

**PUBLIC NOTICE  
PSEC AGENDA  
PROFESSIONAL SERVICES EVALUATION COMMITTEE MEETING**  
**Thursday, May 4, 2023, 10:00 a.m.**  
 Eighth Floor, Conference Room 851  
 Ed Ball Building, 214 N. Hogan Street  
 Jacksonville, FL 32202

[Join Teams Meeting](#)  
[Teams Meeting](#)

The Chief of the Procurement Division offers the following items for the PSEC Agenda. The posting of this agenda serves as an official notice of the City's intended decision for all recommended actions above the formal threshold of \$65,000.00. Please refer to 126.106(e), if you wish to protest any of these items.

Committee Members: Robert Waremburg, Chairman  
 Brennan Merrrell, Treasury  
 James McCain, Jr., OGC

Subcommittee Members	ITEM #	BID/RFP #	TITLE & ACTION	MOTION	CONTRACT EXP	OUTCOME
Mary DiPerna Carolina Teran-Oceguera	1	P-04-18	Contract Amendment No. 5 ACA Administrative Services Employee Services Department	That Contract No. 10062-01 between the City of Jacksonville and Worxtime, LLC, for the provision of ACA Administrative Services be amended to ratify the contract from April 30, 2023, to date of award and extend the period of service through May 31, 2023. The maximum indebtedness shall remain a not-to-exceed amount of \$400,000.00. All other terms and conditions shall remain the same except for such changes as the Office of General Counsel may deem appropriate to ensure compliance with the City's ordinances, Procurement policies and procedures and applicable federal and state laws.	04/30/23	
Christel Burgos Hector Vasquez	2	P-15-23	Introduce and Review Scope Medical Collection Services Jacksonville Fire and Rescue Services	That the Committee approve the Scope of Services/Request for Proposal (RFP) as presented with such minor changes hereto as may be approved by the Chief Procurement Officer and the Office of General Counsel to clarify the intent of the using agency and to ensure compliance with the City's ordinances, Procurement policies and procedures and applicable state and federal laws.		
Dinah Mason Sandy Simpson	3	P-02-23	Approval to Reject All Proposals/Resolicit RFP Bonding Assistance Program Consultant EBO /SEB Office	That the committee approve the Rejection of all Proposals according to Section 126.302(c).		
Sheliah Brown LaRoy Covington	4	P-22-23	Introduce & review Scope Bonding Enhancement Program Consultant EBO /SEB Office	That the Committee approve the Scope of Services/Request for Proposal (RFP) as presented with such minor changes hereto as may be approved by the Chief Procurement Officer and the Office of General Counsel to clarify the intent of the using agency and to ensure compliance with the City's ordinances, Procurement policies and procedures and applicable state and federal laws.		
Michelle Moniford Bibinia Centeno	5	P-17-23	Introduce and Review Scope Claims Review Services Finance and Administration Department/Risk Management Division	That the Committee approve the Scope of Services/Request for Proposal (RFP) as presented with such minor changes hereto as may be approved by the Chief Procurement Officer and the Office of General Counsel to clarify the intent of the using agency and to ensure compliance with the City's ordinances, Procurement policies and procedures and applicable state and federal laws.		

<p>Robert Blanco Josh Gideon</p>	<p>6</p>	<p>P-19-23</p>	<p>Introduce and Review Scope Building Permit &amp; Plan Review Services Planning and Development Department</p>	<p>That the Committee approve the Scope of Services/Request for Proposal (RFP) as presented with such minor changes thereto as may be approved by the Chief Procurement Officer and the Office of General Counsel to clarify the intent of the using agency and to ensure compliance with the City's ordinances, Procurement policies and procedures and applicable state and federal laws.</p>	
<p>Robin Smith Johnathan Page</p>	<p>7</p>	<p>P-37-22</p>	<p>Fee and Contract Negotiations CEI Services for 5 Riverfront and 3 Park Improvement Projects Department Of Public Works /Engineering &amp; Construction Management Division</p>	<p>That the City of Jacksonville enter into a contract with VJA Consulting Services, Inc. for CEI for the 5 Riverfront and 3 Park Improvement Projects that incorporates the attached Scope of Services identified as Exhibit 'A' and Rate Schedule Schedules identified as Exhibit 'B'; each project performed under this agreement shall be authorized by an individual Purchase Order with a not-to-exceed cost applicable thereto. The maximum indebtedness of the City pursuant to this agreement is a not-to-exceed amount of \$5,000,000.00. the Period of Service will be Project Completion. All other terms and conditions are as provided in the RFP and the City's standard contract language.</p>	
<p>Joel Troupe James Carroll</p>	<p>8</p>	<p>P-21-21</p>	<p>Contract Amendment No. 2 Countywide Program Management Services for Resurfacing and New Sidewalk Construction Department of Public Works /Right-of-Way &amp; Stormwater Maintenance Division</p>	<p>That Contract No. 71491-22 between the City of Jacksonville and Eisman and Russo, Inc., for Countywide Program Management Services for Resurfacing and New Sidewalk Construction be amended to exercise the first 2-year renewal option extending the period of services from October 1, 2023 through September 30, 2025, with one (1) renewal remaining; incorporating the attached Contract Fee Schedules identified as Exhibit 'D' and Exhibit 'E' increasing the maximum indebtedness by \$3,134,240.20 to a new not-to-exceed maximum indebtedness of \$7,272,841.71. All other terms and conditions shall remain the same.</p>	<p>09/30/23</p>
<p>Will Williams Nikita Reed</p>	<p>9</p>	<p>P-21-22</p>	<p>Fee and Contract Negotiations Professional Engineering Services for Cedar Point Road and Sawpit Road Department of Public Works /Engineering &amp; Construction Management Division</p>	<p>That the City of Jacksonville enter into a contract with Construction and Engineering Services Consultants, Inc. for Professional Engineering Services for Cedar Point Road and Sawpit Road that incorporates the attached Scope of Services identified as Exhibit 'A' and Fee Schedule identified as Exhibit 'B'; provide a lump sum amount for Design Services in the amount of \$1,928,608.68 and not-to-exceed limits for: Permitting in the amount of \$3,000.00; Geotechnical in the amount of \$314,636.16; Survey in the amount of \$223,337.47; Environmental in the amount of \$113,025.00 and Contingency in the amount of \$30,000.00, with a maximum indebtedness to the City in the amount of \$2,612,607.26 and with an expiration date of Project Completion. All other terms and condition are as provided in the RFP and City's standard contract language.</p>	
<p>Alex Baker</p>	<p>10</p>		<p>Addition to Legal Related Services List Procurement Division</p>	<p>That the committee review /approve the request of Lynn Lee Hilleman on behalf of Hilleman Appraisal Group, for inclusion on the Legal Related Services List - in the category of Appraiser of Real Property.</p>	

Meeting Adjourned:

"The next PSEC meeting is scheduled to be held on Thursday, May 18, 2023."





# City of Jacksonville, Florida

*Lenny Curry, Mayor*

Employee Services Department  
City Hall, 117 West Duval St., Suite 150  
Jacksonville, Florida 32202

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## MEMORANDUM

TO: Dustin Freeman, Chairperson  
Professional Services Evaluation Committee

FROM: Mary DiPerna, Chief of Employee Benefits Division *Mary DiPerna*  
Carolina Teran-Oceguera, Employee Benefits Manager

SUBJECT: P-04-18 ACA Administration, Contract Amendment 5 *OT Ogawa*

DATE: April 28, 2023

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This is to recommend that the City approve the fifth amendment to the contract with Equifax-Worxtime for the ACA Administration. This amendment provides for a one (1) month extension through May 31, 2023, of the current contract which expires on April 30, 2023.

The maximum indebtedness for the City of Jacksonville will not increase and will remain at \$400,000.

All other terms and conditions shall remain the same.

Attachment:

Equifax-Worxtime e-mail confirming their willingness to provide this extension.

From: Marci Beatty <marci.beatty@equifax.com>

Sent: Friday, April 28, 2023 10:23 AM

To: Diperna, Mary <MDiPerna@coj.net>

Subject: Re: [IE] RE: City of Jacksonville - Counteroffer to Worxtime

EXTERNAL EMAIL: This email originated from a non-COJ email address. Do not click any links or open any attachments unless you trust the sender and know the content is safe.

Hi Mary - Agreed. Equifax is in agreement to extend services for the next month and will continue to bill at the existing rate in the current contract. There will be no lapse in service as we continue to negotiate the contract.

Fyi - I am meeting internally with our legal team today to discuss the indemnification/insurance sections of the contract. I will keep you posted.

Thanks

Marci Beatty

Account Executive - National Accounts

Equifax Workforce Solutions

\*\*\* Upcoming Out of Office 5/3,5/4,5/5 \*\*\*

\*\*\* Check out our NEW Client Community- an interactive and immersive virtual learning and training environment for all EWS solutions! : Connections \*\*\*

\*\* For Immediate Assistance, please e-mail [workforcesolutionsupport@equifax.com](mailto:workforcesolutionsupport@equifax.com) or call 877-664-8778. They are available Monday - Friday between the hours of 7:00 am and 7:00 pm CT (excluding Holidays) \*\*





## OFFICE OF THE DIRECTOR

Date: May 2nd, 2023

To: Dustin Freeman, Chairman  
Professional Services Evaluation Committee

From: Chief Keith Powers *Keith Powers*  
Director / Fire Chief

Christel Burgos *CB*  
JFRD Assistant Finance & Adm Manager

Hector Vasquez, *HV*  
JFRD Receivables Manager

Subject: *RFP: P-15-23*  
"Certification Letter" for Medical Collection Services

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Please take appropriate action to issue a Request for Proposal (RFP) for the referenced professional services.

The following information is furnished in accordance with chapter 126.302 of the City Ordinance Code.

1. The general purpose of the services:
  - a. Medical Collection Service
2. The objective of the services:
  - a. To increase medical collections from EMS transportations by using an experienced Medical Collection Agency authorized to provide services in Florida
3. The estimated period of time needed for the services:
  - a. A three-year (3) contract, renewable in one (1) year terms
4. The estimated cost of the services:
  - a. Payment is a percentage fee relative to collections generated by the Medical Collection Agencies efforts, not to exceed \$1,500,000
5. Whether the proposed study or service would or would not duplicate a prior or existing study or service:
  - a. Not a duplicate service.

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6. List of current contracts or prior services or studies which are related to the proposed study or service.
  - a. This is a supplement to the current medical billing contract.
7. A statement as to why the service / study cannot be done by the department or agency staff:
  - a. JFRD currently does not have trained staff nor software systems required to perform collections and rebilling for EMS services in accordance with the federal regulations needing to be met.
8. The names and telephone numbers of two representatives from the agency using the services and designated to serve on the evaluation committee as subcommittee members.
  - a. Christel Burgos, JFRD Assistant Finance & Adm Manager
    - i. 255-3264
  - b. Hector Vasquez, JFRD Receivables Manager
    - i. 255-3239
9. A project funded account number.
  - a. Not Applicable
10. The names and addresses of specific consultants the using agency wishes to be included in the solicitation process.
  - a. Universal Collection Systems, Inc.  
Eddie Shaw  
901-869-2624  
[eddie@ucs-memphis.com](mailto:eddie@ucs-memphis.com)
  - b. Valley Collection  
Scott Maxam  
623-931-4325  
[Scott@valleycollection.com](mailto:Scott@valleycollection.com)
  - c. Automated Collection Services, Inc.  
Christian Lawson  
615-690-1827  
[clawson@acsi.net](mailto:clawson@acsi.net)
  - d. RTR  
Zoga Duke  
718-668-2881      Ext 193  
[zduka@rtrfs.com](mailto:zduka@rtrfs.com)

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11. A signed statement to the effect the individuals responsible for developing the scope and Certification letter and the two individuals named herein to serve as subcommittee members, have read and understand the Procurement Manual and Procurement Committee Guidelines dated May 2nd, 2023.

Hector Vasquez

AR Manager, SPAD  
Title

[Signature]

Asst. Finance + Admin Mgr.  
Title





# City of Jacksonville, Florida

*Lenny Curry, Mayor*

Department of Public Works  
Engineering & Construction Management Division  
214 N. Hogan Street, 10<sup>th</sup> Floor  
Jacksonville, FL 32202  
(904) 255-8762  
[www.coj.net](http://www.coj.net)

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May 2, 2023

TO: Dustin Freeman, Chairman  
Professional Services Evaluation Committee

FROM: Dinah Mason, Administrator   
EBO/JSEB Office

Sandy Simpson, EBO Finance & Compliance Analyst   
EBO/JSEB Office

SUBJECT: P-02-23 Bonding Assistance Program Consultant

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Upon review of the proposals received, it was discovered the language was not specific to bond enhancement and gave the appearance of a Bond Purchasing Program leading bidders to respond to selling bonds.

As a result, we are recommending that all proposals be rejected, and the RFP readvertised with the corrections addressed in the RFP.

DLM





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MEMORANDUM

DATE April 26, 2023

TO: Dustin Freeman, Chairman  
Professional Services Evaluation Committee

FROM: Department/Division Head - Dinah Coleman-Mason

Subject: Certification Letter for RFP P-22-23 – Bonding Enhancement Consultant

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Please take appropriate action to issue a Request for Proposal (RFP) for the referenced professional services.

The following information is furnished in accordance with chapter 126.302 of the City Ordinance Code.

1. The general purpose of the service or study:  
.....See attached RFP.
2. The Objective of the study or services:  
The services sought under this RFP are generally described as follows: Establish and document criteria for evaluating a contractor's ability to qualify for surety bonds including financial reporting, working capital and other requirements.

Work with selected lenders and sureties to develop underwriting criteria that will protect City resources but will allow maximum participation by contractors requiring bonding. Establish a program that educates JSEB vendors on bonding requirements and guidelines. The educational delivery method can be in the form of a webinar, to include Zoom, Webex, Microsoft Teams, or any other cloud-based video conferencing platform. Has experience in operational management to promote successful contracting and possess the understanding of the construction industry.

3. The estimated period of time needed for the service or study:  
The initial term of agreement will commence upon execution of the Contract and will continue for a two (2) year period. Consultant will have the option to renew such agreement for up to three (3) additional one (1) year renewals, upon satisfactory performance by Contractor. The Contract is subject to early termination as set forth elsewhere in this RFP.
4. The estimated cost of the service or study: (What is the budget?)  
Total estimated budget amount \$200,000.00 Annually All costs related to the preparation of Responses and any related activities are the sole responsibility of Contractor. Buyer assumes no liability for any costs incurred by Contractors throughout the entire selection process.
5. Whether the proposed study or service would or would not duplicate a prior or existing study or service:  
Services would not duplicate.
6. List of current contracts or prior services or studies which are related to the proposed study or service:  
NA
7. A statement as to why the service/study cannot be done by department or agency staff:  
The Department does not have the equipment or staff with the expertise for performing the services outlined in the RFP.
8. The names and telephone numbers of two representatives from the using agency designated to serve on the evaluation committee as subcommittee members:  
  
LaRoy Covington  
EBO/JSEB Business Compliance Officer  
Procurement Division Equal Business Opportunity Office  
904-255-8833 Office  
  
Sheliah Brown, EBO/JSEB Training  
Procurement Division Equal Business Opportunity Office  
City of Jacksonville  
904-255-8834 Office
9. A project funding account number:  
Fund: 00111 Account: 531090
10. The names and Email addresses of specific consultants the using agency wishes to be included in the solicitation process:

11. A signed statement to the effect the individuals responsible for developing the scope and Certification letter and the two individuals named herein to serve as subcommittee Members, have read and understand the Procurement Manual and Procurement Committee Guidelines dated April 2022.

Shelvi Braun

Education Coordinator

TITLE:

Jelony Carings

Business Compliance Officer

TITLE:







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MEMORANDUM

DATE April 26, 2023

TO: Dustin Freeman, Chairman  
Professional Services Evaluation Committee

FROM: Michelle Montford, Claims System & Compliance Manager  
Planning and Development Department  
  
Planning and Development Department

Subject: Certification Letter for RFP # - P-17-23 Workers Claim Services

Please take appropriate action to issue a Request for Proposal (RFP) for the referenced professional services.

The following information is furnished in accordance with chapter 126.302 of the City Ordinance Code.

1. The general purpose of the service or study: *The purpose of this Request for Proposal is to contract with a qualified Consultant to provide an evaluation of the claims handling processes and procedures of the Self-Insurance Program (Workers' Compensation) of the City of Jacksonville, Florida and the Independent Agencies that participate in the Self-Insurance Program in accordance with industry standards and best practices.*  
**See attached RFP.**
2. The Objective of the study or services: *Evaluation of Claims process and procedures for compliance.*
3. The estimated period of time needed for the service or study: *Five years.*  
(How long for the contract)
4. The estimated cost of the service or study: (What is the budget?) **\$225,000.00**

5. Whether the proposed study or service would or would not duplicate a prior or existing study or service: *No, it would not.*
6. List of current contracts or prior services or studies which are related to the proposed study or service: *Siver*
7. A statement as to why the service/study cannot be done by department or agency staff:  
*The Department does not have the equipment or staff with expertise.*
8. The names and telephone numbers of two representatives from the agency designated to serve on the evaluation committee as subcommittee members: Michelle Montford 904-255-5313 and Barbara Holton 904-255-5340.
9. A project funding account number: 56301 112001 531090
10. The names and Email addresses of specific consultants the using agency wishes to be included in the solicitation process: Kathy Gordon ([kgordon@siver.com](mailto:kgordon@siver.com)) Laura Rybka ([lrybka@siver.com](mailto:lrybka@siver.com))
11. A signed statement to the effect the individuals responsible for developing the scope and Certification letter and the two individuals named herein to serve as subcommittee Members, have read and understand the Procurement Manual and Procurement Committee Guidelines dated April 2022



Claims Systems and Compliance Manager  
TITLE:



Workers' Compensation Manager  
TITLE:





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MEMORANDUM

DATE April 26, 2023

TO: Dustin Freeman, Chairman  
Professional Services Evaluation Committee

FROM: Joshua Gideon, Chief of Building Inspection  
Planning and Development Department

Robert Blanco, Planning Services Manager  
Planning and Development Department

Subject: Certification Letter for RFP # - P-19-23 Building Permit & Plan Review Services

Please take appropriate action to issue a Request for Proposal (RFP) for the referenced professional services.

The following information is furnished in accordance with chapter 126.302 of the City Ordinance Code.

1. The general purpose of the service or study:  
**See attached RFP.**
2. The Objective of the study or services:
3. The estimated period of time needed for the service or study:  
(6 months)
4. The estimated cost of the service or study: \$70,000 ~ \$100,000
5. Whether the proposed study or service would or would not duplicate a prior or existing study or service: This does not duplicate a prior or existing service.
6. List of current contracts or prior services or studies which are related to the proposed study or service: There are no current or prior services related to this proposed RFP.

- 7. A statement as to why the service/study cannot be done by department or agency staff:  
The Department has more plans to review than staff capacity and the State regulation only allows for 30day turn around time, this would augment the Building Inspections current staff during high workload demands.
- 8. The **names** and **telephone numbers** of **two** representatives from the using agency designated to serve on the evaluation committee as subcommittee members:  
Josh Gideon, Chief of Building Inspection, 255-8521  
Robert Blanco, Planning Services Manager 255-7812
- 9. A project funding account number: 15104.142001.531090.000000.00000000.000000.00000000
- 10. The **names** and **Email addresses** of **specific consultants** the using agency wishes to be included in the solicitation process:  
  
Universal Engineering Services jpruett@universalengineering.com  
Engineering Consultant Services JChampion@ecslimited.com  
Universal Inc. consult@universalengineering.net  
Codes-ABC, Inc. CodesABC@icloud.com  
MTCI Private Provider LLC mcausley@mtcprivateprovider.com  
Legacy Engineering Inc. jellis@LegacyEngineering.com0  
VIA-CS.com CChascin@via-cs.com
- 11. A signed statement to the effect the individuals responsible for developing the scope and Certification letter and the two individuals named herein to serve as subcommittee Members, have read and understand the Procurement Manual and Procurement Committee Guidelines dated April 2022




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Chief of Building Inspection Division  
TITLE:




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Planning Services Manager  
TITLE:





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# City of Jacksonville, Florida

*Lenny Curry, Mayor*

Department of Public Works  
Engineering & Construction Management Division  
214 N. Hogan Street, 10<sup>th</sup> Floor  
Jacksonville, FL 32202  
(904) 255-8762  
www.coj.net

April 25, 2023

**TO:** Dustin Freeman, Chairman  
Professional Services Evaluation Committee

**THRU:** Steven D. Long, Jr., P.E. *Steven D Long*  
Director of Public Works

**FROM:** Robin G. Smith, P.E.  
Chief, Engineering and Construction Management

Jonathan Page, P.E. *[Signature]*  
Professional Engineer

**SUBJECT:** P-37-22 CEI Services for 5 Riverfront and 3 Park Improvement Projects

The Engineering Division has negotiated with the consultant selected for CEI Services for 5 Riverfront and 3 Park Improvement Projects, resulting in the Scope of Services, Exhibit A and Contract Fee Schedule, Exhibit B, attached. JSEB firms to be utilized to meet the 30% Participation Percentage Plan for this contract are detailed on a separate attachment.

Accordingly, this is to recommend that the City of Jacksonville enter into a contract with VIA Consulting Services, Inc. for CEI for the 5 Riverfront and 3 Park Improvement Projects that includes the attached Scope of Services identified as Exhibit "A" and Rate Schedules, identified as Exhibit "B". Each project performed under this agreement shall be authorized by an individual Purchase Order with a not-to-exceed cost applicable thereto. The maximum indebtedness of the City pursuant to this agreement is \$5,000,000.00. The Period of Service will be to Project Completion. All other terms and conditions are as provided in the RFP and the City's standard contract language.

SDL/lw

Attachment: Exhibits A& B  
JSEB Participation

cc: Lori West, Engineering and Construction Management

SCOPE OF SERVICESCONSTRUCTION ENGINEERING AND INSPECTION (CEI) SERVICES:

## I. GENERAL:

Services provided under this contract are for VIA Consulting Services, Inc. (Consultant) to provide Construction Engineering and Inspection (CEI) services along with any required construction testing and other related professional services necessary to oversee the construction (by others) of 5 Riverfront Improvement Projects and 3 Park Improvement Projects. The City reserves the right to perform some of the work required on this project or to specify the extent of the work needed for these projects.

The projects in this contract are currently in various stages of design and include the following:

1. Riverfront Plaza
  - Project Description: Redevelopment of the former Jacksonville landing site into a park.
  - Location: Former Jacksonville Landing south of the intersection of South Laura Street and West Independent Drive
  - Design Status: Expect to complete design in January 2023. 90% plans are due in November 2022.
2. Shipyards West
  - Project Description: Redevelopment of a portion of the former Shipyards property into a waterfront park.
  - Location: In the vicinity of 950 E Bay street.
  - Design Status: Design Kickoff meeting held on September 14, 2022.
3. Metro Park Redevelopment
  - Project Description: Redevelopment of the old Metropolitan Park property into a destination venue for recreation, concerts, and flexible space activities.
  - Location:
  - Design Status: Conceptual
4. Mosh and Riverwalk at the Shipyards
  - Project Description: Redevelopment of a portion of the site for a future Civic Attraction along with Riverwalk Improvements.
  - Location: Shipyards South of Lot J.
  - Design Status: Not started
5. Northbank Riverwalk Extension
  - Project Description: Riverwalk design and construction along the river between Catherine Street and Metro Park.
  - Location: between Catherine Street and Metro Park.
  - Design Status: Concept
6. Ivey Road Park
  - Project Description: Development of a new Public Park (See Attachment L Concept Plan)
  - Location: Along White Sands Drive west of Southside Boulevard.
  - Design Status: Negotiating Design Contract
7. Willow Branch Canal Stabilization
  - Project Description: Construction of channel stabilization and resilience improvements to the Willow Branch Canal from Sydney Street to Riverside Avenue.
  - Location: Willow Branch Park at 2875 Park Street
  - Design Status: Negotiating Design Contract
8. Artist Walk
  - Project Description: A new park with a skate park, sidewalks, a section of the Emerald Trail, lighting, seating, landscaping and other park amenities.
  - Location: Under the Fuller Warren Bridge from Riverside Ave to College St.
  - Design Status: 95% designed. Some preliminary earthwork to start soon. This work will not be



## EXHIBIT A

- Deliver final documents, including originals of construction drawings and specifications, approved mylar as-built drawings, a DVD with as-built drawings in AutoCAD or .pdf format, two sets of blue line prints and the projects files to the City
- Prepare and deliver final project financial accounting reports to the City
- Evaluate and rate the contractor's performance
- Direct the contractor to replace or correct defective work which becomes known during the warranty period
- Provide monthly status reports to City concerning warranty activities and corrective work by contractors.
- Enforce all warranty provisions of the contract documents
- Schedule and conduct an eleven (11) month warranty inspection of projects including the contractors, design consultants and City personnel as appropriate
- Develop eleven-month warranty punchlist and forward to the contractor for corrective action
- Monitor contractor's performance on addressing the punchlist
- Advise the City, in writing, when contractors have satisfactorily completed their obligations under the warranty periods of the contracts
- Provide any other construction engineering and inspection services as may be necessary to implement a successful project

**P-37-22 Construction Engineering and Inspection Services for 5 Riverfront and 3 Park Improvement  
Projects  
Form 1 - SCHEDULE OF PROPOSED PRICES/RATES**

NAME OF CONSULTANT Eisman and Russo, Inc.

Proposal Number P-37-22

1. Average hourly direct labor rates (without Fringe Benefits)

Company Principal (Responsible Professional)	\$ <u>80.00</u> hr.
Senior Project Engineer (Registered)	\$ <u>75.00</u> hr.
Project Administrator	\$ <u>54.00</u> hr.
Contract Support Specialist	\$ <u>36.50</u> hr.
Senior Inspector	\$ <u>36.00</u> hr.
Inspector	\$ <u>27.00</u> hr.
Clerical (Typist, Word Processor, Document Assembly, etc.)	\$ <u>23.00</u> hr.

2. Total Overhead Rate (to be applied to Direct Labor:) 150 %

3. Profit Rate (to be applied to Direct Labor plus Overhead) 10 %

4. Cost of 4-man survey crew per 8 hour day (If applicable) \$ \_\_\_\_\_ hr.

5. Other Direct Project Costs per Unit (please specify)

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6. Estimated percentage of total fee to be performed by E&R 21 %

7. Please provide any other relevant rates that may apply to this project including average direct hourly labor rates for other categories of proposed personnel

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**P-37-22 Construction Engineering and Inspection Services for 5 Riverfront and 3 Park Improvement  
Projects  
Form 1 - SCHEDULE OF PROPOSED PRICES/RATES**

NAME OF CONSULTANT Gibbs Group, Inc.

Proposal Number P-37-22

1. Average hourly direct labor rates (without Fringe Benefits)

Company Principal (Responsible Professional)	\$ <u>80.00</u> hr.
Senior Project Engineer (Registered)	\$ <u>75.00</u> hr.
Project Administrator	\$ <u>54.00</u> hr.
Contract Support Specialist	\$ <u>36.50</u> hr.
Senior Inspector	\$ <u>36.00</u> hr.
Inspector	\$ <u>27.00</u> hr.
Clerical (Typist, Word Processor, Document Assembly, etc.)	\$ <u>23.00</u> hr.

2. Total Overhead Rate (to be applied to Direct Labor:) 150 %

3. Profit Rate (to be applied to Direct Labor plus Overhead) 10 %

4. Cost of 4-man survey crew per 8 hour day (If applicable) \$ \_\_\_\_\_ hr.

5. Other Direct Project Costs per Unit (please specify)

\_\_\_\_\_

\_\_\_\_\_

6. Estimated percentage of total fee to be performed by Gibb Group 3 %

7. Please provide any other relevant rates that may apply to this project including average direct hourly labor rates for other categories of proposed personnel

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_



## CSI Geo Laboratory Fee Schedule

2394 St. Johns Bluff Road, Suite 200  
 Jacksonville, Florida 32246  
 tel (904) 641-1993  
 fax (904) 645-0057

Frm	Item Description	Unit	CSI Geo
CSI Geo	Aggregate Sieve Anlys of Fine & Coarse AASHTO T27	Test	\$ 80.00
CSI Geo	Aggregate Soundness AASHTO T104	Test	\$ 450.00
CSI Geo	Aggregate Specific Gravity/Absorption Coarse AASHTO T85	Test	\$ 85.00
CSI Geo	Aggregate Total Moisture Content by Drying AASHTO T255	Test	\$ 50.00
CSI Geo	Asphalt Bulk Specific Gravity FM 1-T166	Test	\$ 60.00
CSI Geo	Asphalt Content FM 5-563	Test	\$ 145.00
CSI Geo	Asphalt Gradation FM 1-T030	Test	\$ 100.00
CSI Geo	Asphalt Los Angeles (LA) Abrasion Coarse Agg FM 3-C535	Test	\$ 450.00
CSI Geo	Asphalt Los Angeles (LA) Abrasion Small Agg FM 1-T096	Test	\$ 425.00
CSI Geo	Concrete Beam Flexural Testing ASTM C78	Test	\$ 50.00
CSI Geo	Concrete Compressive Strength of Grout/Mortar ASTM C109	Test	\$ 28.00
CSI Geo	Concrete Cylinder Curing, Capping & Breaking ASTM C39	Test	\$ 35.00
CSI Geo	Soils Chloride Soil or Water FM 5-552	Test	\$ 75.00
CSI Geo	Soils Hydrometer Only AASHTO T88	Test	\$ 135.00
CSI Geo	Soils Limerock Bearing Ratio (LBR) FM 5-515	Test	\$ 370.00
CSI Geo	Soils Liquid Limit AASHTO T89	Test	\$ 60.00
CSI Geo	Soils Materials Finer than 200 Sieve FM 1-T011	Test	\$ 49.00
CSI Geo	Soils Moisture Content Laboratory AASHTO T265	Test	\$ 22.00
CSI Geo	Soils Organic Content Ignition FM 1-T-267	Test	\$ 52.00
CSI Geo	Soils Particle Size Anlys AASHTO T88 (Incl. Hydrometer)	Test	\$ 190.00
CSI Geo	Soils Particle Size Anlys AASHTO T88 (No Hydrometer)	Test	\$ 75.00
CSI Geo	Soils Permeability Constant Head AASHTO T215	Test	\$ 365.00
CSI Geo	Soils Permeability Falling Head FM 5-513	Test	\$ 365.00
CSI Geo	Soils pH Soil or Water FM 5-550	Test	\$ 47.00
CSI Geo	Soils Plastic Limit & Plasticity Index AASHTO T90	Test	\$ 60.00
CSI Geo	Soils Proctor Modified FM 1-T180	Test	\$ 135.00
CSI Geo	Soils Proctor Standard AASHTO T99	Test	\$ 135.00
CSI Geo	Soils Resistivity Soil or Water FM 5-551	Test	\$ 55.00
CSI Geo	Soils Specific Gravity AASHTO T100	Test	\$ 85.00
CSI Geo	Soils Sulfate Soil or Water FM 5-553	Test	\$ 75.00





ONE CITY ONE JACKSONVILLE

# City of Jacksonville, Florida

*Lenny Curry, Mayor*

Department of Public Works  
Right of Way & Stormwater Maintenance Division  
609 St. Johns Bluff Road  
Jacksonville, FL 32225  
(904) 472-2900  
www.coj.net

**DATE:** April 18, 2023

**TO:** Dustin L. Freeman  
Chief of Procurement Division

**THRU:** Steven D. Long, P.E.  
Director Department of Public Works *Steven D. Long*

**FROM:** James Carroll, Division Chief  
Right of Way and Stormwater Maintenance Division *James Carroll*

**RE:** Renewal Request for Contract #71491-22  
BID #P-21-21; Countywide Program Management Services for Resurfacing and  
New Sidewalk Construction  
Current Contract Amount \$4,138,601.51

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Contract #71491-22 between the City and Eisman and Russo, Inc., is in effect until September 30, 2023. In accordance with Section 1.3 - Term of Agreement, from the original proposal, the Department of Public Works, Right of Way & Stormwater Maintenance Division, respectfully requests to exercise the first, two year renewal option for BID #P-21-21; Countywide Program Management Services for Resurfacing and New Sidewalk Construction awarded to Eisman & Russo, Inc., Contract #71491-22, for the two (2) year service period from October 1, 2023 through September 30<sup>th</sup> 2025. Additionally, Public Works, Right of Way & Stormwater Maintenance Division has negotiated with Eisman and Russo, Inc. resulting in the Contract Fee Schedules, Exhibits D and E, attached. The negotiated fee for the remainder of fiscal 2023 is \$222,750 (Exhibit D), and for the first year of the two-year renewal period (Exhibit E) of \$2,911,490.20, increasing the not-to-exceed-limit for the contract to a new total of \$7,272,841.71.

Work will continue to be performed under purchase orders issued during the fiscal year from accounts generated by the fiscal year budget administration beginning October 1, 2023.

Please contact Joel Troupe with any questions. Thank you for your assistance.

JC/jt

Attachments: Renewal request, Exhibits D & E, Term of Agreement

cc: Joel Troupe/Contract Construction Manager  
Ella Thompson /Contract Administration Coordinator

resurfacing and sidewalk construction on the City's web site for the Right of Way and Stormwater Maintenance Division's Road Resurfacing and New Sidewalk Construction Program.

Please see Section 4 for a full description of the services and deliverables required under this RFP.

**1.3 Term of Agreement.**

2 The initial term of agreement will commence upon execution of the Contract and will continue for a two-year period. The City will have the option to renew such agreement for up to two additional two-year periods upon satisfactory performance by the Consultant. The Contract is subject to early termination as set forth elsewhere in this RFP.

**1.4 Minimum Requirements for Consultants.**

The Consultant must satisfy the following mandatory minimum requirements in order to have their Responses evaluated. By submitting a Consultant warrants and represents that it satisfies these requirements. Failure to meet these requirements will result in the Response not being evaluated and being rejected as non-responsive:

- A. Authorized and licensed under Florida Statutes to perform the professional services sought by this RFP.
- B. Capability to deliver final drawings in electronic form using either a standard .dxf or .dwg format.
- C. Must possess a Local Business Tax Certificate, if applicable.

**1.5 Equal Business Opportunity Program.**

It is an official policy of the City of Jacksonville to encourage the maximum participation of Jacksonville Small and Emerging Businesses (JSEBs) in its contract awards based upon availability. To participate as a JSEB on Buyer projects, a company must be certified as a JSEB with the City's Equal Business Opportunity Office.

This RFP and the resulting Contract are subject to requirements of the "Participation Percentage Plan", which is set forth on Attachment C to this RFP. This RFP shall have a 20% percent participation goal under the Plan.

Consultants may contact Buyer's Equal Business Opportunity Office at 904-255-8620 or find the JSEB directory at the City's website at [www.jseb.coj.net](http://www.jseb.coj.net)

**1.6 Documents Available for Inspection (if applicable).**

During preparation of a response to this RFP, the following material is available for review by Consultants:

- A. City Standard Details, Standard Specifications, Land Development Procedures Manual and City Standard Contract Documents.
- B. Any other information available in the City's records which pertain to this project.
- C. The Consultant accepts the responsibility for the accuracy of any information furnished and ultimately incorporated into its services.
- D. Arrangements for inspection should be made with the Contact Person identified in Section 1.12. Copies of documents will be furnished to the extent permitted by law.

**1.7 Federal Funds.**

Federal funds will not be used as part of this solicitation.



*Countywide Program Management Services  
For Resurfacing and Sidewalk Construction*

April 18, 2023

Mr. James Carroll, Chief of  
Right of Way and Stormwater Maintenance Division  
City of Jacksonville  
609 St. Johns Bluff Road North  
Jacksonville, FL 32225

Re: Engineering Services for Countywide Program Management Services  
For Resurfacing and Sidewalk Construction; RFP # P-21-21  
(1<sup>st</sup> 2 Year Contract Renewal); Fee Proposal for Additional Services in 2022-2023 & Services in 2023-2024

Dear Mr. Carroll:

EISMAN & RUSSO is pleased to submit the attached proposal to provide Program Management Services under City of Jacksonville RFP #P-21-21 for additional 2022-2023 services and for the 1<sup>st</sup> 2 Year Contract Renewal for the period from contract date of execution through 9/30/2025. We propose to maintain the same scope of services and contract rates defined in the original RFP for both resurfacing and sidewalk construction.

Attached, for your consideration, is the Contract Fee Summary (Exhibit D) to provide increased services during 2022-2023 in the amount of \$222,750.00. This increase is necessary to provide additional program management services during the current year FY 22/23 as a result of the Milling & Resurfacing Contractor increasing the number of Asphalt Plants and Construction Crews for the Program. The increased services are through September 30, 2023 and will increase the current contract to \$4,361,351.51 (\$4,138,601.51 + \$222,750.00).

Also attached for your consideration, is the proposed Contract Fee Summary (Exhibit E) to provide Program Management Services for the 1<sup>st</sup> Year of the 2 Year Contract Renewal period from October 1, 2023 through September 30, 2024 in the amount of \$2,911,490.20. This document summarizes our cost and manpower requirements necessary to provide services for a twelve (12) month period. This manpower is based on providing Engineering Services for any street resurfacing and sidewalk construction projects requested by the City's Right of Way and Stormwater Maintenance Division for the Countywide Program Management Services for Resurfacing and Sidewalk Construction. The values included with this proposal reflect no increase to staffing rates and only an increase in resurfacing management services to accommodate the City's increased Resurfacing Program effort. This Contract Fee Renewal will increase the current contract to \$7,272,841.71 (\$4,361,351.51 + \$2,911,490.20).

If the foregoing meets with your approval, we would appreciate your initiating the contract renewal process through the City's Professional Services Evaluation Committee. Please feel free to contact me with any questions.

Sincerely,  
EISMAN & RUSSO, INC.

Antonio J. Mahfoud, P.E.  
President

Attachment



**"EXHIBIT D"**

**CONTRACT FEE SUMMARY FOR ENGINEERING DIVISION  
CITY OF JACKSONVILLE, FLORIDA**

<b>PART I - GENERAL</b>				
1. Project Countywide Program Mgmt., Resurfacing & Sidewalk Const.		3. Contract Number REF # P-21-21		
2. Name of Consultant Eisman & Russo, Inc.		4. Proposal Date 04/14/23      FY 22/23 Addl. Service		
<b>PART II - LABOR RELATED COSTS</b>				
5. Direct Labor Includes E&R Sidewalk Only	Hourly Rate	Estimated Hours	Estimated Cost	Contract Amount
Program Manager	\$72.00		\$0.00	
Engineer - Registered	\$67.00		\$0.00	
Engineer - Non-Registered	\$30.00		\$0.00	
Document Control Manager	\$35.00		\$0.00	
Asst. Document Control	\$20.00		\$0.00	
CADD Operator	\$30.00		\$0.00	
Supervisor	\$35.00		\$0.00	
Senior Inspector	\$29.00	1,140.0	\$33,060.00	
Inspector	\$25.50	1,140.0	\$29,070.00	
Asphalt Plant Inspector	\$25.50		\$0.00	
Clerical	\$14.00		\$0.00	
<b>TOTAL DIRECT LABOR</b>		<b>2,280 Hours</b>		<b>\$62,130.00</b>
6. Overhead (Combined Fringe Benefit & Administrative) Overhead Rate      150 % x Total Direct Labor				<b>\$93,195.00</b>
7. SUBTOTAL: Labor + Overhead (Items 5 & 6)				<b>\$155,325.00</b>
8. PROFIT: Labor Related Costs (Item 7)      x      10%				<b>\$15,532.50</b>
<b>PART III - OTHER COSTS</b>				
9. Miscellaneous Direct Costs				
Transportation			\$ 0.00	
Phone/Communication			\$ 0.00	
Computer Equipment/Software			\$ 0.00	
<b>MISCELLANEOUS DIRECT COSTS SUB-TOTAL</b>				<b>\$0.00</b>
10. SUBCONTRACTS (Limiting Amount)				
Inspection/GIS (CSI/Geogrametrics) JSEB			\$ 51,892.50	
Inspection (RDBG) JSEB			\$ 0.00	
Inspection (VIA) JSEB			0.00	
Inspection (C&ES) JSEB			0.00	
Automated Pvmt Rating (International Cybermetics)				
<b>SUB-CONTRACT SUB-TOTAL</b>				<b>\$51,892.50</b>
<b>TOTAL LUMP SUM AMOUNT (Items 5, 6, 8, 9 and 10)</b>				<b>\$222,750.00</b>
11. REIMBURSABLE COSTS (Limiting Amount)				
			\$ 0.00	
<b>SUB-TOTAL REIMBURSABLES</b>				<b>\$0.00</b>
<b>PART IV - SUMMARY</b>				
<b>TOTAL AMOUNT OF CONTRACT (Lump Sum Plus Reimbursables)</b> (Items 5, 6, 8, 9, 10 and 11)				<b>\$222,750.00</b>
<b>PREVIOUS CONTRACT AMOUNT</b>				<b>\$4,138,601.51</b>

4/17/2023

**"EXHIBIT D"**

<b>CONTRACT FEE SUMMARY FOR ENGINEERING DIVISION CITY OF JACKSONVILLE, FLORIDA</b>				
<b>PART I - GENERAL</b>				
1. Project Countywide Program Mgmt., Sidewalk Only		3. Contract Number REF # P-21-21		
2. Name of Consultant Eisman & Russo, Inc.		4. Proposal Date 04/14/23		
<b>PART II - LABOR RELATED COSTS</b>				
5. Direct Labor	Hourly Rate	Estimated Hours	Estimated Cost	Contract Amount
Program Manager	\$72.00		\$0.00	
Engineer - Registered	\$67.00		\$0.00	
Engineer - Non-Registered	\$30.00		\$0.00	
Document Control Manager	\$35.00		\$0.00	
Asst. Document Control	\$20.00		\$0.00	
Supervisor	\$35.00		\$0.00	
Senior Inspector	\$29.00		\$0.00	
Inspector	\$25.50		\$0.00	
Asphalt Plant Inspector	\$25.50		\$0.00	
Clerical	\$14.00		\$0.00	
<b>TOTAL DIRECT LABOR</b>		0 Hours		\$0.00
6. Overhead (Combined Fringe Benefit & Administrative)				
Overhead Rate		150 % x Total Direct Labor		\$0.00
7. SUBTOTAL: Labor + Overhead (Items 5 & 6)				\$0.00
8. PROFIT: Labor Related Costs (Item 7)				x 10%
				\$0.00
<b>PART III - OTHER COSTS</b>				
9. Miscellaneous Direct Costs				
Transportation			\$	
Phone/Communication			\$	
Computer Equipment			\$	
<b>MISCELLANEOUS DIRECT COSTS SUB-TOTAL</b>				
10. SUBCONTRACTS (Limiting Amount)				
Inspection/GIS (CSI/Geogrametrics) JSEB			\$	
Inspection (RDBG) JSEB			\$	
SUB-CONTRACT SUB-TOTAL				\$0.00
<b>TOTAL LUMP SUM AMOUNT (Items 5, 6, 8, 9 and 10)</b>				\$0.00
11. REIMBURSABLE COSTS (Limiting Amount)				
SUB-TOTAL REIMBURSABLES			\$	\$0.00
<b>PART IV - SUMMARY</b>				
<b>TOTAL AMOUNT OF CONTRACT (Lump Sum Plus Reimbursables)</b> (Items 5, 6, 8, 9, 10 and 11)				\$0.00

**CONTRACT FEE SUMMARY FOR ENGINEERING DIVISION  
CITY OF JACKSONVILLE, FLORIDA**

<b>PART I - GENERAL</b>				
1. Project Countywide Program Mgmt., Resurfacing & Sidewalk Const.		3. Contract Number REF # P-21-21		
2. Name of Consultant CSI Geo, Inc.		4. Proposal Date 04/14/23 / 22/23 Addl. Service		
<b>PART II - LABOR RELATED COSTS</b>				
5. Direct Labor	Hourly Rate	Estimated Hours	Estimated Cost	Contract Amount
Program Manager	\$72.00		\$0.00	
Engineer - Registered	\$67.00		\$0.00	
Engineer - Non-Registered	\$30.00		\$0.00	
Document Control Manager	\$35.00		\$0.00	
CADD Operator	\$30.00		\$0.00	
Senior Inspector	\$29.00		\$0.00	
Inspector	\$25.50		\$0.00	
Asphalt Plant Inspector	\$25.50	740.0	\$18,870.00	
Clerical	\$14.00		\$0.00	
<b>TOTAL DIRECT LABOR</b>		740 Hours		
6. Overhead (Combined Fringe Benefit & Administrative) Overhead Rate 150 % x Total Direct Labor				\$28,305.00
7. SUBTOTAL: Labor + Overhead (Items 5 & 6)				\$47,175.00
8. PROFIT: Labor Related Costs (Item 7) x 10%				\$4,717.50
<b>PART III - OTHER COSTS</b>				
9. Miscellaneous Direct Costs				
Transportation			\$ 0.00	
Phone/Communication			\$ 0.00	
Lap Top Computers				
MISCELLANEOUS DIRECT COSTS SUB-TOTAL				\$0.00
10. SUBCONTRACTS				
Geogrametric			\$ 0.00	
SUB-CONTRACT SUB-TOTAL				
TOTAL LUMP SUM AMOUNT (Items 5, 6, 8, 9 and 10)				\$51,892.50
11. REIMBURSABLE COSTS (Limiting Amount)				
SUB-TOTAL REIMBURSABLES				\$0.00
<b>PART IV - SUMMARY</b>				
TOTAL AMOUNT OF CONTRACT (Lump Sum Plus Reimbursables) (Items 5, 6, 8, 9, 10 and 11)				\$51,892.50

**CONTRACT FEE SUMMARY FOR ENGINEERING DIVISION  
CITY OF JACKSONVILLE, FLORIDA**

<b>PART I - GENERAL</b>					
1. Project Countywide Program Mgmt., Resurfacing & Sidewalk Const.		3. Contract Number REF # P-21-21			
2. Name of Consultant RDBG		4. Proposal Date 04/14/23 / 22/23 Addl. Service			
<b>PART II - LABOR RELATED COSTS</b>					
5. Direct Labor	Hourly Rate	Estimated Hours	Estimated Cost	Contract Amount	
Program Manager	\$72.00		\$0.00		
Engineer - Registered	\$67.00		\$0.00		
Engineer - Non-Registered	\$30.00		\$0.00		
Document Control Manager	\$35.00		\$0.00		
Asst. Document Control	\$20.00		\$0.00		
CADD Operator	\$30.00		\$0.00		
Supervisor	\$35.00		\$0.00		
Senior Inspector	\$29.00		\$0.00		
Inspector	\$25.50		\$0.00		
Asphalt Plant Inspector	\$25.50		\$0.00		
Clerical	\$14.00		\$0.00		
<b>TOTAL DIRECT LABOR</b>		0 Hours			\$0.00
6. Overhead (Combined Fringe Benefit & Administrative) Overhead Rate 150 % x Total Direct Labor					\$0.00
7. SUBTOTAL: Labor + Overhead (Items 5 & 6)				\$0.00	
8. PROFIT: Labor Related Costs (Item 7) x 10%				\$0.00	
<b>PART III - OTHER COSTS</b>					
9. Miscellaneous Direct Costs					
Transportation			\$ 0.00		
Phone/Communication			\$ 0.00		
Lap Top Computers					
MISCELLANEOUS DIRECT COSTS SUB-TOTAL				\$0.00	
10. SUBCONTRACTS					
SUB-CONTRACT SUB-TOTAL				\$0.00	
TOTAL LUMP SUM AMOUNT (Items 5, 6, 8, 9 and 10)				\$0.00	
11. REIMBURSABLE COSTS (Limiting Amount)					
SUB-TOTAL REIMBURSABLES				\$0.00	
<b>PART IV - SUMMARY</b>					
TOTAL AMOUNT OF CONTRACT (Lump Sum Plus Reimbursables) (Items 5, 6, 8, 9, 10 and 11)				\$0.00	

**CONTRACT FEE SUMMARY FOR ENGINEERING DIVISION  
CITY OF JACKSONVILLE, FLORIDA**

<b>PART I - GENERAL</b>					
1. Project Countywide Program Mgmt., Resurfacing & Sidewalk Const.		3. Contract Number REF # P-21-21			
2. Name of Consultant VIA Consulting, Inc.		4. Proposal Date 04/14/23 / 22/23 Addl. Service			
<b>PART II - LABOR RELATED COSTS</b>					
5. Direct Labor	Hourly Rate	Estimated Hours	Estimated Cost	Contract Amount	
Program Manager	\$72.00		\$0.00		
Engineer - Registered	\$67.00		\$0.00		
Engineer - Non-Registered	\$30.00		\$0.00		
Document Control Manager	\$35.00		\$0.00		
Asst. Document Control	\$20.00		\$0.00		
CADD Operator	\$30.00		\$0.00		
Supervisor	\$35.00		\$0.00		
Senior Inspector	\$29.00		\$0.00		
Inspector	\$25.50		\$0.00		
Asphalt Plant Inspector	\$25.50		\$0.00		
Clerical	\$14.00		\$0.00		
<b>TOTAL DIRECT LABOR</b>		0 Hours			\$0.00
6. Overhead (Combined Fringe Benefit & Administrative)					
Overhead Rate			150 % x Total Direct Labor	\$0.00	
7. SUBTOTAL: Labor + Overhead (Items 5 & 6)				\$0.00	
8. PROFIT: Labor Related Costs (Item 7)			x 10%	\$0.00	
<b>PART III - OTHER COSTS</b>					
9. Miscellaneous Direct Costs					
Transportation			\$ 0.00		
Phone/Communication			\$ 0.00		
Lap Top Computers					
MISCELLANEOUS DIRECT COSTS SUB-TOTAL				\$0.00	
10. SUBCONTRACTS					
SUB-CONTRACT SUB-TOTAL			\$	\$0.00	
TOTAL LUMP SUM AMOUNT (Items 5, 6, 8, 9 and 10)				\$0.00	
11. REIMBURSABLE COSTS (Limiting Amount)					
SUB-TOTAL REIMBURSABLES			\$	\$0.00	
<b>PART IV - SUMMARY</b>					
TOTAL AMOUNT OF CONTRACT (Lump Sum Plus Reimbursables) (Items 5, 6, 8, 9, 10 and 11)				\$0.00	

**CONTRACT FEE SUMMARY FOR ENGINEERING DIVISION  
CITY OF JACKSONVILLE, FLORIDA**

<b>PART I - GENERAL</b>					
1. Project Countywide Program Mgmt., Resurfacing & Sidewalk Const.		3. Contract Number REF # P-21-21			
2. Name of Consultant C&ES		4. Proposal Date 04/14/23 / 22/23 Addl. Service			
<b>PART II - LABOR RELATED COSTS</b>					
5. Direct Labor	Hourly Rate	Estimated Hours	Estimated Cost	Contract Amount	
Program Manager	\$72.00		\$0.00		
Engineer - Registered	\$67.00		\$0.00		
Engineer - Non-Registered	\$30.00		\$0.00		
Document Control Manager	\$35.00		\$0.00		
Asst. Document Control	\$20.00		\$0.00		
CADD Operator	\$30.00		\$0.00		
Supervisor	\$35.00		\$0.00		
Senior Inspector	\$29.00		\$0.00		
Inspector	\$25.50		\$0.00		
Asphalt Plant Inspector	\$25.50		\$0.00		
Clerical	\$14.00		\$0.00		
<b>TOTAL DIRECT LABOR</b>		0 Hours			\$0.00
6. Overhead (Combined Fringe Benefit & Administrative) Overhead Rate 150 % x Total Direct Labor					\$0.00
7. SUBTOTAL: Labor + Overhead (Items 5 & 6)				\$0.00	
8. PROFIT: Labor Related Costs (Item 7) x 10%				\$0.00	
<b>PART III - OTHER COSTS</b>					
9. Miscellaneous Direct Costs					
Transportation			\$ 0.00		
Phone/Communication			\$ 0.00		
Lap Top Computers					
MISCELLANEOUS DIRECT COSTS SUB-TOTAL				\$0.00	
10. SUBCONTRACTS					
SUB-CONTRACT SUB-TOTAL				\$0.00	
TOTAL LUMP SUM AMOUNT (Items 5, 6, 8, 9 and 10)				\$0.00	
11. REIMBURSABLE COSTS (Limiting Amount)					
SUB-TOTAL REIMBURSABLES				\$0.00	
<b>PART IV - SUMMARY</b>					
TOTAL AMOUNT OF CONTRACT (Lump Sum Plus Reimbursables) (Items 5, 6, 8, 9, 10 and 11)				\$0.00	

**GIS System**

**Geogrametric - October 2023 - September 2024**

Hosting	(\$1,200 per month)	
System Administration	(\$1,300 per month)	
Software Maintenance	(\$1,280 per month)	
Project Manager	(\$1,000 per month)	
Management Fee - 10%		\$0.00
Miscellaneous		
	Total	<u>\$0.00</u>





**JSEB FORM I  
CITY OF JACKSONVILLE SMALL & EMERGING BUSINESSES PROGRAM**

SCHEDULE OF JSEB SUBCONTRACTOR/SUBCONSULTANT

NAME OF BIDDER Eisman & Russo, Inc.

PROJECT TITLE Countywide Program Management - Rurfacing and Sidewalk

BID NUMBER P-21-21 TOTAL FY22/23 Contract Addl AMOUNT \$ 222,750.00

**\*Please list all JSEBs**

NAME OF SUB FIRM	FEDERAL ID NO.	JSEB (Y/N)	TYPE OF WORK TO BE PERFORMED	TOTAL CONTRACT VALUE
<u>CSI-Geo, Inc.</u>	<u></u>	<u>Y</u>	<u>Inspection, Lab &amp; GIS</u>	<u>\$ 51,892.50</u>
<u>RDBG</u>	<u></u>	<u>Y</u>	<u>Inspection</u>	<u>\$ -</u>
<u>VIA Consulting</u>	<u></u>	<u>Y</u>	<u>Inspection</u>	<u>\$ -</u>
<u>C&amp;ES</u>	<u></u>	<u>Y</u>	<u>Inspection</u>	<u>\$ -</u>
<u>International Cybernetics</u>	<u></u>	<u>N</u>	<u>Pavement Rating</u>	<u>\$ -</u>
<u></u>	<u></u>	<u></u>	<u></u>	<u></u>
<u></u>	<u></u>	<u></u>	<u></u>	<u></u>
<u></u>	<u></u>	<u></u>	<u></u>	<u></u>
<u></u>	<u></u>	<u></u>	<u></u>	<u></u>

The undersigned acknowledges and agrees that, if any of the above-listed JSEBs are not, for any reason, properly certified with the City, in accordance with Ordinance 2004-602, at the time of bid opening, the same will not be counted toward meeting the participation percentage goal as defined herein

The undersigned will enter into a formal Agreement with the JSEB Suppliers/Consultants/Subcontractors identified herein for work listed in this schedule, as well as any applicable alternates, conditioned upon execution of a contract with the City of Jacksonville. Under penalties of perjury I declare that I have read the foregoing conditions and instructions and the facts are true to the best of my knowledge and beliefs

Signature:  Title: President Date: 4/10/2023

Print Name: Antonio Mahfoud

Attach additional list of subcontractors/sub-consultants as needed

**"EXHIBIT E"**

<b>CONTRACT FEE SUMMARY FOR ENGINEERING DIVISION CITY OF JACKSONVILLE, FLORIDA</b>				
<b>PART I - GENERAL</b>				
1. Project Countywide Program Mgmt., Resurfacing & Sidewalk Const.			3. Contract Number REF # P-21-21	
2. Name of Consultant Eisman & Russo, Inc.			4. Proposal Date 04/14/23      FY 23/24 Service	
<b>PART II - LABOR RELATED COSTS</b>				
5. Direct Labor Includes E&R Sidewalk Only	Hourly Rate	Estimated Hours	Estimated Cost	Contract Amount
Program Manager	\$72.00	290.4	\$20,908.80	
Engineer - Registered	\$67.00	460.0	\$30,820.00	
Engineer - Non-Registered	\$30.00	400.0	\$12,000.00	
Document Control Manager	\$35.00	1,985.0	\$69,475.00	
Asst. Document Control	\$20.00	1,980.0	\$39,600.00	
CADD Operator	\$30.00	991.0	\$29,730.00	
Supervisor	\$35.00	2,640.0	\$92,400.00	
Senior Inspector	\$29.00	7,920.0	\$229,680.00	
Inspector	\$25.50	3,960.0	\$100,980.00	
Asphalt Plant Inspector	\$25.50	0.0	\$0.00	
Clerical	\$14.00	60.0	\$840.00	
<b>TOTAL DIRECT LABOR</b>		20,686 Hours		\$626,433.80
6. Overhead (Combined Fringe Benefit & Administrative) Overhead Rate      150 % x Total Direct Labor				\$939,650.70
7. SUBTOTAL: Labor + Overhead (Items 5 & 6)				\$1,566,084.50
8. PROFIT: Labor Related Costs (Item 7)      x      10%				\$156,608.45
<b>PART III - OTHER COSTS</b>				
9. Miscellaneous Direct Costs				
Transportation			\$      62,880.00	
Phone/Communication			\$      4,800.00	
Computer Equipment/Software			\$     10,000.00	
<b>MISCELLANEOUS DIRECT COSTS SUB-TOTAL</b>				<b>\$77,680.00</b>
10. SUBCONTRACTS (Limiting Amount)				
Inspection/GIS (CSI/Geogrametrics) JSEB			\$    524,328.50	
Inspection (RDBG) JSEB			\$    147,307.50	
Inspection (VIA) JSEB			47,868.75	
Inspection (C&ES) JSEB			144,487.50	
Automated Pvrnt Rating (International Cybernetics)			247,125.00	
<b>SUB-CONTRACT SUB-TOTAL</b>				<b>\$1,111,117.25</b>
<b>TOTAL LUMP SUM AMOUNT (Items 5, 6, 8, 9 and 10)</b>				<b>\$2,911,490.20</b>
11. REIMBURSABLE COSTS (Limiting Amount)				
<b>SUB-TOTAL REIMBURSABLES</b>			\$      0.00	<b>\$0.00</b>
<b>PART IV - SUMMARY</b>				
<b>TOTAL AMOUNT OF CONTRACT (Lump Sum Plus Reimbursables)</b> (Items 5, 6, 8, 9, 10 and 11)				<b>\$2,911,490.20</b>
<b>PREVIOUS CONTRACT AMOUNT</b> Includes Addl FY 22/23 Services at \$222,750				<b>\$4,381,351.51</b>

4/17/2023

**"EXHIBIT E"**

<b>CONTRACT FEE SUMMARY FOR ENGINEERING DIVISION CITY OF JACKSONVILLE, FLORIDA</b>				
<b>PART I - GENERAL</b>				
1. Project Countywide Program Mgmt., Sidewalk Only		3. Contract Number REF # P-21-21		
2. Name of Consultant Eisman & Russo, Inc.		4. Proposal Date 04/14/23		
<b>PART II - LABOR RELATED COSTS</b>				
5. Direct Labor	Hourly Rate	Estimated Hours	Estimated Cost	Contract Amount
Program Manager	\$72.00	0.0	\$0.00	
Engineer - Registered	\$67.00	0.0	\$0.00	
Engineer - Non-Registered	\$30.00	0.0	\$0.00	
Document Control Manager	\$35.00	0.0	\$0.00	
Asst. Document Control	\$20.00	100.0	\$2,000.00	
Supervisor	\$35.00	693.0	\$24,255.00	
Senior Inspector	\$29.00	0.0	\$0.00	
Inspector	\$25.50	1,980.0	\$50,490.00	
Asphalt Plant Inspector	\$25.50	0.0	\$0.00	
Clerical	\$14.00	0.0	\$0.00	
<b>TOTAL DIRECT LABOR</b>		2,773 Hours		
6. Overhead (Combined Fringe Benefit & Administrative) Overhead Rate 150 % x Total Direct Labor				\$115,117.50
7. SUBTOTAL: Labor + Overhead (Items 5 & 6)				\$191,862.50
8. PROFIT: Labor Related Costs (Item 7) x 10%				\$19,186.25
<b>PART III - OTHER COSTS</b>				
9. Miscellaneous Direct Costs				
Transportation			\$ 7,500.00	
Phone/Communication			\$ 600.00	
Computer Equipment			\$ 0.00	
<b>MISCELLANEOUS DIRECT COSTS SUB-TOTAL</b>				\$8,100.00
10. SUBCONTRACTS (Limiting Amount)				
Inspection/GIS (CSI/Geogrametrics) JSEB			\$ 0.00	
Inspection (RDBG) JSEB			\$ 0.00	
<b>SUB-CONTRACT SUB-TOTAL</b>				\$0.00
<b>TOTAL LUMP SUM AMOUNT (Items 5, 6, 8, 9 and 10)</b>				\$219,148.75
11. REIMBURSABLE COSTS (Limiting Amount)				
<b>SUB-TOTAL REIMBURSABLES</b>				\$0.00
<b>PART IV - SUMMARY</b>				
<b>TOTAL AMOUNT OF CONTRACT (Lump Sum Plus Reimbursables)</b> (Items 5, 6, 8, 9, 10 and 11)				\$219,148.75

4/17/2023

**CONTRACT FEE SUMMARY FOR ENGINEERING DIVISION  
CITY OF JACKSONVILLE, FLORIDA**

<b>PART I - GENERAL</b>				
1. Project Countywide Program Mgmt., Resurfacing & Sidewalk Const.		3. Contract Number REF # P-21-21		
2. Name of Consultant CSI Geo, Inc.		4. Proposal Date 04/14/23      FY 23/24 Service		
<b>PART II - LABOR RELATED COSTS</b>				
5. Direct Labor	Hourly Rate	Estimated Hours	Estimated Cost	Contract Amount
Program Manager	\$72.00		\$0.00	
Engineer - Registered	\$67.00		\$0.00	
Engineer - Non-Registered	\$30.00		\$0.00	
Document Control Manager	\$35.00		\$0.00	
CADD Operator	\$30.00		\$0.00	
Senior Inspector	\$29.00		\$0.00	
Inspector	\$25.50	1,980.0	\$50,490.00	
Asphalt Plant Inspector	\$25.50	3,960.0	\$100,980.00	
Clerical	\$14.00		\$0.00	
<b>TOTAL DIRECT LABOR</b>		5,940 Hours		
6. Overhead (Combined Fringe Benefit & Administrative) Overhead Rate      150 % x Total Direct Labor				\$227,205.00
7. SUBTOTAL: Labor + Overhead (Items 5 & 6)				\$378,675.00
8. PROFIT: Labor Related Costs (Item 7)      x      10%				\$37,867.50
<b>PART III - OTHER COSTS</b>				
9. Miscellaneous Direct Costs				
Transportation			\$ 11,790.00	
Phone/Communication			\$ 900.00	
Lap Top Computers				
MISCELLANEOUS DIRECT COSTS SUB-TOTAL				\$12,690.00
10. SUBCONTRACTS				
Geogrametric			\$ 95,096.00	
SUB-CONTRACT SUB-TOTAL				
<b>TOTAL LUMP SUM AMOUNT (Items 5, 6, 8, 9 and 10)</b>				<b>\$524,328.50</b>
11. REIMBURSABLE COSTS (Limiting Amount)				
SUB-TOTAL REIMBURSABLES				\$0.00
<b>PART IV - SUMMARY</b>				
<b>TOTAL AMOUNT OF CONTRACT (Lump Sum Plus Reimbursables)</b> (Items 5, 6, 8, 9, 10 and 11)				<b>\$524,328.50</b>

**CONTRACT FEE SUMMARY FOR ENGINEERING DIVISION  
CITY OF JACKSONVILLE, FLORIDA**

<b>PART I - GENERAL</b>				
1. Project Countywide Program Mgmt., Resurfacing & Sidewalk Const.		3. Contract Number REF # P-21-21		
2. Name of Consultant RDBG		4. Proposal Date 04/14/23      FY 23/24 Service		
<b>PART II - LABOR RELATED COSTS</b>				
5. Direct Labor	Hourly Rate	Estimated Hours	Estimated Cost	Contract Amount
Program Manager	\$72.00		\$0.00	
Engineer - Registered	\$67.00		\$0.00	
Engineer - Non-Registered	\$30.00		\$0.00	
Document Control Manager	\$35.00		\$0.00	
Asst. Document Control	\$20.00		\$0.00	
CADD Operator	\$30.00		\$0.00	
Supervisor	\$35.00		\$0.00	
Senior Inspector	\$29.00		\$0.00	
Inspector	\$25.50	1,980.0	\$50,490.00	
Asphalt Plant Inspector	\$25.50		\$0.00	
Clerical	\$14.00		\$0.00	
<b>TOTAL DIRECT LABOR</b>		1,980 Hours		
6. Overhead (Combined Fringe Benefit & Administrative) Overhead Rate      150 % x Total Direct Labor				\$75,735.00
7. SUBTOTAL: Labor + Overhead (Items 5 & 6)				\$126,225.00
8. PROFIT: Labor Related Costs (Item 7)      x      10%				\$12,622.50
<b>PART III - OTHER COSTS</b>				
9. Miscellaneous Direct Costs				
Transportation			\$ 7,860.00	
Phone/Communication			\$ 600.00	
Lap Top Computers				
MISCELLANEOUS DIRECT COSTS SUB-TOTAL				\$8,460.00
10. SUBCONTRACTS				
SUB-CONTRACT SUB-TOTAL				\$0.00
<b>TOTAL LUMP SUM AMOUNT (Items 5, 6, 8, 9 and 10)</b>				<b>\$147,307.50</b>
11. REIMBURSABLE COSTS (Limiting Amount)				
SUB-TOTAL REIMBURSABLES				\$0.00
<b>PART IV - SUMMARY</b>				
<b>TOTAL AMOUNT OF CONTRACT (Lump Sum Plus Reimbursables)</b> (Items 5, 6, 8, 9, 10 and 11)				<b>\$147,307.50</b>

**CONTRACT FEE SUMMARY FOR ENGINEERING DIVISION  
CITY OF JACKSONVILLE, FLORIDA**

<b>PART I - GENERAL</b>				
1. Project Countywide Program Mgmt., Resurfacing & Sidewalk Const.			3. Contract Number REF # P-21-21	
2. Name of Consultant VIA Consulting, Inc.			4. Proposal Date 04/14/23      FY 23/24 Service	
<b>PART II - LABOR RELATED COSTS</b>				
5. Direct Labor	Hourly Rate	Estimated Hours	Estimated Cost	Contract Amount
Program Manager	\$72.00		\$0.00	
Engineer - Registered	\$67.00		\$0.00	
Engineer - Non-Registered	\$30.00		\$0.00	
Document Control Manager	\$35.00		\$0.00	
Assl. Document Control	\$20.00		\$0.00	
CADD Operator	\$30.00		\$0.00	
Supervisor	\$35.00		\$0.00	
Senior Inspector	\$29.00		\$0.00	
Inspector	\$25.50	660.0	\$16,830.00	
Asphalt Plant Inspector	\$25.50		\$0.00	
Clerical	\$14.00		\$0.00	
<b>TOTAL DIRECT LABOR</b>		660 Hours		
6. Overhead (Combined Fringe Benefit & Administrative) Overhead Rate      150 % x Total Direct Labor				\$25,245.00
7. SUBTOTAL: Labor + Overhead (Items 5 & 6)				\$42,075.00
8. PROFIT: Labor Related Costs (Item 7)      x      10%				\$4,207.50
<b>PART III - OTHER COSTS</b>				
9. Miscellaneous Direct Costs				
Transportation			\$ 1,473.75	
Phone/Communication			\$ 112.50	
Lap Top Computers				
MISCELLANEOUS DIRECT COSTS SUB-TOTAL				\$1,586.25
10. SUBCONTRACTS				
SUB-CONTRACT SUB-TOTAL				\$0.00
TOTAL LUMP SUM AMOUNT (Items 5, 6, 8, 9 and 10)				\$47,868.75
11. REIMBURSABLE COSTS (Limiting Amount)				
SUB-TOTAL REIMBURSABLES				\$0.00
<b>PART IV - SUMMARY</b>				
TOTAL AMOUNT OF CONTRACT (Lump Sum Plus Reimbursables) (Items 5, 6, 8, 9, 10 and 11)				\$47,868.75

**CONTRACT FEE SUMMARY FOR ENGINEERING DIVISION  
CITY OF JACKSONVILLE, FLORIDA**

<b>PART I - GENERAL</b>				
1. Project Countywide Program Mgmt., Resurfacing & Sidewalk Const.		3. Contract Number REF # P-21-21		
2. Name of Consultant C&ES		4. Proposal Date 04/14/23      FY 23/24 Service		
<b>PART II - LABOR RELATED COSTS</b>				
5. Direct Labor	Hourly Rate	Estimated Hours	Estimated Cost	Contract Amount
Program Manager	\$72.00		\$0.00	
Engineer - Registered	\$67.00		\$0.00	
Engineer - Non-Registered	\$30.00		\$0.00	
Document Control Manager	\$35.00		\$0.00	
Asst. Document Control	\$20.00		\$0.00	
CADD Operator	\$30.00		\$0.00	
Supervisor	\$35.00		\$0.00	
Senior Inspector	\$29.00		\$0.00	
Inspector	\$25.50	1,980.0	\$50,490.00	
Asphalt Plant Inspector	\$25.50		\$0.00	
Clerical	\$14.00		\$0.00	
<b>TOTAL DIRECT LABOR</b>		1,980 Hours		
6. Overhead (Combined Fringe Benefit & Administrative) Overhead Rate      150 % x Total Direct Labor				\$75,735.00
7. SUBTOTAL: Labor + Overhead (Items 5 & 6)				\$126,225.00
8. PROFIT: Labor Related Costs (Item 7)      x      10%				\$12,622.50
<b>PART III - OTHER COSTS</b>				
9. Miscellaneous Direct Costs				
Transportation			\$ 5,240.00	
Phone/Communication			\$ 400.00	
Lap Top Computers				
MISCELLANEOUS DIRECT COSTS SUB-TOTAL				\$5,640.00
10. SUBCONTRACTS				
SUB-CONTRACT SUB-TOTAL				\$0.00
TOTAL LUMP SUM AMOUNT (Items 5, 6, 8, 9 and 10)				\$144,487.50
11. REIMBURSABLE COSTS (Limiting Amount)				
SUB-TOTAL REIMBURSABLES				\$0.00
<b>PART IV - SUMMARY</b>				
TOTAL AMOUNT OF CONTRACT (Lump Sum Plus Reimbursables) (Items 5, 6, 8, 9, 10 and 11)				\$144,487.50

**GIS System**

**Geogrametric - October 2023 - September 2024**

Hosting	(\$1,200 per month)	\$14,400.00
System Administration	(\$1,300 per month)	\$15,600.00
Software Maintenance	(\$1,280 per month)	\$15,360.00
Project Manager	(\$1,000 per month)	\$12,000.00
Management Fee - 10%		\$5,736.00
Miscellaneous		\$32,000.00
	Total	<u>\$95,096.00</u>



Better Jacksonville Plan  
 Eisman & Russo, Inc  
 Program Manager for Resurfacing Project

Expenses	E&R	CSI	RDBG	VIA	C&ES	Total
<b>Vehicle</b>	\$62,880.00	\$11,790.00	\$7,860.00	\$1,473.75	\$5,240.00	\$89,243.75
1000 miles per month						
\$0.655 per mile (2023 IRS rate)						
12 months						
12 Vehicles	8	1.5	1	0.5	1	12.0
<b>Computer Software</b>	\$10,000.00					\$10,000.00
<b>Phone</b>						
\$50 per month	\$4,800.00	\$900.00	\$600.00	\$112.50	\$400.00	\$6,812.50
12 months						
12 phones	8	1.5	1	0.5	1	12
	\$77,680.00	\$12,690.00	\$8,460.00	\$1,586.25	\$5,640.00	\$106,056.25



## PROJECT PRICING

Pricing for the project is as follows\*:

Item	Unit	Unit Rate	Total Price
Project Initiation and Mobilization	1	\$2,025.00	\$2,025.00
Data Collection	1,900	\$94.75	\$180,025.00
Data Processing and Delivery	1,900	\$34.25	\$65,075.00
Per Mile			\$130.07
Project Total			\$247,125.00

\*Pricing for collection and delivery will be based on actual surveyed mileage.

We appreciate the opportunity to provide you with this quotation. For any questions, or to initiate the project, you may contact me either by phone at 727-547-0696 ext. 402/519-998-4137 or email at [jtrotter@Internationalcybernetics.com](mailto:jtrotter@Internationalcybernetics.com).

Best Regards,

A handwritten signature in cursive script that reads 'Jason Trotter'.

Jason Trotter  
Director of Business Development

**JSEB FORM I  
CITY OF JACKSONVILLE SMALL & EMERGING BUSINESSES PROGRAM**

SCHEDULE OF JSEB SUBCONTRACTOR/SUBCONSULTANT

NAME OF BIDDER Eisman & Russo, Inc.

PROJECT TITLE Countywide Program Management - Rusurfacing and Sidewalk

BID NUMBER P-21-21 TOTAL FY23/24 Contract AMOUNT \$ 2,911,490.20

**\*Please list all JSEBs**

NAME OF SUB FIRM	FEDERAL ID NO.	JSEB (Y/N)	TYPE OF WORK TO BE PERFORMED	TOTAL CONTRACT VALUE
<u>CSI-Geo, Inc.</u>	<u></u>	<u>Y</u>	<u>Inspection, Lab &amp; GIS</u>	<u>\$ 524,328.50</u>
<u>RDBG</u>	<u></u>	<u>Y</u>	<u>Inspection</u>	<u>\$ 147,307.50</u>
<u>VIA Consulting</u>	<u></u>	<u>Y</u>	<u>Inspection</u>	<u>\$ 47,868.75</u>
<u>C&amp;ES</u>	<u></u>	<u>Y</u>	<u>Inspection</u>	<u>\$ 144,487.50</u>
<u>International Cybernetics</u>	<u></u>	<u>N</u>	<u>Pavement Rating</u>	<u>\$ 247,125.00</u>
<u></u>	<u></u>	<u></u>	<u></u>	<u></u>
<u></u>	<u></u>	<u></u>	<u></u>	<u></u>
<u></u>	<u></u>	<u></u>	<u></u>	<u></u>
<u></u>	<u></u>	<u></u>	<u></u>	<u></u>

The undersigned acknowledges and agrees that, if any of the above-listed JSEBs are not, for any reason, properly certified with the City, in accordance with Ordinance 2004-602, at the time of bid opening, the same will not be counted toward meeting the participation percentage goal as defined herein.

The undersigned will enter into a formal Agreement with the JSEB Suppliers/Consultants/Subcontractors identified herein for work listed in this schedule, as well as any applicable alternates, conditioned upon execution of a contract with the City of Jacksonville. Under penalties of perjury I declare that I have read the foregoing conditions and instructions and the facts are true to the best of my knowledge and beliefs.

Signature:  Title: President Date: 4/10/2023

Print Name: Antonio Mahfoud

**Attach additional list of subcontractors/sub-consultants as needed**





# City of Jacksonville, Florida

*Lenny Curry, Mayor*

Department of Public Works  
Engineering & Construction Management Division  
214 N. Hogan Street, 10<sup>th</sup> Floor  
Jacksonville, FL 32202  
(904) 255-8762  
www.coj.net

ONE CITY. ONE JACKSONVILLE.

April 27, 2023

TO: Dustin Freeman, Chairman  
Professional Services Evaluation Committee

THRU: Steven D. Long, Jr., P.E.  
Director of Public Works

FROM: Will Williams  
Director of Operations

Nikita L. Reed, P.E.  
Public Works Project Manager

SUBJECT: P-21-22 Professional Engineering Services for Cedar Point Road and Sawpit Road

The Engineering Division has negotiated with the consultant selected for Professional Engineering Services for Cedar Point Road and Sawpit Road, resulting in the Scope of Services, Exhibit A and Contract Fee Schedule, Exhibit B, attached. JSEB firms to be utilized to meet the 25% Participation Percentage Plan for this contract are detailed on a separate attachment.

Accordingly, this is to recommend that the City of Jacksonville enter into a contract with Construction and Engineering Services Consultants, Inc. for Professional Engineering Services for Cedar Point Road and Sawpit Road, that includes the attached Scope of Services, Exhibit A and Fee Schedule, Exhibit B, to provide a lump sum amount for Design Services in the amount of \$1,928,608.68 and not to exceed limits for: Permitting in the amount of \$3,000.00, Geotechnical in the amount of \$314,636.16, Survey in the amount of \$223,337.42, Environmental in the amount of \$113,025.00 and Contingency in the amount of \$30,000.00, with a maximum indebtedness to the City in the amount of \$2,612,607.26 and with an expiration date of Project Completion. All other terms and conditions are as provided in the RFP and the City's standard contract language.

Funding for this project is as follows:

ACCOUNTS:	
32124.153101.565050.010572.00.00.00	\$618,807.02
32124.153101.565051.010572.00.00.00	\$380,983.00
10401.156001.565050.001312.00.00.00	\$1,500,000.00
32111.153101.565051.001312.00.00.00	\$112,817.24
<b>TOTAL</b>	<b>\$2,612,607.26</b>

SDL/lw

Attachment: Exhibits A & B  
JSEB Participation

cc: Lori West, Engineering and Construction Management  
Gary Goldsberry, P.E., Engineering and Construction Management



ONE CITY. ONE JACKSONVILLE

# City of Jacksonville, Florida

*Lenny Curry, Mayor*

Department of Public Works  
Engineering & Construction Management Division  
214 N. Hogan Street, 10<sup>th</sup> Floor  
Jacksonville, FL 32202  
(904) 255-8762  
www.coj.net

April 25, 2023

**TO:** Dustin Freeman, Chairman  
Professional Services Evaluation Committee

**THRU:** Steven D. Long, Jr., P.E. *Steven D. Long*  
Director of Public Works

**FROM:** Robin G. Smith, P.E.  
Chief, Engineering and Construction Management

Jonathan Page, P.E. *[Signature]*  
Professional Engineer

**SUBJECT:** P-37-22 CEI Services for 5 Riverfront and 3 Park Improvement Projects

The Engineering Division has negotiated with the consultant selected for CEI Services for 5 Riverfront and 3 Park Improvement Projects, resulting in the Scope of Services, Exhibit A and Contract Fee Schedule, Exhibit B, attached. JSEB firms to be utilized to meet the 30% Participation Percentage Plan for this contract are detailed on a separate attachment.

Accordingly, this is to recommend that the City of Jacksonville enter into a contract with VIA Consulting Services, Inc. for CEI for the 5 Riverfront and 3 Park Improvement Projects that includes the attached Scope of Services identified as Exhibit "A" and Rate Schedules, identified as Exhibit "B". Each project performed under this agreement shall be authorized by an individual Purchase Order with a not-to-exceed cost applicable thereto. The maximum indebtedness of the City pursuant to this agreement is \$5,000,000.00. The Period of Service will be to Project Completion. All other terms and conditions are as provided in the RFP and the City's standard contract language.

SDL/lw

Attachment: Exhibits A& B  
JSEB Participation

cc: Lori West, Engineering and Construction Management

SCOPE OF SERVICESCONSTRUCTION ENGINEERING AND INSPECTION (CEI) SERVICES:

## I. GENERAL:

Services provided under this contract are for VIA Consulting Services, Inc. (Consultant) to provide Construction Engineering and Inspection (CEI) services along with any required construction testing and other related professional services necessary to oversee the construction (by others) of 5 Riverfront Improvement Projects and 3 Park Improvement Projects. The City reserves the right to perform some of the work required on this project or to specify the extent of the work needed for these projects.

The projects in this contract are currently in various stages of design and include the following:

1. Riverfront Plaza
  - Project Description: Redevelopment of the former Jacksonville landing site into a park.
  - Location: Former Jacksonville Landing south of the intersection of South Laura Street and West Independent Drive
  - Design Status: Expect to complete design in January 2023. 90% plans are due in November 2022.
2. Shipyards West
  - Project Description: Redevelopment of a portion of the former Shipyards property into a waterfront park.
  - Location: In the vicinity of 950 E Bay street.
  - Design Status: Design Kickoff meeting held on September 14, 2022.
3. Metro Park Redevelopment
  - Project Description: Redevelopment of the old Metropolitan Park property into a destination venue for recreation, concerts, and flexible space activities.
  - Location:
  - Design Status: Conceptual
4. Mosh and Riverwalk at the Shipyards
  - Project Description: Redevelopment of a portion of the site for a future Civic Attraction along with Riverwalk Improvements.
  - Location: Shipyards South of Lot J.
  - Design Status: Not started
5. Northbank Riverwalk Extension
  - Project Description: Riverwalk design and construction along the river between Catherine Street and Metro Park.
  - Location: between Catherine Street and Metro Park.
  - Design Status: Concept
6. Ivey Road Park
  - Project Description: Development of a new Public Park (See Attachment L Concept Plan)
  - Location: Along White Sands Drive west of Southside Boulevard.
  - Design Status: Negotiating Design Contract
7. Willow Branch Canal Stabilization
  - Project Description: Construction of channel stabilization and resilience improvements to the Willow Branch Canal from Sydney Street to Riverside Avenue.
  - Location: Willow Branch Park at 2875 Park Street
  - Design Status: Negotiating Design Contract
8. Artist Walk
  - Project Description: A new park with a skate park, sidewalks, a section of the Emerald Trail, lighting, seating, landscaping and other park amenities.
  - Location: Under the Fuller Warren Bridge from Riverside Ave to College St.
  - Design Status: 95% designed. Some preliminary earthwork to start soon. This work will not be

## EXHIBIT A

- Deliver final documents, including originals of construction drawings and specifications, approved mylar as-built drawings, a DVD with as-built drawings in AutoCAD or .pdf format, two sets of blue line prints and the projects files to the City
- Prepare and deliver final project financial accounting reports to the City
- Evaluate and rate the contractor's performance
- Direct the contractor to replace or correct defective work which becomes known during the warranty period
- Provide monthly status reports to City concerning warranty activities and corrective work by contractors.
- Enforce all warranty provisions of the contract documents
- Schedule and conduct an eleven (11) month warranty inspection of projects including the contractors, design consultants and City personnel as appropriate
- Develop eleven-month warranty punchlist and forward to the contractor for corrective action
- Monitor contractor's performance on addressing the punchlist
- Advise the City, in writing, when contractors have satisfactorily completed their obligations under the warranty periods of the contracts
- Provide any other construction engineering and inspection services as may be necessary to implement a successful project



**P-37-22 Construction Engineering and Inspection Services for 5 Riverfront and 3 Park Improvement Projects**  
**Form 1 - SCHEDULE OF PROPOSED PRICES/RATES**

NAME OF CONSULTANT Eisman and Russo, Inc.

Proposal Number P-37-22

1. Average hourly direct labor rates (without Fringe Benefits)

Company Principal (Responsible Professional)	\$ <u>80.00</u> hr.
Senior Project Engineer (Registered)	\$ <u>75.00</u> hr.
Project Administrator	\$ <u>54.00</u> hr.
Contract Support Specialist	\$ <u>36.50</u> hr.
Senior Inspector	\$ <u>36.00</u> hr.
Inspector	\$ <u>27.00</u> hr.
Clerical (Typist, Word Processor, Document Assembly, etc.)	\$ <u>23.00</u> hr.

2. Total Overhead Rate (to be applied to Direct Labor:) 150 %

3. Profit Rate (to be applied to Direct Labor plus Overhead) 10 %

4. Cost of 4-man survey crew per 8 hour day (If applicable) \$ \_\_\_\_\_ hr.

5. Other Direct Project Costs per Unit (please specify)

\_\_\_\_\_

\_\_\_\_\_

6. Estimated percentage of total fee to be performed by E&R 21 %

7. Please provide any other relevant rates that may apply to this project including average direct hourly labor rates for other categories of proposed personnel

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**P-37-22 Construction Engineering and Inspection Services for 5 Riverfront and 3 Park Improvement Projects**  
**Form 1 - SCHEDULE OF PROPOSED PRICES/RATES**

NAME OF CONSULTANT Gibbs Group, Inc.

Proposal Number P-37-22

**I. Average hourly direct labor rates (without Fringe Benefits)**

Company Principal (Responsible Professional)	\$ <u>80.00</u> hr.
Senior Project Engineer (Registered)	\$ <u>75.00</u> hr.
Project Administrator	\$ <u>54.00</u> hr.
Contract Support Specialist	\$ <u>36.50</u> hr.
Senior Inspector	\$ <u>36.00</u> hr.
Inspector	\$ <u>27.00</u> hr.
Clerical (Typist, Word Processor, Document Assembly, etc.)	\$ <u>23.00</u> hr.

2. Total Overhead Rate (to be applied to Direct Labor:) 150 %

3. Profit Rate (to be applied to Direct Labor plus Overhead) 10 %

4. Cost of 4-man survey crew per 8 hour day (If applicable) \$            hr.

5. Other Direct Project Costs per Unit (please specify)

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6. Estimated percentage of total fee to be performed by Gibb Group 3 %

7. Please provide any other relevant rates that may apply to this project including average direct hourly labor rates for other categories of proposed personnel

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## CSI Geo Laboratory Fee Schedule

2394 St Johns Bluff Road, Suite 200  
 Jacksonville Florida 32216  
 tel (904) 641-1993  
 fax (904) 645-0057

Frm	Item Description	Unit	CSI Geo
CSI Geo	Aggregate Sieve Anlys of Fine & Coarse AASHTO T27	Test	\$ 80.00
CSI Geo	Aggregate Soundness AASHTO T104	Test	\$ 450.00
CSI Geo	Aggregate Specific Gravity/Absorption Coarse AASHTO T85	Test	\$ 85.00
CSI Geo	Aggregate Total Moisture Content by Drying AASHTO T255	Test	\$ 50.00
CSI Geo	Asphalt Bulk Specific Gravity FM 1-T166	Test	\$ 60.00
CSI Geo	Asphalt Content FM 5-563	Test	\$ 145.00
CSI Geo	Asphalt Gradation FM 1-T030	Test	\$ 100.00
CSI Geo	Asphalt Los Angeles (LA) Abrasion Coarse Agg FM 3-C535	Test	\$ 450.00
CSI Geo	Asphalt Los Angeles (LA) Abrasion Small Agg FM 1-T096	Test	\$ 425.00
CSI Geo	Concrete Beam Flexural Testing ASTM C78	Test	\$ 50.00
CSI Geo	Concrete Compressive Strength of Grout/Mortar ASTM C109	Test	\$ 28.00
CSI Geo	Concrete Cylinder Curing, Capping & Breaking ASTM C39	Test	\$ 35.00
CSI Geo	Soils Chloride Soil or Water FM 5-552	Test	\$ 75.00
CSI Geo	Soils Hydrometer Only AASHTO T88	Test	\$ 135.00
CSI Geo	Soils Limerock Bearing Ratio (LBR) FM 5-515	Test	\$ 370.00
CSI Geo	Soils Liquid Limit AASHTO T89	Test	\$ 60.00
CSI Geo	Soils Materials Finer than 200 Sieve FM 1-T011	Test	\$ 49.00
CSI Geo	Soils Moisture Content Laboratory AASHTO T265	Test	\$ 22.00
CSI Geo	Soils Organic Content Ignition FM 1-T-267	Test	\$ 52.00
CSI Geo	Soils Particle Size Anlys AASHTO T88 (Incl. Hydrometer)	Test	\$ 190.00
CSI Geo	Soils Particle Size Anlys AASHTO T88 (No Hydrometer)	Test	\$ 75.00
CSI Geo	Soils Permeability Constant Head AASHTO T215	Test	\$ 365.00
CSI Geo	Soils Permeability Falling Head FM 5-513	Test	\$ 365.00
CSI Geo	Soils pH Soil or Water FM 5-550	Test	\$ 47.00
CSI Geo	Soils Plastic Limit & Plasticity Index AASHTO T90	Test	\$ 60.00
CSI Geo	Soils Proctor Modified FM 1-T180	Test	\$ 135.00
CSI Geo	Soils Proctor Standard AASHTO T99	Test	\$ 135.00
CSI Geo	Soils Resistivity Soil or Water FM 5-551	Test	\$ 55.00
CSI Geo	Soils Specific Gravity AASHTO T100	Test	\$ 85.00
CSI Geo	Soils Sulfate Soil or Water FM 5-553	Test	\$ 75.00







**JASON R. TEAL  
GENERAL COUNSEL  
CITY OF JACKSONVILLE**

**OFFICE OF GENERAL COUNSEL**

**JAMES R. McCAIN, JR.**  
Assistant General Counsel

117 W. Duval Street, Suite 480 | Jacksonville, FL 32202  
Direct: (904) 255-5064 | Fax: (904) 255-5120  
*JMcCain@coj.net*

May 2, 2023

Alex Baker  
Professional Services Specialist  
Finance and Administration Department, Procurement Division  
214 North Hogan Street, Suite 800  
Jacksonville, Florida 32202

RE: Lynn Lee Hileman

Dear Ms. Baker:

I have completed my review of the information provided by Lynn Lee Hileman and have concluded that he is a qualified, interested, and available source for the category of Appraiser of Real Property. Accordingly, I recommend that she be added to the list maintained pursuant to Section 126.308(b), *Ordinance Code*.

Please contact me with any questions.

Sincerely,

JAMES R. McCAIN, JR.  
Assistant General Counsel