SUBJECT: RENTAL OF TENTS, TABLES AND SPECIAL EVENT ITEMS

BID #: SC-0211-19 **OPEN DATE:** 09/26/2018

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SERVICE CONTRACT- FROM DATE OF AWARD THROUGH SEPTEMBER 30, 2019 WITH THREE (3) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: PARKS, RECREATION AND COMMUNITY SERVICES DEPARTMENT, SPORTS & ENTERTAINMENT DIVISION, OFFICE OF SPECIAL EVENTS

BASIS OF AWARD: ALL OR NONE - LOWEST, RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 8 **NUMBERS RECEIVED:** 3 **OTHER** 1

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to ratify the period of service from October 1, 2020 to date of award.

Recommend approval to utilize the second of three (3) one (1) year renewal options with Presentation Resource, Inc. to provide Tents, Tables and Special Event Items for the Office of Special Events. Period of service will be from date of award through September 30, 2021, with one (1) year renewal options remaining. A request of 1% price increase escalation for this period based on consumer price index. Total expenditure for this period not-to-exceed $312,579.58, with a revised award expenditure not-to-exceed $926,076.81.

Funding for this award to be encumbered by account 00113.133101.549040/544020/54801 or 10302.133101.549006, to be executed by Purchase Order(s).

Attachments: Recommendation Memo, Vendor Letter, Previous Award

ANALYST: _____ **RESPECTFULLY SUBMITTED** _____
RUBEN OLA GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Brent Fine, Special Events Manager, Sports & Entertainment Division

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(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE
MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

City of Jacksonville, Florida

Daryl Joseph, Director

Parks, Recreation and Community Services Department
214 N Hogan Street, 4th Floor
Jacksonville, FL 32202
(904) 255-7903
www.coj.net

ONE CITY. ONE JACKSONVILLE.

September 29, 2020

TO: Greg Pease, Chief
Procurement Division

FROM: Daryl Joseph, Director
Parks, Recreation and Community Services Department

Subject: FY21 Tent, Tables, and Event Production Items- SC-0211-19

The Department of Parks, Recreation and Community Services, Division of Sports and Entertainment requests to exercise the second renewal option of three one year renewal options for SC-0211-19 for Tents, Tables, and Event Production Items provided by Presentation Resource, Inc. Period of service will be October 1, 2020 through September 30, 2021.

The Supplier has request a 1% increase on all items, as reflected in the Consumer Price Index attached. The Department of Parks, Recreations, and Community services, Division of Sports and Entertainment approves this requested increase.

Annual expenditures are not expected to exceed $312,579.58 with total award not to exceed $926,076.81 and payments will be processed by purchase order.

FUNDING SOURCE: SPET01ASE-04938/04801/04402 & PRSE134SE-04904
00113.133101.549040/544020/54801 or 10302.133101.549006

ATTACHMENTS:

- **SC-0211-19, 1st Renewal, CPI Escalated Price Request**
- **Renewal Letter from Supplier**

JM

CC: Rene'e Harriman, Parks, Recreation and Community Services Department
Claire Stine, Parks, Recreation and Community Services Department
Jennifer Malice, Sports & Entertainment

PRI PRODUCTIONS

September 4, 2020

Mr. Brent Fine
City of Jacksonville
Office of Special Events
117 West Duval Street, Suite 280
Jacksonville, FL 32202

RENEWAL OPTION: BID SC-0211-19/9A01138

Dear Brent,

Please be advised that I, on behalf of PRI Productions, do hereby express our wish to exercise the renewal option of SC-0211-19/9A01138 for the Rental of Tents, Tables and Special Event Items. Under the renewal, we would like to request a price escalation of 1%, the percentage of change as listed in the Consumer Pricing Index. If approved, the pricing will be kept effective from the date of the award through the end of the renewal term.

Respectfully,

Sarah Horn Ausherman
VP, Sales and Events

Enclosure

Title: RENTAL OF TENTS, TABLES & SPECIAL EVENT ITEMS
Bid # SC-0211-19
Bid Date:
Buyer:
No. Invited:
Recorded By:

				PRI Productions Current Pricing		PRI Productions Suggested Increase 1%	
ITEM	DESCRIPTION	Est. QTY	UoM	UNIT PRICE	EXTENDED TOTAL	UNIT PRICE	EXTENDED TOTAL
1	Tent; 10 X 10 Pop Up with adequate weights (canopy) Tent	50	EA	$50.90	$2,545.00	$51.41	$2,570.45
2	Tent; 30 X 30 Tent with adequate weights Frame or high peak tent	10	EA	$509.00	$5,090.00	$514.09	$5,140.90
3	Tent; 20 X 40 Tent with adequate weights Frame or high peak tent	50	EA	$509.00	$25,450.00	$514.09	$25,704.50
4	Tent; 20 X 20 Tent with adequate weights Frame or high peak tent	150	EA	$279.95	$41,992.50	$282.75	$42,412.43
5	Tent; 15 X 15 Tent with adequate weights Frame or high peak tent	75	EA	$203.60	$15,270.00	$205.64	$15,422.70
6	Tent; 10 X 20 Tent with adequate weights Frame or high peak tent	20	EA	$178.15	$3,563.00	$179.93	$3,598.63
7	Tent; 10 X 10 Tent with adequate weights Frame or high peak tent	40	EA	$127.25	$5,090.00	$128.52	$5,140.90
8	Chair: Padded folding White	7000	EA	$2.29	$16,030.00	$2.31	$16,190.30
9	Chair: Folding Samsonite Black or White	2000	EA	$1.27	$2,540.00	$1.28	$2,565.40
10	Chair: Bar Stool	150	EA	$5.09	$763.50	$5.14	$771.14
11	Table, 36" Round	20	EA	$8.14	$162.80	$8.22	$164.43
12	Table; 48" Round	100	EA	$7.13	$713.00	$7.20	$720.13
13	Table, 60" Round	50	EA	$8.14	$407.00	$8.22	$411.07
14	Table; 60" Round Half	10	EA	$8.14	$81.40	$8.22	$82.21
15	Table' 4' folding	40	EA	$2.04	$81.60	$2.06	$82.42
16	Table, 8' rectangular table	600	EA	$8.14	$4,884.00	$8.22	$4,932.84
17	Table; 6' rectangular table	100	EA	$8.14	$814.00	$8.22	$822.14
18	Table, 6' rectangular classroom	60	EA	$8.14	$488.40	$8.22	$493.28
19	Table, 30"-36" round cocktail (high)	200	EA	$10.18	$2,036.00	$10.28	$2,056.36
20	Table; 30"-36" round cocktail (Low)	100	EA	$8.14	$814.00	$8.22	$822.14
21	Table, 7' Serpentine	20	EA	$8.14	$162.80	$8.22	$164.43
22	Table Set, Umbrella Table Set	40	SET	$61.08	$2,443.20	$61.69	$2,467.63
23	Stage, 4' X 8' sections Various height options, up to 4' high	50	EA	$76.35	$3,817.50	$77.11	$3,855.68
24	Stage, Railing sections For use on stage when higher than 2 Pricing per foot	40	EA	$2.04	$81.60	$2.06	$82.42
25	Stage, Stage Stairs	20	EA	$25.45	$509.00	$25.70	$514.09
26	Tent Walls, solid white Pricing per foot	15000	FT	$1.53	$22,950.00	$1.55	$23,179.50
27	Tent Walls: solid clear Pricing per foot	400	FT	$2.04	$816.00	$2.06	$824.16
28	Tent Wall: solid white with windows Pricing per foot	400	FT	$1.78	$712.00	$1.80	$719.12

29	Lighting; festival string lighting Pricing per foot	2000	FT	$1.53	$3,060.00	$1.55	$3,090.60
30	Fencing; white picket; fencing must be zip tied together with clear/white zip ties Pricing per foot	3000	FT	$3.05	$9,150.00	$3.08	$9,241.50
31	Pipe & Drape; 6' height; Pricing per linear foot	100	LF	$0.00	$0.00	$0.00	$0.00
32	Pipe & Drape; 8' height; Pricing per linear foot	100	LF	$3.05	$305.00	$3.08	$308.05
33	Pipe & Drape; 10' height; Pricing per linear foot	100	LF	$18.32	$1,832.00	$18.50	$1,850.32
34	Black out Drape; 6' panels; Pricing per linear foot	20	LF	$18.32	$366.40	$18.50	$370.06
35	Interlocking DuraDeck flooring (outdoor use); Black or grey Pricing per square foot	2000	SQFT	$1.02	$2,040.00	$1.03	$2,060.40
36	Interlocking Terraplast flooring (indoor/outdoor use); Pricing per square foot	4000	SQFT	$1.02	$4,080.00	$1.03	$4,120.80
37	Red Carpet Aisle Runner; 3' wide 25' long	4	EA	$50.90	$203.60	$51.41	$205.64
38	Tensabarrier	40	EA	$20.36	$814.40	$20.56	$822.54
39	Red rope with stanchion	30	EA	$15.27	$458.10	$15.42	$462.68
40	Fan, Tent fan Clip to tent leg	50	EA	$20.36	$1,018.00	$20.56	$1,028.18
41	Mushroom Heater; Includes (1) full propane tank	40	EA	$101.80	$4,072.00	$102.82	$4,112.72
42	Pyramid Heater; Includes (1) full propane tank	10	EA	$101.80	$1,018.00	$102.82	$1,028.18
43	Bar; 8' White Acrylic	20	EA	$203.60	$4,072.00	$205.64	$4,112.72
44	Custom logo; on 8' White Acrylic bar	20	EA	$50.90	$1,018.00	$51.41	$1,028.18
45	Chairs; Chiavari	400	EA	$7.13	$2,852.00	$7.20	$2,880.52
46	Carpet, Black Per square foot	50	SQFT	$1.27	$63.50	$1.28	$64.14
47	Chair; Black executive with wheels	20	EA	$25.45	$509.00	$25.70	$514.09
48	Table, Picnic Wooden	50	EA	$50.90	$2,545.00	$51.41	$2,570.45
49	Table, Small LED Cube • Depth: 21 - 25 in • Width: 21 - 25 in • Height: 21 - 25 in	20	EA	$50.90	$1,018.00	$51.41	$1,028.18
50	Table, Tall LED Cube • Depth: 21 - 25 in • Width: 21 - 25 in • Height: 40 - 44 in	40	EA	$76.35	$3,054.00	$77.11	$3,084.54
51	Lounge seating; black or white leather chair	10	EA	$77.72	$777.20	$78.50	$784.97
52	Lounge seating; black or white leather couch	6	EA	$330.85	$1,985.10	$334.16	$2,004.95
53	Lounge seating, black or white leather ottoman	6	EA	$76.35	$458.10	$77.11	$462.68
54	LABOR – REGULAR HOURS (AS DEFINED BELOW) *Monday-Saturday, 7:00 am – 8:00 pm	2500	PER HOUR	$22.91	$57,275.00	$23.14	$57,847.75

55	LABOR – OVERTIME/HOLIDAY HOURS (AS DEFINED BELOW) *Sundays, Monday-Saturday, 8.00 pm – 7 00 am *Holiday hours to reflect City Observed Holidays, not including Police Memorial Day	1500	PER HOUR	$30 54	$45,810 00	$30 85	$46,268 10
			TOTAL	$309,484.73		$312,579.58	
			TERMS	Net 30		Net 30	
			DELIVERY	1 day		1 day	
			CONFLICT OF INTEREST	X		X	
			INSURANCE ACKNOWLEDGEMENT FORM	X		X	
			LIST 3 MAJOR EVENTS THAT COMPANY HAS SUPPLIED EQUIPMENT FOR W/IN LAST 3 YEARS	X		X	
			APPLICABLE LOCAL BUSINESS LICENSE	X		X	
			ADDENDUMS (2)	X		X	
			NOTES				

SUBJECT: RENTAL OF TENTS, TABLES AND SPECIAL EVENT ITEMS

BID #: SC-0211-19 **OPEN DATE:** 09/26/2018

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SERVICE CONTRACT- FROM DATE OF AWARD THROUGH SEPTEMBER 30, 2019 WITH THREE (3) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: PARKS, RECREATION AND COMMUNITY SERVICES DEPARTMENT, SPORTS & ENTERTAINMENT DIVISION, OFFICE OF SPECIAL EVENTS

BASIS OF AWARD: ALL OR NONE - LOWEST, RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 8 **NUMBERS RECEIVED:** 3 **OTHER** 1

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to utilize the first of three (3) renewal options with Presentation Resource, Inc. to provide Tents, Tables and Special Event Items for the Office of Special Events. Period of service will be from October 1, 2019 through September 30, 2020, with two (2) one (1) year renewal options remaining. A request of 1.8% price increase escalation for this period based on consumer price index. Total expenditure for this period not-to-exceed $309,484.73, with a revised award expenditure not-to-exceed $613,497.23.

Funding for this award to be encumbered by account SPET01ASE-04402/04938 & PRSE134SE-04904 to be executed by Purchase Order(s).

This award is subject to appropriation by the City in the fiscal year beginning October 1, 2019. No funds have been appropriated to date. The City has no obligation for payment and work hereunder is not authorized unless funds are appropriated for work herein. A written notification will be provided in the event the funds are appropriated.

Attachments: Recommendation Memo, Vendor Letter, Terms and Conditions, Previous Award

ANALYST: _____ RUBEN OLA

RESPECTFULLY SUBMITTED _____ GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Brent Fine, Special Events Manager, Sports & Entertainment Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING Ø DATE: 8/01/19

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE 8/2/19

APPROVED ✓ DISAPPROVED _____

OTHER _____

Brian Hughes
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No: 2019-02

SIGNATURE OF AUTHENTICATION _____

U.S. BUREAU OF LABOR STATISTICS

Economic News Release

CPI PRINT

Table 1. Consumer Price Index for All Urban Consumers (CPI-U): U. S. city average, by expenditure category

Table 1. Consumer Price Index for All Urban Consumers (CPI-U): U.S. city average, by expenditure category, September 2020
[1982-84=100, unless otherwise noted]

Expenditure category	Relative importance Aug. 2020	Unadjusted indexes			Unadjusted percent change		Seasonally adjusted percent change		
		Sep. 2019	Aug. 2020	Sep. 2020	Sep. 2019-Sep. 2020	Aug. 2020-Sep. 2020	Jun. 2020-Jul. 2020	Jul. 2020-Aug. 2020	Aug. 2020-Sep. 2020
All items	100.000	256.759	259.918	260.280	1.4	0.1	0.6	0.4	0.2
Food	14.100	258.943	269.079	269.163	3.9	0.0	-0.4	0.1	0.0
Food at home	7.822	241.543	252.352	251.369	4.1	-0.4	-1.1	-0.1	-0.4
Cereals and bakery products	1.006	277.308	284.472	284.416	2.6	0.0	-0.4	-0.2	0.0
Meats, poultry, fish, and eggs	1.756	249.740	266.969	265.386	6.3	-0.6	-3.8	-1.7	-0.4
Dairy and related products	0.792	219.771	231.231	230.656	5.0	-0.2	-0.8	1.5	-0.5
Fruits and vegetables	1.345	297.309	306.754	306.249	3.0	-0.2	0.1	0.2	-0.4
Nonalcoholic beverages and beverage materials	0.938	170.630	178.684	177.848	4.2	-0.5	-0.5	0.1	-0.8
Other food at home	1.986	211.490	219.607	218.358	3.2	-0.6	-0.2	0.5	-0.6
Food away from home(1)	6.277	286.246	295.437	297.080	3.8	0.6	0.5	0.3	0.6
Energy	6.144	215.418	197.362	198.858	-7.7	0.8	2.5	0.9	0.8
Energy commodities	3.019	236.493	198.496	199.741	-15.5	0.6	5.3	2.0	-0.1
Fuel oil	0.076	276.664	207.623	201.474	-27.2	-3.0	4.3	3.9	-5.3
Motor fuel	2.886	232.658	195.352	196.756	-15.4	0.7	5.5	2.0	0.1
Gasoline (all types)	2.824	231.496	194.449	195.888	-15.4	0.7	5.6	2.0	0.1
Energy services	3.125	204.660	205.636	207.454	1.4	0.9	0.0	-0.2	1.6
Electricity	2.468	216.938	217.680	218.395	0.7	0.3	0.3	-0.2	0.9
Utility (piped) gas service	0.657	165.562	166.916	171.873	3.8	3.0	-1.0	-0.2	4.2
All items less food and energy	79.757	264.522	268.756	269.054	1.7	0.1	0.6	0.4	0.2
Commodities less food and energy commodities	20.253	144.596	145.391	146.096	1.0	0.5	0.7	1.0	0.8
Apparel	2.712	127.009	116.299	119.354	-6.0	2.6	1.1	0.6	-0.5
New vehicles	3.722	145.854	147.412	147.361	1.0	0.0	0.8	0.0	0.3
Used cars and trucks	2.735	138.653	149.765	152.887	10.3	2.1	2.3	5.4	6.7
Medical care commodities	1.615	379.530	385.409	383.031	0.9	-0.6	0.0	-0.1	0.0
Alcoholic beverages	1.033	253.261	257.678	257.730	1.8	0.0	-0.3	0.3	-0.2
Tobacco and smoking products	0.600	1,128.109	1,180.537	1,183.975	5.0	0.3	0.8	0.4	0.4
Services less energy services	59.503	339.377	345.936	345.880	1.9	0.0	0.6	0.2	0.0
Shelter	33.315	320.569	326.997	327.116	2.0	0.0	0.2	0.1	0.1
Rent of primary residence	7.833	333.834	342.444	342.910	2.7	0.1	0.2	0.1	0.1
Owners' equivalent rent of residences(2)	24.175	327.933	335.763	336.095	2.5	0.1	0.2	0.1	0.1
Medical care services	7.351	540.813	567.771	567.525	4.9	0.0	0.5	0.1	0.0
Physicians' services	1.827	384.454	393.025	392.474	2.1	-0.1	0.7	0.1	-0.3
Hospital services(3)	2.214	339.512	353.332	355.129	4.6	0.5	0.2	0.1	0.6
Transportation services	5.128	324.717	311.422	308.143	-5.1	-1.1	3.6	0.0	-0.9
Motor vehicle maintenance and repair(1)	1.093	298.441	307.554	308.198	3.3	0.2	-0.1	0.6	0.2
Motor vehicle insurance	1.646	569.106	560.623	540.491	-5.0	-3.6	9.3	0.5	-3.5
Airline fares	0.614	263.149	199.496	197.424	-25.0	-1.0	5.4	1.2	-2.0

Footnotes
(1) Not seasonally adjusted.
(2) Indexes on a December 1982=100 base.
(3) Indexes on a December 1996=100 base.

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Last Modified Date: October 13, 2020