in the not to exceed amount of $72,584.00.

Funding Source: SHPS011SSIT-04662 – To be encumbered by purchase order

Sole Source Award To: CTS America

Price Justification: See attachment

Total Award: $72,584.00 **Requisition #:** 159243

Attachments: Proprietary Request Form, Vendor Letter & Quote, Previous Award

Certification as to Sole Source: Andrea M. Smith, Director, Jacksonville Sheriff's Office

THE ABOVE PURCHASE IS RECOMMENDED FOR AWARD IN ACCORDANCE WITH CHAPTER 126.206.

Analyst: Annette Burney

Gregory Pease, Chief
Procurement Division

APPROVAL OF GENERAL GOVERNMENT AWARDS COMMITTEE

"ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS"

CHAIRMAN ***DATE*** 11/06/14

ACTION OF AWARDING AUTHORITY DATE: 11/7/14

APPROVED ✓ DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Karen Bowling
Chief Administrative Officer
For: Mayor Alvin Brown
Under Authority of:
Executive Order No. 2013-04

FORM GB-113, Revised 12/2007

SOLE SOURCE AWARD BID # SS-0410-14

Subject: MOBILE FORMS ANNUAL LICENSES (CRASH & CITATION) EXTENSION FOR 1631 LICENSES
Department: SHERIFF'S OFFICE

Description of Purchase: RECOMMEND APPROVAL TO RATIFY PERIOD OF SERVICE FROM NOVEMBER 1, 2013 TO DATE OF AWARD.

RECOMMEND APPROVAL OF SOLE SOURCE AWARD FOR THE MAINTENANCE AND EXTENSION OF 1631 LICENSE TO CTS AMERICA FOR THE PERIOD OF NOVEMBER 1, 2013 THROUGH OCTOBER 31, 2014. TOTAL AMOUNT OF PURCHASE NOT TO EXCEED $72,584.00.

FUNDING FOR THIS AWARD TO BE ENCUMBERED BY ACCOUNT SHPS011SSIT - 04662 TO BE EXECUTED BY PURCHASE ORDER(s).
Sole Source Award To: CTS AMERICA

Price Justification: SEE ATTACHED

Total Award: $72,584.00 Requisition # 143822

Attachments: 1) SOLE SOURCE JUSTIFICATION, 2) VENDOR QUOTE, 3) REQUISITION, 4) PREVIOUS AWARD
Certification as to Sole Source: THOMAS HACKNEY, DIRECTOR PERSONNEL & PROF. STANDARDS

THE ABOVE PURCHASE IS RECOMMENDED FOR AWARD IN ACCORDANCE WITH CHAPTER 126.206.

Buyer: KATHERINE C. NASWORTHY

MR For:

GREG PEASE, Chief
Procurement Division

APPROVAL OF GENERAL GOVERNMENT AWARDS COMMITTEE

"ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS"

CHAIRMAN

DATE 12/19/13

ACTION OF AWARDING AUTHORITY DATE: 12/20/13

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

Karen Bowling
Chief Administrative Officer
For: Mayor Alvin Brown
Under Authority of:
Executive Order No. 2013-04

FORM GB-113, Revised 12/2007

OFFICE OF THE SHERIFF
ORDER REQUEST FORM

Request For: ISM/JSO (Work Unit) | CID (Division) | Personnel / Pro Stds (Dept.)

Requestor: David Medina (Name) | 7860 (ID #) | 904-630-7142 (Phone) | 10/3/2016 (Date)

Deliver To Location: 501 E. Bay Street, Catherine Street Loading Doc, Att: Chris Burns, Jacksonville, Fl. 32202

Item No.	Description and Model No.	JSO Stock No.	QTY.	Unit Cost	Total
1	Crash and Citation (Mobile Forms) Renewal		1631	$ 44.50	$ 72,584.00
2	Period: 11/1/2016-10/31/2017				
3					
4					
5					
6					
7					
8					
9					
10					
11					
12	SOLE SOURCE				
13	Replaces PO#603202				
14	Previous Yr W/O 184862				
15	W/O# 196894				
				TOTAL REQUEST	$ 72,584.00

Suggested Vendor: CTS America Vendor Phone: 850-429-0082

Vendor Address / E-mail: JaxPro Vendor # 00009428

☐ Proprietary
☐ Sole Source

If Proprietary / Sole Source, attach appropriate form and letter from vendor.

Special funding to be used for this purchase?
☐ Loan Pool / Banking Fund
☐ Grant *
☐ Trust Fund *

* Enter name and # of Grant or Trust Fund

Justification / Repetitive Request Authorization / Notes:

Renewal of Crash and Citation - Period 11/1/2016-10/31/2017

Approvals:

1. George Chakhtoura (Signature) | 44975 (ID #) | 10/3/2016 (Date)
2. Signature | ID # | Date
3. Signature | ID # | Date
4. Signature | ID # | Date

Required approval level (per General Order 54):
$0 to $2,500 - Assistant Chief or higher
$2,501 to $5,000 - Chief or higher
$5,001 or more - Director or higher

Budget Office Use Only
Index | Subobject
Analyst | Date