SUBJECT: Citywide Wrecker Service

BID #: SC-0304-18 **OPEN DATE: 11/8/2017**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: One (1) year from date of award with two (2) one (1) year renewal options

AGENCY: Fleet Management

BASIS OF AWARD: BY GROUP TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: (16) **NUMBER RECEIVED:** (3) **OTHER** (0)

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

Recommend approval to utilize the second and final renewal option with the primary and secondary vendors listed below. Period of service is from October 1, 2019 through September 30, 2020. Total revised estimated annual expenditure amount is $271,192.00, for an expenditure amount not to exceed $809,576.00.

Group 1: Primary Vendor – Dee-Way Towing & Storage - $43,750.00, not-to-exceed $87,500.00
Secondary Vendor – ASAP Towing & Storage Company, Inc. - $5,000.00, not-to-exceed $10,000.00
Group 2: Primary Vendor – ASAP Towing & Storage Company, Inc. - $62,500.00, not-to-exceed $125,000.00
Secondary Vendor – Southern Crane & Wrecker Service - $15,000.00, not-to-exceed $30,000.00
Group 3: Primary Vendor – Southern Crane & Wrecker Service - $75,000.00, not-to-exceed $150,000.00
Secondary Vendor – ASAP Towing & Storage Company, Inc. - $15,000.00. not-to-exceed $30,000.00
Group 4: Primary Vendor - ASAP Towing & Storage Company, Inc. - $44,942.00, not-to-exceed $89,884.00
Secondary Vendor - Southern Crane & Wrecker Service – 10,000.00, not-to-exceed $20,000.00

Funding Source: AFFM511-04602 – To be encumbered by purchase order

Attachments: Recommendation Memo, Vendor Letters and Previous Awards

This award is subject to appropriation by the City in the fiscal year beginning October 1, 2019. No funds have been appropriated to date. The City has no obligation for payment and work hereunder is not authorized unless funds are appropriated for the work herein. A written notification will be provided in the event that funds are appropriated.

ANALYST: _____ **RESPECTFULLY SUBMITTED** _____
Annette Burney
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Crisencio Tongol, Chief, Fleet Management Division

---

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

FINANCE AND ADMINSTRATION DEPARTMENT

FLEET MANAGEMENT DIVISION

Jacksonville

Where Florida Begins.

Date: September 5, 2019

To: Gregory Pease, Chief of Procurement Division

Thru: Cris Tongol, Chief of Fleet Management Division

From: Erik Preacher, Fleet Financial Services Manager

Re: Recommendation to utilize the Second Renewal for SC-0304-18 Citywide Wrecker Service

---

Fleet Management Division is requesting approval to utilize the Second (2nd) renewal option for the period of October 1, 2019 through September 30, 2020. All Terms, conditions and pricing will remain the same as previously awarded. Total expenditures for the Second Renewal not to exceed $271,192.00. Total expenditure for the contract period not to exceed $809,576.00.

Group 1: Primary: Dee-Way Towing & Storage in the amount of $43,750.00
Secondary: ASAP Storage - $5,000.00
Group 2: Primary: ASAP Storage in the amount of $62,500.00
Secondary: Southern Crane & Wrecker - $15,000.00
Group 3: Primary: Southern Crane & Wrecker Service in the amount $75,000.00
Secondary: ASAP Storage - $15,000.00
Group 4: Primary: ASAP Storage in the amount of $44,942.00
Secondary: Southern Crane & Wrecker - $10,000.00

Funding Source: AFFM511-04602 to be encumbered by purchase order.

This award is subject to appropriation by the City in the fiscal year beginning October 1, 2019. No funds have been appropriated to date. The City has no obligation for payment and work hereunder is not authorized unless funds are appropriated for the work herein. A written notification will be provided in the event that funds are appropriated.

T: 904-356-3929
F: 904-389-0300

100 Jackson Ave. S.
Jacksonville, Fl 32220

June 28, 2019

To: Sheryl Kurtz
City of Jacksonville
Equipment Procurement Coordinator

Wrecker Renewal
SC-0304-18 2nd Renewal

Deeway Towing would like to accept the renewal of our contract for wrecker services with the City of Jacksonville. We agree to extend the same terms, conditions and pricing as the original bid for the period of October 1,2019 through September 30,2020. We look forward to our continued business with the City.

Sincerely,

Douglas Dixon, President
Deeway Towing

06-27-19 11:48:52
Procurement Division

June 26, 2019

City of Jacksonville
Sheryl Kurtz, Equipment Procurement Coordinator
214 North Hogan St, 8th Floor
Jacksonville, FL 32202

Dear Ms. Kurtz:

Our Current contract will expire on 10/1/2019 and we would like to continue our current contract Bid # SC-0304-18, Towing/Lowboy Services for an additional year at the current prices.

Regards,

Heather Taylor,
Operations Manager
heather@asaptowing.com

SOUTHERN
CRANE & WRECKER
3636 Phoenix Ave * Jacksonville, Florida 32206
Office: (904) 425-3126 * Fax: (904) 359-0260

6/24/2019
City Rebid/Renewal

To whom it may Concern,

Southern Crane recently received an email from the City of Jacksonville allowing us the option to continue the current contract SC-0304-18 for an additional year. Southern Crane would like to proceed forward with the option.
Please renew this at the same cost, conditions and terms as the previous year.

If you have any questions feel free to reach out at 904-425-3126 or scwrecker.towing@gmail.com.

Sincerely Management,
Courtney Rountree

TERMS AND CONDITIONS

1. SCOPE

The Fleet Management Division of the City of Jacksonville, Florida is currently accepting bids to obtain source(s) of supply for the item(s) / service(s) as outlined in the bid documents provided. The purpose of this bid invitation is to obtain information about your firm and its ability to provide these item(s) / service(s) and to obtain pricing commitments for Countywide Wrecker Service as listed in the bid documents.

2. AWARD

Award will be BY GROUP to the lowest responsive, responsible bidder(s). Bidders must bid on all items in a group to be considered for award of that group. ALL awards are subject to the availability of funds. The Fleet Management Division intends to award a Primary and Secondary vendor. The City will contact the Primary awarded vendor first, if a timely response cannot be established **(see Section E, Response Time)**, the City will contact the secondary awarded vendor. The City of Jacksonville, Fleet Management Division.

3. TERM OF AGREEMENT

The term of this agreement is for one (1) year from date of award, with two (2) one (1) year renewal options. Renewal Options may be exercised at the discretion of the City based on supplier performance and adherence to the terms and condition set forth in the bid documents.

4. PRE-BID CONFERENCE

Not applicable

5. COMPLIANCE WITH SPECIFICATIONS

The bidder, by affixing their signature to the bid form submitted, agrees to provide items(s) in accordance with the bid documents provided. Bid only a single offering for each bid item. Multiple offerings, alternates (unless stated) and or stipulations may be cause for bid rejection. Bid only on forms provided herein unless otherwise stated. Bid submissions shall be in ink or typewritten. All corrections must be initialed.

6. STATE CONTRACTS

The City reserves the right to utilize contracts established by the State of Florida and or other governmental agencies for item(s)/service(s) covered under this bid. The City reserves the right to cancel this contract in whole or in part for such item(s)/service(s).

7. QUANTITIES

Quantities indicated reflect the estimated quantities to be purchased throughout the contract period and are subject to fluctuation in accordance with actual requirements. The City reserves the right to purchase more than the estimated quantities listed or not to make any purchase against this bid if it so deems necessary anytime during the contract period.

The City of Jacksonville reserves the right to add or delete vehicles and options as necessary during the contract period.

SUBJECT: Citywide Wrecker Service

BID #: SC-0304-18

OPEN DATE: 11/8/2017

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: One (1) year from date of award with two (2) one (1) year renewal options

AGENCY: Fleet Management

BASIS OF AWARD: BY GROUP TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: (16) **NUMBER RECEIVED:** (3) **OTHER** (0)

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval of award to the lowest responsive, responsible primary and secondary vendors listed below to provide wrecker service for the City. Period of service is from date of award through September 30, 2018 in the total expenditure amount not to exceed $267,192.00.

Group 1: Primary Vendor – Dee-Way Towing & Storage - $39,750.00
Secondary Vendor – ASAP Towing & Storage Company, Inc. - $5,000.00

Group 2: Primary Vendor – ASAP Towing & Storage Company, Inc. - $62,500.00
Secondary Vendor – Southern Crane & Wrecker Service - $15,000.00

Group 3: Primary Vendor – Southern Crane & Wrecker Service - $75,000.00
Secondary Vendor – ASAP Towing & Storage Company, Inc. - $15,000.00

Group 4: Primary Vendor - ASAP Towing & Storage Company, Inc. – $44,942.00
Secondary Vendor - Southern Crane & Wrecker Service - $10,000.00

Funding Source: AFFM511-04602 – To be encumbered by purchase order

Attachments: Recommendation Memo, Tabulation and Terms and Conditions

ANALYST: Annette Burney

RESPECTFULLY SUBMITTED

GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: C.J. Thompson, Chief, Fleet Management Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING Ø DATE: 12/07/17

OTHER:

ACTION OF AWARDING AUTHORITY

APPROVED DISAPPROVED DATE 12/07/17

OTHER

SIGNATURE OF AUTHENTICATION

SUBJECT: Citywide Wrecker Service

BID #: SC-0304-18

OPEN DATE: 11/8/2017

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: One (1) year from date of award with two (2) one (1) year renewal options

AGENCY: Fleet Management

BASIS OF AWARD: BY GROUP TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: (16) NUMBER RECEIVED: (3) OTHER (0)

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to increase the award with Dee-Way Towing & Storage for Group 1 in the amount of $4,000.00 for the period ending September 30, 2019. Total revised estimated annual expenditure amount is $271,192.00, for an expenditure amount not to exceed $538,384.00.

Group 1: **Primary Vendor – Dee-Way Towing & Storage - $39,750.00 – increase by $4,000.00, not-to-exceed $43,750.00**
Secondary Vendor – ASAP Towing & Storage Company, Inc. - $5,000.00 –no change

Funding unchanged for vendors below:
Group 2: Primary Vendor – ASAP Towing & Storage Company, Inc. - $62,500.00
Secondary Vendor – Southern Crane & Wrecker Service - $15,000.00
Group 3: Primary Vendor – Southern Crane & Wrecker Service - $75,000.00
Secondary Vendor – ASAP Towing & Storage Company, Inc. - $15,000.00
Group 4: Primary Vendor - ASAP Towing & Storage Company, Inc. - $44,942.00
Secondary Vendor - Southern Crane & Wrecker Service - $10,000.00

Funding Source: AFFM511-04602 – To be encumbered by purchase order

Attachments: Recommendation Memo and Previous Awards

ANALYST: Annette Burney

RESPECTFULLY SUBMITTED

GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Crisencio Tongol, Chief, Fleet Management Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING Ø DATE: 8/22/19

OTHER:

ACTION OF AWARDING AUTHORITY DATE 8/23/19

APPROVED ✓ DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Brian Hughes
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2019-02

SUBJECT: Citywide Wrecker Service

BID #: SC-0304-18

OPEN DATE: 11/8/2017

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: One (1) year from date of award with two (2) one (1) year renewal options

AGENCY: Fleet Management

BASIS OF AWARD: BY GROUP TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: (16) **NUMBER RECEIVED:** (3) **OTHER** (0)

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

Recommend approval to amend the period of service from one (1) year from date of award to October 1, 2018 through September 30, 2019.

Recommend approval to utilize the first of two (2) renewal options with the primary and secondary vendors listed below to provide wrecker service for the City. Period of service is from October 1, 2018 through September 30, 2019. Total revised estimated annual expenditure amount is $267,192.00, for an expenditure amount not to exceed $534,384.00.

Group 1: Primary Vendor – Dee-Way Towing & Storage - $39,750.00
Secondary Vendor – ASAP Towing & Storage Company, Inc. - $5,000.00
Group 2: Primary Vendor – ASAP Towing & Storage Company, Inc. - $62,500.00
Secondary Vendor – Southern Crane & Wrecker Service - $15,000.00
Group 3: Primary Vendor – Southern Crane & Wrecker Service - $75,000.00
Secondary Vendor – ASAP Towing & Storage Company, Inc. - $15,000.00
Group 4: Primary Vendor - ASAP Towing & Storage Company, Inc. - $44,942.00
Secondary Vendor - Southern Crane & Wrecker Service - $10,000.00

Funding Source: AFFM511-04602 – To be encumbered by purchase order

Attachments: Recommendation Memo, Vendor Letters, Terms and Conditions and Previous Award

This award is subject to appropriation by the City in the fiscal year beginning October 1, 2018. No funds have been appropriated to date. The City has no obligation for payment and work hereunder is not authorized unless funds are appropriated for the work herein. A written notification will be provided in the event that funds are appropriated.

ANALYST: Arlhette Burney

RESPECTFULLY SUBMITTED GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Crisencio Tongol, Chief, Fleet Management Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING Ø DATE: 8/30/18

OTHER:

ACTION OF AWARDING AUTHORITY DATE 8/30/18

APPROVED DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No 2015-05