SUBJECT: Special Needs Programs and Services

BID #: ESC-0218-20 **OPEN DATE: 9/11/19**

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: Service Contract – October 1, 2019 through September 30, 2020, with two (2) one (1) year renewal options

AGENCY: Kids Hope Alliance

BASIS OF AWARD: Highest Scoring Bidder Based on Evaluation Criteria

NUMBER OF BIDS INVITED: 20 **NUMBER RECEIVED:** 13 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

Recommend approval to amend the award to add Youth Crisis Center for a six (6) month period in the amount of $79,254.00, and to increase the award with DLC Nurse and Learn by $28,758.00, for a total increase amount of $108,012.00. The period of service for Youth Crisis Center will be from the previously ratified start date of October 1, 2019 through March 31, 2020. Total revised estimated expenditure amount for Special Needs is $1,579,607.00, and the total expenditure amount for the Youth and Family Empowerment Center (YFEC) will remain unchanged at $494,252.00. Total revised not to exceed expenditure amount is $2,073,859.00.

Funding this award to executed by formal contract through the Office of General Counsel and encumbered by the following accounts: JCOD191ESSN-08201 - $28,758.00 AFOD1F1STC - $79,254.00

Attachments: Recommendation Memo and Previous Award

ANALYST: _____ **RESPECTFULLY SUBMITTED** _____

Annette Burney

GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Saralyn Grass, CPO, Kids Hope Alliance

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

KIDS HOPE ALLIANCE
The Jacksonville Partnership for Children, Youth & Families

MEMORANDUM

TO: Gregory Pease, Chief of Procurement
Procurement Division

FROM: Donald H. Horner, III, Acting CEO, Kids Hope Alliance
Saralyn Grass, CPO, Kids Hope Alliance
Mary Nash, Director Special Needs Programs, Kids Hope Alliance
Joyce Watson, Director of Administration, Kids Hope Alliance

SUBJECT: **Request to Amend the Award Funding to the Proposed Agencies for the Special Needs RFP - ESC-0218-20**

DATE: November 12, 2019

The Kids Hope Alliance (KHA) on behalf of the City of Jacksonville, respectfully requests to Amend the Award for the Special Needs Contracts as listed below. The amendment includes an increase in the amount awarded to DLC Nurse & Learn of $28,758.00. This increase brings the total awarded to the full amount requested by the program of $459,800.00. In addition, it includes funding for the Youth Crisis Center for a contract period of six months. This brings the total amount under the RFP to $1,579,607.00.
The terms of the Agreement will remain as originally approved with the exception of the Youth Crisis Center award. This award is funded through the Safe & Thriving Grant, which ends 3/31/20. Thus, the award for Youth Crisis Center will be a six-month award with no renewal options under this funding source.

	BID	Agency Name	Score	Recommended Funding
1	ESC-0218-20	New Heights	112	$109,767.00
2	ESC-0218-20	Speech and Hearing Center	111.5	$224,982.00
3	ESC-0218-20	Hope Haven	111	$300,000.00
4	ESC-0218-20	Police Athletic League	110	$157,852.00
5	ESC-0218-20	Connecting Thru Music	109.5	$161,440.00
5	ESC-0218-20	Cathedral Arts Project	108	$86,512.00
6	ESC-0218-20	DLC Nurse & Learn	99.5	$459,800.00
7	ESC-0218-20	Youth Crisis Center	92.5	$79,254.00
			Total	$1,579,607.00

Upon approval of Award, the contract will be executed by formal contract through the Office of General Counsel.

The Funding Source:
Index Code: JCOD191ESSN, Special Needs Services Grant. $~~1,500,353.00~~ 28,758.00
Index Code: AFOD1F1STC, Safe & Thriving Grant (03410). $79,254.00

KIDS HOPE ALLIANCE
The Jacksonville Partnership for Children, Youth & Families

If you need additional information, please contract Mary Nash at 255-4451 or Joyce Watson at 255-4444.

Cc: Annette L. Burney, Purchasing Analyst, Procurement
Cynthia Nixon, Senior Director, Finance
Saralyn Grass, Chief Program Officer
Mary Nash, Director of Special Needs Programs
Joyce Watson, Director of Administration

SUBJECT: Special Needs Programs and Services

BID #: ESC-0218-20

OPEN DATE: 9/11/19

COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: Service Contract – October 1, 2019 through September 30, 2020, with two (2) one (1) year renewal options

AGENCY: Kids Hope Alliance

BASIS OF AWARD: Highest Scoring Bidder Based on Evaluation Criteria

NUMBER OF BIDS INVITED: 20 **NUMBER RECEIVED:** 13 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to ratify the period of service from October 1, 2019 to date of award. Recommend approval of award to the highest scoring responsive, responsible agencies listed on the attached memo. Period of service is from date of award through September 30, 2020 with two (2) one (1) year renewal options. Total expenditure amount not to exceed $1,471,595.00. Total expenditure for the Youth and Family Empowerment Center (YFEC) remains unchanged at $494,525.00. Total not to exceed expenditure amount is $1,966,120.00.

Funding Source: JCOD191ESSN-08201 - To be executed by formal contract through the Office of General Counsel

Attachments: Recommendation Memo, Tabulation and Scoring Sheet, Evaluation Matrix

ANALYST: Annette Burney **RESPECTFULLY SUBMITTED** GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Donald H. Horner III, Acting CEO, Kids Hope Alliance

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING Ø DATE: 10/17/19

OTHER:

ACTION OF AWARDING AUTHORITY DATE 10/17/19

APPROVED ✓ BH DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Brian Hughes
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No: 2019-02