SUBJECT: CISCO SMARTNET SUPPORT AND MAINTENANCE

BID #: XF-0304-20 **OPEN DATE: 2019-11-13**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SUPPLY CONTRACT – ONE (1) YEAR FROM DATE OF AWARD.

AGENCY: INFORMATION TECHNOLOGIES DIVISION

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 34 **NUMBER RECEIVED:** 3 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to enter into negotiations with the lowest responsive, responsible bidder Howard Technology Solutions for CISCO SMARTNET SUPPORT AND MAINTENANCE in an effort to bring the bid within available allocated funds under Procurement Code Section 126.201 (d) (4)-Negotiations. The bid does not exceed by more than ten percent of the available funds and it is the best interest for the City to negotiate due to bids tight timeliness as it is detrimental to the overall completion of this project.

Attachments: Recommendation Memo, Bid Tabulation Sheets, Terms and Conditions, Specifications

ANALYST: _____
RUBEN OLA

RESPECTFULLY SUBMITTED: _____
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Kenneth Lathrop, Chief of Information Technologies Division/CIO

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

INFORMATION TECHNOLOGIES DIVISION

CITY OF JACKSONVILLE

November 21, 2019

TO: **Greg Pease, Chief of Procurement Division**

JSP 11/21/19

THRU: **Kenneth E. Lathrop, Chief of Information Technologies / CIO** Kenneth E. Lathrop

FROM: **Thomas Ossi, Technology Contract and Records Manager** Thomas Ossi

SUBJECT: **XF-0304-20 CISCO SMARTNET SUPPORT AND MAINTENANCE**

Information Technologies Division (ITD) submitted an RFP to Procurement Division for solicitation of Cisco Smartnet Support and Maintenance Bid # XF-0304-20.

Procurement Division received three (3) vendor responses and zero (0) no bids open date November 13, 2019. Procurement Division forwarded the bid tabulation sheet and the bid responses for the Information Technologies Division to review. Procurement Division rejected one vendor bid response for failure to submit the bid form.

ITD Management is requesting approval to engage into negotiations with vendor as per Chapter 126 of the Procurement Code. Section 126.201 General. (d) (4) Negotiations. The base bids we received from all responsible bidders exceed available and/or allocated funds. The lowest, responsive, responsible bidder's bid does not exceed said funds by more than ten percent. We are requesting approval to enter into negotiations for an adjustment of the bid base price. Due to tight timelines a rebid would be detrimental to the overall completion of this project.

Your favorable consideration of our request is greatly appreciated.

CC: **Michael Rooney, Network and Telecom Infrastructure Manager, ITD**
Robert Gray, Enterprise Technology Infrastructure, Manager

BID TABULATION SHEET

TITLE: CISCO SMARTNET SUPPORT AND MAINTENANCE

BID NO.: XF-0304-20

OPEN DATE: November 13, 2019

PURCHASING ANALYST: RUBEN OLA

BID ANNOUNCER: R. BARNETT, BID RECORDER: S. WILLIAMS

No. Invited: (34) No. Received (3) No Bids: (0)

ITEM	DESCRIPTION	QUANTITY	HOWARD TECHNOLOGY SOLUTIONS AMOUNT	VOLOGY, INC. AMOUNT	SAITECH INC AMOUNT	AMOUNT
1	CISCO SMARTNET SUPPORT AND MAINTENANCE	1 LOT	$ 350,306.00	$ 1,101,261.56		
		GRAND TOTAL:	$ 350,307.00	$ 1,101,262.56		
		MINIMUM REQUIREMENTS:				
		TERMS:	0% 30 DAYS	% 30 DAYS		
		DELIVERY (Business Days):	60 DAYS	10 DAYS		
		CONFLICT OF INTEREST:	✓		✓	
		ADDENDUM(S)(1)	✓			
		NOTES:			BID REJECTED - FOR FAILURE TO SUBMIT THE BID FORM	

TERMS AND CONDITIONS

CISCO SMARTNET SUPPORT AND MAINTENANCE

1. SCOPE

The Information Technologies Division of the City of Jacksonville, Florida is currently accepting bids to obtain source(s) of supply for the items as outlined in the bid documents provided. The purpose of this bid invitation is to obtain information about your firm and its ability to provide these item(s)/ service(s) and to obtain pricing commitments for CISCO SMARTNET SUPPORT AND MAINTENANCE.

2. AWARD

Award will be **ALL OR NONE** to the lowest responsive, responsible bidder grand total amount. Bidders must bid on all items to be considered for award. ALL awards are subject to the availability of funds.

3. TERM OF AGREEMENT

This is a one-time purchase. The term of this agreement is for one (1) year from date of award.

4. MINIMUM REQUIREMENTS

Bidders should submit or comply with the following requirements; failure to submit any of these requirements may be grounds for rejection:

a. The Contractor shall provide all business licenses required by local, state, and federal law as applicable.

b. Contractor must be an authorized Cisco Partner.

5. STATE CONTRACTS

The City reserves the right to utilize contracts established by the State of Florida and or other governmental agencies for item(s)/service(s) covered under this bid. The city reserves the right to cancel this contract in whole or in part for such item(s)/service(s).

6. QUANTITIES

Quantities indicated reflect the estimated quantities to be purchased throughout the contract period and are subject to fluctuation in accordance with actual requirements. The City reserves the right to add or delete items, or increase the volume of services required, or not to make any purchase against this bid if it so deems necessary at any time during the contract period.

7. DELIVERY

Information Technologies Division, 214 North Hogan Street, 9th Floor, Jacksonville, Florida 32202 (ITD Server Infrastructure Manager). A packing list shall accompany all shipments, which shall indicate, at a minimum, the following; purchase order number, item number and description, date of shipment, quantity ordered and shipped, unit prices, and unit of measure. Inside DELIVERY ONLY and if on pallets must be broken down for delivery.

8. ESCALATION/DE-ESCALATION

All pricing submitted shall remain firm for the initial term period. Upon renewal (if applicable), a supplier may submit in writing a request for price escalation/de-escalation for the percentage of change

SPECIFICATIONS

CISCO SMARTNET SUPPORT AND MAINTENANCE

- ***Please see the Bid Proposal Form for specific description and part number Information.***
- ***NO SUBSTITUTIONS on ANY of the listed items for bid.***
- ***Authorized Cisco Partners Only***

ONE CITY, ONE JACKSONVILLE

NOTIFICATION OF RECOMMENDED BID REJECTION

DATE: 11/19/2019

VIA EMAIL: salesteam@esaeitech.com

BIDDER'S NAME: Saitech Inc.
42640 Christy Street
Fremont, CA 94538

CONTACT NAME: Sachin Sharma

BID # XF-0304-20

DATE OPENED: 11/13/2019

REASON FOR RECOMMENDED AWARD REJECTION:

To reject the bid for failure to submit the Bid Form.

IF YOU WISH TO PROTEST THE RECOMMENDED REJECTION OF THIS BID, PLEASE RESPOND IN ACCORDANCE WITH THE CITY OF JACKSONVILLE BID PROTEST PROCEDURES. DIRECT ALL PROTEST TO THE RESPECTIVE BUYER, FACSIMILE NUMBER (904) 255-8837.

BUYER'S SIGNATURE: Ruben Ola

Ruben Ola

Transmission Report

Date/Time	11-19-2019	05:07:18 p.m.	Transmit Header Text	
Local ID 1	9042558837		Local Name 1	Procurement

This document : Confirmed
(reduced sample and details below)
Document size : 8.5"x11"

ONE CITY. ONE JACKSONVILLE

NOTIFICATION OF RECOMMENDED BID REJECTION

DATE: 11/19/2019

VIA EMAIL: salesteam@esaeitech.com

BIDDER'S NAME: Saitech Inc.
42640 Christy Street
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BUYER'S SIGNATURE: Ruben Ola

Ruben Ola

214 N. Hogan St., Suite 800 | Jacksonville, FL 32202 | Phone: 904.255-8815 | Fax: 904.255-8837

Total Pages Scanned : 1 Total Pages Confirmed : 1

No.	Job	Remote Station	Start Time	Duration	Pages	Line	Mode	Job Type	Results
001	259	NEXTIVA56	05:06:33 p.m. 11-19-2019	00:00:25	1/1	1	EC	HS	CP14400

Abbreviations:

HS: Host send	PL: Polled local	MP: Mailbox print	CP: Completed	TS: Terminated by system
HR: Host receive	PR: Polled remote	RP: Report	FA: Fail	G3: Group 3
WS: Waiting send	MS: Mailbox save	FF: Fax Forward	TU: Terminated by user	EC: Error Correct