SUBJECT: Mentoring Program Services

BID # ESC-0514-16 **OPEN DATE: 8/31/16**

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT:
SERVICE CONTRACT – DATE OF EXECUTED CONTRACT THROUGH SEPTEMBER 30, 2017 WITH TWO (2) ONE (1) YEAR RENEWAL OPTIONS

FOR: KIDS HOPE ALLIANCE

BASIS OF AWARD: EVALUATION CRITERIA

NUMBER OF BIDS INVITED: 105 **NUMBER RECEIVED: 14** **OTHER: 0**

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to utilize the second and final renewal option with the contractors listed below with the exception of Family Support Services, who will not be renewing at this time. Period of service is from October 1, 2018 through September 30, 2019. Total revised estimated expenditure amount is $482,137.00, for an expenditure amount not to exceed $1,335,261.00.

Big Brothers Big Sisters of Northeast Florida - $294,048.00
Boys & Girls Clubs of Northeast Florida - $60,344.00
Goodwill Industries - $100,000.00
Independent Living Resource Center - $27,745.00
Family Support Services – Non-Renewal

Funding Source: JCOD191ESPTP-08201 - To be executed by formal contract amendment through the Office of General Counsel

Attachments: Recommendation Memo, Vendor Letters and Previous Awards

ANALYST _____ RESPECTFULLY SUBMITTED _____
Annette Burney GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Joyce Watson, Director of Administration, Kids Hope Alliance

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(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING_____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER_____

_____ _____

_____ _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED_____ DISAPPROVED: _____

OTHER: _____

SIGNATURE OF AUTHENTICATION _____

KIDS HOPE ALLIANCE

MEMORANDUM

TO: Gregory Pease, Chief of Procurement
Procurement Division

FROM: Joe Peppers, CEO
Kids Hope Alliance

Mary Tobin, Chief Operations Officer
Kids Hope Alliance

Joyce Watson, Director of Administration

Chandra Brown, Contract Manager
Kids Hope Alliance

SUBJECT: **BID# ESC-0514-16:** Renewal Option

Index Code: **FY 2018: JCOD191ESPTP - 08201**

DATE: **September 14, 2018**

The Kids Hope Alliance on behalf of the City of Jacksonville is respectfully requesting to administer the 2nd and final renewal option for the following mentoring programs:

confirmed. Vendor memo 294,048.00

Big Brothers Big Sisters	$294,048.00	7304-33
Boys' and Girls' Clubs	$60,344.00	9528-110
Goodwill Industries	$100,000.00	7404-12
Independent Living Resource Center	$27,745.00	7049-33

Family Support Services – Mentors Matter Program has decided to decline the renewal option for the 18/19 Fiscal Year due to the inability to meet contractual requirements.

Please Note; Ordinance 2018-168 gave authorization to execute a contract extension from May 31, 2018 through September 30, 2018 subject to the same terms and conditions except for the increased appropriation amounts for Big Brothers Big Sisters, and Boys' and Girls' Clubs-Tipping the Scales Mentoring Programs. A No Cost extension from May 31, 2018 to September 30, 2018 was granted through CSPEC for Goodwill Industries and Independent Living Resource Center.

Please let us know if additional information is needed.

Cc: Annette L. Burney, Purchasing Analyst, Procurement

FSS
Family Support Services
OF NORTH FLORIDA INC.

1300 Riverplace Blvd, Suite 700
Jacksonville, Florida 32207
(904) 421-5800

Chandra Brown

Kids Hope Alliance

9/18/2018

Dear Ms. Brown,

All of us at Family Support Services of North Florida truly appreciate the support we have received from the City of Jacksonville and Kids Hope Alliance with the grant for our Mentors Matter program.

Our program has significantly benefited from having the grant. However, the same challenges remain with regards to the reporting of hours from volunteers for grant auditing. While the report shows the great work being done by our teams in the field in achieving permanency and reunification, the current structure of the grant is a barrier to the success of the program.

We have learned so much from working with you and KHA. We will continue reporting our hours through September 30th, 2018 with hopes that all hours will be invoiced, processed and paid by the end of November. Please let me know if you have any other questions, or need any further action on our part.

I hope we can work together again in the future and most importantly, thank you again for the opportunity to help our foster children.

Sincerely,

Bob Miller, CEO

GOODWILL
INDUSTRIES OF NORTH FLORIDA

Training and employing
people with disabilities
and special needs

September 7, 2018

Ms. Chandra Brown
Kids Hope Alliance
1095 A Phillip Randolph Boulevard
Jacksonville, FL 32206

Ms. Brown,

Please let this serve as the Take Stock in Children Duval letter of intent to remain a city provider for the 2018/2019 fiscal year.

Goodwill Industries of North Florida Inc. continues to serve as the lead agency for the Take Stock Duval program.

We look forward to our continued partnership with the City of Jacksonville in serving the deserving students of Duval County.

Thank you again for your consideration.

Robert H. Thayer

Robert H. Thayer
CEO
Goodwill Industries of North Florida Inc.

4527 Lenox Avenue • Jacksonville, Florida 32205 • (904) 384-1361 • Fax (904) 387-3204

carf

Big Brothers Big Sisters
of Northeast Florida

August 31, 2018

Ms. Chandra Brown
Kids Hope Alliance
1095 A. Philip Randolph Blvd.
Jacksonville, FL 32206

Dear Ms. Brown,

Please accept this letter as formal acknowledgement of the intent of Big Brothers Big Sisters of Northeast Florida (BBBSNEFL) to seek renewed funding from the Kids Hope Alliance (KHA). Specifically, BBBSNEFL would like to renew our contract to provide one-to-one mentoring services through our Bigs in Sites and Community program for the contract year beginning October 1, 2018 and ending September 30, 2019. We would like to request the same funding levels that we originally received in the 2016/2017 fiscal year, $294,047.00.

BBBSNEFL is grateful for this funding opportunity and looks forward to continuing our partnership with the Kids Hope Alliance to help improve the lives and outcomes of our community's youth. Please let us know should you have any questions or need further information.

Sincerely,

Sara Huke Alford

Chief Executive Officer

40 East Adams Street, Suite 220 • Jacksonville, FL • 32202 • Phone: 904.727.9797 • Fax: 904.727.9994
www.bbbsnefl.org

BOYS & GIRLS CLUBS
OF NORTHEAST FLORIDA

9/5/18

Chandra Brown
Kids Hope Alliance
1095 A. Philip Randolph Boulevard
Jacksonville, FL 32206

RE: Letter of Intent for Program Extension

Dear Ms. Brown:

I am submitting this Letter of Intent to notify the Kids Hope Alliance that The Boys & Girls Clubs of Northeast Florida intends to continue the Tipping the Scales Mentoring Program and extend from October 1, 2018 till the end of the 2018/2019 fiscal year.

BOYS & Girls Clubs of Northeast Florida proposes to request program funding in the amount of $60,344.

Angie Johnson will be our main point of contact for the purposes of the extension process and can be reached at: AngieJ@bgcnf.org or on her phone at 904-354-7799 Ext. 176.

Thank you for this opportunity to help improve our community for children.

Sincerely,

Paul Martinez
President and CEO

Action Plan:
Recovering/Increasing Units of Service

Current program scope

- Tipping the Scale's vision is to ensure that middle and high school students graduate and are equipped with the tools to pursue higher education and/or gainful employment to contribute as a successful member of society. The program's goals are as listed below and are achieved through two program components: Job Readiness – Summer Employment and Year Round Mentoring.
  - 1. Assisting students, especially those with a GPA below 2.0, in raising cumulative GPAs
  - 2. Promoting high school graduation, higher learning and/or gainful employment
  - 3. Reducing negative behaviors such as unexcused absences from school and school suspensions
  - 4. Guiding students in developing and following through on career goals
  - 5. Reducing incarceration
  - 6. Increasing family interaction and engagement
  - 7. Reducing unhealthy youth risk behaviors
  - 8. Increasing mentees' self-esteem
  - 9. Providing Job Readiness skills training and summer employment internship opportunities

- Students meet biweekly with their mentors for 90-minute sessions. Mentoring sessions can be held in a mentor's work space or in common areas such as the café or library.

- On those weeks between their meeting weeks with their mentors, TTS students UF Health (20) participate in sessions focused to Spirituality and Communication. Spirituality sessions are facilitated by each hospital's youth chaplain and focus on life skills, faith and questions of spiritual nature. Communication sessions are facilitated by a communication trainer and are focused on activities helping to develop youth communication, presentation and public speaking skills. The goal is to help build confidence and experience in communicating effectively. Students engage in a variety of teen-centered

TIPPING the SCALE
MENTORING PROGRAM

Action Plan:
Recovering/Increasing Units of Service

Past Challenges and Potential Challenges

- During the previous school year, there were 12 seniors enrolled in the UF Health and JEA programs. Over half of these students had issues with attendance due to working part time jobs in addition to being involved in afterschool activities.
- Occasionally unexpected meetings occur at work on mentoring days which prevents mentors from attending the sessions. Mentors leaving the organization or vacations have also been challenges that arose during the school year.
- The program had difficulty recruiting mentors for the program. This has sense been address through intranet promotion of the program to all employees.

JEA Building Community
BOYS & GIRLS CLUBS OF NORTHEAST FLORIDA
KIDS HOPE ALLIANCE
UFHealth JACKSONVILLE

THE INDEPENDENT LIVING RESOURCE CENTER
Empowering Independence for Full Opportunity

2709 ART MUSEUM DRIVE
JACKSONVILLE, FL 32207
VOICE/ TTY (904) 399-8484
FAX (904) 396-0859
WEB www.theILRC.org

September 4, 2018

City of Jacksonville
Kids Hope Alliance
Attn: Chandra Brown, Contract Manager
1095 A. Philip Randolph Blvd.
Jacksonville, FL 32206

RE: Letter of Intent- Ready to Achieve Mentoring Program

The Independent Living Resource Center thanks the City of Jacksonville's Kids Hope Alliance for supporting youth with disabilities in our Ready to Achieve Mentoring Program. It is our humble request for a no cost extension to continue mentoring services.

Thank you,

Tyler L. Morris, MBA
Independent Living Resource Center
2709 Art Museum Drive
Jacksonville, FL 32207
904.399.8484

SUBJECT: Mentoring Program Services

BID # ESC-0514-16 **OPEN DATE: 8/31/16**

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT:
SERVICE CONTRACT – DATE OF EXECUTED CONTRACT THROUGH SEPTEMBER 30, 2017 WITH TWO (2) ONE (1) YEAR RENEWAL OPTIONS

FOR: KIDS HOPE ALLIANCE (FORMERLY, JACKSONVILLE CHILDREN'S COMMISSION)

BASIS OF AWARD: EVALUATION CRITERIA

NUMBER OF BIDS INVITED: 105 **NUMBER RECEIVED:** 14 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to extend the awards with three (3) contractors: Family Support Services, Goodwill Industries and Independent Living Resource Center for four (4) months from June 1, 2018 through September 30, 2018. Total not to exceed expenditure amount of $853,124.00 will remain unchanged.

Funding Source: JCOD191RG - 08201 - To be executed by formal contract amendment through the Office of General Counsel

Attachments: Recommendation Memo, Vendor Letters and Previous Awards

ANALYST: Annette Burney

RESPECTFULLY SUBMITTED: GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Colin Murphy, Senior Director of Operations, Kids Hope Alliance

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING 0 DATE: 4/26/18

OTHER

ACTION OF AWARDING AUTHORITY DATE 4/26/18

APPROVED DISAPPROVED:

OTHER:

SIGNATURE OF AUTHENTICATION

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2015-05

SUBJECT: Mentoring Program Services

BID # ESC-0514-16 **OPEN DATE: 8/31/16**

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: SERVICE CONTRACT – DATE OF EXECUTED CONTRACT THROUGH SEPTEMBER 30, 2017 WITH TWO (2) ONE (1) YEAR RENEWAL OPTIONS

FOR: JACKSONVILLE CHILDREN'S COMMISSION

BASIS OF AWARD: EVALUATION CRITERIA

NUMBER OF BIDS INVITED: 105 NUMBER RECEIVED: 14 OTHER: 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

Recommend approval to utilize the first of two (2) renewal options with the contractors listed below to provide mentoring program services for the period of October 1, 2017 through May 31, 2018, due to budget ordinance approving eight (8) months. Total revised estimated annual expenditure amount is $418,193.00, for an expenditure amount not to exceed $853,124.00.

Big Brothers Big Sisters – $196,032.00, not to exceed $456,282.00
Family Support Services - $52,187.00, not to exceed $96,287.00
Goodwill Industries - $100,000.00, not to exceed $185,671.00
Independent Living Resource Center – $29,745.00, not to exceed $53,064.00
Bridge of Northeast Florida – $40,229.00, not to exceed $61,820.00

Funding Source: JCOD191RG-08201 – To be executed by formal contract amendment through the Office of General Counsel (Various Contracts)

Attachments: Recommendation Memo, Vendor Letters and Previous Awards

This award is subject to appropriation by the City in the fiscal year beginning October 1, 2017. No funds have been appropriated to date. The City has no obligation for payment and work hereunder is not authorized unless funds are appropriated for the work herein. A written notification will be provided in the event that funds are appropriated.

ANALYST _____ Annette Burney RESPECTFULLY SUBMITTED _____ GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Colin Murphy, Senior Director of Operations, Jacksonville Children's Commission

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING Ø DATE: 9/21/17

OTHER _____

ACTION OF AWARDING AUTHORITY DATE 9/21/17

APPROVED _____ DISAPPROVED: _____

OTHER: _____

SIGNATURE OF AUTHENTICATION _____

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
~~Under Authority of:~~
Executive Order No. 2015-05

SUBJECT: Mentoring Program Services

BID # ESC-0514-16 **OPEN DATE: 8/31/16**

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT:
SERVICE CONTRACT – DATE OF EXECUTED CONTRACT THROUGH SEPTEMBER 30, 2017 WITH TWO (2) ONE (1) YEAR RENEWAL OPTIONS

FOR: JACKSONVILLE CHILDREN'S COMMISSION

BASIS OF AWARD: EVALUATION CRITERIA

NUMBER OF BIDS INVITED: 105 **NUMBER RECEIVED: 14** **OTHER: 0**

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval of award to change the vendor name from the Bridge of Northeast Florida to the Boys and Girls Clubs of Northeast Florida for the assumption of the current contract, and to ratify the assignment date back to July 1, 2017 with no changes to the terms and conditions. Period of service to remain unchanged through May 31, 2018. Total expenditure for the Boys and Girls Clubs of Northeast Florida to remain unchanged at $40,229.00, and a total expenditure not-to-exceed $853,124.00 with no changes.

To be executed by formal amendment through the Office of General Counsel

Attachments: Recommendation Memo, Letter of Intent, Previous Awards

ANALYST _____ ANNETTE BURNEY

RESPECTFULLY SUBMITTED _____ GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Colin Murphy, Senior Director of Operations, Jacksonville Children's Commission

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING Ø DATE: 10/26/17

OTHER _____

ACTION OF AWARDING AUTHORITY DATE 10/26/17

APPROVED _____ DISAPPROVED: _____

OTHER: _____

SIGNATURE OF AUTHENTICATION _____

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2015-05

SUBJECT: Mentoring Program Services

BID # ESC-0514-16 **OPEN DATE: 8/31/16**

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT:
SERVICE CONTRACT – DATE OF EXECUTED CONTRACT THROUGH SEPTEMBER 30, 2017 WITH TWO (2) ONE (1) YEAR RENEWAL OPTIONS

FOR: JACKSONVILLE CHILDREN'S COMMISSION

BASIS OF AWARD: EVALUATION CRITERIA

NUMBER OF BIDS INVITED: 105 NUMBER RECEIVED: 14 OTHER: 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to amend and decrease the five (5) contracts listed below by $192,357.00 and to unencumber the funding not needed for the remainder of fiscal year 2017 in the amended not to exceed expenditure amount of $434,931.00.

Big Brothers Big Sisters - $260,250.00 ($294,047.00 decrease by $33,797.00)
Family Support Services - $44,100.00 ($78,279.00 decrease by $34,179.00)
Goodwill Industries - $85,671 ($150,000.00 decrease by $64,329.00)
Independent Living Resource Center - $23,319.00 ($44,618.00 decrease by $21,299.00)
Bridge of Northeast Florida - $21,591.00 ($60,344.00 decrease by $38,753.00)

Funding Source: JCOD191RG-08201 – To be executed by formal amendment through the Office of General Counsel

Attachments: Recommendation Memo, Previous Award

ANALYST _____ STEVEN BURAKOWSKI RESPECTFULLY SUBMITTED _____ GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Colin Murphy, Senior Director of Operations, Jacksonville Children's Commission

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING 0 DATE: 6/5/17

_____ OTHER _____

_____

_____

_____

_____

ACTION OF AWARDING AUTHORITY DATE 6/05/17

APPROVED _____ DISAPPROVED: _____

OTHER: _____

SIGNATURE OF AUTHENTICATION _____ Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2015-05

SUBJECT: Mentoring Program Services

BID # ESC-0514-16 OPEN DATE: 8/31/16

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT:
SERVICE CONTRACT – Date of executed contract through September 30, 2017 with two (2) one (1) year renewal options

FOR: JACKSONVILLE CHILDREN'S COMMISSION

BASIS OF AWARD: EVALUATION CRITERIA

NUMBER OF BIDS INVITED: 105 NUMBER RECEIVED: 14 OTHER: 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval of award to the five (5) highest scoring bidders listed below to provide mentoring program services for the Jacksonville Children's Commission. Period of service is from date of executed contract through September 30, 2017 in the annual not to exceed expenditure amount of $627,288.00.

Big Brothers Big Sisters - $294,047.00
Family Support Services - $78,279.00
Goodwill Industries - $150,000.00
Independent Living Resource Center - $44,618.00
Bridge of Northeast Florida - $60,344.00

Funding Source: JCOD191RG-08201 – To be executed by formal contract through the Office of General Counsel

Attachments: Recommendation Memo, Tabulation, Evaluation Matrix and Scores

ANALYST _____ ANNETTE BURNEY

RESPECTFULLY SUBMITTED _____ GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Colin Murphy, Senior Director of Operations, Jacksonville Children's Commission

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING Ø DATE: 10/20/16

OTHER _____

ACTION OF AWARDING AUTHORITY DATE 10/20/16

APPROVED _____ DISAPPROVED: _____

OTHER: _____

Chief Administrative Officer
For Mayor Lenny Curry
Under Authority of
Executive Order No. 2015-15

SIGNATURE OF AUTHENTICATION _____