SUBJECT: Purchase and Installation of Water Fountains (Elkay Enhanced EZH2O Bottle Filling Station and Versatile Bi-Level ADA Cooler or Equivalent)

BID #: XF-0505-20 **OPEN DATE:** 9/30/2020

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: One-Time Purchase

AGENCY: Library

BASIS OF AWARD: All or None, to the lowest responsive, responsible bidder

NUMBER OF BIDS INVITED: 3 **NUMBER RECEIVED:** 4 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to reject Synot Construction LLC for failure to sign the bid form as required in the Supplemental Conditions. Recommend approval of award to the lowest responsive, responsible bidder, The Kenton Group, Inc., to furnish and install water fountains (Elkay Enhanced EZH2O Bottle Filling Station and Versatile Bi-Level ADA Cooler) at four (4) public library branches. Total expenditure amount not to exceed $102,531.00.

Funding Source: 00111.185102.564240.000000.00000000.00000.0000000 – To be encumbered by purchase order

Attachments: Recommendation Memo, Tabulation, Rejection Letter and Terms and Conditions

Analyst: _____ Annette Burney

RESPECTFULLY SUBMITTED: _____ GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Chuck McNeil, Assistant Director, Jacksonville Public Library

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(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

City of Jacksonville, Florida

Lenny Curry, Mayor

Jacksonville Public Library
303 N. Laura Street
Jacksonville, FL 32202
(904) 534-1160
www.coj.net

ONE CITY. ONE JACKSONVILLE.

October 15, 2020

TO: Gregory W. Pease
Chief of Procurement

FROM: Ray Albury
Assistant Director, Facilities Management and Planning
Jacksonville Public Library

SUBJECT: Recommendation Award Letter

RE: Jasonville Public Library – Water Fountain Bid No Ex-0505-20
Elkay Enhanced EZH20 Bottle Filling Station and Versatile Bi-Level ADA Cooler.

The Jacksonville Public Library has reviewed four bids received on the reference for accuracy and compliance with the contract documents. The low bid by The Kenton Group, Inc. has been reviewed and JPL has determined that the bidder is in compliance with the requirements established for the project.

According, we recommend approval of purchase order for the Total Lump Sum Bid to The Kenton Group, Inc. in accordance with the attached bid documents, in the amount of $102,531.00

Cc: Chuck McNeil

TITLE: Purchase and Installation of Water Fountains

BID NO.: XF-0505-20

OPEN DATE: September 30, 2020 @ 2 p.m.

ANALYST: Annette Burney

No. Invited: (3) No. Received (4) No Bids: (0)

Recorded By: Renata Barnett Announcer: Sokkhar Muon

ITEM	DESCRIPTION	EST. QTY	The Kenton Group, Inc.		World Construction Co., Inc.		Zephyr Construction Management LLC		Synot Construction LLC	
			UNIT PRICE	EXTENDED TOTAL	UNIT PRICE	EXTENDED TOTAL	UNIT PRICE	EXTENDED TOTAL	UNIT PRICE	EXTENDED TOTAL
1	Supply and install Elkay Enhanced EZH2O Bottle Filling Station and Versatile Bi-Level ADA Cooler (Model #LZSTL8WSSP Item# 39AM88 or equivalent) per the specifications	33	$ 3,107.00	$ 102,531.00	$ 3,134.50	$ 103,438.50	$ 4,843.62	$ 159,839.46	$ 6,000.00	$ 198,000.00
	TOTAL PRICE			$ 102,531.00		$ 103,438.50		$ 159,839.46		$ 198,000.00
	NOTES:								Reject/Bid Form not signed	
	TERMS:		Net 30 Days		N/S		Net 15 Days		N/S	
	DELIVERY (Business Days):		120		14		120		N/S	
	CONFLICT OF INTEREST:		Y		Y		Y		Y	
	ADDENDUM(2):		Y		Y		Y		Y	

City of Jacksonville, Florida

Lenny Curry, Mayor

Procurement Division
Ed Ball Building
214 N. Hogan Street, Suite 800
Jacksonville, Florida 32202

ONE CITY. ONE JACKSONVILLE.

October 19, 2020

6314 Merrill Road
Jacksonville, FL 32277

NOTIFICATION OF FORMAL BID REJECTION

BIDDER'S NAME: Synot Construction LLC

CONTACT NAME: Tony Jackson

BID NUMBER: XF-0505-20

NAME OF BID: Purchase and Installation of Water Fountains

DATE OPENED: 9/30/20

REASON FOR REJECTION:
Vendor is being rejected for failure to sign the required Bid Form, per Section 1, Supplemental Conditions:

Bidders' signature on the Bid Form (Form GB-102) signifies that the bidder has familiarized himself with all the Terms and Conditions of this bid, and agrees to them all, and that his bid is made and submitted for the items as specified and detailed herein unless exceptions are clearly noted and that the prices quoted herein are firm for the duration of this bid. Failure to submit a signed Bid Form with bid submission will be grounds for bid rejection. Violations of any of the Terms and Conditions of this bid and delivery time stated can result in the Bidder's suspension from all bid lists of the City of Jacksonville and its agencies and penalties provided for by the Purchasing code of the City of Jacksonville.

IF YOU WISH TO PROTEST THE RECOMMENDED REJECTION OF THIS BID, PLEASE RESPOND IN ACCORDANCE WITH THE CITY OF JACKSONVILLE BID PROTEST PROCEDURES. DIRECT ALL PROTEST TO THE RESPECTIVE ANALYST/BUYER, FACSIMILE NUMBER (904) 255-8837.

BUYER'S SIGNATURE: _____
Annette L. Burney

Leslie-Burney, Annette

From: Leslie-Burney, Annette
Sent: Monday, October 19, 2020 11:53 AM
To: jackint904@bellsouth.net
Cc: Pease, Gregory
Subject: XF-0505-20 Purchase and Installation of Water Fountains
Attachments: REJECTION - SYNOT.pdf

Tony:
Please find the attached rejection letter for the above bid.

Thank you,

Annette L. Burney
Purchasing Analyst
Procurement Division
Finance and Administration Department
214 N. Hogan Street, Suite 800
Jacksonville, FL 32202
Ph.: 904-255-8810
Fax: 904-360-8527
Email: aburney@coj.net

*** Privacy Act: This communication may contain privileged or other official city information. If you are not the intended recipient or believe that you have received this communication in error, please reply to the sender indicating that fact and delete the copy you received. It is a violation of Federal Law to print, copy, retransmit, disseminate, or otherwise use this information.

-----Original Message-----
From: P0697@coj.net <P0697@coj.net>
Sent: Monday, October 19, 2020 11:24 AM
To: Leslie-Burney, Annette <ABurney@coj.net>
Subject: REJECTION - SYNOT

Please open the attached document. It was scanned and sent to you using a Xerox Multifunction Printer.

Attachment File Type: pdf, Multi-Page

Multifunction Printer Location: Ed Ball 8th Floor
Device Name: P0697

For more information on Xerox products and solutions, please visit http://www.xerox.com

TERMS AND CONDITIONS

1. SCOPE

The Jacksonville Public Library of the City of Jacksonville, Florida, is currently accepting bids to obtain source(s) of supply for the item(s) as outlined in the bid documents provided. The purpose of this bid invitation is to obtain information about your firm and its ability to provide the item(s) and to obtain pricing commitments for the **purchase and installation of water fountains (Elkay Enhanced EZH2O Bottle Filling Station and Versatile Bi-Level ADA Cooler) greater than or equal to the attached specifications.**

2. AWARD

Award will be ALL OR NONE to the lowest responsive, responsible bidder. All awards are subject to the availability of funds.

3. TERM OF AGREEMENT

One-time Purchase with installation to include a 12-months warranty from date on installation.

4. PRE-BID CONFERENCE

Not Applicable

5. STATE CONTRACTS

The City reserves the right to utilize contracts established by the State of Florida and or other governmental agencies for item(s)/service(s) covered under this bid. The City reserves the right to cancel this contract in whole or in part for such item(s)/service(s).

6. QUANTITIES

Quantities indicated are fixed.

7. PRICES

All unit prices shall include freight, delivery and handling charges to the delivery locations as outlined in the bid documents.

8. ESCALATION/DE-ESCALATION

All pricing submitted shall remain firm for the initial term period. Upon renewal (if applicable), a supplier may submit in writing a request for price escalation/de-escalation for the percentage of change as listed in the Consumer Pricing Index (CPI) and/or documentation notifying of an industry-wide increase. The City reserves the right to decline any price increase request.

9. DELIVERY

Water fountains will be delivered and installed at the library branches as outlined in the specifications. A packing list shall accompany all shipments, which shall indicate, at a minimum, the following: purchase order number, item number and description, date of shipment. quantity ordered and shipped, unit prices, and unit of measure.

10. PICK UP AND RETURNS

The City reserves the right to return an order in whole or in part if the merchandise is not in compliance with the bid specifications. The City or its agencies will determine compliance with bid specifications. Pick up and returns will be made within 48 hours of notification at no charge to the City or its agencies.

11. COMPLIANCE WITH SPECIFICATIONS

The bidder, by affixing their signature to the bid form submitted, agrees to provide items(s) in accordance with the bid documents provided. Bid only a single offering for each bid item. Multiple offerings, alternates (unless stated) and or stipulations may be cause for bid rejection. Bid only on forms provided herein unless otherwise stated. Bid submissions shall be in ink or typewritten. All corrections must be initialed.

12. SUPPLIER ACCESSIBILITY

The City or its representative must be able to contact, during normal business hours, by telephone or email any supplier providing goods or services to the City or its agencies. Any supplier accessibility requirements outlined in the specifications supersede this section.

13. REPORTING

The City may request, during the term of this bid, reports including but not limited to; usage, pricing and delivery. Suppliers will be required to provide reports requested in hard copy and electronic format as required.

14. INVOICING

Invoices will be issued once supplies/services are delivered and/or rendered to the City of Jacksonville or its agencies. At a minimum, invoices must include the purchase order number, item number and description, date of shipment, quantity ordered and shipped, unit prices, unit of measure and extended totals. Payment terms are Net 30 days. All original invoices shall be submitted to: City of Jacksonville, General Accounting Division, 117 West Duval Street, Suite 375, Jacksonville, Florida, 32202.

15. INSURANCE / INDEMNIFICATION

Each supplier shall maintain, for the entire term of this bid, current insurance coverage as stated in the bid documents. All insurance certificates shall list the City of Jacksonville as an additional insured. A copy of the insurance certificate must be submitted within ten (10) days of award notice. Bid number should be listed on the insurance certificate.

(Remainder of page intentionally left blank.)