City of Jacksonville, Florida

Lenny Curry, Mayor

ONE CITY. ONE JACKSONVILLE.

Employee Services
City Hall at St. James
117 W. Duval St., Suite 100
Jacksonville, FL 32202
(904) 630-CITY
www.coj.net

Date: November 27, 2017

MEMORANDUM

To: Gregory Pease, Chairman
Professional Services Evaluation Committee

From: Leah Hayes, Chief, Talent Management
Employee Services Department

Subject: **P-06-14 Classification and Pay Study – Contract #9344-01**

This is a formal request to extend our current Classification and Pay Study for three (3) months. The current contract is scheduled to expire on December 31, 2017 and this extension will move the expiration date to March 31, 2018. The extension will allow us to continue to ask questions regarding the data and receive adjustments if necessary.

There will be no change in the scope of services and maximum indebtedness.

Attachments: MAG agreement letter

MANAGEMENT ADVISORY GROUP INTL., INC.

MANAGEMENT CONSULTING SERVICES

November 26, 2017

Leah Hayes
Division Chief of Talent Management
Employee Services Department
117 W. Duval Street, Suite 100
Jacksonville, FL 32202
904-630-7090

Dear Leah:

Management Advisory Group International, Inc. (MAG) is requesting to extend the Classification and Pay Study contract for three (3) months, moving the expiration date to March 31, 2018.

MAG is willing to extend the contract for three (3) months. There would be no changes to the scope of services and the maximum indebtedness would remain at $133,500.00.

Thank you for your consideration. Please feel free to contact us at (703) 590-7250 as needed.

Sincerely,

Donald C. Long

Donald C. Long, Ph.D.
President
Management Advisory Group International, Inc.
13580 Groupe Drive, Suite 200
Woodbridge, VA 22192
Phone: (703) 590-7250