SUBJECT: UNDERGROUND UTILITY LOCATES

BID #: AD-0083-20 **OPEN DATE:**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: PIGGYBACK AWARD

AGENCY: TRAFFIC ENGINEERING

BASIS OF AWARD: PIGGYBACK

NUMBER OF BIDS INVITED: ( ) NUMBER RECEIVED: ( ) OTHER ( )

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Subject bid was awarded administratively on 04/24/20 to USIC Locating Services, LLC., in the amount of $30,000.00; Increased on 05/27/20 in the amount of $34,101.00.

Recommend approval to ratify period of service from October 1, 2020 to date of award.

Recommend approval to utilize the 1st and final renewal option with USIC Locating Services, LLC in the annual expenditure amount of $250,000.00, this includes a 3% price increase per agreement Section 7.1 with Gainesville contract. Period of Service will be from date of award through September 30, 2021. Total revised award amount not-to-exceed $314,101.00.

This award is to be funded by account: 00111.158001.534100.000000.00000000.00000.0000000 to be executed by formal contract amendment through Office of General Counsel and processed via Blanket Purchase Agreement.

Attachments: Recommendation Memo, Vendor Letter, Email from approval from OGC, Previous Award(s)

ANALYST: Marilyn Laidler
MARILYN LAIDLER

RESPECTFULLY SUBMITTED _____
GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: Christopher W. LeDew, P.E. Chief, Traffic Engineering Division

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

City of Jacksonville, Florida

Lenny Curry, Mayor

Department of Public Works
Traffic Engineering Division
1007 Superior Street
Jacksonville, FL 32254
(904) 255-7533
www.coj.net

ONE CITY. ONE JACKSONVILLE

MEMORANDUM

September 13, 2020

TO: **Gregory W. Pease**
Chief of Procurement

THRU: **John P. Pappas, P.E., Director**

FROM: **Christopher W. LeDew, P. W., Chief**

SUBJECT: **AD-0083-20 Piggyback with USIC, LLC for Traffic Operations Underground Utility Locates**
Exercise First and Only Renewal Option
Increase Amount **$250,000.00**
Not to Exceed Amount **$314,101.00**

Traffic Engineering would like to utilize the only renewal option with USIC, LLC for Locating Services. It is requested this agreement be ratified to October 1, 2020. The current amount of this agreement is $64,101.00. The request for increase is $250,000.00. The new not to exceed will be $314,101.00.

Section 7.1 of the agreement with Gainesville indicates there will be a price increase of 3%. The new rates are as follows:

$9.57	Per Ticket Received from the One Call
$37.13	Per After Hours Emergency Call Out Ticket
$11.67	Project Price Per Quarter Hour for Tickets that Exceed 30 Minutes
$11.67	Watch and Protect per Quarter Hour for Watchdogs or Site Surveillance Work
$155.00	Damage Investigation Fee

The funding source will be 00111.158001.534100.000000.00000000.00000.0000000.

Your assistance in concurring with this recommendation would be appreciated. If you have questions or need additional information regarding this request, please contact Fay Deschenes 255-7542.

Attachments: AD-0083-20

ab

USIC PROTECTING INFRASTRUCTURE

October 7, 2020

City of Jacksonville, FL
Attn: Fay Deschenes
1007 Superior Street
Jacksonville Florida 32254

Re: Agreement between City of Jacksonville, FL and USIC Locating Services

Dear Fay:

As we have discussed, USIC Locating Services is willing to accept a renewal of our current agreement with the City of Jacksonville, FL, effective October 1, 2020, for an additional period of one year. This renewal is set forth in the current agreement and will expire on September 30, 2021.

Per the terms of our agreement, which includes an executed agreement with the City of Gainesville, FL, the renewal will include a price increase of 3% per Section 7.1 of that agreement. Therefore, the new rates effective October 1, 2020 will be as follows:

$ 9.57	Per Ticket Received from the One Call
$ 37.13	Per After Hours Emergency Call Out Ticket
$ 11.67	Project Price Per Quarter Hour for Tickets that exceed 30 minutes
$ 11.67	Watch and Protect per Quarter Hour for Watchdogs or Site Surveillance Work
$ 155.00	Damage Investigation Fee

Please send over the appropriate document for execution by USIC Locating Services.

Let me know if you have any questions. Thanks.

Sincerely,

Jack A. Haake
Business Development Manager

Laidler, Marilyn

From: Deschenes, Fay
Sent: Monday, October 19, 2020 6:23 AM
To: Laidler, Marilyn
Subject: FW: USIC Renewal - Contract #70084-20 - piggyback w/Gainesville

Hey Marilyn,

I was out Friday, but I'd sent this email with the renewal request to PW Director's Office. I asked OGC if we were able to renew even though Gainesville did not.

If you need anything else, please let me know,
Fay
255-7542

From: McCain, James <JMcCain@coj.net>
Sent: Wednesday, October 7, 2020 12:39 PM
To: Deschenes, Fay <FayD@coj.net>
Cc: Dwyer-Frazee, Ivy <IDFrazee@coj.net>
Subject: RE: USIC Renewal - Contract #70084-20 - piggyback w/Gainesville

Fay,

We can use the renewal option in the contract. When you ask for the award for the renewal amendment, request ratification language.

Jim

From: Deschenes, Fay <FayD@coj.net>
Sent: Friday, September 25, 2020 1:25 PM
To: McCain, James <JMcCain@coj.net>
Cc: Dwyer-Frazee, Ivy <IDFrazee@coj.net>
Subject: USIC Renewal - Contract #70084-20 - piggyback w/Gainesville

Jim,

Please see Jack's email below. Apparently Gainesville rebid rather than renewed with USIC. I guess the question is can COJ use our option to renew or are we hinged on the piggyback with Gainesville? If we are able to renew, according to the agreement with USIC & Gainesville, the prices are allowed to increase 3%. Below is the schedule of the increases.

I've attached the award used to write the contract. If there's anything you need, please let me know.

NOTHING is ever easy with this Division ☺
Thanks for your help!
Fay

Fay Deschenes
Traffic Engineering

Administration Manager
Public Works – Traffic Engineering
City of Jacksonville
1007 Superior Street
Jacksonville, Florida 32254
904.255.7542

From: Haake, Jack <JackHaake@usicllc.com>
Sent: Friday, September 25, 2020 12:05 PM
To: Deschenes, Fay <FayD@coj.net>
Subject: October 1 Renewal

EXTERNAL EMAIL: This email originated from a non-COJ email address. Do not click any links or open any attachments unless you trust the sender and know the content is safe.

Fay, here is a recap of our telephone discussion.

1. Gainesville did not renew their current deal with USIC, they decided to issue a new RFP. USIC has submitted a proposal but has not heard anything back from Gainesville.
2. It would appear that Jacksonville has the right to extend the current deal with USIC for 1 year. If exercised, per the USIC Agreement that was attached, there would be a 3% price increase effective October 1.
3. Here are the new rates that would be charged for the renewal:
    a. $9.57 per regular ticket
    b. $37.13 per after hours ticket
    c. $11.67 per quarter hour for tickets that take longer than 30 minutes to locate
    d. $11.67 per quarter hour for watch and protect services
    e. $155.00 per damage investigation

Please let me know how you would like to proceed. USIC appreciates the current partnership with Jacksonville and would like to continue to provide our services for another year.

Thanks!

Jack

Live the SAFE-LIFE!

Jack A. Haake
Business Development Manager
C: 303 263 0200

611 Corporate Circle, Suites E & F
Golden, CO 80401
USICLLC.com

USIC PROTECTING INFRASTRUCTURE

ADMINISTRATIVE AWARD
BID No.: AD-0083-20

DESCRIPTION OF GOODS/SERVICES: Recommend approval to increase award in the amount of $34,101.00 to a new revised total amount not to exceed $64,101.00. Period of service is from date of executed contracted through September 30, 2020 with one (1) one (1) year renewal option.

Funding Source: 00111.158001.534100.00000.00000000.00000.0000000 to be executed by formal contract through the Office of General Counsel and processed via Blanket Purchase Agreement/Purchase Order Releases

FOR AGENCY/DEPARTMENT: Public Works/Traffic Engineering Division

REQUISITION NUMBERS: N/A

NUMBER FIRMS SOLICITED: N/A **NUMBER FIRMS BIDDING:** N/A

REASON FOR LESS THAN REQUIRED MINIMUM SOLICITATION/QUOTATION: N/A

RECOMMEND AWARD TO: USIC Locating Services, LLC

CONCURRENCE BY: John P. Pappas – P.E., Director

PRICE: $64,101.00 **TERMS:** Net 30

REASON FOR NOT ACCEPTING LOW BID: N/A

Sd Buyer Olive Wilkee Cohen

Asst. Mgr. of Purchasing Services

Date

Date

APPROVAL/DISAPPROVAL:

Sd - Gregory Pease, Chief, Procurement Division

5/27/2020
Date

ADMINISTRATIVE AWARD
BID No.: AD-0083-20

DESCRIPTION OF GOODS/SERVICES: Recommend approval to piggyback on City Of Gainesville, Florida Contract # 10003484 with USIC Locating Services, LLC for Traffic Operations Underground Utility Locates. Period of service is from date of executed contracted through September 30, 2020 with one (1) one (1) year renewal option. Total expenditure not-to-exceed $30,000.00.

Funding Source: 00111.158001.534100.00000.00000000.00000.0000000 to be executed by formal contract through the Office of General Counsel and processed via Blanket Purchase Agreement/Purchase Order Releases

FOR AGENCY/DEPARTMENT: Public Works/Traffic Engineering Division

REQUISITION NUMBERS: N/A

NUMBER FIRMS SOLICITED: N/A **NUMBER FIRMS BIDDING:** N/A

REASON FOR LESS THAN REQUIRED MINIMUM SOLICITATION/QUOTATION: N/A

RECOMMEND AWARD TO: USIC Locating Services, LLC

CONCURRENCE BY: John P. Pappas - P.E., Director

PRICE: $30,000.00 **TERMS:** Net 30

REASON FOR NOT ACCEPTING LOW BID: N/A

Buyer Olive Wallace - Chan

Asst. Mgr. of Purchasing Services

Date

Date

APPROVAL/DISAPPROVAL:

4/24/20

Gregory Pease, Chief, Procurement Division

Date

FIRST AMENDMENT TO UNDERGROUND LOCATING AND MARKING SERVICE AGREEMENT

This Amendment is made this 5th day of April, 2019 by and between USIC Locating Services, LLC (USIC) and the City of Gainesville.

WHEREAS, the City and USIC entered into an Underground Locating and Marking Service Agreement dated August 23, 2018, and

WHEREAS, the parties desire to amend the Agreement.

NOW, THEREFORE, the parties agree as follows:

1. The term of the Agreement is hereby extended through September 30, 2020.

2. Exhibit B of the Agreement is deleted and replaced with new Exhibit B attached hereto and incorporated.

3. Except as modified by this Amendment, all terms and conditions of the original Agreement shall remain in full force and effect.

4. This First Amendment, together with the original Agreement dated August 23, 2018, constitutes the entire contract between parties.

IN WITNESS WHEREOF, the parties hereto have caused this Amendment to be executed by their duly authorized officers or representatives.

City of Gainesville

By: _____

(Signature)

MARISA MCCREDDY

(Please print)

Title: DIRECTOR OF MOBILITY

USIC Locating Services, LLC

By: _____

(Signature)

Darin Stalbaum, Vice President

APPROVED AS TO FORM AND LEGALITY:

_____

City Attorney

Exhibit B

USIC Locating Services, LLC will charge for services rendered hereunder:

$ 9.29	**Per Ticket Received from the One Call**
$ 36.05	**Per After Hour Call Out Ticket**
$ 11.33	**Project Price Per Quarter Hour for Tickets that Exceed 30 Minutes**
$ 11.33	**Per Quarter Hour for Watchdogs or Site Surveillance Work**
$ 150.00	**Damage Investigation Fee**

Mail Invoices To: City of Gainesville, FL
ATTN: Emmanuel Posadas
405 NW 39th Ave., Box 58
Gainesville, FL 32627
Phone: 352-393-8429
Email: posadasep@cityofgainesville.org

USIC shall render invoice statements to Customer on a monthly basis. Each statement shall be paid by Customer within thirty (30) days of invoice date.