City of Jacksonville, Florida

Lenny Curry, Mayor

Department of Public Works
Engineering & Construction Management Division
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ONE CITY. ONE JACKSONVILLE.

May 22, 2017

TO: Gregory W. Pease, Chairman
Professional Services Evaluation Committee

THRU: John P. Pappas, P.E.
Director

FROM: Tom Fallin, P.E.
Chief, Engineering & Construction Management Division

Daryl Joseph
Director, Parks, Recreation and Community Services Department

SUBJECT: P-77-02 Architectural/Engineering Services for 9A/Baymeadows Park
Contract # 8003-1 Amendment 10
Consultant Services #:
RCCP329F5720-06505-PR0380-03 $8,117.12
Internal Services Account # PRPL011

Additional Construction Administration is needed to provide irrigation flow analysis and potable water pressure analysis and to respond to additional RFI's and additional weekly site meetings due to a two month increase in construction time. Negotiations with the consultant have resulted in the attached Scope of Services, Exhibit N and Fee Summary Exhibit O. There is no rate increase associated with this amendment.

Accordingly, this is to recommend that Contract # 8003-01, originally executed August 5, 2002, between the City of Jacksonville and Hanson Professional Services, Inc. for Architectural/Engineering Services for 9A/Baymeadows Park, be amended to incorporate the attached Scope of Services, Exhibit N and Fee Summary, Exhibit O to increase the not to exceed limit for Construction Administration in the amount of $8,117.12 to a new limit of $18,079.63, thereby increasing the maximum indebtedness to the city by $8,117.12 to a new maximum of $667,999.84. All other terms and conditions of the Contract shall remain the same.

TF/lw

Attachments: Exhibits N & O

SCOPE OF SERVICES, FEE, AND SCHEDULE

CLIENT: City of Jacksonville

PROJECT: 9A/Baymeadows Regional Park – Phase 3
Additional Construction Assistance

CONSULTANT: Hanson Professional Services, Inc. (HPS)
8075 Gate Parkway West, Suite 204
Jacksonville, Florida 32216

ITEM 1 - DESCRIPTION OF PROJECT

A new tennis facility based on the layout within the 9A/Baymeadows Park Phase 1 plans is to be constructed with six clay courts, one asphalt tennis court, four asphalt pickle ball courts, restroom/tennis pro building, maintenance building and parking lot.

ITEM 2 - CLIENT'S OBJECTIVES/PROGRAM

The City of Jacksonville had previously contracted with HPS to coordinate the sub-consultants, prepare the drawings and specifications, and permit the facility. Construction delays, extensive coordination efforts between the Construction Manager, HPS's subconsultants and the Contractor have exhausted the original cost plus amount set aside for construction assistance. Through this amendment, HPS will continue to provide limited assistance during construction.

ITEM 3 - SCOPE OF SERVICES

HPS will continue to provide limited assistance during construction. These services may include:

- Continued document clarification and plan updates
- Attendance at weekly construction meetings
- Review of potential change orders
- Review Product Data and Test Results
- Continued coordination with sub-consultants for RFI's and product reviews
- Conduct Substantial Completion Field Review and Develop Punch List
- JEA water meter coordination. Includes cost of ordering and review of water main flow test.
- Conduct an irrigation flow analysis for a 3 inch line diredly connecting to the JEA main.
- Conduct a potable water pressure analysis using a 1/-1/2 inch meter for the entire existing park conditions with the addition of the new tennis courts.
- Conduct Final Inspection
- Review of As-Built Plans

ITEM 4 – FEE

Said services will be performed on a cost plus basis with an upset limit of $8,117.
Additional services beyond this scope of work will be negotiated as lumps sum tasks of cost plus billing rated based on the direct hourly rates for HPS and its consultants as shown below with 150% overhead plus 10% profit and the actual cost of reimbursable items such as travel, printing, delivery service and other forms of communications.

Principal	$ 38.48	Project Manager	$ 36.17
Engineer	$ 29.64	Designer	$ 24.91
CADD Technician	$ 20.80	Clerical	$ 12.48

EXHIBIT O

CONTRACT FEE SUMMARY FOR ENGINEERING DIVISION
CITY OF JACKSONVILLE, FLORIDA

PART ONE - GENERAL

1. PROJECT 9A/BAYMEADOWS TENNIS CENTER CA 0	2. PROPOSAL NUMBER
3. CONSULTANT HANSON PROFESSIONAL SERVICE	4. DATE OF PROPOSAL 5/25/2017

PART TWO - LABOR RELATED COSTS

5. DIRECT LABOR	HOURLY RATE	ESTIMATED HOURS	ESTIMATED COST	TOTAL
Principal	$ 38.48	0	$ -	
Project Manager	$ 36.17	0	$ -	
Design Engineer	$ 29.64	0	$ -	
Designer/ Technician	$ 24.91	0	$ -	
CADD Technician	$ 20.80	0	$ -	
Clerical	$ 12.48	0	$ -	
TOTAL DIRECT LABOR				$ -
6. OVERHEAD (COMBINE FRINGE BENEFIT AND ADMINISTRATIVE) OVERHEAD RATE - 150% X TOTAL DIRECT LABOR				$ -
7. SUBTOTAL - LABOR + OVERHEAD (ITEMS 5 & 6)				$ -
8. PROFIT - LABOR RELATED COSTS (ITEM 7) X 10%				$ -

PART THREE - OTHER COSTS

9. MISCELLANEOUS DIRECT COSTS	
ORIGINAL REPRODUCIBLE - VELLUM PLOTS	$0.00
BLUELINES - 24"x36"	$0.00
PAPER COPIES	$0.00
	$0.00
MISCELLANEOUS DIRECT COSTS SUBTOTAL	$0.00
10. SUBCONTRACTS - LUMP SUM	
SUB-CONTRACT SUBTOTAL	*$0.00*
TOTAL LUMP SUM AMOUNT (ITEMS 5,6,8,9 &10)	$ -
11. REIMBURSABLE COSTS (LIMITING AMOUNT)	
FLOW TEST	$350.00
TRAVEL	$29.58
ADDITIONAL CONSTRUCTION ASSISTANCE	$7,737.54
SUBTOTAL REIMBURSABLE	$8,117.12

PART FOUR - SUMMARY

TOTAL AMOUNT OF CONTRACT (LUMP SUM PLUS REIMBURSABLE) ITEMS 5,6,8,9,10,&11	$ 8,117.12

I:\13jobs\13L0068\9A Baymeadows Phase 3 - Tennis Complex\Admin\03-Proposal\Additional CA\[Manhours Final Phase 3 Addl CA 5-24-17.xls]Summary

HANSON PROFESSIONAL SERVICES, INC.
DATE: 05/03/17
CLIENT: CITY OF JACKSONVILLE
PROJECT: 9A/BAYMEADOWS TENNIS CENTER CA

	Principal HRS	Project Mgr HRS	ENG HRS	Technician HRS	CADD TECH. HRS	CLERICAL HRS	TOTAL HRS
a. HPS Basic Construction Assistance							
Document Clarification	0	2	3	2	1	0	8
Weekly Mtgs, Site Visits	0	2	16	0	0	2	20
Change Order Reviews	1	0	3	0	0	0	4
Review Product Data	0	0	2	0	0	0	2
Subconsultant CA Coordination	0	1	3	0	0	2	6
JEA Water Meter Coordination/ Flow Test Analysis of 1-1/2" and 3" li	2	6	32	0	0	0	40
Review Test Results	0	0	3	0	0	0	3
Substantial Completion/Punch List	0	1	3	0	0	1	5
Final Inspection	0	1	3	0	0	0	4
Review As-Built	0	0	1	2	0	0	3
Total Hours	**3**	**13**	**69**	**4**	**1**	**5**	**95**
Hourly Rate	$105.82	$99.47	$81.51	$68.50	$57.20	$34.32	
Total Labor Dollars	$317.46	$1,293.08	$5,624.19	$274.01	$57.20	$171.60	$7,737.54

b. ESTIMATED EXPENSES	**Unit**	**$/Unit**	**Quantity**	**Cost**
WM Pressure Flow test	ea.	$350.00	1	$350.00
Bluelines	ea.	$0.65	0	$0.00
11 X 17 Copies	ea.	$0.15	0	$0.00
Reproducibles	ea.	$9.60	0	$0.00
8.5" x 11" Copies	ea.	$0.10	0	$0.00
Mileage	mi.	$0.51	58	$29.58
Postage	mo.	$10.00	0	$0.00
Courier Service	mo.	$18.00	0	$0.00
				$379.58
			Total HPS Amount	**$8,117.12**