SUBJECT: KITCHEN RENOVATIONS AT VARIOUS FIRE STATIONS – JSEB PARTICIPATION (REBID)

BID #: XF-0314-20 **OPEN DATE: 11/20/2019**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT:
Service Contract – One Time Purchase

AGENCY: FIRE/RESCUE

BASIS OF AWARD: All or None to the lowest responsive, responsible bidder

NUMBER OF BIDS INVITED: 10 **NUMBER RECEIVED:** 2 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

Recommend approval of award to Southeastern Stainless Fabricators. Inc. as the lowest responsive, responsible bidder for the purchase of custom stainless cabinets, shelving and countertops at six (6) fire stations for the Jacksonville Fire and Rescue Department. Total estimated award not to exceed $253,552.92.

Funding for this award to be encumbered by account FRCP32EFS-06505 FR0053-01, to be executed by purchase order.

Attachments: Recommendation Memo, Tabulation Sheet, Terms and Conditions, Scope of Work, JSEB Letter

Analyst: _____
TARYN MANSER

RESPECTFULLY SUBMITTED: _____
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: KEITH POWERS, DIRECTOR/FIRE CHIEF

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

FIRE AND RESCUE DEPARTMENT

November 21, 2019

TO: Gregory Pease, Chief of Procurement

FROM: Keith Powers, Director/Fire Chief

RE: **BID XF-0314-20 Kitchen Renovations at Various Fire Stations**

After reviewing the bid tabulation sheet, JFRD recommends Southeastern Stainless Fabrications, Inc. be awarded the bid. We are awarding based on the lowest response bid in accordance with specifications. Total amount to be awarded is $253,552.92.

Funding Source: **FRCP32EFS-FR0053-01-6505**

If you have any questions, please contact Cindy Davis at 630-0205.

kp/cd

TITLE: Kitchen Renovations at Various Fire Stations BID NO.: XF-0314-20 OPEN DATE: November 20, 2019 at 2:00 P.M. ANALYST: Taryn Manser No. Invited: (10) No. Received (2) No Bids: (0) Recorded By: Renata Barnett Announcer: Sharon Williams		Southeastern Stainless Fabricators Inc.	Vargas Construction Group LLC
Item #	Description	Total	Total
1	Fire Station #2 1355 N. Main St, Jacksonville, FL 32206	$29,329.20	$53,407.20
2	Fire Station #7 2436 Division St., Jacksonville, FL 32209	$56,780.40	$73,718.40
3	Fire Station #10 1055 S. McDuff Ave., Jacksonville, FL 32205	$47,521.60	$56,604.80
4	Fire Station #30 9735 1st Federal Dr., Jacksonville, FL 32225	$44,939.60	$63,481.60
5	Fire Station #37 10151 Busch Dr. N, Jacksonville, FL 32218	$18,201.72	$33,600.00
6	Fire Station #44 8275 Western Way, Jacksonville, FL 32256	$56,780.40	$76,731.20
	Grand Total:	$253,552.92	$357,543.20
	TERMS:	Not Stated	Not Stated
	DELIVERY:	160+ Business Days	Not Stated
	CONFLICT OF INTEREST:	Yes	Yes
	MARKED CONTRACTOR NARRATIVE, COSTS, INSTALLATION AND WARRANTY SECTIONS:	Yes	Yes
	MEETS JSEB PARTICIPATION REQUIREMENT (20%):	Yes	Yes

TERMS AND CONDITIONS
Kitchen Renovations at Various Fire Stations

1. SCOPE

The City of Jacksonville, Jacksonville Fire and Rescue Department (JFRD) is currently accepting bids to obtain source(s) of supply for the item(s)/service(s) as outlined in the bid documents provided. The purpose of this bid invitation is to obtain information about your firm and its ability to provide these item(s)/service(s) and to obtain pricing commitments for Kitchen Renovations at Various Fire Stations as listed in the bid documents to include warranty as specified.

2. AWARD

Award will be all or none, to the lowest responsive, responsible bidder. Bidders must bid on all fire stations listed to be considered for award. Bidders must meet all specifications to be considered for award. The City reserves the right to reject any or all bids. ALL awards are subject to the availability of funds.

3. TERM OF AGREEMENT

The term of this agreement is a one (1) time purchase. Work must be started within seven (7) days of issuance of purchase order. All work is to be completed and accepted no later than April 30, 2020.

4. PRE-BID CONFERENCE

There is no pre-bid conference for this bid.

5. STATE CONTRACTS

The City reserves the right to utilize contracts established by the State of Florida and/or other governmental agencies for item(s)/service(s) covered under this bid. The city reserves the right to cancel this contract in whole or in part for such item(s)/service(s).

6. QUANTITIES

Quantities indicated reflect the estimated quantities to be purchased throughout the contract period and are subject to fluctuation in accordance with actual requirements. The City reserves the right to purchase more than the estimated quantities listed or not to make any purchase against this bid if it so deems necessary anytime during the contract period.

7. DELIVERY

Various Fire Station locations in Jacksonville, FL as outlined in the Bid Specifications. Gary Daly (904-334-9967) will be the point of contact for delivery. Work must be started within seven (7) days of issuance of purchase order. All work is to be completed no later than April 30, 2020. If vendor is awarded the majority of locations, an additional thirty (30) days may be granted. A packing list shall accompany all shipments, which shall indicate, at a minimum, the following; purchase order number, item number and description, date of shipment, quantity ordered and shipped, unit prices, and unit of measure.

8. ESCALATION/DE-ESCALATION

All pricing submitted shall remain firm for the term period.

9. PRICES

All unit prices shall include freight, delivery, and handling charges to the delivery location as outlined in the bid documents.

10. PICK UP AND RETURNS

The City reserves the right to return an order in whole or in part if the merchandise is not in compliance with the bid specifications. The City or its agencies will determine compliance with bid specifications. Pick up and returns will be made within 48 hours of notification at no charge to the City or its agencies.

11. COMPLIANCE WITH SPECIFICATIONS

The bidder, by affixing their signature to the bid form submitted, agrees to provide item(s)/service(s) in accordance with the bid documents provided. Bid only a single offering for each bid item. Multiple offerings, alternates (unless stated) and or stipulations may be cause for bid rejection. Bid only on forms provided herein unless otherwise stated. Bid submissions shall be in ink or typewritten. All corrections must be initialed.

12. INVOICING

Invoices will be issued once supplies/services are delivered and/or rendered to the City of Jacksonville or its agencies. At a minimum, invoices must include; purchase order number or contract number, item number and description, date of shipment, quantity ordered and shipped, unit prices, unit of measure, and extended totals. Payment terms are Net 30 days. All original invoices shall be submitted to: City of Jacksonville, General Accounting Division, 117 West Duval Street, Suite 375, Jacksonville, Florida 32202. **Invoices will be processed for payment after acceptance of the work, per location.**

13. INSURANCE/INDEMNIFICATION

Each supplier shall maintain, for the entire term of this bid, current insurance coverage as stated in the bid documents. All insurance certificates shall list the City of Jacksonville as an additional insured. Bid number should be listed on certificate.

14. REPORTING

The City may request, during the term of this bid, reports including but not limited to; usage, pricing, and delivery. Suppliers will be required to provide reports requested in hard copy and electronic format as required.

15. SUPPLIER ACCESSIBILITY

The City or its representative must be able to contact, during normal business hours, by telephone or email any supplier providing goods or services to the City or its agencies. Any supplier accessibility requirements outlined in the specifications supersede this section.

SCOPE OF WORK
Kitchen Renovations at Various Fire Stations

Background: The City of Jacksonville Fire and Rescue Department is seeking to renovate the kitchens of seven (7) fire stations. The specifications will differ between stations. The fire stations are 2, 7, 10, 30, 37, and 44 which are staffed by firefighters who work 24 hour shifts. All materials should be able to withstand heavy daily use and demonstrate good durability characteristics and low maintenance. The design should maximize functionality of the space and have pleasing aesthetics that blend with the existing decor. The proposal shall include all items listed in the detailed specifications in the bid package.

Scope of Work: The work included in this contract consists of furnishing all labor, materials, equipment, and other incidentals necessary to complete the detailed specifications. The Contractor will provide removal and disposal of all existing materials. The existing appliances will be reused within their current layouts. The specifications for this project do not need to be ADA compliant.

Department of Finance and Administration
Procurement Division

CITY OF JACKSONVILLE

November 21, 2019

To: Gregory A. Pease, Chief
Procurement Division

From: Aileen Cruz, Business Analyst
Jacksonville Small & Emerging Business Office (JSEB) & Contract Compliance Office

Re: **XF-0314-20- Kitchen Renovations at Various Fire Stations**

The Jacksonville Small & Emerging Business (JSEB) Office has reviewed the low bidder/proposer for compliance with the Jacksonville Small and Emerging Business (JSEB) program. Based upon the review, and the areas of certification, the lowest bidder/proposer is **Southeastern Stainless Fabricators Inc.**, with a bid of **$ 253,552.92,** and the JSEB goal is **20%**. Based upon review of the JSEB schedule of work, the letters of intent, and the areas of certification, the lowest bidders/proposers, meet the goal by utilizing 20% participation to the following JSEB's:

M and M Maintenance Plus, Inc	$ 50,710.58

Our review efforts are documented and available upon request. Please let us know if you have any questions or concerns. I can be reached at (904) 255-8828.

cc: Marilyn Laidler
Rose Nettles

QWS3270X 11/25/2019 10:28 AM
FAML6350 V5.1 ** NW COJ FAMIS PRODUCTION ** 11/25/2019
LINK TO: ACCOUNT SUMMARY INQUIRY 10:23 AM

FISCAL MO/YEAR : 02 2020 CURRENCY CODE :
INDEX CODE : FRCP32EFS FIRE STATIONS CAPITAL PROJECTS
SUBOBJECT : 06505 OTHER CONSTRUCTION COSTS
PROJECT : FR0053 FIRE STATION CAPITAL MAINTENANCE
PROJECT DETAIL : 01 MISCELLANEOUS IMPROVEMENTS
GRANT :
GRANT DETAIL :
USER CODE :

S	NOV 2019	ANNUAL BALANCE	ALL YEARS BALANCE
ESTIMATED REVENUES	.00	.00	.00
REVENUES	.00	.00	.00
UNREALIZED REVENUES	.00	.00	.00
BUDGET	.00	1,000,000.00	1,200,000.00
EXPENDITURES	.00	.00	.00
ENCUMBRANCES	63,226.75	63,226.75	63,226.75
PRE-ENCUMBRANCES	.00	.00	.00
REMAINING BALANCE	-63,226.75	936,773.25	1,136,773.25

F1-HELP F2-SELECT F4-PRIOR F5-NEXT
F9-LINK F10-PRIOR-MO F11-NEXT-MO

G014 - RECORD FOUND