SUBJECT: PC REFRESH-AIOs, DESKTOPS, LAPTOPS, DOCKING STATIONS, MONITORS

BID #: XF-0310-20 **OPEN DATE: 2019-11-13**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SUPPLY CONTRACT – ONE TIME PURCHASE. PERIOD OF SERVICE WILL BE ONE YEAR FROM THE DATE OF AWARD

AGENCY: INFORMATION TECHNOLOGIES DIVISION

BASIS OF AWARD: ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 55 **NUMBER RECEIVED:** 2 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval of award to the lowest responsive, responsible bidder EMTEC, INC. in the amount of $1,313,473.00 for PC REFRESH-AIOs, DESKTOPS, LAPTOPS, DOCKING STATIONS, MONITORS. Period of service will be one year from the date of award.

Funding for this award to be encumbered by various accounts, to be executed by purchase order(s)

Attachments: Recommendation Memo, Bid Tabulation Sheets, Terms and Conditions, Specifications

ANALYST: _____
RUBEN OLA

RESPECTFULLY SUBMITTED: _____
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Kenneth Lathrop, Chief of Information Technologies Division/CIO

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

INFORMATION TECHNOLOGIES DIVISION

CITY OF JACKSONVILLE

11/25/19 10:11:29
Procurement Division

DATE: November 22, 2019

TO: Greg Pease, Chief of Procurement Division

THRU: Kenneth E. Lathrop, Chief of Information Technologies / CIO Kenneth E. Lathrop

FP 11/22/19

FROM: Elizabeth Brown, IT Operations Manager

SUBJECT: **XF-0310-20 PC Refresh-AIOs, Desktops, Laptops, Docking Stations, and Monitors – Award Recommendation Memo**

The Information Technologies Division (ITD) submitted an RFP to Procurement Division for solicitation of PC Refresh-AIOs, Desktops, Laptops, Docking Stations, and Monitors, Bid # XF-0310-20. The bid was solicited to provide for the replacement of end of life equipment.

Procurement Division received two (2) vendor bid responses and zero (0) no bids on November 13, 2019.

ITD Management recommends awarding to the lowest, responsive, responsible bidder: Emtec, Inc., in the amount of $1,313,473.00 for the Lenovo products.

VENDOR	TOTAL AWARD AMOUNT
Emtec, Inc.	**$1,313,473.00**
CDW Government, LLC	$1,419,116.71

This purchase will be made via purchase order.

FUNDING SOURCE(S):	AFIT537 – 05229	$1,216,055
	COCI011JS - 05229	$17,300
	COCI15U – 06427	$80,118

Your favorable consideration of this request is appreciated.

Attachment: Bid Tabulation Sheet
XF-0310-20 Terms and Conditions

CC: Robert Gray, Enterprise Technology Infrastructure Manager
Amy Hills, Desktop Services Manager
Thomas Ossi, Technology Contract & Records Manager
Alexander Ciprian, IT Contract Administrator

BID TABULATION SHEET

TITLE: PC REFRESH-AIOs, DESKTOPS, LAPTOPS, DOCKING STATIONS, MONITORS

BID NO.: XF-0310-20

OPEN DATE: November 13, 2019

ANALYST: RUBEN OLA

No. Invited: (55) **No. Received (2)** **No Bids: (0)**

Bid Recorder: R. BARNETT, Announcer: S. WILLIAMS

ITEM	DESCRIPTION	EST. QUANTITY	CDW GOVERNMENT LLC PRICE EACH	CDW GOVERNMENT LLC EXT. PRICE	EMTEC PRICE EACH	EMTEC EXT. PRICE	PRICE EACH	EXT. PRICE	PRICE EACH	EXT. PRICE
	BID FORM 1 ---- PC REFRESH-DESKTOPS/LAPTOPS/DOCKING STATIONS, DELL PRODUCT BID OPTION									
1	AIO Computer – See detailed technical specifications, Dell Optiplex 7470 AIO Computer	709	$ 740.74	$ 525,184.66		NO BID				
2	Desktop Computer (i5) – See detailed technical specifications, Dell Optiplex 7070 Desktop Computer	828	$ 567.54	$ 469,923.12		NO BID				
3	Desktop Computer (i7) – See detailed technical specifications, Dell Optiplex 7070 Desktop Computer	49	$ 682.23	$ 33,429.27		NO BID				
4	Laptop Computer (i5) – See detailed technical specifications, Dell Latitude E7490 Laptop Computer	274	$ 801.88	$ 219,715.12		NO BID				
5	Laptop Computer (i7) – See detailed technical specifications, Dell Latitude E7490 Laptop Computer	28	$ 964.40	$ 27,003.20		NO BID				
6	Docking stations –See detailed technical specifications, Dell Thunderbolt Dock – WD19 TB	115	$ 179.04	$ 20,589.60		NO BID				
7	Monitors (22") – See detailed technical specifications, Dell P2217H monitor	871	$ 115.69	$ 100,765.99		NO BID				
8	Monitors (24") – See detailed technical specifications, Dell P2417H monitor	25	$ 144.63	$ 3,615.75		NO BID				
9	Imaging services, For AIOs, Desktops, Laptops	1889	$ 10.00	$ 18,890.00		NO BID				
	BID FORM 1 - GRAND TOTAL:			**$1,419,117**						

BID TABULATION SHEET

	BID FORM 2 ---- PC REFRESH- DESKTOPS/LAPTOPS/DOCKING STATIONS LENOVO PRODUCT BID OPTION									
1	AIO Computer – See detailed technical specifications Lenovo ThinkCentre M920z AIO Computer–Manufacturer Part # 10S7CTO1WW	709		NO BID	$ 710.00	$ 503,390.00				
2	Desktop Computer – See detailed technical specifications Lenovo ThinkCentre M920s Desktop Computer - Manufacturer Part # 10SKCTO1WW	828		NO BID	$ 510.00	$ 422,280.00				
3	Desktop Computer – See detailed technical specifications, Lenovo ThinkCentre M920s Desktop Computer - Manufacturer Part # 10SKCTO1WW	49		NO BID	$ 675.00	$ 33,075.00				
4	Laptop Computer – See detailed technical specifications Lenovo ThinkPad T490s Laptop Computer - Manufacturer Part # 20NYCTO1WW	274		NO BID	$ 720.00	$ 197,280.00				
5	Laptop Computer – See detailed technical specifications Lenovo ThinkPad T490s Laptop Computer - Manufacturer Part # 20NYCTO1WW	28		NO BID	$ 925.00	$ 25,900.00				
6	Docking stations –See detailed technical specifications Lenovo ThinkPad USB C Gen 2 dock –Manufacturer Part # 40AS0090US	115		NO BID	$ 121.00	$ 13,915.00				
7	Monitors – See detailed technical specifications Lenovo ThinkVision T22i-10 monitor	871		NO BID	$ 95.00	$ 82,745.00				
8	Monitors – See detailed technical specifications Lenovo ThinkVision T24i-10 monitor	25		NO BID	$ 111.00	$ 2,775.00				
9	Imaging service For AIOs, Desktops, Laptops	1889		NO BID	$ 17.00	$ 32,113.00				
	BID FORM 2 - GRAND TOTAL:					$1,313,473.00				
	BUSINESS/CORPORATE REFERENCES:									
	TERMS:									
	DELIVERY (Business Days):		14-21 DAYS ARO			30-60 DAYS				
	CONFLICT OF INTEREST:		✓			✓				
	ADDENDUM( ):									
	NOTES:									

TERMS AND CONDITIONS

PC REFRESH-AIOs, DESKTOPS, LAPTOPS, DOCKING STATIONS, MONITORS

1. SCOPE

The Information Technologies Division of the City of Jacksonville, Florida is currently accepting bids to obtain source(s) of supply for the items as outlined in the bid documents provided. The purpose of this bid invitation is to obtain information about your firm and its ability to provide these item(s)/ service(s) and to obtain pricing commitments for PC REFRESH-AIOs, DESKTOPS, LAPTOPS, DOCKING STATIONS, MONITORS.

2. AWARD

Award will be **ALL OR NONE** to the lowest responsive, responsible bidder grand total amount. Bidders must bid on all items to be considered for award. ALL awards are subject to the availability of funds.

3. TERM OF AGREEMENT

This is a one-time purchase. The term of this agreement is for one (1) year from date of award.

4. MINIMUM REQUIREMENTS

Bidders should submit or comply with the following requirements; failure to submit any of these requirements may be grounds for rejection:

a. The Contractor shall provide all business licenses required by local, state, and federal law as applicable.

5. STATE CONTRACTS

The City reserves the right to utilize contracts established by the State of Florida and or other governmental agencies for item(s)/service(s) covered under this bid. The city reserves the right to cancel this contract in whole or in part for such item(s)/service(s).

6. QUANTITIES

Quantities indicated reflect the estimated quantities to be purchased throughout the contract period and are subject to fluctuation in accordance with actual requirements. The City reserves the right to add or delete items, or increase the volume of services required, or not to make any purchase against this bid if it so deems necessary at any time during the contract period.

7. DELIVERY

Information Technologies Division, 214 North Hogan Street, 9th Floor, Jacksonville, Florida 32202 (ITD Server Infrastructure Manager). A packing list shall accompany all shipments, which shall indicate, at a minimum, the following; purchase order number, item number and description, date of shipment, quantity ordered and shipped, unit prices, and unit of measure. Inside DELIVERY ONLY and if on pallets must be broken down for delivery.

8. ESCALATION/DE-ESCALATION

All pricing submitted shall remain firm for the initial term period. Upon renewal (if applicable), a supplier may submit in writing a request for price escalation/de-escalation for the percentage of change

SPECIFICATIONS

PC REFRESH-AIOs, DESKTOPS, LAPTOPS, DOCKING STATIONS, MONITORS

1. DETAILED TECHNICAL SPECIFICATIONS

Line Item #1 Configured as follows. Lenovo product is limited to the Custom Part Number created specifically for the City of Jacksonville.
All items must MEET or EXCEED the specifications listed below.

- **Lenovo ThinkCentre M920z AIO Custom Part 10S7CTO1WW OR Dell OptiPlex 7470 AIO CTO**
- **23.8" FHD 1920x1080 Non-Touch anti-glare display with Camera**
- **Windows 10 Professional 64 bit operating system**
- **Intel Core i5-8500 processor (6 Cores/9MB/6T/3.0GHz to 4.4GHz/65W) or better**
- **16GB 2X8GB DDR4 2666MHz Non-ECC installed RAM**
- **M.2 128GB Class 35 Solid State Drive or larger**
- **Intel® Wireless-AC 9560, Dual-band 2x2 802.11ac Wi-Fi with MU-MIMO + Bluetooth 5**
- **Intel Integrated Graphics**
- **Basic AIO stand**
- **Ports: Display Ports, Network(RJ-45), USB 3.1 Type A Gen 1 with wake-up/rapid charge support, USB 3.1 Type A Gen 2, Audio Out**
- **High Definition (HD) Audio with internal speakers**
- **OPTIONAL 8x Slimline DVD+/-RW Drive**
- **USB Keyboard – English - black**
- **USB Optical Wheel Mouse - black**
- **5Y Onsite NBD Warranty**

Line Item #2 - Configured as follows. Lenovo product is limited to the Custom Part Number created specifically for the City of Jacksonville.
All items must MEET or EXCEED the specifications listed below.

- **Lenovo ThinkCentre M920s SFF Custom Part 10SKCTO1WW OR Dell OptiPlex 7070 SFF**
- **Windows 10 Professional 64 bit operating system**
- **Intel Core i5-9500 processor (9MB cache, up to 4.1 GHz)**
- **16GB (2x8GB) 2666MHz DDR4 RAM**
- **1x500GB 7200rpm 3.5" SATA3 hard drive**
- **Integrated Intel UHD Graphics 630**
- **Front ports: USB 3.1 Gen 1 Type-C, 2x USB 3.1 Gen 1 Type A, 2 x USB 3.1 Gen 2, Type A, combo headphone + microphone**
- **Rear ports: 4 x USB 3.1 Gen 1 Type A, Ethernet (RJ-45), Display Ports(s), VGA, Universal audio, line out**
- **High Definition (HD) Audio, Realtek ALC662**
- **8x DVD+/-RW DVD drive**
- **USB Keyboard – English**
- **USB Optical Wheel Mouse**
- **3Y Onsite NBD Warranty**

Line Item #3 - Configured as follows. Lenovo product is limited to the Custom Part Number created specifically for the City of Jacksonville.
All items must MEET or EXCEED the specifications listed below.

- **Lenovo ThinkCentre M920s SFF Custom Part 10SKCTO1WW <u>OR</u>**
  Dell OptiPlex 7070 SFF
- **Windows 10 Professional 64 bit operating system**
- **Intel Core i7-9700 processor (9MB cache, up to 4.1 GHz) or better**
- **16GB (2x8GB) 2666MHz DDR4 RAM**
- **1x500GB 7200rpm 3.5" SATA3 hard drive**
- **Integrated Intel UHD Graphics 630**
- **Front ports: USB 3.1 Gen 1 Type-C, 2x USB 3.1 Gen 1 Type A, 2 x USB 3.1 Gen 2, Type A, combo headphone + microphone**
- **Rear ports: 4 x USB 3.1 Gen 1 Type A, Ethernet (RJ-45), Display Ports(s), VGA, Universal audio, line out**
- **High Definition (HD) Audio, Realtek ALC662**
- **8x DVD+/-RW DVD drive**
- **USB Keyboard – English**
- **USB Optical Wheel Mouse**
- **3Y Onsite NBD Warranty**

Line Item #4 - Configured as follows. Lenovo product is limited to the Custom Part Number created specifically for the City of Jacksonville.
All items must MEET or EXCEED the specifications listed below.

- **Laptop computer**
- **Lenovo ThinkPad T490s Custom Part 20NYCTO1WW <u>OR</u>**
  Dell Latitude E7400
- **Windows 10 Professional 64 bit operating system**
- **Intel® Core i5-8265U (1.60GHz, up to 3.90GHz with Turbo Boost, 4 cores, 6MB Cache) or better**
- **Integrated Intel UHD Graphics 620 with Display port over USB Type-C**
- **Enabled Discrete TPM2.0**
- **14.0 FHD(1920x1080) minimum 250 nits IPS Anti-Glare, Non-Touch display or better**
- **720p HD Camera with MIC**
- **16GB(8+8) installed DDR4 2666MHz non-ECC SDRAM**
- **M.2 128GB PCIe SSD or larger**
- **3 Cell Battery**
- **Intel Dual Band Wireless AC(2x2) 9560, Bluetooth Version 5.0**
- **Optional Smart card slot**
- **Ports: USB-C AC Power, USB-C Thunderbolt 3, HDMI, USB Type-A 3.1 Gen, universal audio port**
- **Optional Fingerprint Reader**
- **US Qwerty keyboard with pointing device**
- **65W USB Type-C power adaptor**
- **3Y onsite NBD Warranty**

Line Item #5 - Configured as follows. Lenovo product is limited to the Custom Part Number created specifically for the City of Jacksonville.
All items must MEET or EXCEED the specifications listed below.

- **Laptop computer**
- **Lenovo ThinkPad T490s Custom Part 20NYCTO1WW <u>OR</u>**
  Dell Latitude E7400
- **Windows 10 Professional 64 bit operating system**
- **Intel® Core i7-8665U (1.90GHz, up to 4.80GHz with Turbo Boost, 4 cores, 8MB Cache) or better**
- **Integrated Intel UHD Graphics 620 with Display port over USB Type-C**
- **Enabled Discrete TPM2.0**
- **14.0 FHD(1920x1080) minimum 250 nits IPS Anti-Glare, Non-Touch display**
- **720p HD Camera with MIC**
- **16GB(8+8) installed DDR4 2666MHz non-ECC SDRAM**
- **M.2 256GB PCle SSD or larger**
- **3 Cell Battery**
- **Intel Dual Band Wireless AC(2x2) 9560, Bluetooth Version 5.0**
- **Optional Smart card slot**
- **Ports: USB-C AC Power, USB-C Thunderbolt 3, HDMI, USB Type-A 3.1 Gen, universal audio port**
- **Optional Fingerprint Reader**
- **US Qwerty keyboard with pointing device**
- **65W USB Type-C power adaptor**
- **3Y onsite NBD Warranty**

Line Item #6 - Equivalent Configured as follows:
All items must MEET or EXCEED the specifications listed below.

- **Lenovo ThinkPad USB-C Gen 2 Dock–Manufacturer Part # 40AS0090US**
  <u>OR</u>
  Dell Business Dock – WD15 with Display Port over USB Type-C
- **3YR Warranty**

Line Item #7 - Equivalent Configured as follows:
All items must MEET or EXCEED the specifications listed below.

- **Lenovo ThinkVision T22i-10 monitor <u>OR</u>**
  Dell P2219H monitor
- **3YR Warranty**

Line Item #8 - Equivalent Configured as follows:
All items must MEET or EXCEED the specifications listed below.

- **Lenovo ThinkVision T24i-10 monitor <u>OR</u>**
  Dell P2417H monitor
- **3YR Warranty**

2. **IMAGING (line item #9):**
   - There will be a maximum of 9 (nine) images
   - Vendor to provide 2 loaner AIOs, 1 desktop and 1 laptop for image creation.
   - COJ will develop and provide images and image quantities to vendor.
   - Vendor to image computers before shipping.

3. **DELIVERY:**
   - Delivery location will be provided in the purchase order after bid award
   - Vendor to provide CSV file containing serial number, make, model, warranty start, warranty end, ship date and PO #.

4. **REQUIREMENTS**
   - **All Products must be NEW.**
   - **Refurbished, Remanufactured, Rebuilt or Used parts are NOT acceptable. All items must MEET or EXCEED the specifications listed in this solicitation. No substitutions for Lenovo part numbers will be accepted unless approved by the City of Jacksonville. Vendors must include in their bid package, the details of the specification contained within the alternative or equivalent product. If this detail is not provided, the bid will be considered incomplete and will NOT be considered.**