DEPARTMENT OF EMPLOYEE SERVICES

Jacksonville
Where Florida Begins.

MEMORANDUM

TO: Greg Pease, Chairperson
Professional Services Evaluation Committee

FROM: Bob Parr, Chief, Compensation and Benefits
Mary DiPerna, Benefits Administrator

SUBJECT: P42-15 COBRA Administration
Amendment #1

DATE: April 7, 2017

This is to recommend that the City approve the first amendment to the contract with TASC for COBRA administration ratifying the period from January 1, 2017 till the date of execution of the first amendment. The contract period shall be from January 1, 2017 through December 31, 2017; rates will remain the same and the total indebtedness for CY 2017 shall not exceed $50,000 the maximum indebtedness shall not exceed $ 50,000.

All other terms and conditions shall remain the same as proposed. Nothing contained herein shall be amended, modified, or otherwise revised, without prior approval from the PSEC and the Mayor.

Thanks.

Attachment: Letter of Renewal 2017

Office of Employee Benefits 117 W Duval St., Suite 150 | Jacksonville, FL 32202
Phone: 904 630 1314 Fax: 904 630 1294 www.coj.net

March 15, 2017

Robert E. Parr, Chief of Compensation and Benefits
City of Jacksonville
117 West Duval Street, Suite 150
Jacksonville, FL 32202

Dear Robert,

Pursuant to our recent discussions, we would be very interested in renewing our Agreement (City Contract # 10195), between the City of Jacksonville and Total Administrative Services Corporation (TASC), using a new start date for COBRA Administrative Services.

In consideration of the parties' mutual promises and for other good and valuable consideration, the parties agree to:

1. Change the COBRA administrative services start date to May 1, 2017.

All other terms and considerations of the Application/Agreement remain as written.

We would appreciate your response no later than March 20, 2017, to ensure a successful COBRA Implementation and entry into our Accounting system to commence invoice billing.

Kindly indicate your confirmation of acceptance at the bottom of this letter.

Sincerely,

Steven E Syrkin
Vice President, TASC

We hereby confirm our acceptance of the renewal terms as indicated above:

City of Jacksonville

By: _____ Date: _____

TASC (Consultant)

By: _____ Date: _____