**SUBJECT: TEMPORARY SEATING SYSTEM FOR EVERBANK FIELD MAJOR EVENTS**

**BID #:** ESC-0478-14 **OPEN DATE:** 05/07/2014

**COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE**

**KIND AND BASIS OF CONTRACT:** COMMODITIES EVALUATED – FIVE (5) YEARS BEGINNING OCTOBER 1, 2014 WITH TWO (2) THREE (3) YEAR RENEWAL OPTIONS

**AGENCY:** PARKS, RECREATION AND COMMUNITY SERVICES/SMG JACKSONVILLE

**BASIS OF AWARD:** EVALUATION CRITERIA

**NUMBER OF BIDS INVITED:** 5 **NUMBER RECEIVED:** 1 **OTHER:** 0

**SUMMARY OF BIDS AND RECOMMENDED ACTIONS:**
Recommend approval to increase the award by $1,064,764.91 annually with SGA Production Staging, Inc. dba InProduction, Inc., to continue providing temporary seating at TIAA Bank Field (formerly EverBank Field). Period of service will remain the same until September 30, 2025. The revised annual expenditure not to exceed $2,111,625.28. The estimated price increase escalation not to exceed $309,611.00. The revised total award expenditure not to exceed $16,922,883.16.

Funding Source: 00113.133101.554020.000000.00001328.00000.0000000 and/or
10302.133101.549006.000000.00000000.00000.0000000

Funding will be encumbered annually via formal contract through the Office of General Counsel at the start of each fiscal year, with non-PO payment request.

**Attachments:** Recommendation Memo; Contractor's Letter, Previous Awards

**Analyst:** _____ RUBEN OLA

**RESPECTFULLY SUBMITTED:** _____ GREGORY PEASE, CHIEF PROCUREMENT DIVISION

**CONCURRENCE BY:** Daryl T. Joseph, Director, Parks, Recreation and Community Services Department

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**(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)**
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

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**ACTION OF AWARDING AUTHORITY** DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

ONE CITY. ONE JACKSONVILLE.

# City of Jacksonville, Florida

*Daryl T. Joseph, Director*

Parks, Recreation and Community Services Department
214 N Hogan Street, 4th Floor
Jacksonville, FL 32202
(904) 255-7907
www.coj.net

July 19, 2022

## MEMORANDUM

To: Greg Pease, Chief
Procurement Division

Thru: Daryl T. Joseph, Director
Parks, Recreation and Community Services Department

From: Chandler Fussell, Chief
Sports and Entertainment Division

**RE: Temporary Seating System for TIAABank Field Major Events ESC-0478-14 for InProduction, Inc. Award Amendment Renewal Request**

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The Department of Parks, Recreation and Community Services, Division of Sports and Entertainment, respectfully requests the Procurement Division to grant an award amendment for InProduction, Inc. for ESC-0478-14 Temporary Seating System for TIAABank Field Major Events. The Period of service requested will be October 1, 2022 through September 30, 2025.

Total amended award expenditures are not expected to exceed a maximum potential of $2,111,625.28 annually for 3 years to include the 2022-2024 Temporary seat build with an escalated price increase not expected to exceed $309,611 for the 2022 Temporary seat build due to time constraints requested by ASM Global.

Total maximum renewed award amount of $16,922,883.16 and are to be procured with Non PO Payment Requests referencing the Agreement and Invoicing between the City of Jacksonville and InProduction, Inc. The Funding will be uploaded annually to be expensed over the 3 year renewal period.

**Funding Sources:** 00113.133101.544020.000000.00001328.00000.0000000 and/or
10302.133101.549006.000000.00000000.00000.0000000

JMK

cc: Jennifer Malice Kelly, Sports and Entertainment; Accounting Manager
Rene'e Harriman, Parks Finance Manager

## Ola, Ruben

**From:** Malice-Kelly, Jennifer
**Sent:** Monday, July 25, 2022 5:48 PM
**To:** Ola, Ruben
**Cc:** Fussell, Chandler
**Subject:** RE: CSPEC AWARD ESC-0478-14 TEMPORARY SEATING SYSTEM

Hey Ruben,

So I did some calculations and the total award renewal is still $16,922,883.16. Below is the outline of the total costs.

| | | |
|---|---|---|
| 2022 | | |
| North End Zone | $153.89 per seat x 6,919 | $1,064,764.91 |
| South End Zone/Bud Zone | $83.77 per seat x 5,981 | $501,028.37 |
| East and West Club Level (Risers to support 3,150 folding chairs) | | $545,832.00 |
| South End Zone Field Level | | $ n/a |
| Total | | $2,111,625.28 |
| Actual Cost w/ out North End Zone $1,046,860.37 | | |

| | |
|---|---|
| 2022 Expedited Costs | |
| North End Zone (not used for 2022 game) | $ 149,066 |
| South End Zone/Bud Zone | $ 160,545 |
| Total | $309,611 |

Based on the award granted 6/24/2022 for a total $13,418,877.43 includes the 1,046,860.37 for 3 years added to $10,278,396.32. Total increases from the award granted 5/24/2022 includes increased expenses of $1,064,764.91 by 3 years=$3,194,294.73+ Escalated price of $309,611 for FY23=$3,503,905.73+$13,418,877.43=$16,922.883.16.

The line on the memo which includes the annual increase as a whole is accurate as well as the calculations for the 1 year escalated seat build cost.

Does this better explain the memo breakdown so it shouldn't need to be edited?

Thank You

Jennifer Malice Kelly
Accounting Manager
City of Jacksonville | Sports & Entertainment
214 North Hogan Street, 4th Floor
Jacksonville, FL 32202
904.255.5426 (o) | 904.300.4865 (c)
JMalice@coj.net

**From:** Ola, Ruben <RubenO@coj.net>
**Sent:** Monday, July 25, 2022 4:55 PM
**To:** Malice-Kelly, Jennifer <JMalice@coj.net>
**Cc:** Fussell, Chandler <CFussell@coj.net>
**Subject:** RE: CSPEC AWARD ESC-0478-14 TEMPORARY SEATING SYSTEM

Per telcon, kindly revise the memo and this will go to next week GGAC. Feel free to contact me should there be questions.

Thanks,

**Ruben Ola, Purchasing Analyst**
*City of Jacksonville*
Procurement Division
Finance and Administration Department
214 N. Hogan Street, Suite 800
Jacksonville, FL 32202
Phone: 904.255.8823
Fax: 904.255.8837
Email: rubeno@coj.net

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**From:** Malice-Kelly, Jennifer <JMalice@coj.net>
**Sent:** Monday, July 25, 2022 4:36 PM
**To:** Ola, Ruben <RubenO@coj.net>
**Cc:** Fussell, Chandler <CFussell@coj.net>
**Subject:** RE: CSPEC AWARD ESC-0478-14 TEMPORARY SEATING SYSTEM

Yes-that is what was awarded prior to knowing about the enhancement costs. Because that was the renewal request, I am request to amend this award in accordance with the latest acceptable award by OGC attached.

Jennifer Malice Kelly

Accounting Manager
City of Jacksonville | Sports & Entertainment
214 North Hogan Street, 4th Floor
Jacksonville, FL 32202
904.255.5426 (o) | 904.300.4865 (c)
JMalice@coj.net

**From:** Ola, Ruben <RubenO@coj.net>
**Sent:** Monday, July 25, 2022 4:30 PM
**To:** Malice-Kelly, Jennifer <JMalice@coj.net>
**Cc:** Fussell, Chandler <CFussell@coj.net>
**Subject:** RE: CSPEC AWARD ESC-0478-14 TEMPORARY SEATING SYSTEM

Hi Jen,
The last award total is not $10,278,396.32 but rather $13,418,977.43? see attached.

Sincerely,

**Ruben Ola, Purchasing Analyst**
*City of Jacksonville*
Procurement Division
Finance and Administration Department
214 N. Hogan Street, Suite 800
Jacksonville, FL 32202
Phone: 904.255.8823
Fax: 904.255.8837
Email: rubeno@coj.net

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**From:** Malice-Kelly, Jennifer <JMalice@coj.net>
**Sent:** Wednesday, July 20, 2022 10:19 AM
**To:** Ola, Ruben <RubenO@coj.net>

**Cc:** Fussell, Chandler <CFussell@coj.net>
**Subject:** RE: CSPEC AWARD ESC-0478-14 TEMPORARY SEATING SYSTEM

$2,111,625.28 max seats per year *3 years = $6,334,875.84 + Expedited cost $309,611 for 2022 + $10,278,396.32 From last award=$16,922,883.16

I will submit the award amendment request today.
Thanks ☺

Jennifer Malice Kelly
Accounting Manager
City of Jacksonville | Sports & Entertainment
214 North Hogan Street, 4th Floor
Jacksonville, FL 32202
904.255.5426 (o) | 904.300.4865 (c)
JMalice@coj.net

**From:** Ola, Ruben <RubenO@coj.net>
**Sent:** Tuesday, July 19, 2022 4:52 PM
**To:** Malice-Kelly, Jennifer <JMalice@coj.net>
**Cc:** Fussell, Chandler <CFussell@coj.net>
**Subject:** RE: CSPEC AWARD ESC-0478-14 TEMPORARY SEATING SYSTEM

Please submit in 1Cloud. Can I ask how do you get $16,922,883.16?

Thanks,

**Ruben Ola, Purchasing Analyst**
*City of Jacksonville*
Procurement Division
Finance and Administration Department
214 N. Hogan Street, Suite 800
Jacksonville, FL 32202
Phone: 904.255.8823
Fax: 904.255.8837
Email: rubeno@coj.net

**SUBJECT: TEMPORARY SEATING SYSTEM FOR EVERBANK FIELD MAJOR EVENTS**

**BID #:** ESC-0478-14 **OPEN DATE:** 05/07/2014

**COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE**

**KIND AND BASIS OF CONTRACT:** COMMODITIES EVALUATED – FIVE (5) YEARS BEGINNING OCTOBER 1, 2014 WITH TWO (2) THREE (3) YEAR RENEWAL OPTIONS

**AGENCY:** PARKS, RECREATION AND COMMUNITY SERVICES/SMG JACKSONVILLE

**BASIS OF AWARD:** EVALUATION CRITERIA

**NUMBER OF BIDS INVITED:** 5 **NUMBER RECEIVED:** 1 **OTHER:** 0

**SUMMARY OF BIDS AND RECOMMENDED ACTIONS:**
Recommend approval to utilize the second and final three (3) year renewal option with SGA Production Staging, Inc. dba InProduction, Inc., to continue providing temporary seating at TIAA Bank Field (formerly EverBank Field). Period of service will be from October 1, 2022 through September 30, 2025. The supplier requested a 5% increase based on price escalation and CPI. The requested annual expenditure not to exceed $1,046,860.37. The revised total award expenditure not to exceed $13,418,977.43.

Funding Source: 00113.133101.554020.000000.00001328.00000.0000000 and/or
10302.133101.549006.000000.00000000.00000.0000000

Funding will be encumbered annually via formal contract through the Office of General Counsel at the start of each fiscal year, with non-PO payment request.

This award is subject to appropriation by the City in the fiscal year beginning October 1, 2022. No funds have been appropriated to date. The City has no obligation for payment and work hereunder is not authorized unless funds are appropriated for work herein. A written notification will be provided in the event the funds are appropriated.

**Attachments:** Recommendation Memo; Contractor's Letter, Previous Awards

**Analyst:** _____ RUBEN OLA

**RESPECTFULLY SUBMITTED:** _____ GREGORY PEASE, CHIEF PROCUREMENT DIVISION

**CONCURRENCE BY:** Daryl T. Joseph, Director, Parks, Recreation and Community Services Department

**(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)**
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING Ø DATE: 6/23/2022

OTHER: _____

**ACTION OF AWARDING AUTHORITY** DATE 6/24/2022

APPROVED ✓ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____ Brian Hughes
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No: 2019-02

**SUBJECT: TEMPORARY SEATING SYSTEM FOR EVERBANK BANK FIELD MAJOR EVENTS**

**BID #:** ESC-0478-14

**OPEN DATE:** 05/07/2014

**COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE**

**KIND AND BASIS OF CONTRACT:** COMMODITIES EVALUATED – FIVE (5) YEARS BEGINNING OCTOBER 1, 2014 WITH TWO (2) THREE (3) YEAR RENEWAL OPTIONS

**AGENCY:** SMG

**BASIS OF AWARD:** EVALUATION CRITERIA

**NUMBER OF BIDS INVITED:** 5 **NUMBER RECEIVED:** 1 **OTHER:** 0

**SUMMARY OF BIDS AND RECOMMENDED ACTIONS:**
Recommend approval to utilize the first (1) of two (2) three (3) year renewal options with a with SGA Production Staging, Inc., dba InProduction, Inc., to continue providing temporary seating at TIAA Bank Field (formerly EverBank Field). Period of service shall be from October 1, 2019 through September 30, 2022.

Also recommend approval of a 3% price increase to the original contract per-seat pricing. The cost for South End Zone Seating shall be increased from $75.23 per seat to $77.49 per seat. The cost for North End Zone Seating shall be increased from $138.20 per seat to $142.35 per seat.

Total contract expenditure not-to-exceed amount ($10,278,396.32) shall not be changed at this time.

Funding will be encumbered annually via formal contract through the Office of General Counsel at the start of each fiscal year.

**Attachments:** Recommendation Memo; Contractor's Proposal, Previous Awards

**Analyst:** DAVID KLAGES

**RESPECTFULLY SUBMITTED:** GREGORY PEASE, CHIEF PROCUREMENT DIVISION

**CONCURRENCE BY:** Keith Van Der Leest, Asst. General Manager, SMG-Jacksonville

**(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)**
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING Ø DATE: 5/09/19

OTHER:

**ACTION OF AWARDING AUTHORITY** DATE 5/9/19

APPROVED ✓ Sem DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of
Executive Order No. 2015-05

SUBJECT: TEMPORARY SEATING SYSTEM FOR EVERBANK FIELD MAJOR EVENTS

BID # ESC-0478-14

OPEN DATE: 05/07/2014

## COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: COMMODITIES EVALUATED – FIVE (5) YEARS BEGINNING OCTOBER 1, 2014 WITH TWO (2) THREE (3) YEAR RENEWAL OPTIONS

AGENCY: SMG

BASIS OF AWARD: EVALUATION CRITERIA

NUMBER OF BIDS INVITED: 5 NUMBER RECEIVED: 1 OTHER: 1

**SUMMARY OF BIDS AND RECOMMENDED ACTIONS:**

Recommend approval to increase the award to SGA Holdings, DBA InProduction in the amount of $408,032.00 to provide audience risers at the Club level for the TaxSlayer Bowl. The revised total award amount not-to-exceed $7,747,187.89.

Funding Source: JXMS011GATBL-04402 – to be executed by formal contract amendment through the Office of General Counsel (Contract #8559-04)

Attachments: Recommendation Memo Vendor Quote, Layouts and Previous Award(s)

ANALYST CHELSEY FLEMING

RESPECTFULLY SUBMITTED GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Keith Van Der Least, Asst. General Manager, SMG

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)

ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5

MEMBERS DISAPPROVING

DATE: 12/14/17

OTHER

ACTION OF AWARDING AUTHORITY

APPROVED

DISAPPROVED

DATE 12/14/17

OTHER:

SIGNATURE OF AUTHENTICATION

SUBJECT: TEMPORARY SEATING SYSTEM FOR EVERBANK FIELD MAJOR EVENTS

BID # ESC-0478-14

OPEN DATE: 05/07/2014

## COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT: COMMODITIES EVALUATED – FIVE (5) YEARS BEGINNING OCTOBER 1, 2014 WITH TWO (2) THREE (3) YEAR RENEWAL OPTIONS

AGENCY: SMG

BASIS OF AWARD: EVALUATION CRITERIA

NUMBER OF BIDS INVITED: 5 NUMBER RECEIVED: 1 OTHER: 1

**SUMMARY OF BIDS AND RECOMMENDED ACTIONS:**

Recommend approval to increase the award to SGA Holdings, Inc. dba SGA Production Staging, in the amount of $1,799,652.43 for FL/GA Temporary Seating as outlined in the agency memo. Total award not-to-exceed $8,973,642.39.

Funding Source: JXM501AFLGA-04402 - To be executed by formal contract amendment through the Office of General Counsel (Contract # 8559-04).

This award is subject to appropriation by the City in the fiscal year beginning October 1, 2017. No funds have been appropriated to date. The City has no obligation for payment and work hereunder is not authorized unless funds are appropriated for the work herein. A written notification will be provided in the event that funds are appropriated.

Attachments: Recommendation Memo, Vendor Quote and Previous Award(s)

ANALYST: CHELSEY FLEMING

RESPECTFULLY SUBMITTED: GREGORY FEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Keith Van Der Leest, Asst. General Manager, SMG

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5 MEMBERS DISAPPROVING Ø DATE: 9/28/17

OTHER

ACTION OF AWARDING AUTHORITY

DATE 9/29/17

APPROVED DISAPPROVED:

OTHER:

SIGNATURE OF AUTHENTICATION

SUBJECT: TEMPORARY SEATING SYSTEM FOR EVERBANK FIELD MAJOR EVENTS

BID # ESC-0478-14

OPEN DATE: 05/07/2014

## COMPETITIVE SEALED PROPOSAL EVALUATION COMMITTEE

KIND AND BASIS OF CONTRACT:
COMMODITIES EVALUATED

AGENCY: SMG

BASIS OF AWARD: EVALUATION CRITERIA

NUMBER OF BIDS INVITED: 5 NUMBER RECEIVED: 1 OTHER: 3

**SUMMARY OF BIDS AND RECOMMENDED ACTIONS:**

Subject bid was approved on 06/02/14 to enter into final fee and scope negotiations with SGA Holdings, Inc. (SGA) (contract #8559 03) as only respondent. Awarded on 07/03/14 in the amount of $1,545,739.45.

Recommend approval to increase award to SGA Holdings, Inc. (SGA) for 2015-16 year for Temporary Seating in the amount of $1,355,049.21 ($75.23/seat based on 5,927 seats built in South End Zone, $138.20/seat based on 8,100 seats in the North End Zone and 582 Club Riser seats). Total award not-to-exceed $3,000,788.66.

Funding for this award to be encumbered by account JUMS01AFLGA-0402 to be activated by formal contract amendment #1 through Office of General Counsel.

This award is subject to appropriation by the City in the fiscal year beginning October 1, 2015. No funds have been appropriated to date. The City has no obligation for payment and work hereunder is not authorized unless funds are appropriated for the work herein. A written notification will be provided in the event that funds are appropriated.

Attachments: Recommendation Memo, Vendor Quote, Previous Award(s)

BUYER MARILYN LAUDER

RESPECTFULLY SUBMITTED GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Keith Van Der Laan, SMG- Asst. General Manager

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF CSPEC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 5

MEMBERS DISAPPROVING _____ DATE: 10-1-15

OTHER _____

ACTION OF AWARDING AUTHORITY

APPROVED ✓ DISAPPROVED _____ DATE 10/01/15

OTHER: _____

Chief Administrative Officer
For Mayor Lenny Curry
Under Authority of
Executive Order No. 2015-05

SIGNATURE OF AUTHENTICATION _____