SUBJECT: CoachJax! Early Learning Coaching Services

BID # ESC-0532-16 **OPEN DATE: 9/14/16**

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT:
SERVICE CONTRACT – October 1, 2016 through September 30, 2017 with two (2) one (1) year renewal options

FOR: KIDS HOPE ALLIANCE

BASIS OF AWARD: EVALUATION CRITERIA

NUMBER OF BIDS INVITED: 63 **NUMBER RECEIVED: 2** **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to utilize the second and final renewal option with Episcopal Children's Services to continue providing early learning coaching services for the CoachJax! Program. Period of service is from October 1, 2018 through September 30, 2019. Total revised estimated annual expenditure amount is $1,672,194.00, for an expenditure amount not to exceed $4,459,664.00.

Funding for this award to be encumbered by the following account and executed by formal contract amendment through the Office of General Counsel: JCOD191ESE-08201

Attachments: Recommendation Memo, Vendor Letter and Previous Award

This award is subject to appropriation by the City in the fiscal year beginning October 1, 2018. No funds have been appropriated to date. The City has no obligation for payment and work hereunder is not authorized unless funds are appropriated for the work herein. A written notification will be provided in the event that funds are appropriated.

ANALYST _____ RESPECTFULLY SUBMITTED _____
ANNETTE BURNEY GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Joyce Watson, Director of Administration, Kids Hope Alliance

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(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING_____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER_____

_____ _____

_____ _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED_____ DISAPPROVED: _____

OTHER: _____

SIGNATURE OF AUTHENTICATION _____

KIDS HOPE ALLIANCE
The Jacksonville Partnership for Children, Youth & Families

MEMORANDUM

TO: Gregory Pease, Chief of Procurement
Procurement Division

FROM: Joe Peppers, CEO
Kids Hope Alliance

Mary Tobin, Chief Operations Officer
Kids Hope Alliance

Joyce Watson, Director of Administration

Chandra Brown, Contract Manager
Kids Hope Alliance

SUBJECT: **BID# ESC-0532 -16:** Renewal Option

DATE: **September 4, 2018**

The Kids Hope Alliance on behalf of the City of Jacksonville is respectfully requesting to administer the 2nd and final renewal option for the CoachJax Early Learning Services Program:

[illegible]	[illegible]	[illegible]
Episcopal Children's Services, Inc.	$1,672,194.00	8739-15

All other terms and conditions will remain the same.

Index Code: FY 2018: JCOD191ESE - 08201

Please let us know if additional information is needed.

Cc: Annette L. Burney, Purchasing Analyst, Procurement

1095 A. Philip Randolph Blvd. Jacksonville, FL 32206 | T (904) 630-3647 | F (904) 630-6474 | www.JaxKids.net

Leslie-Burney, Annette

From: Brown, Chandra
Sent: Friday, September 07, 2018 3:24 PM
To: Leslie-Burney, Annette
Subject: RE: CSPEC

Hi Annette,
The funding period is from October 1, 2018 to September 30, 2019

From: Leslie-Burney, Annette
Sent: Friday, September 07, 2018 2:32 PM
To: Brown, Chandra
Subject: RE: CSPEC

Chandra, is the period the service still October 1, 2018 through May 31, 2019, or will it end September 30, 2019?

From: Brown, Chandra
Sent: Tuesday, September 04, 2018 5:56 PM
To: Leslie-Burney, Annette
Subject: CSPEC

Hello Annette,

Please put me on the next CSPEC agenda.

Thank you,

Chandra

Chandra Brown
Contract Manager
City of Jacksonville - Kids Hope Alliance
The Jacksonville Partnership for Children, Youth, and Families
1095 A. Philip Randolph Blvd.
Jacksonville, FL 32206
(904) 630-7260 (Office)
(904) 630-4983 (Fax)
Email: cbrown@coj.net

KIDS HOPE ALLIANCE
The Jacksonville Partnership for Children, Youth & Families
CITY OF JACKSONVILLE

— EPISCOPAL —
Children's Services
BELIEVE. ACHIEVE. SOAR.

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Dr. Warner Webb
Wells Fargo

August 24, 2018

Mr. Joe Peppers
City of Jacksonville - Kids Hope Alliance
1095 A. Philip Randolph Blvd.
Jacksonville, FL 32206

Dear Mr. Peppers,

This letter is to inform Kids Hope Alliance that Episcopal Children's Services does intend to continue our work with the Kids Hope Alliance with the CoachJax! early education program during the 2018/2019 program year beginning October 1, 2018. Thank you for the opportunity to work with you and your dedicated team once again. We look forward to another great year.

Sincerely,

Connie Stophel

Connie Stophel
CEO
cstophel@ecs4kids.org

CC: Chandra Brown

SUBJECT: CoachJax! Early Learning Coaching Services

BID # ESC-0532-16 **OPEN DATE: 9/14/16**

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT:
SERVICE CONTRACT – October 1, 2016 through September 30, 2017 with two (2) one (1) year renewal options

FOR: JACKSONVILLE CHILDREN'S COMMISSION

BASIS OF AWARD: EVALUATION CRITERIA

NUMBER OF BIDS INVITED: 63 **NUMBER RECEIVED: 2** **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to utilize the first of two (2) renewal options with Episcopal Children's Services to continue providing early learning coaching services for the CoachJax! Program through the Jacksonville Children's Commission. Period of service is revised from October 1, 2017 through May 31, 2018, due to budget ordinance. Total revised estimated annual expenditure amount is $1,115,276.00, for an expenditure amount not to exceed $2,787,470.00.

Funding for this award to be encumbered by the following accounts and executed by formal contract amendment through the Office of General Counsel: JCOD191EL-08201 - $733,611.00 & JCOD191RG-08201 - $381,665.00

Attachments: Recommendation Memo, Tabulation, Evaluation Matrix and Scores

This award is subject to appropriation by the City in the fiscal year beginning October 1, 2017. No funds have been appropriated to date. The City has no obligation for payment and work hereunder is not authorized unless funds are appropriated for the work herein. A written notification will be provided in the event that funds are appropriated.

ANALYST _____ ANNETTE BURNEY

RESPECTFULLY SUBMITTED _____ GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Colin Murphy, Senior Director of Operations, Jacksonville Children's Commission

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING Ø DATE: 9/21/17

OTHER _____

ACTION OF AWARDING AUTHORITY DATE 9/21/17

APPROVED _____ DISAPPROVED: _____

OTHER: _____

SIGNATURE OF AUTHENTICATION _____

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of
Executive Order No. 2015-05

SUBJECT: CoachJax! Early Learning Coaching Services

BID # ESC-0532-16 OPEN DATE: 9/14/16

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT:
SERVICE CONTRACT – October 1, 2016 through September 30, 2017 with two (2) one (1) year renewal options

FOR: JACKSONVILLE CHILDREN'S COMMISSION

BASIS OF AWARD: EVALUATION CRITERIA

NUMBER OF BIDS INVITED: 63 NUMBER RECEIVED: 2 OTHER: 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval of award to Episcopal Children's Services to provide early learning coaching services for the CoachJax! Program through the Jacksonville Children's Commission. Period of service is from October 1, 2016 through September 30, 2017 in the annual not to exceed expenditure amount of $1,672,194.00.

Funding for this award to be encumbered by the following accounts and executed by formal contract through the Office of General Counsel: JCOD191EL-08201 - $1,100,417.00 & JCOD191RG-08201 - $571,777.00

Attachments: Recommendation Memo, Tabulation, Evaluation Matrix and Scores

This award is subject to appropriation by the City in the fiscal year beginning October 1, 2016. No funds have been appropriated to date. The City has no obligation for payment and work hereunder is not authorized unless funds are appropriated for the work herein. A written notification will be provided in the event that funds are appropriated.

ANALYST ANNETTE BURNEY

RESPECTFULLY SUBMITTED GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Colin Murphy, Senior Director of Operations, Jacksonville Children's Commission

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING Ø DATE: 9-29-16

OTHER

ACTION OF AWARDING AUTHORITY DATE 9/29/16

APPROVED ✓ DISAPPROVED:

OTHER:

SIGNATURE OF AUTHENTICATION

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of
Executive Order No. 2015-05