SINGLE SOURCE AWARD **BID # SS-0350-20**

Subject: 3M Self-Check Library System Maintenance and Support

Department: Library

Description of Purchase:
Recommend approval to ratify the period of service from November 1, 2019 to date of award.
Recommend approval of single source award to Bibliotheca LLC to provide annual maintenance and support for 3M Security Gate, Self-Check and Automated Equipment at various library branches. Period of service is from date of award through October 31, 2020. Total not to exceed expenditure amount is $144,075.15.

PLJX011MBBS- 04661 – To be encumbered by purchase order

Single Source Award To: Bibliotheca LLC

Price Justification: See Attached

Requisition #: N/A

Total Award: $144,075.15

Attachments: Single Source Form, Vendor Letter/Quote and Previous Awards

Certification as to Single Source: Tim Rogers, Director, Jacksonville Public Library

THE ABOVE PURCHASE IS RECOMMENDED FOR AWARD IN ACCORDANCE WITH CHAPTER 126.206.

Analyst: Annette Burney

Gregory Pease, Chief
Procurement Division

APPROVAL OF GENERAL GOVERNMENT AWARDS COMMITTEE

"ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS"

CHAIRMAN ***DATE***

ACTION OF AWARDING AUTHORITY DATE: _____

APPROVED_____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

SINGLE SOURCE REQUEST

Pursuant to the City of Jacksonville Procurement Code § 126.206 & § 126.312, when requesting a purchase from a vendor subject to the referenced sections, please complete this form to justify your request and submit to Procurement with applicable attachments.

REQUESTING AGENCY (DEPT./DIVISION): Public Library

FUNDING SOURCE: PLJX011MBBS/04661

BRIEF DESCRIPTION OF GOODS/SERVICES:

Bibliotheca, LLC will provide maintenance of 3M security gates, self-check and automated check-in equipment at various library branches to include labor, service parts, modifications, upgrades, and software configuration for FY2020

AMOUNT OF PROJECT (attach quote): $144,075.15

PROVIDE A SUMMARY OF THE SCOPE OF GOODS/SERVICES TO BE PROVIDED; IDENTIFY EACH ITEM, COMPONENT OR SERVICE BEING PROCURED (ATTACH QUOTE/PROPOSAL):

Various self-check units, automated return/sorters, and detection systems as listed on the attached quote.

PROVIDE A DETAILED JUSTIFICATION AS TO WHY THE REQUESTED GOODS/SERVICES CAN ONLY BE EFFICIENTLY AND EFFECTIVELY PROCURED THROUGH THE RECOMMENDED SINGLE SOURCE PROVIDER:

Bibliotheca is the sole provided of factory authorized service for 3M library equipment.

ASSERT THAT YOU HAVE RESEARCHED THE AVAILABILITY OF THE REQUESTED GOODS/SERVICES FROM OTHER SOURCES IN APPLICABLE MARKETS AND HAVE DISCUSSED AND EVALUATED THE SAME WITH COJ'S PROCUREMENT AND EBO DIVISIONS:

Library staff have not found another factory authorized source for this service

Justification statement from the service provider is attached

Submitted by: Lynn Jacobson — Systems and Technology Manager

(Name) (Title)

Date: 11/08/2019

Requesting Agency's Director's Signature:

Procurement Division

March, 2017

JACKSONVILLE
PUBLIC LIBRARY

Jacksonville Public Library
Support Services Department
3435 University Blvd. North
Jacksonville, Florida 32277

November 8, 2019

MEMORANDUM

TO: Greg Pease
Chief of Procurement

FROM: Lynnea Jacobson
Systems and Technology Manager

CC: Tim Rogers
Library Director

Gretchen Mitchell
Deputy Director for Support Services

Chuck McNeil
Assistant Director Finance & Administrative Services

SUBJECT: Justification Letter for Bibliotheca, LLC Annual Maintenance

The Jacksonville Public Library requests a purchase order in the amount of $144,075.15 for the purchase of an annual support and maintenance renewal. This will be funded from General Fund sub-object 04661.

Bibliotheca is the sole authorized provider of support and maintenance of the library's Bibliotheca equipment, including the SelfCheck machines and theft detection system currently used by the library. A 3M tattle-tape strip is attached to all items that can be checked out at the library and cause the security gates to alarm when not checked out. The Bibilotheca SelfCheck system allows library customers to use a self-service kiosk to check out library material and review personal library account information.

With your approval, this request would ensure adequate funding the fiscal year 2020 for the Jacksonville Public Library to provide this service.

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09/20/19

Jacksonville Public Library – Finance & Administration
Accounts Payable, 117 W. Duval St. Suite 375
Jacksonville, FL, 32202

Bibliotheca LLC
3169 Holcomb Bridge Road
Norcross, GA 30071
800-328-0067
Service-renewals-us@bibliotheca.com

Dear Lynn--

Bibliotheca requests consideration from Jacksonville Public Library as the sole source provider of service for the library's bibliotheca and 3M Library System Equipment.

- 3M is the developer and sole manufacturer of the 3M Library System Equipment in the Jacksonville Public Library. These assets have now been purchased by Bibliotheca.
- Bibliotheca maintains patents and patents pending on certain parts of the 3M Library System Equipment at Jacksonville Public Library.
- Bibliotheca currently provides comprehensive service to Jacksonville Public Library.
- Bibliotheca and 3M Library System Equipment components are part of a matched component system that includes service, security gates, staff workstations, patron self-service devices, and applicators that apply the RFID tags to books and other items.
- *Bibliotheca provides the only factory authorized service offering with technicians trained and equipped to maintain your bibliotheca and 3M equipment in peak operating condition.*

Maintenance Purchase

Service Agreements can only be purchased through Bibliotheca. Bibliotheca provides the only factory authorized service offering with technicians trained and equipped to maintain your bibliotheca and 3M equipment in peak operating condition.

This service agreement for maintenance of your equipment during warranty period and after are based on the correct usage of bibliotheca and 3M™ RFID Equipment. DecisionOne Corporation is the only Bibliotheca authorized on-site service provider in the United States. Service calls are placed by calling Bibliotheca Customer Service at 1-800-328-0067. Software support is provided by Bibliotheca and on-site support is provided by factory trained technicians from DecisionOne Corporation dispatched by Bibliotheca. Service Agreements can only be purchased through Bibliotheca.

Thank you for your interest in the service we provide for bibliotheca and 3M Library Systems equipment. If there are any further questions or problems, please feel free to contact us.

Sincerely,

Mary Zilles

Mary Zilles
Sales Operation Manager - m.zilles@bibliotheca.com

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Service and Maintenance/Extended Warranty Quote

Quote Date: 11/08/2019
Quote Number: QUO-102986-S0F5

Licensee Bill To:
Jacksonville Public Library
Barbara Gubbin
Accounts Payable, 117 W. Duval Street, Suite 375
Jacksonville FL 32202
United States of America

gmitch@coj.net
Tel: 904-630-1666

System Licensee:
Jacksonville Public Library - Finance - Finance and Administration
Barbara Gubbin
Accounts Payable, 117 W. Duval Street, Suite 375
Jacksonville FL 32202
United States of America

Sales Contact: Contract Team
Sales Phone: 800-328-0067
Sales Email: service-renewals-us@bibliotheca.com

Contract#: US-74687-Z1L4
Term: 11/1/2019 - 10/31/2020
Renewal

Quote expires (180) days from Quote Date above.

Item ID	Item Type	Quantity	Sale Price	Sub Total
SUP000002-000-US	ANNUAL SUPPORT & MAINTENANCE Contract Term: Nov 01, 2019 - Oct 31, 2020	1	$144,075.150	$144,075.15

Total (Less Sales Tax): $144,075.15

Grand Total: $144,075.15

3M Library Systems has merged with Bibliotheca LLC. Together, our customers will enjoy the best of both worlds. If you are a former 3M Library System customer, please note that your Service & Maintenance contract will be managed and serviced by Bibliotheca LLC.

Service and Maintenance prices exclude any applicable sales tax. Please provide Tax Exempt Certificate, if applicable.

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Service and Maintenance/Extended Warranty Quote

Location	Asset Name	Serial #1	Qty	Start Date	End Date	Price
Jacksonville Public Library	764	1640237	1	11/01/19	10/31/20	$112.35
Jacksonville Public Library - FL - Mandarin	764	1643769	1	11/01/19	10/31/20	$112.35
Jacksonville Public Library - FL - Westbrook Branch	764	1644094	1	11/01/19	10/31/20	$112.35
Jacksonville Public Library - FL - Pablo Creek	2820	28200072	1	11/01/19	10/31/20	$4,099.20
Jacksonville Public Library - FL - Pablo Creek	2820	28200121	1	11/01/19	10/31/20	$4,099.20
Jacksonville Public Library - FL - Southeast	2820	28200132	1	11/01/19	10/31/20	$4,099.20
Jacksonville Public Library - FL - Southeast	2820	28200133	1	11/01/19	10/31/20	$4,099.20
Jacksonville Public Library - FL - Pablo Creek	2830	28300027	1	11/01/19	10/31/20	$4,099.20
Jacksonville Public Library - FL - Southeast	2830	28300060	1	11/01/19	10/31/20	$4,099.20
Jacksonville Public Library - FL - Pablo Creek	2850 FX	28500125	1	11/01/19	10/31/20	$1,081.50
Jacksonville Public Library - FL - Southeast	2850 FX	28500239	1	11/01/19	10/31/20	$1,081.50
Jacksonville Public Library - FL - Southeast	2850 FX	28500246	1	11/01/19	10/31/20	$1,081.50
Jacksonville Public Library - FL - Southeast	2850 FX	28500273	1	11/01/19	10/31/20	$1,081.50
Jacksonville Public Library - FL - Pablo Creek	2850 FX	2850a125	1	11/01/19	10/31/20	$1,081.50
Jacksonville Public Library - FL - Pablo Creek	2850 FX	2850b125	1	11/01/19	10/31/20	$1,081.50
Jacksonville Public Library - FL - Pablo Creek	2850 FX	2850c125	1	11/01/19	10/31/20	$1,081.50
Jacksonville Public Library - FL - Pablo Creek	2855 FX	28550048	1	11/01/19	10/31/20	$2,163.00
Jacksonville Public Library - FL - Southeast	2855 FX	28550096	1	11/01/19	10/31/20	$2,163.00
Jacksonville Public Library - FL - Pablo Creek	2860 FX	28600063R	1	11/01/19	10/31/20	$811.65
Jacksonville Public Library - FL - Pablo Creek	2860 FX	28600064R	1	11/01/19	10/31/20	$811.65
Jacksonville Public Library - FL - Pablo Creek	2860 FX	28600065L	1	11/01/19	10/31/20	$811.65
Jacksonville Public Library - FL - Pablo Creek	2860 FX	28600066L	1	11/01/19	10/31/20	$811.65
Jacksonville Public Library - FL - Southeast	2860 FX	28600137R	1	11/01/19	10/31/20	$811.65
Jacksonville Public Library - FL - Southeast	2860 FX	28600144R	1	11/01/19	10/31/20	$811.65
Jacksonville Public Library - FL - Southeast	2860 FX	28600149L	1	11/01/19	10/31/20	$811.65
Jacksonville Public Library - FL - Southeast	2860 FX	28600151L	1	11/01/19	10/31/20	$811.65
Jacksonville Public Library - FL - Southeast	2860 FX	28600152R	1	11/01/19	10/31/20	$811.65

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Service and Maintenance/Extended Warranty Quote

Location	Asset Name	Serial #1	Qty	Start Date	End Date	Price
Jacksonville Public Library - FL - Southeast	2862 FX	28620018	1	11/01/19	10/31/20	$811.65
Jacksonville Public Library - FL - Southeast	2863 FX	28630050	1	11/01/19	10/31/20	$811.65
Jacksonville Public Library - FL - Southeast	2864 FX	28640023	1	11/01/19	10/31/20	$811.65
Jacksonville Public Library	3801BC	3819312	1	11/01/19	10/31/20	$1,362.90
Jacksonville Public Library - FL - Bradham & Brooks	955	501361	1	11/01/19	10/31/20	$307.65
Jacksonville Public Library - FL - Eastside	955	5060884	1	11/01/19	10/31/20	$307.65
Jacksonville Public Library - FL - San Marco	955F	5072350	1	11/01/19	10/31/20	$307.65
Jacksonville Public Library - FL- West	955F	5072743	1	11/01/19	10/31/20	$307.65
Jacksonville Public Library - FL - Brentwood	955F	5073478	1	11/01/19	10/31/20	$307.65
Jacksonville Public Library - FL- West	6420F	6420024	1	11/01/19	10/31/20	$2,009.70
Jacksonville Public Library - FL- West	Recommended Reads Annual Subscription (1 / Kiosk)	6420024	1	11/01/19	10/31/20	$0.00
Jacksonville Public Library - FL- West	6420F	6420025	1	11/01/19	10/31/20	$2,009.70
Jacksonville Public Library - FL- West	Recommended Reads Annual Subscription (1 / Kiosk)	6420025	1	11/01/19	10/31/20	$0.00
Jacksonville Public Library - FL- West	6420F	6420026	1	11/01/19	10/31/20	$2,009.70
Jacksonville Public Library - FL- West	Recommended Reads Annual Subscription (1 / Kiosk)	6420026	1	11/01/19	10/31/20	$0.00
Jacksonville Public Library - FL - Southeast	6420F	6420051	1	11/01/19	10/31/20	$2,009.70
Jacksonville Public Library - FL - Southeast	Recommended Reads Annual Subscription (1 / Kiosk)	6420051	1	11/01/19	10/31/20	$0.00
Jacksonville Public Library - FL - Southeast	6420F	6420052	1	11/01/19	10/31/20	$2,009.70
Jacksonville Public Library - FL - Southeast	Recommended Reads Annual Subscription (1 / Kiosk)	6420052	1	11/01/19	10/31/20	$0.00
Jacksonville Public Library	6420F	6420053	1	11/01/19	10/31/20	$2,009.70
Jacksonville Public Library	Recommended Reads Annual Subscription (1 / Kiosk)	6420053	1	11/01/19	10/31/20	$0.00
Jacksonville Public Library	6420F	6420054	1	11/01/19	10/31/20	$2,009.70
Jacksonville Public Library	6420F	6420055	1	11/01/19	10/31/20	$2,009.70
Jacksonville Public Library	Recommended Reads Annual Subscription (1 / Kiosk)	6420055	1	11/01/19	10/31/20	$0.00
Jacksonville Public Library - FL - University Park	6420F	64201044	1	11/01/19	10/31/20	$2,009.70
Jacksonville Public Library - FL - University Park	Recommended Reads Annual Subscription (1 / Kiosk)	64201044	1	11/01/19	10/31/20	$0.00
Jacksonville Public Library - FL - Highlands	6420F	64201045	1	11/01/19	10/31/20	$2,009.70
Jacksonville Public Library - FL - Highlands	Recommended Reads Annual Subscription (1 / Kiosk)	64201045	1	11/01/19	10/31/20	$0.00
Jacksonville Public Library - FL - Highlands	6420F	64201046	1	11/01/19	10/31/20	$2,009.70
Jacksonville Public Library - FL - Highlands	Recommended Reads Annual Subscription (1 / Kiosk)	64201046	1	11/01/19	10/31/20	$0.00

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Service and Maintenance/Extended Warranty Quote

Location	Asset Name	Serial #1	Qty	Start Date	End Date	Price
Jacksonville Public Library - FL - Pablo Creek	6420F	64201047	1	11/01/19	10/31/20	$2,009.70
Jacksonville Public Library - FL - Pablo Creek	Recommended Reads Annual Subscription (1 / Kiosk)	64201047	1	11/01/19	10/31/20	$0.00
Jacksonville Public Library - FL - Pablo Creek	6420F	64201048	1	11/01/19	10/31/20	$2,009.70
Jacksonville Public Library - FL - Pablo Creek	Recommended Reads Annual Subscription (1 / Kiosk)	64201048	1	11/01/19	10/31/20	$0.00
Jacksonville Public Library - FL - Pablo Creek	6420F	64201049	1	11/01/19	10/31/20	$2,009.70
Jacksonville Public Library - FL - Pablo Creek	Recommended Reads Annual Subscription (1 / Kiosk)	64201049	1	11/01/19	10/31/20	$0.00
Jacksonville Public Library - FL - San Marco	6420F	64201050	1	11/01/19	10/31/20	$2,009.70
Jacksonville Public Library - FL - San Marco	Recommended Reads Annual Subscription (1 / Kiosk)	64201050	1	11/01/19	10/31/20	$0.00
Jacksonville Public Library - FL - South Mandarin	Recommended Reads Annual Subscription (1 / Kiosk)	64201051	1	11/01/19	10/31/20	$0.00
Jacksonville Public Library - FL - South Mandarin	6420F	64201052	1	11/01/19	10/31/20	$2,009.70
Jacksonville Public Library - FL - South Mandarin	6420F	64201052	1	11/01/19	10/31/20	$2,009.70
Jacksonville Public Library - FL - South Mandarin	Recommended Reads Annual Subscription (1 / Kiosk)	64201052	1	11/01/19	10/31/20	$0.00
Jacksonville Public Library - FL - South Mandarin	6420F	64201053	1	11/01/19	10/31/20	$2,009.70
Jacksonville Public Library - FL - South Mandarin	Recommended Reads Annual Subscription (1 / Kiosk)	64201053	1	11/01/19	10/31/20	$0.00
Jacksonville Public Library - FL - San Marco	6420F	64201054	1	11/01/19	10/31/20	$2,009.70
Jacksonville Public Library - FL - San Marco	Recommended Reads Annual Subscription (1 / Kiosk)	64201054	1	11/01/19	10/31/20	$0.00
Jacksonville Public Library - FL - University Park	6420F	64201055	1	11/01/19	10/31/20	$2,009.70
Jacksonville Public Library - FL - University Park	Recommended Reads Annual Subscription (1 / Kiosk)	64201055	1	11/01/19	10/31/20	$0.00
Jacksonville Public Library - FL - Charles Webb-Wesconnett	6420F	64201056	1	11/01/19	10/31/20	$2,009.70
Jacksonville Public Library - FL - Charles Webb-Wesconnett	Recommended Reads Annual Subscription (1 / Kiosk)	64201056	1	11/01/19	10/31/20	$0.00
Jacksonville Public Library - FL - Charles Webb-Wesconnett	6420F	64201057	1	11/01/19	10/31/20	$2,009.70
Jacksonville Public Library - FL - Charles Webb-Wesconnett	6420F	64201058	1	11/01/19	10/31/20	$2,009.70
Jacksonville Public Library - FL - Charles Webb-Wesconnett	Recommended Reads Annual Subscription (1 / Kiosk)	64201058	1	11/01/19	10/31/20	$0.00
Jacksonville Public Library - FL - Mandarin	6420F	64201068	1	11/01/19	10/31/20	$2,009.70
Jacksonville Public Library - FL - Mandarin	Recommended Reads Annual Subscription (1 / Kiosk)	64201068	1	11/01/19	10/31/20	$0.00
Jacksonville Public Library - FL - Mandarin	6420F	64201072	1	11/01/19	10/31/20	$2,009.70
Jacksonville Public Library - FL - Mandarin	6420F	64201076	1	11/01/19	10/31/20	$2,009.70

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Service and Maintenance/Extended Warranty Quote

Location	Asset Name	Serial #1	Qty	Start Date	End Date	Price
Jacksonville Public Library - FL - Mandarin	Recommended Reads Annual Subscription (1 / Kiosk)	64201076	1	11/01/19	10/31/20	$0.00
Jacksonville Public Library	6420F	64201149	1	11/01/19	10/31/20	$2,009.70
Jacksonville Public Library	Recommended Reads Annual Subscription (1 / Kiosk)	64201149	1	11/01/19	10/31/20	$0.00
Jacksonville Public Library	6420F	64201150	1	11/01/19	10/31/20	$2,009.70
Jacksonville Public Library	Recommended Reads Annual Subscription (1 / Kiosk)	64201150	1	11/01/19	10/31/20	$0.00
Jacksonville Public Library - Fl - Dallas James Graham	6420F	64201151	1	11/01/19	10/31/20	$2,009.70
Jacksonville Public Library - FL - Willowbranch	6420F	64201152	1	11/01/19	10/31/20	$2,009.70
Jacksonville Public Library - FL - Willowbranch	Recommended Reads Annual Subscription (1 / Kiosk)	64201152	1	11/01/19	10/31/20	$0.00
Jacksonville Public Library - FL - Southeast	6420F	64201153	1	11/01/19	10/31/20	$2,009.70
Jacksonville Public Library - FL - Southeast	Recommended Reads Annual Subscription (1 / Kiosk)	64201153	1	11/01/19	10/31/20	$0.00
Jacksonville Public Library - FL - Bradham & Brooks	6420F	64201154	1	11/01/19	10/31/20	$2,009.70
Jacksonville Public Library - FL - Argyle	6420F	64201155	1	11/01/19	10/31/20	$2,009.70
Jacksonville Public Library - FL - Argyle	Recommended Reads Annual Subscription (1 / Kiosk)	64201155	1	11/01/19	10/31/20	$0.00
Jacksonville Public Library - FL - Willowbranch	6420F	64201273	1	11/01/19	10/31/20	$2,009.70
Jacksonville Public Library - FL - Willowbranch	Recommended Reads Annual Subscription (1 / Kiosk)	64201273	1	11/01/19	10/31/20	$0.00
Jacksonville Public Library - FL - Murray Hill	6420F	64201274	1	11/01/19	10/31/20	$2,009.70
Jacksonville Public Library - FL - Beaches	6420F	64201275	1	11/01/19	10/31/20	$2,009.70
Jacksonville Public Library - FL - Southeast	6420F	64201340	1	11/01/19	10/31/20	$2,009.70
Jacksonville Public Library - FL - Southeast	Recommended Reads Annual Subscription (1 / Kiosk)	64201340	1	11/01/19	10/31/20	$0.00
Jacksonville Public Library - FL - Beaches	6420F	6420248	1	11/01/19	10/31/20	$2,009.70
Jacksonville Public Library - FL - Beaches	Recommended Reads Annual Subscription (1 / Kiosk)	6420248	1	11/01/19	10/31/20	$0.00
Jacksonville Public Library - FL - Beaches	6420F	6420249	1	11/01/19	10/31/20	$2,009.70
Jacksonville Public Library - FL - Beaches	Recommended Reads Annual Subscription (1 / Kiosk)	6420249	1	11/01/19	10/31/20	$0.00
Jacksonville Public Library - FL - Mandarin	6420F	6420580	1	11/01/19	10/31/20	$2,009.70
Jacksonville Public Library - FL - Mandarin	Recommended Reads Annual Subscription (1 / Kiosk)	6420580	1	11/01/19	10/31/20	$0.00
Jacksonville Public Library - FL - Regency Square	6420F	6420581	1	11/01/19	10/31/20	$2,009.70
Jacksonville Public Library - FL - Regency Square	Recommended Reads Annual Subscription (1 / Kiosk)	6420581	1	11/01/19	10/31/20	$0.00
Jacksonville Public Library - FL - Argyle	6422F	64220245	1	11/01/19	10/31/20	$2,009.70

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Service and Maintenance/Extended Warranty Quote

Location	Asset/Name	Serial #1	Qty	Start Date	End Date	Price
Jacksonville Public Library - FL - Regency Square	7410F	7410170	1	11/01/19	10/31/20	$2,009.70
Jacksonville Public Library - FL - Regency Square	Recommended Reads Annual Subscription (1 / Kiosk)	7410170	1	11/01/19	10/31/20	$0.00
Jacksonville Public Library - FL - Regency Square	7410F	7410171	1	11/01/19	10/31/20	$2,009.70
Jacksonville Public Library - FL - Regency Square	Recommended Reads Annual Subscription (1 / Kiosk)	7410171	1	11/01/19	10/31/20	$0.00
Jacksonville Public Library - FL - Regency Square	7410F	7410174	1	11/01/19	10/31/20	$2,009.70
Jacksonville Public Library - FL - Regency Square	Recommended Reads Annual Subscription (1 / Kiosk)	7410174	1	11/01/19	10/31/20	$0.00
Jacksonville Public Library	libraryConnect Annual	90100039	1	11/01/19	10/31/20	$1,678.95
Jacksonville Public Library	Enterprise License Recommended Reads Annual Subscription (1 / Library System	Jacksonville PL	1	11/01/19	10/31/20	$2,490.00

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Service and Maintenance/Extended Warranty Quote

TERMS AND CONDITIONS

WHAT WE WILL DO:

Hardware: In consideration of payment of the agreement price, and according to service level purchased Bibliotheca will furnish labor and replacement parts necessary to maintain the Equipment specified in this agreement in proper operating condition during the term of this agreement, provided that the Equipment is installed by an authorized Bibliotheca Service Provider and used as directed. This Service Agreement covers Equipment failure during normal usage. Bibliotheca agrees to provide:

- On-site remedial maintenance during On-Site Coverage Hours (except for depot repair agreements) When Bibliotheca is notified that the Equipment is not in good working order. Bibliotheca will provide a toll-free telephone number for Customer to place, and Bibliotheca will receive, Equipment maintenance service calls twenty-four (24) hours per day, seven (7) days per Week.
- All labor, service parts and Equipment modifications Bibliotheca deems necessary to maintain the Equipment in good working order. All service parts will be furnished on an exchange basis and will be new parts or parts of equal quality. For certain Equipment, Bibliotheca reserves the right to replace the entire unit with new equipment or equipment of equal quality when Bibliotheca determines that replacement is more economical than on-site repair. All Equipment and service parts removed for replacement become the property of Bibliotheca.

Software: In consideration of payment of the agreement price, Bibliotheca will furnish over-the-phone software support and remote troubleshooting of the Bibliotheca Software specified in this agreement as well as updates necessary to maintain the Bibliotheca Software specified in this agreement in proper operating condition during the term of this agreement, provided that the Bibliotheca Software is installed and used as directed. Bibliotheca agrees to provide:

- All software configuration modifications Bibliotheca deems necessary to maintain the Bibliotheca Software in good working order
- Bibliotheca Software updates
- Internet Filter list updates (as applicable)
- A toll-free telephone number for Customer to place and Bibliotheca to receive software support calls. Over-the-phone software support calls may be placed twenty-four (24) hours per day, seven (7) days per week. Calls will be addressed during Bibliotheca Software Support Coverage Hours in the order they were received.

WHAT IS NOT COVERED: The basic maintenance fee does not include and Bibliotheca is not obligated to provide or perform repair of damage or increase in service time caused by (i) failure of Customer to provide continually a proper operating environment and supply of power as prescribed by the Equipment manufacturer; (ii) accident; (iii) Acts of God, including but not limited to fire, flood, water, wind and lightning; (iv) neglect, abuse or misuse; (v) failure of Customer to follow Bibliotheca's published operating instructions, (vi) modification, service or repair of the Equipment by other than Bibliotheca authorized personnel; (vii) use of Equipment for purposes other than for which designed; (viii) painting or refinishing the equipment; (ix) relocation of the equipment; (x) replacement of broken or damaged cabinetry; to include items such as lattices, base covers, book check covers, etc.; (xi) electrical work external to the Equipment; (xii) cosmetic restoration (e.g., filling of holes in floor or walls, plugging or wire run openings, removal of tape residue, etc.) after removal or relocation of equipment for any reason, (xiii) restoration of Equipment performance when it has been degraded by placement of unauthorized interference sources within the affected range of said equipment; (xiv) service requests related to use of markers (strips) other than those manufactured by Bibliotheca or its authorized distributor(s), (xv) modification, or repair of the Bibliotheca Software by other than Bibliotheca authorized personnel; (xvi) use of the Bibliotheca Software for purposes other than for which designed, (xvii) virus / hacker activity; (xviii) Non- Bibliotheca Software related updates and upgrades including, but not limited to, Operation System, Anti-Virus, Intrusion Detection, (xix) labor or materials associated with consumables such as receipt printer paper, separator jaws, patron counter batteries, and similar items.

RENEWAL: This agreement is NOT automatically renewable. If a renewal agreement is offered by Bibliotheca, the agreement price quoted will reflect the age of the product and the service costs at the time of renewal.

ENTIRE AGREEMENT: This instrument sets forth the entire agreement between the parties, and no representation, promise or condition not contained herein shall modify these terms whether made prior to or subsequent to the execution of this agreement.

Submit Purchase Order by fax to 1-877-689-2269 or by email to service-renewals-us@bibliotheca.com.

Accepted By: _____

Accepted Date: _____

Customer Purchase Order Number: _____

SINGLE SOURCE AWARD **BID # SS-0264-19**

Subject: 3M Self-Check Library System Maintenance and Support

Department: Library

Description of Purchase: Recommend approval of single source award to Bibliotheca LLC to provide annual maintenance and support for 3M Security Gate, Self-Check and Automated Equipment at various library branches for the period of November 1, 2018 through October 31, 2019. Total not to exceed expenditure amount is $184,938.00.

PLJX011MBBS- 04661 – To be encumbered by purchase order

Single Source Award To: Bibliotheca LLC

Price Justification: See Attached

Requisition #: N/A

Total Award: $184,938.00

Attachments: Single Source Form, Vendor Letter/Quote and Previous Awards

Certification as to Single Source: Tim Rogers, Director, Jacksonville Public Library

THE ABOVE PURCHASE IS RECOMMENDED FOR AWARD IN ACCORDANCE WITH CHAPTER 126.206.

Analyst: Annette Burney

Gregory Pease, Chief
Procurement Division

APPROVAL OF GENERAL GOVERNMENT AWARDS COMMITTEE

"ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS"

CHAIRMAN

DATE 10/18/18

ACTION OF AWARDING AUTHORITY DATE: 10/18/18

MR

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2015-05

FORM GB-113, Revised 12/2007

SINGLE SOURCE AWARD **BID # SS-0285-18**

Subject: 3M Self-Check Library System Maintenance and Support

Department: Library

Description of Purchase: Recommend approval of single source award to Bibliotheca LLC to provide annual maintenance and support for 3M Security Gate, Self-Check and Automated Equipment at various library branches for the period of November 1, 2017 through October 31, 2018. Total not to exceed expenditure amount is $173,760.00.

PLJX011MBBS- 04661 – To be encumbered by purchase order

Single Source Award To: Bibliotheca LLC

Price Justification: See Attached

Requisition #: N/A

Total Award: $173,760.00

Attachments: Single Source Form, Vendor Letter/Quote and Agreement and Previous Awards

Certification as to Single Source: Jennifer Giltrop, Interim Director, Jacksonville Public Library

THE ABOVE PURCHASE IS RECOMMENDED FOR AWARD IN ACCORDANCE WITH CHAPTER 126.206.

Analyst: Annette Burney

Gregory Pease, Chief
Procurement Division

APPROVAL OF GENERAL GOVERNMENT AWARDS COMMITTEE

"ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS"

CHAIRMAN

DATE 10/05/17

ACTION OF AWARDING AUTHORITY DATE: 10/05/17

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

FORM GB-113, Revised 12/2007

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of
Executive Order No. 2015-05