SINGLE SOURCE AWARD **BID # SS-0342-20**

Subject: Reference Books, Large Print Books and Database Subscriptions for the Library System

Department: Library

Description of Purchase: Recommend approval to ratify the period of service from Oct. 1, 2019 to date of award.

Recommend approval of single source award to Gale Cengage Learning, Inc. for the purchase of reference books, large print books and database subscriptions for the library system. Period of service is from date of award through September 30, 2020. Total estimated expenditure in the amount of $101,356.00.

Funding Source: PLJX011MBBS-06601 - To be encumbered by purchase order

Single Source Award To: Gale Cengage Learning, Inc.

Price Justification: See Attached

Requisition #: N/A

Total Award: $101,356.00

Attachments: Single Source Form, Vendor Letter and Previous Awards

Certification as to Single Source: Tim Rogers, Director, Jacksonville Public Library

THE ABOVE PURCHASE IS RECOMMENDED FOR AWARD IN ACCORDANCE WITH CHAPTER 126.206.

Analyst: Annette Burney

Gregory Pease, Chief
Procurement Division

APPROVAL OF GENERAL GOVERNMENT AWARDS COMMITTEE

"ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS"

CHAIRMAN ***DATE***

ACTION OF AWARDING AUTHORITY DATE: _____

APPROVED_____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

SS-036-20

SINGLE SOURCE REQUEST

Pursuant to the City of Jacksonville Procurement Code § 126.206 & § 126.312, when requesting a purchase from a vendor subject to the referenced sections, please complete this form to justify your request and submit to Procurement with applicable attachments.

REQUESTING AGENCY (DEPT./DIVISION): Jacksonville Public Library

FUNDING SOURCE: PLJX011MBBS - 06601

BRIEF DESCRIPTION OF GOODS/SERVICES:
Cengage Learning- Thorndike Press Large print books

AMOUNT OF PROJECT (attach quote): $101,356.00

PROVIDE A SUMMARY OF THE SCOPE OF GOODS/SERVICES TO BE PROVIDED; IDENTIFY EACH ITEM, COMPONENT OR SERVICE BEING PROCURED (ATTACH QUOTE/PROPOSAL):
No book list quote is available for large print books as titles we may purchase have not been published yet and purchases will be made upon publication.

PROVIDE A DETAILED JUSTIFICATION AS TO WHY THE REQUESTED GOODS/SERVICES CAN ONLY BE EFFICIENTLY AND EFFECTIVELY PROCURED THROUGH THE RECOMMENDED SINGLE SOURCE PROVIDER:
Cengage Learning provides plans in which a certain number of new large print book titles in various categories are published by Thorndike Press on a monthly basis. Book plans from Cengage Learning ensure the Library receives new titles immediately upon publication without any delays at a 25% discount. This guarantees a 100% fulfillment rate on our standing order plans.

ASSERT THAT YOU HAVE RESEARCHED THE AVAILABILITY OF THE REQUESTED GOODS/SERVICES FROM OTHER SOURCES IN APPLICABLE MARKETS AND HAVE DISCUSSED AND EVALUATED THE SAME WITH COJ'S PROCUREMENT AND EBO DIVISIONS:
Library staff have researched large print book availability and the discounts plus the 100% fill rate are not available from other vendors.

Submitted by: CHARLENE ADKINS (Name) COLLECTION DEV MANG. (Title)

Date: 10/23/19

Requesting Agency's Director's Signature:

Procurement Division

March, 2017

JACKSONVILLE PUBLIC LIBRARY

Jacksonville Public Library
Support Services Department
3435 University Blvd. North
Jacksonville, Florida 32277

October 23, 2019

MEMORANDUM

TO: Gregory Pease
Chief, Procurement Division

FROM: Charlene Adkins
Library Supervisor, Collection Development and Acquisitions

SUBJ: Justification Letter for the Gale Cengage Learning Large print books
General funds- PLJX011MBBS-06601

The Jacksonville Public Library requests a purchase order for Cengage Learning in the amount of $101,356 to purchase large print books for the library system.

The Library requests to purchase Large print books for all library locations. Cengage Learning provides plans in which a certain number of new large print book titles in various categories are published by Thorndike Press on a monthly basis. Book plans from Cengage Learning ensure the Library receives new titles immediately upon publication without any delays at a 25% discount. This guarantees a 100% fulfillment rate on our standing order plans. Cengage Learning is a sole source provider for standing order plans. **No book list quote is available for large print books as titles we may purchase have not been published yet and purchases will be made upon publication.**

With your approval, the Library requests to purchase Cengage Learning large print books based on the qualifications outlined above. Any other vendor must meet these specific qualifications and requirements in order to be approved to provide this type of material.

THORNDIKE PRESS®

Re: Sole Publisher/Sole Source Verification

09/10/19

This is in response to any questions or concerns regarding the purchase and/or subscription of The Gale Group, Inc. (Gale, a part of Cengage Learning) titles and databases.

Gale is the sole publisher of Gale print publications, which includes (but are not limited to) Macmillan Reference USA, Twayne Publishers, Charles Scribner's Sons, Greenhaven Press, Lucent Books, KidHaven Press, Blackbirch Press, U·X·L, and **Thorndike Press** (unabridged Large Print editions only) imprint lines.

In addition to our print products, Gale is the sole source for the Gale Virtual Reference Library (eBook) platform and the sole source vendor and supplier for the electronic database products we make available for purchase including Declassified Documents Reference System.

If you need to reprint any information from any of our publications, a request must be made in writing to our Permissions Department. We hold all rights to all Gale publications and its imprints.

Thank you for your interest in Thorndike Press. Please contact me if I can be of any further assistance.

Regards,

Peggy Sheehan

Peggy Sheehan
Thorndike Press, a part of Cengage Learning
10 Water Street Suite 310
Waterville, ME 04901

THORNDIKE PRESS
From Gale, a Cengage Company

SINGLE SOURCE AWARD **BID # SS-0291-19**

Subject: Reference Books, Large Print Books and Database Subscriptions for the Library System

Department: Library

Description of Purchase: Recommend approval to ratify the period of service from Oct. 1, 2018 to date of award.

Recommend approval of single source award to Gale Cengage Learning, Inc. for the purchase of reference books, large print books and database subscriptions for the library system. Period of service is from date of award through September 30, 2019. Total estimated expenditure in the amount of $299,054.03.

Funding Source: PLJX011MBBS-06601 - To be encumbered by purchase order

Single Source Award To: Gale Cengage Learning, Inc.

Price Justification: See Attached

Requisition #: N/A

Total Award: $299,054.03

Attachments: Single Source Form, Vendor Letter/Quote and Agreement and Previous Awards

Certification as to Single Source: Jennifer Giltrop, Interim Director, Jacksonville Public Library

THE ABOVE PURCHASE IS RECOMMENDED FOR AWARD IN ACCORDANCE WITH CHAPTER 126.206.

Analyst: Annette Burney

Gregory Pease, Chief
Procurement Division

APPROVAL OF GENERAL GOVERNMENT AWARDS COMMITTEE

"ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS"

CHAIRMAN

DATE 11/15/18

ACTION OF AWARDING AUTHORITY DATE: 11/19/18

APPROVED DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2015-05

FORM GB-113, Revised 12/2007

SINGLE SOURCE AWARD **BID # SS-0319-18**

Subject: Reference Books, Large Print Books and Database Subscriptions for the Library System

Department: Library

Description of Purchase: Recommend approval to ratify the period of service from Oct. 1, 2017 to date of award.

Recommend approval of single source award to Gale Cengage Learning, Inc. for the purchase of reference books, large print books and database subscriptions for the library system. Period of service is from date of award through September 30, 2018. Total estimated expenditure in the amount of $327,971.28.

Funding Source: PLJX1F8GTSV-04904 - To be encumbered by purchase order

Single Source Award To: Gale Cengage Learning, Inc.

Price Justification: See Attached

Total Award: $327,971.28 **Requisition #:** N/A

Attachments: Single Source Form, Vendor Letter/Quote and Agreement and Previous Awards

Certification as to Single Source: Jennifer Giltrop, Interim Director, Jacksonville Public Library

THE ABOVE PURCHASE IS RECOMMENDED FOR AWARD IN ACCORDANCE WITH CHAPTER 126.206.

Analyst: Annette Burney

Gregory Pease, Chief
Procurement Division

APPROVAL OF GENERAL GOVERNMENT AWARDS COMMITTEE

"ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS"

CHAIRMAN

DATE 11/02/17

ACTION OF AWARDING AUTHORITY DATE: 11/02/17

APPROVED DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of
Executive Order No. 2015-05

FORM GB-113, Revised 12/2007

SOLE SOURCE AWARD **BID # SS-0308-17**

Subject: Reference Books, Large Print Books and Database Subscriptions for the Library System

Department: Library

Description of Purchase: Recommend approval to ratify the period of service from Oct. 1, 2016 to date of award.

Recommend approval of sole source award to Gale Cengage Learning, Inc. for the purchase of reference books, large print books and database subscriptions for the library system. Period of service is from date of award through September 30, 2017. Total estimated expenditure in the amount of $347,790.04.

Funding Source: PLJX011MBBS- 06601- To be encumbered by purchase order

Sole Source Award To: Gale Cengage Learning, Inc.

Price Justification: See Attached

Total Award: $347,790.04 **Requisition #:** 200069

Attachments: Sole Source Form, Vendor Letter & Quote, Previous Awards

Certification as to Sole Source: Barbara Gubbin, Director, Jacksonville Public Library

THE ABOVE PURCHASE IS RECOMMENDED FOR AWARD IN ACCORDANCE WITH CHAPTER 126.206.

SBX

Analyst: Annette L. Burney

Gregory Pease, Chief
Procurement Division

APPROVAL OF GENERAL GOVERNMENT AWARDS COMMITTEE

"ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS"

Teresa R. Eibach
CHAIRMAN

10/27/16
DATE

ACTION OF AWARDING AUTHORITY DATE: 10/27/16

MR APPROVED ✓ DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Sam E. Mousa
Chief Administrative Officer
For. Mayor Lenny Curry
Under Authority of
Executive Order No. 2015 0[illegible]

FORM GB-114, Revised 12/2007