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SUBJECT: PURCHASE OF SIGN BLANKS AND TRAFFIC SIGNS

BID #: SC-0088-22 **OPEN DATE:** 5/4/2022

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SUPPLY CONTRACT – FROM DATE OF AWARD THROUGH SEPTEMBER 30,2023 WITH THREE (3) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: TRAFFIC

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 6 **NUMBER RECEIVED:** 3 **OTHER:** 1

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to utilize the first renewal option with Vulcan, Inc. dba Vulcan Signs in the annual not-to-exceed expenditure amount of $300,000.00. Total revised not-to-exceed award amount will be $583,331.00. Period of service will be from October 1, 2023 through September 30, 2024 with two (2) one (1) year renewal options remaining.

Funding for this award will be encumbered from accounts 32124.153101.565051.004403.00000000.00000.0000000 ($150,000.00) and 00111.158001.552160.000000.00000000.00000.0000000 ($150,000.00) and processed via Purchase Order(s).

This award is subject to appropriation by the City in the fiscal year beginning October 1, 2023. No funds have been appropriated to date. The City has no obligation for payment and work hereunder is not authorized unless funds are appropriated for work herein. A written notification will be provided in the event the funds are appropriated.

ATTACHMENTS: Recommendation Memo, Supplier's Letter, Basis of Award, Previous Awards

ANALYST: _____
DAVID KLAGES

RESPECTFULLY SUBMITTED: _____
DUSTIN FREEMAN, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: CHRISTOPHER LEDEW, P.E., CHIEF, TRAFFIC ENGINEERING DIVISION

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

City of Jacksonville, Florida

Lenny Curry, Mayor

Department of Public Works
Traffic Engineering Division
1007 Superior Street
Jacksonville, FL 32254
(904) 255-7533
www.coj.net

ONE CITY. ONE JACKSONVILLE

DATE: June 28, 2023

TO: Dustin L. Freeman, Chief
Procurement Division

THROUGH: Steven D. Long, Jr., P.E., Director
Department of Public Works

FROM: Christopher LeDew, P.E., Chief
Traffic Engineering

SUBJECT: Purchase of Sign Blanks and Traffic Signs
Vulcan Signs
Utilize 1st of 3 Renewals

Bid No.:	SC-0088-22
Bid Open Date:	May 4, 2022
Current Not to Exceed Amount:	$283,331.00
Increase Award Amount:	$300,000.00
New Not to Exceed Amount:	$583,331.00
POA:	71856-22

Traffic Engineering would like to request utilization of the first renewal option and to increase this award by $300,000. The new not to exceed balance will be $583,331. Memo from Vulcan Signs is attached showing agreement to utilize the first renewal option. The period of service will be from October 1, 2023 through September 30, 2024.

The funding sources will be primarily from:

ACCOUNTS	TOTAL
32124.153101.565051.004403.00000000.00000.0000000	$ 150,000.00
00111.158001.552160.000000.00000000.00000.0000000	$ 150,000.00
	$ 300,000.00

Attachments

Vulcan Signs A PART OF Vulcan, Inc.

PO Box 1850 • 408 East Berry Avenue • Foley, Alabama 36536-1850
1.800 633.6845 • 251 943 1541 • Fax 251 943 1544
vulcan3@vulcaninc com • www.VulcanSigns com

June 16, 2023

Ms. Fay Deschenes
Traffic Engineering Administration Manager
City of Jacksonville
1007 Superior St.
Jacksonville, FL 32254

Via email

RE: Bid Number: SC-0088-22 Signs Blanks & Traffic Signs
Expiration Date: 09/29/23

Dear Fay:

Vulcan will be happy to extend this contract with the same terms and conditions for another year upon the 9/29/23 expiration date. Please let me know if this extension is acceptable.

Thank you,

Lisa Thibaut

VULCAN SIGNS
Lisa Thibaut
Sales Representative/Contract Specialist

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TERMS AND CONDITIONS
PURCHASE OF SIGN BLANKS AND TRAFFIC SIGNS

1. **SCOPE**
The City of Jacksonville's Procurement Division is currently accepting bids to obtain a source of supply for the item(s)/service(s) as outlined in the bid documents provided. The purpose of this bid invitation is to obtain information about your firm and its ability to provide these item(s)/service(s) and to obtain pricing commitments for **PURCHASE OF SIGN BLANKS AND TRAFFIC SIGNS** as listed in the bid documents.

2. **AWARD**
Award will be **ALL OR NONE** to the lowest responsive, responsible bidder subject to the Buy American Preference clause described below. Bidders must bid on all items to be considered for award. The City reserves the right to reject any or all bids. ALL awards are subject to the availability of funds.

As per Section 126.114 of the City of Jacksonville Ordinance Code, preference will be given to a responsive and responsible vendor offering American manufactured, assembled, or produced goods, and who is within 5% of the lowest responsive and responsible bidder. To receive this preference, the bidder must complete the attached Buy American Preference Compliance Certificate and attach supporting documentation and/or evidence attesting that at least 51% offered in the bid response is manufactured, assembled or produced in the United States.

- Bidder is not required to submit for the Buy American Preference. Bidders may quote items less than 51% American made but will not be eligible for the preference.
- Restrictions and exemptions may apply. Please refer to Section 126.114 for specifics.

3. **TERM OF AGREEMENT**
The term of this agreement will be from the date of award through September 30, 2023 with three (3), one (1) year renewal options. Renewal Options may be exercised at the discretion of the City based on supplier performance and adherence to the terms and condition set forth in the bid documents.

4. **PRE-BID CONFERENCE**
N/A.

5. **STATE CONTRACTS**
The City reserves the right to utilize contracts established by the State of Florida and or other governmental agencies for item(s)/service(s) covered under this bid. The City reserves the right to cancel this contract in whole or in part for such item(s)/service(s).

6. **QUANTITIES**
Quantities indicated reflect the estimated quantities to be purchased throughout the contract period and are subject to fluctuation in accordance with actual requirements. The City reserves the right to purchase more than the estimated quantities listed or not to make any purchase against this bid if it so deems necessary anytime during the contract period. **The City reserves the right to add or delete items during the contract period.** The City will order on an as needed basis.

7. **DELIVERY**
A packing list shall accompany all shipments, which shall indicate, at a minimum, the following; purchase order number, item number and description, date of shipment, quantity ordered, and shipped, unit price, and unit of measure.

Delivery Location include but are not limited to: 1007 Superior Street, Jacksonville, FL 32254 -Warehouse. Delivery to other unspecified locations may be required for specific work projects within Duval County. The supplier will have ninety (90) from receipt of purchase order to deliver all items specified on that purchase order or give specific dates of items on backorder.

8. **ESCALATION/DE-ESCALATION**
All pricing submitted shall remain firm for the initial term period. Upon renewal (if applicable), a supplier may submit

SUBJECT: PURCHASE OF SIGN BLANKS AND TRAFFIC SIGNS

BID #: SC-0088-22 **OPEN DATE:** 05/04/2022

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SUPPLY CONTRACT – FROM DATE OF AWARD THROUGH SEPTEMBER 30,2023 WITH THREE (3) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: TRAFFIC

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 6 **NUMBER RECEIVED:** 3 **OTHER:** 1

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Request approval to increase the award to Vulcan, Inc. dba Vulcan Signs by $100,000.00 to ensure sufficient funding for the remainder of FY23. Total revised not-to-exceed award amount will be $283,331.00.

Recommend approval to adjust the expiration date of the initial award from September 23, 2023 to September 30, 2023 to align with the City's fiscal year. Period of service will be from the date of award through September 30, 2023 with three (3) one (1) year renewal options.

Funding for this award will be encumbered from accounts 32124.153101.565051.004403.00000000.00000.0000000 ($50,000.00) and 00111.158001.552160.000000.00000000.00000.0000000 ($50,000.00) and processed via Purchase Order(s).

ATTACHMENTS: Recommendation Memo, Previous Award

ANALYST: DAVID KLAGES

RESPECTFULLY SUBMITTED: For: DUSTIN FREEMAN, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: CHRISTOPHER LEDEW, CHIEF, PUBLIC WORKS, TRAFFIC

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING 0 DATE: 5/11/2023

OTHER:

ACTION OF AWARDING AUTHORITY DATE 5/15/23

APPROVED ✓ DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

~~Brian Hughes~~
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No: 2019-02

SUBJECT: PURCHASE OF SIGN BLANKS AND TRAFFIC SIGNS

BID #: SC-0088-22

OPEN DATE: 05/04/2022

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SUPPLY CONTRACT – FROM DATE OF AWARD THROUGH SEPTEMBER 30,2023 WITH THREE (3) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: TRAFFIC

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 6 **NUMBER RECEIVED:** 3 **OTHER:** 1

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval of award to Vulcan Signs as the lowest responsive, responsible bidder. Period of service will be from date of award through September 23, 2023 with three (3) one (1) year renewal options. Estimated initial expenditure amount not-to-exceed $183,331.00.

Funding for this award: Internal Service Account PWTE011 encumbered by purchase orders.

ATTACHMENTS: Recommendation Memo, Bid Tabulation, Terms & Conditions

ANALYST: Jaclyn Stamos **RESPECTFULLY SUBMITTED:** GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Christopher LeDew, Chief, Public Works, Traffic

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING 0 DATE: 6/2/2022

Teresa R. Eubanks

Lyle Ed Reed

J. R. McCarty

OTHER:

ACTION OF AWARDING AUTHORITY DATE 6-3-2022

APPROVED ✓ DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Brian Hughes
Chief Administrative Officer
For: Mayor Larry Curry
Under Authority of
Executive Order No: 2019-02