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SUBJECT: Piggyback St. Johns County Contract # 20-MCC-SOU-12304, Bid No. 20-46 Park & Playground Equipment

BID #: PSC-0285-22 **OPEN DATE: 04/15/2020**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: PIGGYBACK CONTRACT – INITIAL TERM OF THREE (3) CALENDAR YEARS BEGINNING JULY 27, 2020 THROUGH JULY 26, 2023, WITH TWO (2) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: PARKS, RECREATION AND COMMUNITY SERVICES DEPARTMENT

BASIS OF AWARD: Piggyback St. Johns County Contract # 20-MCC-SOU-12304, Bid No. 20-46 Park & Playground Equipment

NUMBER OF BIDS INVITED: ( ) NUMBER RECEIVED: ( ) OTHER ( )

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to amend and increase the award by $78,237.00 to Piggyback St. Johns County Contract # 20-MCC-SOU-12304, Bid No. 20-46 Park & Playground Equipment with SOUTHERN RECREATIONS, INC. for the playground equipment and installation at A. Randolph Phillip Park. Period of service will remain the same until July 26, 2023. The revised total award expenditure not to exceed $317,530.00.

Funding Source: 32124.167101.565050.000962.00000000.00000.0000000, to be executed by formal contract amendment through the Office of General Counsel and process by purchase order.

ATTACHMENTS: Recommendation Memo; Vendor Quote, Previous Award

ANALYST: _____ **RESPECTFULLY SUBMITTED** _____
RUBEN OLA
DUSTIN FREEMAN, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Daryl Joseph, Director of Parks, Recreation and Community Services Department

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(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE
MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

City of Jacksonville, Florida

Daryl Joseph, Director

Parks, Recreation and Community Services Department
214 N Hogan Street, 4th Floor
Jacksonville, FL 32202
(904) 255-7919
www.coj.net

ONE CITY. ONE JACKSONVILLE.

October 27, 2022

MEMORANDUM

TO: Dustin Freeman, Chief
Procurement Division

FROM: Jill Enz, Chief
Natural and Marine Resources Division

RE: Piggyback St Johns Piggyback St Johns County, FL 20-MCC-SOU-12304 for A. Randolph Phillip Park

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The St Johns County, FL 20-MCC-SOU-12304 list Southern Recreation, Inc., as a supplier for playground equipment and installation. The Parks, Recreation and Community Services Department respectfully requests approval to piggyback service under the contract 20-MCC-SOU-12304 with Southern Recreation, Inc.

The Department has reviewed for compliance the reference project. We respectfully request and recommend award for A. Randolph Phillip Park to the distributor for the shelter and installation as listed.

The costs of the project are not- to- exceed $78,237.00

Total funding for this project will be encumbered by:

32124.167101.565050.000962.00000000.000000.000000

The funds will be encumbered by individual purchase order.

If you have questions or need additional information regarding this request, please contact Amy Honey at 255-7909.

JE/ah

Parks, Recreation & Community Services
Job Scope / Specifications

	Admin Award Request		Informal Quote Request ITQ
	Agreement Amendment Request		New Low Bid Request ITB
	CIP Construction Services		Request for Proposal RFP
	Contract Purchase Agreement	X	Piggyback Request
	Direct Material Purchase		Single Source
	Emergency Request		Federal Funded [i.e. CDBG]
	Close a PO/BO		Change Order on PO listed

POA:

Date: 10/26/22

Recommended Vendor: Southern Recreation

Address:

City/State/Zip:

Quote Attached: Yes

FY23 Countywide Account

POETA	Project#	Task#	Expenditure Type	Expenditure Organization	Contract#	Funding Source
	000962	19	565050	PRSC	32124-381910	PRSC Parks & Rec Capital Projects - Parks and Recreation

1Cloud Funding	Fund	Center	Account	Project	Activity	Interfund	Future
	32124	167101	565050	000962	00000000	00000	0000000

Description of Item / Or Invoice #	QTY	UNIT	UNIT $	AMOUNT
Project is located at: **A. Phillip Randolph Park** (1096 A. Phillip Randolph Blvd. 32206)			$ -	$ -
Contractor to provide material / labor / equipment / transportation / taxes to: supply and install of new pavilion, including all associated amenities (tables, receptacles, grills, etc.)				$ -
Supply 22'x28' All steel hip shelter w/ standing seam roofing, anchor bolts & templates, electrical cut outs and engineering. TS-H2228-04-SSM	1	EA	$47,895.00	$ 47,895.00
Install 24'x30' Concrete Pad w/ four (4) footers per engineering	1	Job	$ 6,500.00	$ 6,500.00
Install 5'x25' ADA compliant sidewalk-includes curb cut	1	Job	$ 800.00	$ 800.00
Supply 8' Regal tables w/ detached seating and surface mount. (T8RC-4SM)	3	EA	$ 1,658.00	$ 4,974.00
Supply 8' Regal ADA table w/ detached seating and surface mount. (T8RCHDCP4-4SM)	1	EA	$ 1,440.00	$ 1,440.00
Supply Group Grill w/ utility shelf. (SB3628U)	1	EA	$ 975.00	$ 975.00
Install 4'x6' concrete pad for grill	1	Job	$ 250.00	$ 250.00
Supply Lexington Waste receptacles w/ rain bonnet tops (LX-36RB)	2	EA	$ 824.50	$ 1,649.00
Install 3'x3' concrete pads for receptacles	2	EA	$ 100.00	$ 200.00
Permit Fee - Includes permit service fee	1	Job	$ 1,500.00	$ 1,500.00
Freight	1	Job	$ 2,899.00	$ 2,899.00
Installation of all materials and eqp.	1	Job	$12,000.00	$ 12,000.00
All equipment quoted per terms of our St. Johns County Contract Agreement Bid No. 20-46 Park & Playground Equipment Master Contract #20-MCC-SOU-12304	1	Job	$(2,845.00)	$ (2,845.00)

Note: All questions/clarifications about the scope must be submitted at least 3 days prior to the bid closing. No questions will be answered 2 days prior to bid close to allow the Project Manager time to respond. Contractor will be responsible for all site clean-up and removal of all debris everyday while installation/work is being completed. Contractor will not be allowed to store any materials/supplies or equipment on site during this project completion. Contractor is responsible for all broken walkways, irrigation, water or electrical lines that they may damage during the installation of the project. Any spoil piles shall not be left on site. Project completion shall be verified by the project manager prior to payment. All projects and work shall be compliant with local building codes and with the Americans with Disabilities Act compliance regulations. This project shall be completed within 30 days after receiving the official PO notification from the City of Jacksonville. All projects will be reviewed by COJ Project Manager(s) to ensure adherence to scope. All measurements shall be field verified by the Contractor before bidding on the project.

Contact: Ivy Henderson @ 904.255.7944 upon receipt of purchase order				
Total Amount of Order				**$ 78,237.00**
Ship to: N/A				

Requested By: Ivy Henderson

Requested For: Ivy Henderson

Approved:

Daryl T. Joseph, Director

Date: 10/26/22

Proposed Date	SEPTEMBER 14, 2022
Expiration Date	OCTOBER 14, 2022

Southern Recreation

Play for all ages

4060 Edison Avenue
Jacksonville, Florida 32254
Phone 904-387-4390 Fax 904-387-4391
terry@southernrecreation.com
www.southernrecreation.com

PROJECT NAME:
A. Phillip Randolph Park
Jacksonville, FL

PROPOSED TO
Ivy Henderson 904-255-7944
City of Jacksonville
Parks and Historic Preservation Section.
214 North Hogan Street
Jacksonville, FL 32202
ghenderson@coj.net

BILL TO **Same**

SALESPERSON	SHIPPING METHOD	PAYMENT TERMS
Terry	Installed	Net 30

QTY	ITEM #	DESCRIPTION	UNIT PRICE	LINE TOTAL
1ea.	TS-H2228-04-SSM	22'x28' All steel Hip Shelter w/ standing seam roofing, anchor bolts & templates, electrical cut outs and engineering		47,895.00
1ea.		24'x30' Concrete Pad w/ Four (4) footers per engineering		6,500.00
1ea.		5'x25' Sidewalk-includes curb cut		800.00
3ea.	T8RC-4SM	8' Regal Tables w/ detached seating and surface mount	1,658.00	4,974.00
1ea.	T8RCHDCP4-4SM	8' Regal ADA Table w/ detached seating and surface mount		1,440.00
1ea.	SB3628U	Group Grill w/ utility shelf		975.00
1ea.		4'x6' Concrete Pad		250.00
1ea.	LX-36RB	Lexington Waste Receptacles w/ rain bonnet tops		1,649.00
2ea.		3'x3' Concrete Pads	100.00	200.00
1ea.		Permit Fee-Includes permit service fee		1,500.00
1ea.		Discount		(2,845.00)
		All equipment quoted per terms of our St. Johns County Contract Agreement Bid No. 20-46 Park & Playground Equipment Master Contract #20-MCC-SOU-12304		

Subtotal	63,338.00
Tax Rate	.07
Tax	Exempt
Freight	2,899.00
Installation	12,000.00
Total Due	78,237.00

Terms and Conditions and Required Signature on next page.

Southern Recreation, Inc. Terms and Conditions

Payment A 50% deposit is required to begin project. The deposit is non-refundable. If equipment is refused when delivery is attempted you will be responsible for any resulting charges. A signed terms and condition and payment of the deposit indicates that you are in full agreement with all terms and conditions of this proposal including the following: Prices are valid for 30 days. After 30 days, prices are subject to change without notice. Sales tax will be charged unless a copy of a valid Sales tax exemption certificate is presented.

Balance of monies are due immediately upon completion and acceptance by the owner of the equipment and installation. Installation, site work, drainage, equipment removal, building permits, engineered drawings, etc. as listed below are not included unless specifically noted on the proposal.

Installation may include the following: Permitting if required for the State of Florida - State Certified Contractor CBC1252594
Site Preparation to include equipment removal, excavation, grading and drainage
Concrete work to include Curbing for containment and Sidewalks for accessibility
Installation of your Playground by *NPSI and Factory Certified Installers
Safety Surfacing as propose- Engineered Wood Fiber, Poured-In- Place Rubber
Surfacing, Loose Fill Rubber or Synthetic Turf
Complete site clean up and playground inspection upon completion
*National Playground Safety Institute Certified Playground Safety Inspectors

Southern Recreation Responsibilities Southern Recreation (SR) is responsible for the acceptance of all freight deliveries that includes the installation of the equipment. All equipment will ship to our warehouse for acceptance and inventory. Equipment will be transported to the installation site on fully insured SR trucks and trailers. SR is responsible to secure the site and equipment while the installation is in progress. All equipment to be installed per CPSC and ASTM guidelines for proper spacing and elevations. SR is responsible for trash removal as a result of the installation

Owners Responsibilities Provide access to the installation site. Provide area for storage and staging if needed. Security at the installation site both during and after work hours. To provide sufficient input for equipment locations so as to properly install per the owners intent-
Note: All equipment installation must meet CPSC and ASTM guidelines for proper spacing. **SR WILL NOT INSTALL** any equipment outside of these spacing guidelines

Optional Responsibilities If a building permit is required, it is the responsibility of the owner to provide SR will all necessary documentation as needed-this would include an acceptable site plan, warranty deed (if needed), owners notarized signatures on permit and Notice of Commencement and all other documentation as required by the local building department of jurisdiction in order to execute the permit. Charges for permitting will include an administrative fee and actual permit cost. Any other SR responsibilities must be clearly outlined in the applicable proposal/contract

Access/Utilities Access will need to be provided to the installation area for heavy trucks and equipment. Access of equipment and personnel is the obligation of the customer to provide until the project is fully completed. We will take every precaution to avoid damage.

Rock/Foreign Object Clause Most installations require digging of holes and footing equipment in concrete below finished grade. Removal of existing ground covers such as asphalt, concrete, tan bark, sand, pea gravel, wood fiber, rubber matting, poured-in- place rubber surfacing, or any other material that interferes or delays the digging of holes, is the responsibility of others, unless otherwise noted. If excessive underground obstructions such as rock, coral, asphalt, concrete, pipes, drainage systems, root systems, water, or any other unknown obstructions are discovered, charges will be added to the original proposal.

Playground Surfacing All playground equipment is to be installed over safety surfacing per CPSC guidelines and ASTM standards. If the customer contracts for something contrary to the guidelines, they are accepting all responsibility for any liability and future litigation that may arise.

Signature of owner or owners rep indicates acceptance of the above terms and conditions

Authorized signature *Terry Rogers* Terry Rogers, President

Accepted by_____ Date _____

Billing Name and Address: _____ Billing Email: _____

_____

Please sign and fill in the information where the project invoice will be billed to.

Southern Recreation, Inc. 4060 Edison Avenue, Jacksonville, Florida 32254

SUBJECT: Piggyback St. Johns County Contract # 20-MCC-SOU-12304, Bid No. 20-46 Park & Playground Equipment - Murray Hill Playground

BID #: PSC-0285-22

OPEN DATE: 04/15/2020

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: PIGGYBACK CONTRACT – INITIAL TERM OF THREE (3) CALENDAR YEARS BEGINNING JULY 27, 2020 THROUGH JULY 26, 2023, WITH TWO (2) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: PARKS, RECREATION AND COMMUNITY SERVICES DEPARTMENT

BASIS OF AWARD: Piggyback St. Johns County Contract # 20-MCC-SOU-12304, Bid No. 20-46 Park & Playground Equipment - Murray Hill Playground

NUMBER OF BIDS INVITED: ( ) NUMBER RECEIVED: ( ) OTHER ( )

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to Piggyback St. Johns County Contract # 20-MCC-SOU-12304, Bid No. 20-46 Park & Playground Equipment with SOUTHERN RECREATIONS, INC. for the playground equipment and installation at Murray Hill Playground. This is a one-time purchase. The total requested expenditure not-to-exceed $239,293.00.

Funding Source: 32111.167101.565051.000962.00000000.00000.0000000: $53,823.00
31127.167101.565050.010136.00000000.00000.0000000: $185,470.00

To be executed by formal contract through the Office of General Counsel and processed by purchase order.

ATTACHMENTS: Recommendation Memo; Risk Approval; St. Johns County Contract; Vendor Quote

ANALYST: _____ RUBEN OLA

RESPECTFULLY SUBMITTED _____ GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Daryl Joseph, Director of Parks, Recreation and Community Services Department

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)

ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING 0 DATE: 11/18/2021

Teresa R Eichenger _____ OTHER: _____

Lulibel Reed _____

John C Lanie _____

ACTION OF AWARDING AUTHORITY DATE 11/19/21

APPROVED ✓ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

Brian Hughes
~~Chief Administrative Officer~~
For: Mayor Lenny Curry
Under Authority of:
Executive Order No: 2019-02