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SUBJECT: Complete Rebuilding of Automatic Transmissions for Automotive and Light Trucks – Rebid

BID #: SC-0397-23 **OPEN DATE: 6/5/2023**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: Service Contract – Three (3) years from date of award with two (2) one (1) year renewal options

AGENCY: Fleet Management

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: (10) **NUMBER RECEIVED:** (1) **OTHER:** (0)

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval of award to American Transmission Auto Exchange, LLC as the lowest responsive, responsible bidder. Period of service is three years from date of award, with two (2) one (1) year renewal options. Estimated initial expenditure amount not-to-exceed $198,799.25.

Funding Source: 51101.114005.546020.000000.00000000.00000.000000 – To be encumbered by purchase order

Attachments: Agency Memo, Bid Tabulation, Terms & Conditions, Specifications

ANALYST: _____ **RESPECTFULLY SUBMITTED** _____
Corey Sidlo DUSTIN FREEMAN, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Crisencio Tongol, Chief, Fleet Management Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

INTRA-GOVERNMENTAL SERVICES

FLEET MANAGEMENT DIVISION

Jacksonville
Where Florida Begins.

Date: July 6, 2023

To: Dustin Freeman, Chief of Procurement

From: Erik Preacher, Fleet Administrator

Thru: Cris Tongol, Chief of Fleet Management

Re: SC-0397-23 Award Recommendation

Fleet Management requests to award Bid # SC-0397-23 to American Transmission Auto Exchange LLC as the lowest bidder. The award amount is $198,799.25 for the initial term of the bid.

Thank you for your consideration in this matter.

Funding Source: 51101.114005.546020.000000.00000000.00000.0000000

BID TABULATION

Title:	COMPLETE REBUILDING OF AUTOMATIC TRANSMISSIONS FOR AUTOMOTIVE AND LIGHT TRUCKS - REBID		AMERICAN TRANSMISSION AUTO EXCHANGE, LLC.	
Bid No.:	SC-0397-23			
Opening Date:	July 5, 2023			
Analyst:	Corey Sidlo			
No. Invited:	(10) **No. Received:** (1) **Other:** (0)			
Recorded By:	Melissa Pierce			
Item #	**Description**	**Quantity**	**Unit Price**	**Extended Price**
1	GM4L8OE HD	1	$2,099.99	$2,099.99
2	GM 4L60E	1	$1,899.99	$1,899.99
3	GM 4T6OE	1	$1,799.99	$1,799.99
4	GM 4T4OE	1	$1,799.99	$1,799.99
5	GM 4L65E	1	$1,949.99	$1,949.99
6	GM 4L7OE	1	$1,949.99	$1,949.99
7	GM 4L8OE	10	$2,099.99	$20,999.90
8	GM 4L85E	1	$2,099.99	$2,099.99
9	GM 4T45E	4	$1,799.99	$7,199.96
10	GM 6L50E	1	$2,199.99	$2,199.99
11	GM 6L80	7	$2,999.99	$20,999.93
12	GM 6L90	15	$3,099.99	$46,499.85
13	GM 8L90E	1	$3,399.99	$3,399.99
14	GM 8L 45E	1	$3,399.99	$3,399.99
15	GM 6T30	1	$2,399.99	$2,399.99
16	GM 6T40	1	$2,499.99	$2,499.99
17	GM 6T45	1	$2,499.99	$2,499.99
18	GM 6T70	7	$2,499.99	$17,499.93
19	GM 6T75	1	$2,499.99	$2,499.99
20	GTM 9T50	1	$3,099.99	$3,099.99
21	ALLISON 1000	1	$2,999.99	$2,999.99
22	GM 10R80	1	$4,299.99	$4,299.99
23	FORD 6F35	6	$2,699.99	$16,199.94
24	FORD 6F50	1	$2,799.99	$2,799.99
25	FORD 6F55	3	$2,499.99	$7,499.97
26	FORD PTU OEM	1	$2,199.99	$2,199.99
27	FORD 4F27E	1	$2,499.99	$2,499.99
28	FORD 6R80	1	$2,899.99	$2,899.99
29	FORD DPS6	2	$4,299.99	$8,599.98
	TOTAL BID (1-29)		$198,799.98	

Terms:	not listed
Delivery:	not listed
Signed Bid Form:	YES
Bid Proposal Form:	YES
Conflict of Interest Certificate:	YES
Addendum:(0)	N/A

TERMS AND CONDITIONS

COMPLETE REBUILDING OF AUTOMATIC TRANSMISSIONS FOR AUTOMOTIVE AND LIGHT TRUCKS - REBID

SCOPE
The Fleet Management Division of the City of Jacksonville, Florida is currently accepting bids to obtain source(s) of supply for the item(s) / service(s) as outlined in the bid documents provided. The purpose of this bid invitation is to obtain information about your firm and its ability to provide these items and to obtain pricing commitments for complete rebuilding of automatic transmissions for automotive and light trucks.

AWARD
Award will be **BY ITEM** to the lowest responsive, responsible bidder(s). ALL awards are subject to availability of funds.

TERM OF AGREEMENT
The term of this agreement is three years from date of award with two (2) one (1) year renewal options. Renewal Options may be exercised at the discretion of the City based on supplier performance and adherence to the terms and condition set forth in the bid documents.

COMPLIANCE WITH SPECIFICATIONS
The bidder, by affixing their signature to the bid form submitted, agrees to provide the items and services in accordance with the bid documents provided. Bid only a single offering for each bid item. Multiple offerings, alternates and or stipulations may be cause for bid rejection. Bid only on forms provided herein unless otherwise stated. Bid submission shall be in ink or typewritten. All corrections must be initialed.

STATE CONTRACTS
The City reserves the right to utilize contracts established by the State of Florida and or other governmental agencies for item(s)/service(s) covered under this bid. The city reserves the right to cancel this contract in whole or in part for such item(s)/service(s).

QUANTITIES
Quantities indicated reflect the estimated quantities to be purchased throughout the contract period and are subject to fluctuation in accordance with actual requirements. The City reserves the right to purchase more than the estimated quantities listed or not to make any purchase against this bid if it so deems necessary anytime during the contract period.

ESCALATION/DE-ESCALATION
All pricing submitted shall remain firm for the first year of the initial contract period. After the first year of the contract term, a supplier may submit in writing a request for price escalation / de-escalation for the percentage of change as listed in the Consumer Pricing Index (CPI) and/or documentation notifying of an industry-wide increase. The City reserves the right to decline any price increase request.

PRICES

All unit prices shall include freight, delivery, and handling charges to the delivery location as outlined in the bid documents.

DELIVERY

The vendor will pick up and deliver any vehicle that requires service if requested. The vendor will be responsible for any damage to the vehicle while in their possession. If the vehicle cannot be driven, the vendor will provide the wrecker to pick up the vehicle and deliver it to the vendor's facilities. Any fee for towing charges must be input on the bid proposal form and will be added to your base bid when evaluating award of each item.
A packing list shall accompany all shipments, which shall indicate at a minimum, the following: purchase order number, item number and description, date of shipment, quantity ordered and shipped, unit prices, and unit of measure.

PICK UP AND RETURNS

The City reserves the right to return an order in whole or in part if the merchandise is not in compliance with the bid specifications. The City or its agencies will determine compliance with bid specifications. Pick up and returns will be made within 48 hours of notification at no charge to the City or its agencies.

INVOICING

A copy of the invoice must be submitted to Fleet Management at the time the vehicle is delivered. This invoice must include all items stated in the terms and conditions of this bid as well as the transmission model, description of repairs, additional charges, Fleet Vehicle Number, Vehicle, Description, Date of Service, the name of the Fleet Management Representative authorizing repairs, and the ATS or Order Request number provided by Fleet Management at the time of authorization.

INSURANCE/INDEMNIFICATION

Each supplier shall maintain, for the entire term of this bid, current insurance coverage as stated in the bid documents. All insurance certificates shall list the City of Jacksonville as an additional insured. The awarded vendor will be required to submit the copy of insurance certificate within ten (10) days from date of receipt of award notice. Bid number should be listed on certificate.

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SPECIFICATIONS

COMPLETE REBUILDING OF AUTOMATIC TRANSMISSIONS FOR AUTOMOTIVE AND LIGHT TRUCKS - REBID

1. PRODUCTS

All products and related supplies required for the complete rebuilding and repair of automatic transmissions for automotive and light trucks, including filters, fluids, and other materials utilized but not specifically stated in this agreement must meet or exceed OEM requirements.

2. SERVICE

The complete rebuilding of automatic transmissions for the purposes of this solicitation will include but not be limited to the removal and installation of the transmission, complete cleaning, replacing of all soft parts, and hard parts (as needed), all internal electronics. (i.e. Solenoid packs), pump, new, rebuilt, or remanufactured torque converter, service and road test, and any diagnostics needed in the rebuilding process.

All external electronics will be priced as an additional cost to the rebuild when needed. All additional items replaced including external, must have approval from the Fleet Management Division representative that sent the item out for service. All additional items replaced must be returned to Fleet Management for verification.

After repairs are completed, all vehicles must go through a quality control check at the vendor's location before the vehicle is returned to Fleet Management's custody. The inspection must include, at a minimum, the following:

a. Check for fluid leaks

b. Check sub frame bolts are torqued to factory specifications

c. Check CV axles/drive shafts for wear

d. Check ball joints

e. Check tie rod ends

f. Check steering rack bolts are torqued to factory specifications

g. Check exhaust system bolts are torqued to factory specifications (if loosened or removed)

h. Check engine/transmission mount bolts are torqued to factory specifications

i. Check transmission wiring for wear

j. Test drive vehicles

This inspection sheet signed by the technician performing the check and given to Fleet Management with the invoice.

3. PICK UP AND DELIVERY

The vendor will pick up and deliver any vehicle that requires service if requested. The vendor will be responsible for any damage to the vehicle while in their possession. If the vehicle cannot be driven, the vendor will provide the wrecker to pick up the vehicle and deliver it to the vendor's facilities. Any fee for towing charges must be input on the bid proposal form and will be added to your base bid when evaluating award of each item.

4. **OEM WARRANTY**

The City of Jacksonville is transitioning to Ford cars and light trucks over the next couple of years. The transmissions and transfer cases of pursuit vehicles are covered under the factory warranty for 5 years or 100,000 miles. The remainder of the cars and light trucks from Ford **will** carry a 5 year 60,000 mile warranty. The city will send all transmissions and transfer cases covered under the factory warranty to a local OE dealer for service. The City may send limited numbers of these transmissions and transfer cases covered under the pricing, terms, and conditions of this solicitation that are not under warranty to the awarded vendor during the term of this agreement. This solicitation will set pricing for these transmissions and transfer cases.

5. **VENDOR QUALIFICATIONS**

All bidders must have been in the Automatic Transmission Rebuilding and Repair business for a period of no less than two (2) years. By signing this bid solicitation, bidders agree to have all of the necessary tools and equipment to perform the requested services without outsourcing any of the work in the allotted time frame. Bidders must have the ability to store vehicles being serviced in a secured area either inside or in a fenced and locked area. Bidders must have lifts capable of lifting up to 1-ton trucks including Chevrolet 3500HD based 1-ton JFRD Rescues if bidding on the GM6L90, Allison 100, or similarly sized transmissions.

6. **INSPECTION OF FACILITIES AND SERVICE**

The City of Jacksonville, Fleet Management Division reserves the right to inspect the vendor's facilities to determine if the vendor has the ability to satisfy the City's needs. Based on that inspection, the City reserves the right to reject or rescind award to that bidder. By signing this bid solicitation, the vendor agrees to have all the necessary tools, equipment, and facilities to accomplish the solicited services and is aware of this requirement. Additionally, the **City of Jacksonville, Fleet Management Division reserves the right to inspect any unit during repairs and take possession of any, and all parts replaced during the course of the repairs.**

7. **SERVICE COMPLETION**

Vendors may receive multiple vehicles for service at one time. The awarded vendor must return all vehicles (up to four (4) received at once) within the specified time frame.
The time needed to complete the requested services is considered acceptable if the vendor can complete the requested service within two (2) working days. If the awarded vendor repeatedly (3 or more times) cannot meet this timeline, Fleet Management reserves the right to rescind award to this vendor and award to the next lowest responsive, responsible bidder.

8. **DANGEROUS SITUATIONS**

Fleet Management is to be made aware of any potentially dangerous situations discovered during the completion of service. If at any time during the procedure, the vendor finds a potentially dangerous situation involving the vehicle, the vendor is to notify the Fleet Management Division immediately.

9. **REGULATORY**

The awarded vendor must make sure that all employees follow OSHA regulations at all times. It is reasonably expected that all vendors bidding on services with the City of Jacksonville follow all Federal, State, and Local regulations as they pertain to their industry. If it deems necessary, The City of Jacksonville, Fleet Management Division reserves the right to inspect the vendor, their facilities, and personnel at any time to ensure that all regulations are being followed.

10. **PRICING**

It is the responsibility of the bidder to make sure that each item is priced to include all items stated under the title "Service" above. Pricing must also include any shop or related fees associated with the rebuild. Only additional items approved by Fleet Management may be added to the bid price when invoiced.

11. **INVOICING**

A copy of the invoice must be submitted to Fleet Management at the time the vehicle is delivered. This invoice must include all items stated in the terms and conditions of this bid as well as the transmission model, description of repairs, additional charges, Fleet Vehicle Number, Vehicle, Description, Date of Service, the name of the Fleet Management Representative authorizing repairs, and the ATS or Order Request number provided by Fleet Management at the time of authorization.

12. **WARRANTY**

The vendor agrees that 100% of all parts and labor will be guaranteed to be free from of defects for the duration of the warranty period as set forth in the bid documents. This warranty must include services performed by another business entity working in conjunction with the successful bidder(s). The minimum acceptable warranty period for automotive and light trucks will be one (1) year from the date of service. It will be the vendor's responsibility to ensure that all repairs performed are necessary and are not covered under prior warranties.

The bidder will specify any warranty applicable to the items bid and attach any applicable warranty form.

13. **HOURS OF OPERATION**

Fleet Management Facilities operate five (5) days a week with two (2) shifts. Furthermore, City equipment is subject to use in many types of emergencies. Bidder(s) are to set forth hours and days of the week for which service is available. Additionally, bidders are required to provide names and telephone numbers of key personnel who may be available for off-hour services.

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