SOLE SOURCE AWARD **BID # SS-0530-16**

Subject: CA Service Desk Management SDM Package Upgrade, Maintenance & Support

Department: Information Technologies Division

Description of Purchase:
Recommend approval to rescind Sole Source award to CA, Inc., dated 8/4/16. The Information Technologies Division will be piggybacking off of the State of Florida's contract with CA Technologies Management to utilize the contract pricing.

Sole Source Award To: CA, Inc.

Price Justification: See Attached

Total Award: $0.00 **Requisition #** N/A

Attachments: Agency Memo; Previous Awards

Certification as to Sole Source: Kenneth Lathrop, Chief of Information Technologies Division

THE ABOVE PURCHASE IS RECOMMENDED FOR AWARD IN ACCORDANCE WITH CHAPTER 126.206.

ANALYST: Chelsey Renfroe

Gregory Pease, Chief
Procurement Division

APPROVAL OF GENERAL GOVERNMENT AWARDS COMMITTEE

"ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS"

CHAIRMAN ***DATE***

ACTION OF AWARDING AUTHORITY

DATE: _____

APPROVED_____ **DISAPPROVED** _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

FORM GB-114, Revised 12/2007

INFORMATION TECHNOLOGIES DIVISION

Jacksonville
Where Florida Begins.

December 12, 2016

TO: **Greg Pease, Chief of Procurement**
Procurement Division

FROM: **Michael Turner, PMO Manager**
Information Technologies Division

THRU: **Kenneth Lathrop, Chief of Information Technologies/CIO**

SUBJECT: **Request to Rescind Award #SS-0530-16 for CA Service Desk Management SDM Package Upgrade, Maintenance & Support**

The Information Technologies Division requests to rescind Sole Source Award #SS-0530-16 for the CA Service Desk Management SDM Package Upgrade, Maintenance and Support to CA Inc., in order to piggyback on State of Florida Contract #252-500-09-1.

The Office of General Council recommends to piggyback on the State of Florida Contract in order to utilize preexisting terms, conditions, and pricing which are in the best interest of the city.

Your favorable consideration of this request is appreciated.

CC: **John Proctor, ITD Finance Manager**
CC: **Tom Ossi, ITD Contract Manager**
CC: **Kevin Johnson, ITD Project Manager**

SOLE SOURCE AWARD **BID # SS-0530-16**

Subject: CA Service Desk Management SDM Package Upgrade, Maintenance & Support

Department: Information Technologies Division

Description of Purchase:
Recommend approval of Sole Source award to CA Technologies Management, for upgrade, annual license and support of CA service desk management SDM package for the Information Technologies Division. Period of service is one (1) year from contract execution, with two (2), one (1) year renewal options. The total not to exceed expenditure amount of $234,~~7~~38.78.
4 CW

Funding for this award to be encumbered by account AFIT531CSCS-04662, to be executed by Purchase Order(s).

Sole Source Award To: CA Technologies Management

Price Justification: See Attached
4 CW

Total Award: $234,~~7~~38.78 **Requisition #** N/A

Attachments: Sole Source Form; Agency Letter; Vendor's Letter;

Certification as to Sole Source: Kenneth Lathrop, Chief of Information Technologies Division

THE ABOVE PURCHASE IS RECOMMENDED FOR AWARD IN ACCORDANCE WITH CHAPTER 126.206.

ANALYST: Chelsey Renfroe

Gregory Pease, Chief
Procurement Division

APPROVAL OF GENERAL GOVERNMENT AWARDS COMMITTEE
"ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS"

Teresa R. Eichner
CHAIRMAN

DATE 8/11/2016

ACTION OF AWARDING AUTHORITY

DATE: 8/14/16

MK **APPROVED** ✓ **DISAPPROVED** ____

OTHER ____

SIGNATURE OF AUTHENTICATION Sam E. Mousa

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2015-05

FORM GB-114, Revised 12/2007

SOLE SOURCE/PROPRIETARY REQUEST

Pursuant to the City of Jacksonville Procurement Code § 126.206 & § 126.312, when requesting a purchase from a vendor subject to the referenced sections, please complete this form to justify your request and submit to Procurement with applicable attachments.

REQUESTING AGENCY (DEPT./DIVISION): Finance and Administration / ITD

PROPRIETARY ☐

SOLE SOURCE ☒

FUNDING SOURCE: AFIT531CSCS - 04662

BRIEF DESCRIPTION OF GOODS/SERVICES:
Software license, maintenance and support, and Upgrade services for CA Service Desk Management SDM package through CA Technologies Management.

AMOUNT OF PROJECT (attach quote): $234,738.78

PROVIDE A SUMMARY OF THE SCOPE OF GOODS/SERVICES TO BE PROVIDED; IDENTIFY EACH ITEM, COMPONENT OR SERVICE BEING PROCURED (ATTACH QUOTE/PROPOSAL):
Upgrade services for CA Service Desk from version 12.1 to 14.1 and provide software licenses, maintenance and support services.

PROVIDE A DETAILED JUSTIFICATION AS TO WHY THE REQUESTED GOODS/SERVICES CAN ONLY BE EFFICIENTLY AND EFFECTIVELY PROCURED THROUGH THE RECOMMENDED PROPRIETARY/SOLE SOURCE PROVIDER:
CA Service Desk is currently ITD's primary demand management tool for issues and requests from internal and external customers. In order to upgrade to the current version, maintenance and support needs to be re-established to allow for implementation services provided only by CA Technical Management.

ASSERT THAT YOU HAVE RESEARCHED THE AVAILABILITY OF THE REQUESTED GOODS/SERVICES FROM OTHER SOURCES IN APPLICABLE MARKETS AND HAVE DISCUSSED AND EVALUATED THE SAME WITH COJ'S PROCUREMENT AND EBO DIVISIONS:
Validated that CA Technical Management is the only authorized provider of software and services for the CA Service Desk Management SDM package.

Submitted by: Kevin Johnson (Name) Project Manager (Title)

Date: 07/27/16

KEJ 7-27-2016

Requesting Agency's Director's Signature:

7/27/16

Procurement Division **September, 2008**