SUBJECT: CITYWIDE BOTTLED WATER AND COOLER RENTAL SERVICE

BID #: SC-0449-20

OPEN DATE: 06/10/2020

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SUPPLY CONTRACT – JULY 1, 2020 THROUGH JUNE 30, 2021 WITH TWO (2) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: PURCHASING DIVISION

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 7 **NUMBER RECEIVED:** 3 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Subject bid was awarded on 6/23/20 to Nestle Water North America, Inc. in the amount of $130,000.00.

Recommend approval to increase the award to Nestle Water North America, Inc. by $50,000.00 to ensure sufficient funding for the initial contract term. Period of service will be date of award through June 30, 2021 with two (2) one (1) year renewal options. Total revised not-to-exceed award amount will be $180,000.00.

Funding will be encumbered from various accounts and executed by Purchase Orders.

ATTACHMENTS: Recommendation Memo; Previous Award

ANALYST: _____
DAVID KLAGES

RESPECTFULLY SUBMITTED: _____
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: GREG PEASE, CHIEF, PROCUREMENT DIVISION

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

City of Jacksonville, Florida

Lenny Curry, Mayor

Procurement Division
Ed Ball Building
214 N. Hogan Street, Suite 800
Jacksonville, Florida 32202

ONE CITY. ONE JACKSONVILLE.

To: Gregory W. Pease, Division Chief, Procurement Division

From: David Klages, Purchasing Analyst DK

Date: January 22, 2021

Subject: SC-0449-20 Citywide Bottled Water and Cooler Rental Service

Recommend approval to increase the award to Nestle Water North America, Inc. by $50,000.00 to ensure sufficient funding for the initial contract term. Period of service will be date of award through June 30, 2021 with two (2) one (1) year renewal options. Total revised not-to-exceed award amount will be $180,000.00.

Funding will be encumbered by various accounts and executed by Purchase Orders.

Thank you for your assistance and consideration in this matter.

CC: Dan Pearson
Manager of Purchasing Services, Assistant, Procurement Division

SUBJECT: CITYWIDE BOTTLED WATER AND COOLER RENTAL SERVICE

BID #: SC-0449-20

OPEN DATE: 06/10/2020

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SUPPLY CONTRACT – JULY 1, 2020 THROUGH JUNE 30, 2021 WITH TWO (2) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: PURCHASING DIVISION

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 7 **NUMBER RECEIVED:** 3 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Subject bid was opened on 6/10/20. Nestle Waters North America, Inc. returned their Insurance Agent Acknowledgement Form with the word "Agent" replaced by the word "Carrier" throughout. Additionally, Nestle Waters North America, Inc. returned photocopies of their bid submittal due to working from home because of COVID-19. Recommend approval to waive these technicalities as minor irregularities.

Recommend approval of award to Nestle Waters, Inc. as the lowest responsive, responsible bidder. Term shall be July 1, 2020 through June 30, 2021 with two (2) one (1) year renewal options. Estimated initial expenditure amount not-to-exceed $130,000.00.

Funding shall be encumbered from various accounts and executed by Purchase Orders.

ATTACHMENTS: Recommendation Memo; Bid Tabulation; Risk Mgt. Review; Terms & Conditions; Specifications

ANALYST: _____
DAVID KLAGES

RESPECTFULLY SUBMITTED: _____
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: GREG PEASE, CHIEF, PROCUREMENT DIVISION

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING 0 DATE: 6/18/20

Teresa R Eichar _____ OTHER: _____

_____

_____

_____

ACTION OF AWARDING AUTHORITY DATE 6/23/20

APPROVED ✓ BH DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

Brian Hughes
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No: 2019-02