SUBJECT: LIFT STATION MAINTENANCE, REPAIR, AND INSPECTION AT VARIOUS CITY LOCATIONS

BID #: SC-0302-21

OPEN DATE: 2021-01-06

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SERVICE CONTRACT- DATE OF AWARD THROUGH SEPTEMBER 30, 2021 WITH FOUR (4) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: PUBLIC BUILDINGS

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: (7) **NUMBER RECEIVED:** (3) **OTHER** (0)

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval of award to U.S. Water Services Corporation, as the lowest responsive, responsible bidder in the amount of $142,202.96. Period of service will be from date of award through September 30, 2021, with four (4) one (1) year renewal options.

This award to be funded by various accounts dependent of work being performed and processed via individual purchase order releases against master blanket.

Attachments: Recommendation Memo, Bid Tabulation Sheet, Terms and Conditions, Specifications

ANALYST: _____ MARILYN LAIDLER

RESPECTFULLY SUBMITTED _____ GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: **Roy Birbal, Chief, Public Buildings Division**

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

City of Jacksonville, Florida

Lenny Curry, Mayor

Department of Public Works
Public Buildings Division
555 W. 44th Street
Jacksonville, FL 32208
(904) 255-4343
www.coj.net

ONE CITY. ONE JACKSONVILLE.

DATE: January 11, 2021

TO: Gregory W. Pease, Chief
Procurement Division

THRU: John P. Pappas, P.E., Director

FROM: Roy Birbal, CFM, Chief

SUBJECT: SC-0302-21 Lift Station Maintenance, Repair, and Inspection at Various City Locations

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In response to the solicitation for bids for Lift Station Maintenance, Repair, and Inspections, the Procurement Division received three (3) responses on January 6, 2021, and forwarded the result to the Public Buildings Division to review for a recommendation of award.

After reviewing the three (3) bids, Public Buildings Division recommends approval of award to the lowest responsive, responsible bidder, U.S. Water Services Corporation, in the total amount of $142,202.96. The other two bids had mathematical corrections; however this did not change the outcome of the bid award. Funding for this award will be encumbered by individual releases against a master blanket, dependent on funding, the appropriate account and fiscal year.

Item # 1: Monthly Inspections	$28.94/per station
Item # 1: Biennial Cleaning-Price for services performed in accordance with specifications	$600.00
Item # 2: OH & P markup on Materials and Subcontractors	%18
Item # 3: Technician Labor Rate-Regular (Hours)	$58.36/Hour
Item # 4: Technician Labor Rate-After Hours & Weekend	$85.00/Hour

In accordance with the license evaluation requirements under section 3 of the bid specifications, the following recommended business license was verified under the Florida Department of State.

U.S. Water Services Corporation Document Number: CFC1430155

Your assistance in concurring with this recommendation for the respective award would be appreciated. If you have any questions or need additional information regarding this request, please contact Jeremy Wright at 255-4353.

RB/ml

Attachments: Bid Tabulation
Vendor Bid

cc: Jeremy Wright, PW Compliance Manager
Ann Brackin, Public Works Contracts and Finance Manager
Marilyn Laidler, Purchasing Analyst

ab

BID TABULATION SHEET

TITLE:	LIFT STATION MAINTENANCE, REPAIR, AND INSPECTION AT VARIOUS CITY LOCATIONS
BID NO.	SC-0302-21 (PB)
OPEN DATE:	JANUARY 6, 2021 @ 2:00 PM
BUYER:	MARILYN LAIDLER, PURCHASING ANALYST
No. Invited: (7)	No. Received (3) No Bids: (0)

ITEM	DESCRIPTION			CUSTOM PUMP & CONTROLS DBA CPC SERVICES					U.S. WATER SERVICES CORPORATION					WIND RIVER ENVIRONMENTAL DBA METRO ROOTER				
				MONTHLY PRICE PER STATION	MONTHS		UNIT PRICE	ANNUAL PRICE (107 X 12 X PRICE PER STATION)	MONTHLY PRICE PER STATION	MONTHS	107	UNIT PRICE	ANNUAL PRICE (107 X 12 X PRICE PER STATION)	MONTHLY PRICE PER STATION	MONTHS		UNIT PRICE	ANNUAL PRICE (107 X 12 X PRICE PER STATION)
1	MONTHLY INSPECTIONS			$ 35.00	12	107	PER STATION	$ 44,940.00	$ 28.94	12	107	PER STATION	$ 37,158.96	$ 45.00	12	107	PER STATION	$ 57,780.00
	TOTAL FOR MONTHLY INSPECTIONS			$ 44,940.00					$ 37,158.96					$ 57,780.00				
		EST QTY	UNIT	UNIT PRICE				TOTAL	UNIT PRICE				TOTAL	UNIT PRICE				TOTAL
1	BIENNIAL CLEANING- PRICE FOR SERVICES PERFORMED IN ACCORDANCE WITH SPECIFICATIONS	107	PER STATION	$ 350.00				$ 37,450.00	$ 600.00				$ 64,200.00	$ 750.00				$ 80,250.00
2	(OH & P) PERCENTAGE TO APPLY TO MATERIALS AND SUBCONTRACTORS	50000	%	$ 0.20				$ 10,000.00	$ 0.18				$ 9,000.00	$ 0.50				$ 25,000.00
3	TECHNICIAN LABOR RATE- REGULAR	400	HR	$ 95.00				$ 38,000.00	$ 58.36				$ 23,344.00	$ 99.00				$ 39,600.00
4	TECHNICIAN LABOR RATE- AFTER HOURS AND WEEKEND	100	HR	$ 125.00				$ 12,500.00	$ 85.00				$ 8,500.00	$ 125.00				$ 12,500.00
	TOTAL FOR ITEMS 1-4			$ 142,890.00					$ 105,044.00					$ 215,130.00				
	TOTAL BID PRICE (MONTHLY INSPECTIONS AND TOTAL FOR ITEMS 1-4)			$ 187,830.00					$ 142,202.96					$ 272,910.00				
				CORRECTED PRICING										**CORRECTED PRICING**				
	CONFLICT OF INTEREST:			YES					YES					YES				
	TERMS:			NET 30					NOT STATED					NET 30				
	DELIVERY:			15 BUSINESS DAYS					NOT STATED					NOT STATED				
	INSURANCE AFFADAVIT:			NOT SIGNED					YES					YES				

TERMS AND CONDITIONS
LIFT STATION MAINTENANCE, REPAIR & INSTALLATION

1. **SCOPE**

The City of Jacksonville's **Public Buildings Division** is currently accepting bids to obtain a source of supply for the item(s) / service(s) as outlined in the bid documents provided. The purpose of this bid invitation is to obtain information about your firm and its ability to provide these item(s) / service(s) and to obtain pricing commitments for **Lift Station Maintenance, Repair & Installation** as listed in the bid documents.

2. **AWARD**

Award will be **ALL OR NONE** to the lowest responsive, responsible bidder(s). Bidders must bid on all items to be considered for award. The City reserves the right to reject any or all bids. **ALL** awards are subject to the availability of funds.

3. **TERM OF AGREEMENT**

The term of this agreement will be **Date of Award through September 30, 2021** with four **(4) one (1) year** renewal options. Renewal Options may be exercised at the discretion of the City based on supplier performance and adherence to the terms and condition set forth in the bid documents.

City reserves the right to terminate the contract for any reason by giving thirty (30) days written notice to contractor (supplier). If the contract is terminated for convenience, City will be relieved of all further obligations other than payment for that amount of approved services actually performed to the date of termination. Access to any and all work papers will be provided to City within 30 days after the termination of the contract.

4. **MINIMUM REQUIREMENTS**

Bidders should submit or comply with the following requirements: failure to submit any of these requirements may be grounds for rejection:

a. Vendor shall provide proof of applicable local business license.

b. Contractor shall be licensed by the state as wastewater facility operator, or a certified wastewater collection/transmission system operator (University of Florida TREEO or similar training course by a certified environmental trainer), or manufacturer trained and certified technician ("Certified Collections Systems Operator").

c. Contractor shall also have, as a minimum, Workers Compensation and Comprehensive Liability Insurance in sufficient amounts to satisfy Florida State Requirements. Proof of Certification and Licensure shall be provided at the time of bid submission.

d. Contractor shall have a staffed office during normal business hours with emergency service available 24 hours per day, 7 days per week via staffed answering service or other live contact. Applicable after-hours staff or answering service should maintain an accurate multiple technician list capable of response to an emergency within the two (2) hour time limit stipulated by this contract.

e. Contractor must maintain a minimum staff of four (4) certified wastewater operators.

f. Proof of ownership of boom truck or any other necessary equipment to remove pumps from deep wet

SPECIFICATIONS

Lift Station Maintenance, Repair, and Inspections at Various City Locations

DESCRIPTION OF WORK

The City of Jacksonville (COJ) is accepting bids from qualified and experienced Contractors for the comprehensive service, repairs, maintenance, and inspections of wastewater lift stations at multiple City-owned or leased facilities.

LOCATION

All City owned or leased facilities (Attachment A) at the request of the Public Buildings.

Deadline for Questions: December 30, 2020 @ 4:00 PM

Contractor is responsible for familiarizing themselves with existing field conditions and locations prior to submitting their bid.

All questions regarding the installation shall be made in writing via e-mail to Marilyn Laidler – City of Jacksonville Procurement Analyst, mlaidler@coj.net. No interpretation of the meaning of any part of this bid, nor corrections of any apparent ambiguity, inconsistency, or error herein, will be made to any bidder orally. All requests for written interpretation or correction must be in writing. Additional information or clarifications should be submitted in writing. All such interpretations and supplemental instructions will be in the form of written Addenda to the bid documents, which if issued will be e-mailed to all known prospective Bidders.

PART 1 – GENERAL

1.1 SCOPE OF WORK

A. The work shall consist of lift station installation, maintenance, inspection, biennial cleaning, and regular repair services (in support of COJ facilities listed on Attachment A) on an as needed, when requested and routine/scheduled basis. Emergency responses will be at the sole discretion of Public Buildings.

B. There are several different lift station systems with various components at different locations (Attachment A – Lift Station Location Listing). It is the Contractor's responsibility to visit each location and asses the condition of the equipment as well as the manufacturer and model numbers at each location. The Contractor is required to maintain existing equipment.

C. Contractor shall use Attachment A, Lift Station Location Listing, as a starting point for these services. Contractor must validate/inspect each site and provide a completed list and monthly inspection schedule to Public Buildings thirty days (30) after receipt of purchase order. The City reserves the right to add or delete locations as needed. The fixed rate for periodic inspections shall be established at the time any new location is added to this list.

D. A schedule for Biennial Cleaning must also be provided, for calendar years 2021 and 2023 within 60 days of receipt of purchase order.

E. Invoices for individual services performed shall be submitted in one batch every 15 days for all work performed the previous 15 days. Payment terms shall be effective from this monthly billing date.