SUBJECT: ROADSIDE DITCH CLEANING AND REHABILITATION

BID #: CP-0013-20 **OPEN DATE:** 09/11/2019

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: CONSTRUCTION CONTRACT – OCTOBER 1, 2019 THROUGH SEPTEMBER 30, 2021 WITH TWO (2) TWO (2) YEAR RENEWAL OPTIONS

AGENCY: RIGHT OF WAY & STORMWATER MAINTENANCE DIVISION

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 6 **NUMBER RECEIVED:** 1 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Request approval to increase the award to Jax Utilities Management, Inc. (contract #8258-27) by $1,000,000.00 to ensure sufficient funding for the remainder of FY23. Revised not-to-exceed expenditure amount for FY23 will be $4,000,000.00. Total revised not-to-exceed award amount will be $7,000,000.00. Period of service will remain unchanged with an expiration date of September 30, 2023 with one (1) two-year year renewal option remaining.

Funding for this award will be encumbered from various agency accounts, executed by formal contract amendment #3 through the Office of General Counsel, and processed via Purchase Order(s).

ATTACHMENTS: Recommendation Memo, Previous Awards

ANALYST: _____
DAVID KLAGES

RESPECTFULLY SUBMITTED: _____
DUSTIN FREEMAN, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: JAMES CARROLL, CHIEF, RIGHT OF WAY AND STORMWATER MAINTENANCE DIVISION

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

City of Jacksonville, Florida

Lenny Curry, Mayor

Department of Public Works
Right of Way & Stormwater Maintenance Division
609 St. Johns Bluff Road
Jacksonville, FL 32225
(904) 255-4300
www.coj.net

ONE CITY ONE JACKSONVILLE

June 22, 2023

MEMORANDUM

TO: Dustin L. Freeman,
Chief, Procurement Division

THRU: Steven D. Long, Jr., P.E.,
Director, Department of Public Works

FROM: James Carroll,
Chief, Right of Way and Stormwater Maintenance Division

RE: **Amendment #3 NTE Increase Request for Contract # 8258-27**
Roadside Ditch Cleaning and Rehabilitation

BID No.:	**CP-0013-20**
Bid Date:	**September 11, 2019**
Current Contract Amount:	**$6,000,000.00**

The subject contract was awarded to Jax Utilities Management, Inc., 5465 Verna Boulevard., Jacksonville, Fl. 32205 in the amount of $1,930,452.50 on September 26, 2019, with an expiration date of September 30, 2021. This contract has been amended two (2) times with a current expiration date of 9/30/23, and one renewal option remaining.

To date Jax Utilities Management has worked diligently to rehabilitate roadside ditches and expended issued funding. The contract not to exceed amount will need to be increased. This will allow the Right of Way and Stormwater Maintenance Division to continue to issue work to Jax Utilities Management for the remainder of fiscal year 2023.

We, therefore, recommend that the subject contract be amended to increase the contract amount by $1,000,000.00 to a new contract amount of $7,000.000.00 with no change to the expiration date or options to renew. This will be amendment No.3. Work will be issued by individual purchase orders and funding should be encumbered from various Right of Way and Stormwater Maintenance Division accounts.

Attached is the current Contract, with Jax Utilities Management Inc.

If you require any additional information, you may contact Robert Young at 255-4294.

JC: ry

cc: David Klages, Procurement
Tammy Duggan, Public Works
Robert Young, RoWSM
Ella Thompson, RoWSM

SUBJECT: ROADSIDE DITCH CLEANING AND REHABILITATION

BID #: CP-0013-20 **OPEN DATE:** 09/11/2019

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: CONSTRUCTION CONTRACT – OCTOBER 1, 2019 THROUGH SEPTEMBER 30, 2021 WITH TWO (2) TWO (2) YEAR RENEWAL OPTIONS

AGENCY: RIGHT OF WAY & STORMWATER MAINTENANCE DIVISION

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 6 **NUMBER RECEIVED:** 1 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Subject bid was awarded to Jax Utilities Management, Inc. (contract #8258-27) on 9/26/19 in the amount of $1,930,452.50. Increase in the amount of $1,069,547.50 approved on 10/23/20.

Recommend approval to utilize the first two-year renewal option with Jax Utilities Management, Inc. in the not-to-exceed expenditure amount of $3,000,000.00. Total revised award amount not-to-exceed $6,000,000.00. Period of service will be October 1, 2021 through September 30, 2023 with one (1) two-year year renewal option remaining.

Funding will be encumbered from account 44101.156002.534100.000000.00000000.00000.0000000, executed by formal contract amendment through the Office of General Counsel, and processed via individual Purchase Order(s).

This award is subject to appropriation by the City in the fiscal years beginning October 1, 2021 and October 1, 2022. No funds have been appropriated to date. The City has no obligation for payment and work hereunder is not authorized unless funds are appropriated for work herein. A written notification will be provided in the event the funds are appropriated.

ATTACHMENTS: Recommendation Memo; Supplier's Letter; Basis of Award; Previous Awards

ANALYST: DAVID KLAGES **RESPECTFULLY SUBMITTED:** GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Stephen D. Long Jr., P.E., Chief, Right of Way and Stormwater Maintenance Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING 0 DATE: 4/22/2021

Teresa R. Eilinger OTHER:

Linda R Reed

Dick Right

ACTION OF AWARDING AUTHORITY DATE 4/26/2021

APPROVED ✓ DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

SUBJECT: ROADSIDE DITCH CLEANING AND REHABILITATION

BID #: CP-0013-20

OPEN DATE: 09/11/2019

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: CONSTRUCTION CONTRACT – OCTOBER 1, 2019 THROUGH SEPTEMBER 30, 2021 WITH TWO (2) TWO (2) YEAR RENEWAL OPTIONS

AGENCY: RIGHT OF WAY & STORMWATER MAINTENANCE DIVISION

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 6 **NUMBER RECEIVED:** 1 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Subject bid was awarded to Jax Utilities Management, Inc. on 9/26/19 in the amount of $1,930,452.50.

Recommend approval to increase the award to Jax Utilities Management, Inc. in the amount of $1,069,547.50 to ensure sufficient funding for the remainder of the initial two-year period. Revised initial expenditure amount not-to-exceed $3,000,000.00. Period of service will be from date of contract execution through September 30, 2021 with two (2) two (2) year renewal options.

Funding will be encumbered from Right of Way & Stormwater Maintenance Division account 44101.156002.534100, executed by formal contract amendment through the Office of General Counsel, and processed via individual Purchase Order(s).

ATTACHMENTS: Recommendation Memo; Previous Award

ANALYST: DAVID KLAGES

RESPECTFULLY SUBMITTED: GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Stephen D. Long Jr., P.E., Chief, Right of Way and Stormwater Maintenance Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING 0 DATE: 10/22/2020

OTHER:

ACTION OF AWARDING AUTHORITY DATE 10/23/20

APPROVED ✓ DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Brian Hughes
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No: 2019-02

SUBJECT: ROADSIDE DITCH CLEANING AND REHABILITATION

BID #: CP-0013-20

OPEN DATE: 09/11/2019

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: CONSTRUCTION CONTRACT – OCTOBER 1, 2019 THROUGH SEPTEMBER 30, 2021 WITH TWO (2) TWO (2) YEAR RENEWAL OPTIONS

AGENCY: RIGHT OF WAY & STORMWATER MAINTENANCE DIVISION

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 6 **NUMBER RECEIVED:** 1 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to award to the lowest responsive, responsible bidder, Jax Utilities Management, Inc., for an initial two-year expenditure amount not-to-exceed $1,930,452.50. The service period will be from October 1, 2019 through September 30, 2021 with two (2) two (2) year renewal options.

Funding shall be encumbered by accounts PWCP462SD-06505-PW0072-01 and/or PWGM461SW-03410, executed via formal contract through the Office of General Counsel, and processed via individual Purchase Order(s).

This award is subject to appropriation by the City in the fiscal year beginning October 1, 2019. No funds have been appropriated to date. The City has no obligation for payment and work hereunder is not authorized unless funds are appropriated for work herein. A written notification will be provided in the event the funds are appropriated.

ATTACHMENTS: Recommendation Memo; Bid Tabulation, EBO Review, Scope of Work, Basis of Award

ANALYST: _____
DAVID KLAGES

RESPECTFULLY SUBMITTED: _____
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Stephen D. Long Jr., P.E., Chief, Right of Way and Stormwater Maintenance Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING Ø DATE: 9/26/19

OTHER: _____

ACTION OF AWARDING AUTHORITY DATE 9/26/19

APPROVED ✓ BH DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

Brian Hughes
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No: 2019-02