

PROFESSIONAL SERVICES EVALUATION COMMITTEE MEETING
MINUTES FOR Thursday, October 5, 2023, 10:00 a.m.
 Eighth Floor, Conference Room 851
 Ed Ball Building, 214 N. Hogan Street
 Jacksonville, FL 32202

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The Chief of the Procurement Division offers the following items for the PSEC Agenda. The posting of this agenda serves as an official notice of the City’s intended decision for all recommended actions above the formal threshold. Please refer to 126.106(e), if you wish to protest any of these items.

Committee Members: ✓ Robert Waremburg, Chairman
 ✓ Brennan Merrell, Treasury
 ✓ James McCain, Jr., OGC

<i>Subcommittee Members</i>	<i>ITEM #</i>	<i>BID/RFP #</i>	<i>TITLE & ACTION</i>	<i>MOTION</i>	<i>CONTRACT EXP</i>	<i>OUTCOME</i>
Travis Jeffrey Chiquita Moore ✓	1	P-24-21	Contract Amendment No. 2 Neighborhoods Strategic Consultant Services Neighborhoods Department/Housing and Community Development Division	That Contract No. 71442-22 between the City of Jacksonville and Civitas, LLC, for Neighborhoods Strategic Consultant Services is amended to ratify the contract from September 30, 2023 thru date of award and exercise the first renewal option extending the period of service through September 30, 2024, with three(3) renewal options remaining; and increase the maximum indebtedness by \$60,000.00 to a new not-to-exceed maximum of \$180,000.00. All other terms and conditions shall remain the same.	09/30/23	Approved 4-0
Noah Ray ✓ Andre Ayoub	2	P-25-22	Contract Amendment No. 1 Training and Exercise Design, Management and Program Support Jacksonville Fire and Rescue Department/Emergency Preparedness	That Contract No. 70179-23 between the City of Jacksonville Fire and Rescue Department and The Olson Group LTD is amended to ratify the contract from September 30, 2023, thru date of award and exercise the first and only renewal option extending the period of service to March 30, 2024. All other terms and conditions shall remain unchanged.	09/30/23	Approved 4-0
Lurise Bannister Matthew Fall Laurie Santana ✓	3	P-33-23	Introduce & Review Scope Consultant Services to Develop Vision Zero Action Plan Planning and Development Department	That the committee approve the Scope of Services/Request for Proposal as presented with such minor changes thereto as may be approved by the Chief of Procurement and Office of General Counsel appropriate to clarify the intent of the using agency and to ensure compliance with the City’s ordinances, Procurement policies and applicable federal and state laws.		Approved 4-0
Laurie Santana ✓ Lurise Bannister	4	P-02-21	Contract Amendment No. 1 On-Call Transportation Planning Services Planning and Development Department	That Contract No. 71095-21 between the City of Jacksonville and Atkins North America, Inc., for On-Call Transportation Planning Services, be amended to ratify the contract from September 8, 2023, to date of this award and exercise the first renewal option extending the period of service thru September 7, 2024, with two (2) renewal options remaining. All other terms and conditions shall remain the same.	09/08/23	Approved 4-0
Robin Smith Nikita Reed David Hahn ✓	5	P-39-23	Introduce & Review Scope Master Stormwater Management Plan (MSMP) Department of Public Works/Engineering & Construction Management Division	That the committee approve the Scope of Services/Request for Proposal as presented with such minor changes thereto as may be approved by the Chief of Procurement and Office of General Counsel appropriate to clarify the intent of the using agency and to ensure compliance with the City’s ordinances, Procurement policies and applicable federal and state laws.		Approved 4-0

<p>Robin Smith Fred Sumter David Hahn ✓</p>	<p>6</p>	<p>P-36-22</p>	<p>Fee & Contract Negotiations Construction Engineering & Inspection Services to McCoy's Creek Outfall Improvements with Riverwalk Department of Public Works/Engineering & Construction Management Division</p>	<p>That the City of Jacksonville enter into a contract with GAI Consultants, Inc. for Construction Engineering & Inspection Services to McCoy's Creek Outfall Improvements with Riverwalk that incorporates the attached Scope of Services identified as Exhibit 'A' and Rate Schedules identified as Exhibit 'B'; each project performed under this agreement shall be authorized by an individual Purchase Order with a not-to-exceed cost applicable thereto; the maximum indebtedness of the City pursuant to this agreement is \$5,000,000.00. . The period of service is from execution of the contract to project completion. All other terms and conditions are per the RFP and the City's standard contract language.</p>		<p>Approved 4-0</p>
<p>Robert Scott Jill Enz David Hahn ✓</p>	<p>7</p>	<p>P-42-22</p>	<p>Fee & Contract Negotiations Professional Design Services for First Coast High School Swimming Pool Department of Public Works/Engineering & Construction Management Division</p>	<p>That the City of Jacksonville enter into a contract with GAI Consultants, Inc. for Professional Design Services for First Coast High School Swimming Pool, that incorporates the attached Scope of Services identified as Exhibit 'A' and Contract Fee Schedule identified as Exhibit 'B'; provide a lump-sum for Design Services in the amount of \$277,158.00; and not-to-exceed limits for: Pool Design in the amount of \$98,676.00, Architecture and Building Engineering in the amount of \$156,232.00, Geotechnical in the amount of \$7,320.00, Misc Expenses in the amount of \$5,000.00 and Various Tests in the amount of \$10,610.00, with a maximum indebtedness to the City in the amount of \$554,996.00. The period of service is from execution of the contract thru project completion. All other terms and conditions are per the RFP and the City's standard contract language.</p>		<p>Approved 4-0</p>
<p>Robert Scott Jill Enz David Hahn ✓</p>	<p>8</p>	<p>P-42-22</p>	<p>Fee & Contract Negotiations Professional Design Services for Atlantic Coast High School Swimming Pool Department of Public Works/Engineering & Construction Management Division</p>	<p>That the City of Jacksonville enter into a contract with GAI Consultants, Inc. for Professional Services for Atlantic Coast High School Swimming Pool that incorporates the attached Scope of Services identified as Exhibit 'A' and Contract Fee Schedule identified as Exhibit 'B', provide a lump-sum for Design Services in the amount of \$104,611.00 and not-to-exceed limits for: Pool Design in the amount of \$18,719.00, Architecture and Building Engineering in the amount of \$65,303.00, Geotechnical in the amount of \$5,900.00, Misc Expenses in the amount of \$5,000.00 and Various Tests in the amount of \$2,900.00, with a maximum indebtedness to the City in the amount of \$202,433.00; the period of service is from Execution of the contract thru project completion. All other terms and conditions are per the RFP and the City's standard contract language.</p>		<p>Approved 4-0</p>
<p>Christopher LeDew Lee Durban David Hahn ✓</p>	<p>9</p>	<p>P-08-21</p>	<p>Contract Amendment No. 2 Traffic Engineering In-House Services Department of Public Works/Traffic Engineering Division</p>	<p>That Contract No. 71444-22 between the City Of Jacksonville and Alfred Benesch & Company for Traffic Engineering In-House Services be amended to exercise the first renewal option extending the period of service from December 28, 2023, thru December 27, 2025, with one (1) renewal option remaining and increase the maximum indebtedness by \$1,250,000.00 to a new not-to-exceed amount of \$2,500,000.00. All other terms and conditions shall remain the same.</p>	<p>12/28/23</p>	<p>Approved 4-0</p>
<p>Meeting Adjourned: <u>10:11 A.M.</u></p>						

"The next PSEC meeting is scheduled to be held on Thursday, October 19, 2023."