SINGLE SOURCE AWARD **BID # SS-9187-21**

Subject: Non-Warranty Repairs of Cummins Engine Parts and Supplies

Department: Fleet Management Division

Description of Purchase: Recommend approval to retroact the period of service from October 1, 2020 to date of award. Recommend approval of single source award to Cummins Sales and Services for non-warranty repairs of Cummins engine parts and supplies. Period of service is from date of award through September 30, 2021. Total estimated expenditure not to exceed $150,000.00.

Funding Source: 51101.114005.546020.000000.00000000.00000.0000000 - To be encumbered by purchase order

Single Source Award To: Cummins Sales and Services

Price Justification: See attachment

Total Award: $150,000.00 **Requisition #:** N/A

Attachments: Recommendation Memo, Vendor Letter and Previous Awards

Certification as to Single Source: Crisencio Tongol, Chief, Fleet Management Division

THE ABOVE PURCHASE IS RECOMMENDED FOR AWARD IN ACCORDANCE WITH CHAPTER 126.206.

Analyst: Annette Burney

Gregory Pease, Chief
Procurement Division

APPROVAL OF GENERAL GOVERNMENT AWARDS COMMITTEE

"ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS"

CHAIRMAN ***DATE***

ACTION OF AWARDING AUTHORITY DATE: _____

APPROVED_____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

FINANCE AND ADMINSTRATION DEPARTMENT

FLEET MANAGEMENT DIVISION

Jacksonville

Where Florida Begins.

Date: October 9, 2020

To: Gregory Pease, Chief of Procurement Division

From: Cris Tongol, Chief of Fleet Management Division

Re: **Single Source Request Cummins Sales and Services**

Fleet Management Division requested Single Source award to Cummins Sales and Services in the amount of $150,000.00 for the Non-Warranty repairs for Cummins Engines, Parts and Supplies. Cummins Sales and Services is the Single Authorized Dealer for Cummins Engine Parts Plus Supplies and Maintenance in the Jacksonville Area.

2581 Commonwealth Ave. Jacksonville, FL 32254 Phone: 904.255-7499 Fax: 904.381.4607 www.coj.net

Date: 09/22/2020

To: Sheryl Kurtz
Equipment Procurement Coordinator
City of Jacksonville
Fleet Management Division

Please accept this letter as confirmation that Cummins Inc. ("Cummins"), doing business as Cummins Sales and Service North America, and the network of Cummins dealerships are the sole authorized suppliers of Cummins branded engines, products, power generation and related component parts (the "Products") in the City of Jacksonville.

In addition, Cummins services the Products, manages its warranty programs, and provides service contracts.

Sincerely,

William Powell
Cummins Sales and Service North America

Signed: _____

Print: William Powell

Title: General Manager – Cummins Jacksonville Florida

SINGLE SOURCE REQUEST

Pursuant to the City of Jacksonville Procurement Code § 126.206 & § 126.312, when requesting a purchase from a Supplier subject to the referenced sections, please complete this form to justify your request and submit to Procurement with applicable attachments

PROVIDE A SUMMARY OF THE SCOPE OF GOODS/SERVICES TO BE PROVIDED; IDENTIFY EACH ITEM, COMPONENT OR SERVICE BEING PROCURED (ATTACH QUOTE/PROPOSAL):

PROVIDE NON-WARRANTY REPAIRS FOR PIERCE FIRE APPARATUS. FOR THE PERIOD OF OCTOBER 1, 2020 THROUGH SEPTEMBER 30, 2021.

PROVIDE A DETAILED JUSTIFICATION AS TO WHY THE REQUESTED GOODS/SERVICES CAN ONLY BE EFFICIENTLY AND EFFECTIVELY PROCURED THROUGH THE RECOMMENDED SINGLE SOURCE PROVIDER:

CUMMINS IS THE SOLE AUTHORIZED DEALER FOR CUMMINS ENGINE PARTS PLUS SUPPLIES FOR AUTHORIZED REPAIRS AND MAINTENANCE IN THE JACKSONVILLE AREA.

ASSERT THAT YOU HAVE RESEARCHED THE AVAILABILITY OF THE REQUESTED GOODS/SERVICES FROM OTHER SOURCES IN APPLICABLE MARKETS AND HAVE DISCUSSED AND EVALUATED THE SAME WITH COJ'S PROCUREMENT AND EBO DIVISIONS:

RESEARCH COMPLETED! PER THE ATTACHED MEMO FROM CUMMINS DEALERSHIPS ARE THE SOLE AUTHORIZED SUPPLIERS OF CUMMINS BRADED ENGINES, PRODUCTS, POWER GENERATIONS AND RELATED PARTS/PRODUCTS.

SINGLE SOURCE AWARD **BID # SS-0441-20**

Subject: Non-Warranty Repairs of Cummins Engine Parts and Supplies

Department: Fleet Management Division

Description of Purchase:
Subject purchase was previously solicited informally and encumbered via purchase order.

Recommend approval to increase the award to Cummins Sales and Services by $50,000.00 through the period ending September 30, 2020. Total revised expenditure amount not to exceed $100,000.00.

Funding Source: AFFM511-04602 - To be encumbered by purchase order

Single Source Award To: Cummins Sales and Services

Price Justification: See attachment

Total Award: $100,000.00 **Requisition #:** N/A

Attachments: Recommendation Memo and Purchase Order

Certification as to Single Source: Crisencio Tongol, Chief, Fleet Management Division

THE ABOVE PURCHASE IS RECOMMENDED FOR AWARD IN ACCORDANCE WITH CHAPTER 126.206.

Analyst: Annette Burney

Gregory Pease, Chief
Procurement Division

APPROVAL OF GENERAL GOVERNMENT AWARDS COMMITTEE

"ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS"

Jerson R. Eilmer
CHAIRMAN

4/16/20
DATE

Gilbert Reed

ACTION OF AWARDING AUTHORITY DATE: 4/20/20

MR

APPROVED BH DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

FORM GB-113, Revised 12/2007