

PROFESSIONAL SERVICES EVALUATION COMMITTEE MEETING  
**MINUTES FOR Thursday, January 24, 2019 10:00 a.m.**  
 Eighth Floor, Conference Room 851  
 Jacksonville, FL 32202

Committee Members: ✓Gregory Pease, Chairman  
 ✓Randall Barnes, Treasury  
 ✓Jeff Close, OGC

Subcommittee Members	ITEM #	TITLE & ACTION	MOTION	CONTR EXP	OUTCOME
April Mitchell✓  Steve Woodard✓	P-05-17	<b>Contract Amendment No. 1 Disaster Recovery Consulting Services</b> Jacksonville Fire & Rescue Department/Emergency Management Division	That Contract No. 10144-02 between the City of Jacksonville and Ernst & Young, LLP for Disaster Recovery Consulting Services is amended to: exercise the 2 <sup>nd</sup> of three (3) renewal options extending the period of service from February 8, 2019 through February 7, 2020 with one renewal option remaining. The maximum indebtedness shall remain a not-to-exceed amount of \$3,539,494.00. All other terms and conditions, as previously amended, shall remain the same except for such changes as the Office of General Counsel may deem appropriate to ensure compliance with the City's Ordinances, Procurement policies and procedures and applicable Federal and State laws.	02/08/19	Approved 5-0
Melissa Long  Dave McDaniel✓	P-36-16	<b>Contract Amendment No. 3 NPDES Engineering and Permit Administration Services – Annual Contract</b> Department of Public Works	That Contract No. 6398-23, originally executed December 26, 2016, between the City and England-Thims & Miller, Inc., for NPDES Engineering and Permit Administration Services-Annual Contract, be amended to: (i) incorporate the attached Scope of Services identified as Exhibit 'G' and Contract Fee Summary identified as Exhibit 'H'; (ii) increase the not-to-exceed limits for M&LM Division Special Project Requests by \$38,580.05 to a new limit of \$113,580.05; thereby (iii) increasing the maximum indebtedness to the City by \$38,580.05 to a new not-to-exceed maximum of \$2,783,821.05. All other terms and conditions shall remain the same except for such changes as the Office of General Counsel may deem appropriate to ensure compliance with the City's ordinances, Procurement policies and procedures and applicable federal and state laws.	12/25/20	Approved 4-0
Larry Schmitt ✓  Deidra Baines✓	P-05-18	<b>Contract Amendment No. 1 Health Screening Physicals for JFRD/JSO Personnel/Ancillary Personnel</b> Jacksonville Fire & Rescue Department/Jacksonville Sheriff's Office (JSO)	That Contract No. 8158-09 between the City of Jacksonville and Life Extension Clinic, Inc., dba Life Scan Wellness Centers for Health Screening Physicals for JFRD/JSO Personnel/Ancillary Personnel, is amended to: (i) exercise the first of three one-year renewals extending the period of service from March 1, 2019 through February 29, 2020, with two (2) renewals remaining; and (ii) increase the maximum indebtedness by \$549,807.36 for the services to a new not-to-exceed total maximum of \$1,055,807.36. All other terms and conditions shall remain the same except for such changes as the Office of General Counsel may deem appropriate to ensure compliance with the City's ordinances, Procurement policies and procedures and applicable federal and state laws.	02/28/19	Approved 5-0
Twane Duckworth✓  Ann Willis	P-11-14	<b>Contract Amendment No. 7 Marine Insurance</b> Finance & Administration Department/Risk Management Division	That Contract No. 9269-05 between the City of Jacksonville and Brown and Brown of Florida, Inc., for Marine Insurance – Watercraft Hull (including Protection & Indemnification) and Wharfingers Liability is amended to increase the maximum indebtedness by \$2,354.00 to a new not-to-exceed total maximum of \$568,138.95. All other terms and conditions, as previously amended, shall remain the same except for such changes as the Office of General Counsel may deem appropriate to ensure compliance with the City's ordinances, Procurement policies and procedures and applicable federal and state laws.	09/30/19	Approved 4-0
Twane Duckworth✓  Ann Willis	P-43-18	<b>Contract Amendment No. 2 Casualty Insurance Broker Service</b> Finance & Administration Department/Risk Management Division	That the contract between the City of Jacksonville and Brown & Brown of Florida, Inc., for Casualty Broker Services be amended to increase the maximum indebtedness by \$59,638.00 for the services to a new not-to-exceed total maximum of \$1,800,878.00. All other terms and conditions shall remain the same except for such changes as the Office of General Counsel may deem appropriate to ensure compliance with the	09/30/19	Approved 4-0

			City's Ordinances, Procurement policies and procedures, and applicable federal and state laws.	
Twane Duckworth✓  Ann Willis	P-28-13	Contract Amendment No. 7 Casualty Insurance Broker Services Finance & Administration Department/Risk Management Division	That Contract No. 9901 between the City of Jacksonville and Arthur J. Gallagher Risk Management Services, Inc., for Casualty Insurance Broker Services, is amended to: (i) Ratify the contract from 10/01/18 through 02/01/19 solely for the purpose of paying the annual Workers Compensation Audit per Section 3.26 of the RFP; and (ii) increase the maximum indebtedness by \$1,897.00 to a new not-to-exceed total maximum of \$7,524,688.25. All other terms and conditions, as previously amended, shall remain the same except for such changes as the Office of General Counsel may deem appropriate to ensure compliance with the City's ordinances, Procurement policies and procedures and applicable federal and state laws.	Approved 4-0
MEETING ADJOURNED: 10:15 A.M.				

CC: Council Auditor  
Subcommittee Members