SUBJECT: CECIL COMPLEX–FACILITY MAINTENANCE

BID #: SC-0442-21 **OPEN DATE: 2021-09-29**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SERVICE CONTRACT – PERIOD OF SERVICE WILL BE ONE (1) YEAR FROM DATE OF AWARD WITH THREE (3) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: PARKS, RECREATION AND COMMUNITY SERVICES

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 27 **NUMBER RECEIVED:** 2 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to ratify the period of service from October 18, 2022 through date of award.

Recommend approval to utilize the first of three (3) one (1) year renewal options with Fusco Management Company, LLC for CECIL COMPLEX–FACILITY MAINTENANCE. A request of 7% price increase escalation due to increased cost of staffing and insurance. Period of service will be from the date of award through October 17, 2023. Requested annual expenditure not to exceed $240,750.00. The revised total award expenditure not to exceed $465,750.00.

Funding to be encumbered by account 11308.166104.534100.000000.00000000.00000.0000000, to be executed by individual purchase order under POA-71475-22.

Attachments: Recommendation Memo, Vendor Letter, Previous Award

ANALYST: _____ RUBEN OLA

RESPECTFULLY SUBMITTED: _____ DUSTIN FREEMAN, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Keith Meyerl, Chief, Recreation and Community Programming Division

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(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

City of Jacksonville, Florida

Daryl Joseph, Director

Parks, Recreation and Community Services Department
214 N Hogan Street, 4th Floor
Jacksonville, FL 32202
(904) 255-7903
www.coj.net

ONE CITY. ONE JACKSONVILLE.

October 26, 2022

MEMORANDUM

TO: Dustin Freeman, Chief
Procurement Division

FROM: Keith Meyerl, Chief
Recreation & Community Programming Division

RE: **SC-0442-21 Cecil Complex- Facility Maintenance -1st Renewal**

The Parks, Recreation and Community Services Department respectfully recommends approval to exercise the first (1) of three (3), one (1) year renewal options, for the period of October 18, 2022, to October 17, 2023, for facility maintenance at Cecil Complex in the amount of $240,750.00.

Ratification of the award service date is requested to October 18, 2022, due to negotiating the renewal pricing.

Parks, Recreation and Community Services Department respectfully recommends approval for a 7% price increase due to increased cost of staffing and insurance.

The total not-to-exceed amount of the renewal will be $240,750.00. The total not-to exceed maximum indebtedness will be $465,750.00

The funds will be encumbered by individual purchase orders under the master blanket POA-71475-22

The funding source will be 11308.166104.534100.000000.00000000.00000.0000000

Your assistance in concurring with this recommendation for the respective award would be appreciated.
If you have any questions or if further information is required, please contact Amy Honey at 255-7909.

Attachment: Renewal Memo
Award-SC-0442-21

KM/ah

FUSCO
PROPERTY MANAGEMENT

October 25, 2022

City of Jacksonville
117 West Duvall Street
Jacksonville, Florida
Attn: Daniel Piastuck

Re: Cecil Complex – Facility Maintenance
Contract Purchase Agreement POA-71475-22
Solicitation No. SC-0442-21

Dear Mr. Piastuck:

I am writing regarding the City of Jacksonville's first one (1) year renewal option under the referenced agreement and Fusco Management's request for a 7% increase to the Agreement Amount for such renewal period to cover Fusco Management's increased cost of staffing and insurance.

Please confirm by signing below that the City is exercising its option, that the agreement is hereby renewed for an additional year from October 18, 2022 through October 17, 2023 (the "First Renewal Year"), and that the Agreement Amount will be increased to $240,750 for Fusco Management's services during the First Renewal Year.

Sincerely yours,

Lynn Fusco

Agreed and accepted by:

_____
Daniel Piastuck
City of Jacksonville

SUBJECT: CECIL COMPLEX–FACILITY MAINTENANCE

BID #: SC-0442-21

OPEN DATE: 2021-09-29

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SERVICE CONTRACT – PERIOD OF SERVICE WILL BE ONE (1) YEAR FROM DATE OF AWARD WITH THREE (3) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: PARKS, RECREATION AND COMMUNITY SERVICES

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 27 **NUMBER RECEIVED:** 2 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval of award to the lowest responsive, responsible bidder Fusco Management Company, LLC in the amount of $225,000.00 for CECIL COMPLEX–FACILITY MAINTENANCE. Period of service will be one (1) year from the date of award

Funding to be encumbered by account 11308.166104.534100.000000.00000000.00000.0000000, to be executed by individual purchase order(s).

Attachments: Recommendation Memo, Bid Tabulation, Terms and Conditions, Specifications

ANALYST: RUBEN OLA

RESPECTFULLY SUBMITTED: GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Keith Meyerl, Chief, Recreation and Community Programming Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING 0 DATE: 10/14/2021

OTHER:

ACTION OF AWARDING AUTHORITY DATE 10-18-21

APPROVED ✓ DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

~~Brian Hughes~~
Chief Administrative Officer
~~For: Mayor Lenny Curry~~
Under Authority of
Executive Order No. 2019-02