

PROFESSIONAL SERVICES EVALUATION COMMITTEE MEETING  
**MINUTES FOR** Thursday, February 9, 2023, 10:00 a.m.  
 Eighth Floor, Conference Room 851  
 Ed Ball Building, 214 N. Hogan Street  
 Jacksonville, FL 32202

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Committee Members: ✓ Robert Waremburg, Chairman  
 ✓ Brennan Merrell, Treasury  
 ✓ James McCain, Jr., OGC

Subcommittee Members	ITEM #	BID/RFP#	TITLE & ACTION	MOTION	CONTRACT EXP	OUTCOME
Keith Powers✓  April Mitchell✓	1	P-49-20	<b>Contract Amendment No. 4 Disaster Recovery Consulting Services</b> Jacksonville Fire & Rescue Department	That Contract No. 70930-21 between the City of Jacksonville and Wheeler Emergency Management Consulting for Disaster Recovery Consulting Services for COVID 19 & Other Public Health Emergencies be amended to exercise the second renewal option extending the period of service from March 22, 2023 thru March 21, 2024, with one (1) renewal remaining; and increase the maximum by \$1,200,000. To a new not-to-exceed total maximum indebtedness of \$9,100,000.00. All other terms and conditions, as previously amended shall remain the same except for such changes as the Office of General Counsel may deem appropriate to ensure compliance with the City's Ordinances, Procurement policies and procedures, and applicable federal and state laws.	<b>03/21/23</b>	Approved 5-0
Bart Laird✓  Kevin Goff  Jon Plucknett✓	2	P-27-21	<b>Contract Amendment No. 1 Police Lieutenant, Police Sergeants, Corrections Lieutenant, and Corrections Sergeants Promotional Process Development and Implementation</b> Jacksonville Sheriffs Office	That Contract No. 71611-22 between the City of Jacksonville and Industrial/Organizational Solutions, Inc., for Police Lieutenant, Police Sergeant, Corrections Lieutenant, and Corrections Sergeant Promotional Process Development and Implementation, be amended to exercise the first of four (4) one (1) year renewal options extending the period of service from March 14, 2023 thru March 13, 2024 with two (2) renewals remaining; and increasing the maximum indebtedness by \$310,000.00 to a new not-to-exceed maximum of \$612,000.00. All other terms and conditions shall remain unchanged.	<b>03/13/23</b>	Approved 5-0
Nikita Reed✓  Eric Fuller  Jeff Foster✓	3	P-21-20	<b>Contract Amendment No. 1 Contamination Assessment &amp; Remediation Services – Annual Contract</b> Department of Public Works/Engineering & Construction Management Division	That Contract 70868-21, originally executed March 30, 2021, between the City and Aerostar SES, LLC for Contamination Assessment & Remediation Services-Annual Contract be amended by extending the Period of Service from March 29, 2023, thru March 28, 2025 and to increase the maximum indebtedness by \$2,000,000.00, to a new not-to-exceed maximum indebtedness of \$4,000,000.00, with all other terms and conditions of the Agreement remaining unchanged.	<b>03/29/23</b>	Approved 5-0
Will Williams  Robin Smith  David Hahn✓	4	P-39-16 JS#2	<b>Contract Amendment No. 5 Construction Management/Inspection Services for ADA Curb Ramp Construction</b> Department of Public Works/Engineering & Construction Management Division	That Contract No. 9577-01, originally executed December 14, 2016, between the City of Jacksonville and Construction and Engineering Services Consultant, Inc., (aka CES Consultants, Inc.) for Construction Management/Inspection Services for ADA Curb Ramp Construction, be amended to ratify the contract from 4/13/22 to date of award and change the contract expiration date to project completion; incorporate	<b>04/13/22</b>	Approved 4-0

				the attached Fee Summary identified as Exhibit 'C'; increase the maximum indebtedness by \$92,488.48 to a new maximum of \$7,592,488.48; with all other terms and conditions remaining unchanged.		
<del>Tyrica Young</del> Dae Lynn Kennedy✓ Kenneth Darity	5	P-06-21	<b>Contract Amendment No. 2 Community Needs and Gap Analysis Kids Hope Alliance (KHA)</b>	That Contract No. 71207-21 between Kids Hope Alliance and NLP Logix, LLC for Community Needs and Gap Analysis Research Project be amended to increase the maximum indebtedness by \$9,125.00 to a new not-to-exceed maximum of \$319,250.00. All other terms and conditions shall remain the same except for such changes as the Office of General Counsel may deem appropriate to ensure compliance with the City's Ordinances, Procurement policies and procedures, and applicable federal and state laws.	<b>09/30/23</b>	Approved 4-0
Dinah Mason✓ Sandy Simpson✓	6	P-39-22	<b>Approval to Withdraw/Resolicit RFP Bonding Assistance Program Consultant EBO Contract and Compliance</b>	That the Committee approve the withdrawal and resolicitation of this RFP under <b>RFP# P-02-23</b> according to Section 126.302 (f) of the Purchasing Code.		Approved 5-0
<del>Paul Barrett</del> Andrew Robinson	7	P-39-19 PB#1	<b>Contract Amendment No. 1 General Actuarial Services Finance and Administration Department/Treasury Division</b>	That Contract No. 10382-01 between the Finance and Administration Department/Treasury Division of the City of Jacksonville and the Segal Company, Inc., be amended to ratify the contract period from December 20, 2022, to date of award and extend the period of service through December 20, 2024; and increase the maximum indebtedness by \$1,188,000.00 to a new not-to-exceed maximum of \$1,388,000.00. All other terms and conditions shall remain the same.	12/19/22	Deferred
Meeting Adjourned: <u>10:10 a.m.</u>						

*"The next PSEC meeting is scheduled to be held on Thursday, February 23, 2023."*