City of Jacksonville, Florida

Lenny Curry, Mayor

Department of Public Works
Engineering & Construction Management Division
214 N. Hogan Street, 10th Floor
Jacksonville, FL 32202
(904) 255-8762
www.coj.net

ONE CITY. ONE JACKSONVILLE.

November 21, 2017

TO: Gregory W. Pease, Chairman
Professional Services Evaluation Committee

THRU: John P. Pappas, P.E.
Director

11/27/17 11:42:12
Procurement Division

FROM: Tom Fallin, P. E.
Chief, Engineering and Construction Management Division

Steven D. Long, Jr., P.E.
Chief, Right-of-Way and Stormwater Maintenance

SUBJECT: P-07-17 Professional Design Services for Sidewalks

The subcommittee received Thirteen (13) proposals for evaluation for the subject project and found all to be responsive, interested, qualified and available to provide the services required by the RFP.

The proposals were evaluated using the criteria outlined in the Purchasing Code as augmented by the RFP (see attached matrix).

Based on the above, the following firms listed alphabetically were determined to be the most qualified of those submitting proposals. The ranking of first, second, and third designates the order of qualification of these firms to perform the required services.

3. England Thims & Miller, Inc.
1. GAI Consultants, Inc.
2. Prosser, Inc.

We recommend that the above list be forwarded to the Mayor for final selection.

JPP/lw

Attachment: Scoring Matrix

cc: Lori West, PW Contract Specialist

EVALUATION MATRIX

EVALUATION SCALE

1----------10

QUALIFIED EXTREMELY QUALIFIED

PROJECT NO. P-07-17

Average

PROJECT TITLE: Professional Design Services for Sidewalks

FIRM	COMPETENCE	CURRENT WORKLOAD	FINANCIAL RESPONSIBILITY	ABILITY TO OBSERVE COMPLIANCE WITH PLANS	PROFESSIONAL ACCOMPLISHMENTS RECORD	PROFESSIONAL RESOURCES	Past & Present Demonstrated Commitment to Small & Minority Businesses & Contributions Toward A Diverse Market Place	ABILITY TO DESIGN AN APPROACH AND WORK PLAN	OVERALL WILLINGNESS TO MEET TIME AND BUDGET REQUIREMENTS (MAXIMUM 10 POINTS)	VOLUME OF CURRENT AND PRIOR WORK FOR USING AGENCIES	OVERALL
Total Points Assessed	10	10	5	10	5	10	10	20	10	10	100
Stone Engineering	7.50	8.50	2.00	8.50	2.00	10.00	8.00	13.50	5.50	10.00	75.50
Ayres Associates	7.50	8.00	4.00	8.00	3.50	2.00	8.00	16.50	4.00	10.00	71.50
RAM Professional	6.00	8.00	2.00	7.50	4.50	10.00	7.50	16.00	5.50	10.00	77.00
Waitz & Moye	7.50	6.50	2.00	8.00	3.00	10.00	9.50	17.00	3.50	10.00	77.00
Elsman & Russo, Inc.	9.50	7.50	4.00	9.00	4.00	10.00	8.00	16.50	7.00	1.00	76.50
Prosser	7.00	6.50	2.00	8.50	3.50	10.00	8.50	15.50	7.50	10.00	79.00
Adkinson Engineering	4.50	4.50	2.00	7.50	4.50	10.00	9.00	14.00	7.50	10.00	73.50
ETM	9.00	8.00	4.00	9.00	4.00	10.00	8.00	17.00	7.50	1.00	77.50
Infrastructure Engineers	10.00	4.00	3.50	7.50	3.00	2.00	9.00	17.50	7.50	10.00	74.00
POND	5.50	5.50	4.00	7.00	2.00	5.00	7.50	15.50	7.00	5.00	64.00
GAI Consultants	9.00	5.50	5.00	8.00	3.00	7.00	7.50	18.00	8.50	8.00	79.50
Metric Engineering	9.50	6.00	5.00	8.00	3.00	3.00	3.00	7.00	3.50	10.00	58.00