

PROFESSIONAL SERVICES EVALUATION COMMITTEE MEETING

MINUTES FOR Thursday, July 29, 2021, 10:00 a.m.

Eighth Floor, Conference Room 851
Ed Ball Building, 214 N. Hogan Street
Jacksonville, FL 32202

HYBRID MEETING

Join Zoom Meeting

<https://us02web.zoom.us/j/86268415008?pwd=UHlBakl6KzRuemYrdHRWVGJ3bkdlZz09>

Meeting ID: 862 6841 5008

Passcode: 657328

Committee Members: ✓ Gregory Pease, Chairman
✓ Paul Barrett, Treasury
✓ Harry Wilson, OGC

Subcommittee Members	ITEM #	TITLE & ACTION	MOTION	CONTRA EXP	OUTCOME
Tyrica Young✓ Travis Williams✓ (via ZOOM)	P-22-21	Introduce & Review Scope Communication and Branding Consulting Services Kids Hope Alliance	That the committee approve the Scope of Services/Request for Proposal (RFP) as presented with such minor changes thereto as may be approved by the Chief Procurement Officer and the Office of General Counsel may deem appropriate to clarify the intent of the using agency and to ensure compliance with the City's Procurement Ordinances, policies, procedures and applicable federal and state laws.		Approved 5-0
Robin Smith Steven Long David Hahn✓	P-38-17	Contract Amendment No. 2 Construction Engineering & Inspection Services for Various Projects Department of Public Works/Engineering & Construction Management Division	That Contract No. 9577-02 originally executed July 31, 2017, between the City of Jacksonville and Construction and Engineering Services Consultants, Inc., aka C&ES Consultants, Inc., for Construction Engineering & Inspection Services for Various Projects be amended to: (i) exercise the second and final 2-year renewal option extending the period of service from July 31, 2021 through July 30, 2023, with no renewal remaining; and (ii) increase the maximum indebtedness by \$1,000,000.00 to a new not-to-exceed total maximum of \$3,000,000.00. All other terms and conditions, as previously amended, shall remain the same except for such changes as the office of General Counsel may deem appropriate to ensure compliance with the City's Procurement Ordinances, policies, procedures and applicable federal and state laws.	07/31/21	Approved 5-0
Fred Pope Jeff Lucovsky	P-32-20	Subcommittee Report Landscape Architecture & Support Professional Design Services for Landscape Improvements on Roadways and Other Public Utilities Department of Public Works/Engineering & Construction Management Division Public Facilities	It is the consensus of the committee that of the seven (7) proposals received in response to the Request for Proposal(RFP) all were found to be responsive, interested, qualified and available to provide the required services. The ranking of first, second and third designates the order of qualification of these companies to perform the required services and alphabetically they are: 2) CHW Professional Consultants 3) HDR Engineering, Inc. 1) Prosser, Inc. We recommend the above list is forwarded to the Mayor for final selection so that fee and contract negotiations may begin with <u>Prosser, Inc.</u> , the number one (1) ranked company.		Deferred

<p>William Joyce Robin Smith David Hahn ✓</p>	<p>P-02-20</p>	<p>Fee & Contract Negotiations Professional Engineering Services for New Berlin Road from Pulaski Rd/Starratt Rd. To Cedar Point Road Department of Public Works/Engineering & Construction Management Division Public Facilities</p>	<p>That the City of Jacksonville enter into a contract with Connelly & Wicker, Inc., for Professional Engineering Services for New Berlin Road from Pulaski Rd/Starratt Rd., to Cedar Point Road that incorporates the attached Scope of Services identified as Exhibit 'A' and Contract Fee Schedule identified as Exhibit 'B'; to provide a lump-sum amount for Design Services in the amount of \$695,437.21; and not-to-exceed limits for: Meetings in the amount of \$4,000.00, Survey in the amount of \$386,116.80, Bridge Evaluation in the amount of \$53,676.32, Geotechnical in the amount of \$97,207.67 and Contingency in the amount of \$55,000.00; with a maximum indebtedness to the City in the amount of \$1,291,438.00; the period of service is from execution of the contract to project completion. All other terms and conditions are as provided in the RFP and the City's standard contract language.</p>	<p>Approved 4-0</p>
<p>Guy Parola ✓ Lori Boyer Steve Kelley ✓</p>	<p>P-06-20</p>	<p>Contract Amendment No. 1 Downtown Market Feasibility Analysis Downtown Investment Authority (DIA)</p>	<p>That Contract No. 70430-20 between the City of Jacksonville and Willdan Financial Services, Inc., for a Downtown Market Feasibility Analysis, be amended to ratify the contract from April 3, 2021, to the date of the granting of this award and extend the period of service through September 30, 2021. The maximum indebtedness shall remain \$94,950.00. All other terms and conditions of the contract shall remain the same except for such changes as the Office of General Counsel may deem appropriate to ensure compliance with the City's Procurement Ordinances, policies, procedures and applicable federal and state laws.</p>	<p>Approved 5-0</p>
<p>Alex Baker</p>		<p>Addition to Legal Related Services List Finance and Administration Department/Procurement Division</p>	<p>That the committee approve the following individual for inclusion on the Legal Related Services list under the category of Abstract and Title Insurance Services: Glenn A. Taylor, PA</p>	<p>Approved 3-0 By PSEC</p>

Meeting Adjourned: 10:07 A.M.

INTERVIEWS

DEFERRED – Due to technical Difficulties – will reschedule

P-31-20 Professional Architectural Service for Oceanway/New Berlin Library

(Tim Rogers, Nikita Reed, Jacksonville Public Library/Department of Public Works)

10:15 a.m. G.M. Hill Engineering, Inc.

10:50 a.m. PQH Group, Inc.

11:25 a.m. TTV Architects, Inc.

Each firm will be allowed twenty (20) minutes for presentation time followed by fifteen (15) minutes for questions and answers.

Meeting Adjourned: 10:57 A.M.

cc: Council Auditor
Subcommittee