PUBLIC NOTICE
AGENDA
PROFESSIONAL SERVICES EVALUATION COMMITTEE MEETING
Thursday, July 25, 2019 10:00 a.m.
Eighth Floor, Conference Room 851
Ed Ball Building, 214 N. Hogan Street
Jacksonville, FL 32202

Committee Members: Gregory Pease, Chairman
Randall Barnes, Treasury
James McCain, OGC

Subcommittee Members	ITEM #	TITLE & ACTION	MOTION	CONTR EXP	OUTCOME
Jordan Elsbury Marlene Russell	P-17-17	**Contract Amendment No. 3** **Federal Government Relations Consultant Services** Office of the Mayor	That Contract No. 10178-01 between the City of Jacksonville and Ballard Partners, Inc., for Federal Government Relations Consulting Services, be amended to: (i) incorporate the attached Contract Fee Schedule identified as Exhibit 'B-3'; (ii) exercise the third and final renewal option extending the period of service from October 1, 2019 through September 30, 2020, with no renewal remaining; and (iii) increase the maximum indebtedness by $180,000.00 for the services to a new not-to-exceed total maximum of $615,000.00. All other terms and conditions shall remain the same except for such changes as the Office of General Counsel may deem appropriate to ensure compliance with the City's ordinances, Procurement policies and procedures and applicable federal and state laws.	09/30/19	
Lori Boyer Oliver Barakat	P-43-19	**Introduce & Review Scope** **Downtown Market Feasibility Analysis** Downtown Investment Authority (DIA)	That the committee approve the Scope of Services/Request for Proposal (RFP) as presented with such minor changes thereto as may be approved by the Chief of Procurement Officer and the Office of General Counsel appropriate to clarify the intent of the using agency and to ensure compliance with the City's Procurement ordinances, policies, procedures and applicable federal and state laws.		
Brennan Merrell Patrick Greive	P-19-19	**Fee & Contract Negotiations** **Revenue Audit Services** Finance and Administration Department	That the City of Jacksonville enter into a contract with James Moore & Company P.L. for the provision of Revenue Audit Services by (i) incorporating the attached Scope of Services identified as Exhibit 'A' and Contract Fee Summary identified as Exhibit 'B'; (ii) providing an initial period of service from execution of the contract to three years with two additional 2-year renewal options available; and (iii) providing a not-to-exceed maximum indebtedness of $200,000.00. All other terms and conditions are per the RFP and the city's standard contract language.		
Robin Smith R. Duane Kent	P-24-18	**Introduce & Review Scope** **Construction Engineering and Inspection Services for the Hart Bridge Approach Modifications Project** Department of Public Work/Engineering & Construction management Division	That the committee approve the Scope of Services/Request for Proposal (RFP) as presented with such minor changes thereto as may be approved by the Chief of Procurement Officer and the Office of General Counsel appropriate to clarify the intent of the using agency and to ensure compliance with the City's Procurement Ordinances, policies, procedures and applicable federal and state laws.		
Robin Smith R. Duane Kent	P-45-18 SS#9	**Contract Amendment No. 1** **Program Management Services for "Better Jacksonville" Transportation and Road Widening Projects in North & West Areas** Department of Public Work/Engineering &	That Contract No. 8216-10 originally executed December 17, 2018 between the City of Jacksonville and HDR Engineering, Inc., for Program Management Services for "Better Jacksonville" Transportation and Road Widening Projects in the North and West Areas, be amended to: (i) incorporate the attached Scope of	*To project completion*	

		Construction management Division	**Services identified as Exhibit 'E' and Contract Fee Summary identified as Exhibit 'F'; (ii) increase the not-to-exceed limit for Program Management Services by $138,259.39 to a new amount of $319,860.25. All other terms and conditions shall remain the same except for such changes as the Office of General Counsel may deem appropriate to ensure compliance with the City's ordinances, Procurement policies and procedures and applicable federal and state laws.**		
William Joyce Tim Rogers	**P-28-19**	**Reject BID/Re-Solicitation of RFP** **Professional Design Services for 21st Century Urban Branch Library Study** Department of Public Works/Jacksonville Public Library	**That the committee approves rejecting the proposal received and the possible re-solicitation of a revised Scope at a later date.**		
William Joyce Robin Smith	**P-15-19**	**Subcommittee Report** **Professional Engineering Services for Moderate to Large Drainage Improvement Projects - Annual Contract** Department of Public Works	**It is the consensus of the committee that of the twelve (12) proposals submitted all were found to be responsive, interested, qualified and available to provide the requested services. The ranking of first, second and third designates the order of qualification of these companies to perform the required services and alphabetically they are:** **1) England, Thims & Miller, Inc.** **3) The R-A-M Professional Group** **2) Waitz & Moye** **We recommend the above list is forwarded to the Mayor for final selection so that fee and contract negotiations may begin with England, Thims & Miller, Inc., the number one ranked firm.**		
Laura Stagner-Crites William Gulliford	**P-38-18**	**Introduce & Review Scope** **Bond Counsel** Jacksonville Housing Finance Authority	**That the committee approve the Scope of Services/Request for Proposal (RFP) as presented with such minor changes thereto as may be approved by the Chief of Procurement Officer and the Office of General Counsel appropriate to clarify the intent of the using agency and to ensure compliance with the City's Procurement ordinances, policies, procedures and applicable federal and state laws.**		
Laura Stagner-Crites William Gulliford	**P-39-18**	**Introduce & Review Scope** **Bond Counsel** Jacksonville Housing Finance Authority	**That the committee approve the Scope of Services/Request for Proposal (RFP) as presented with such minor changes thereto as may be approved by the Chief of Procurement Officer and the Office of General Counsel appropriate to clarify the intent of the using agency and to ensure compliance with the City's Procurement ordinances, policies, procedures and applicable federal and state laws.**		
Laura Stagner-Crites William Gulliford	**P-40-18**	**Introduce & Review Scope** **Financial Advisor** Jacksonville Housing Finance Authority	**That the committee approve the Scope of Services/Request for Proposal (RFP) as presented with such minor changes thereto as may be approved by the Chief of Procurement Officer and the Office of General Counsel appropriate to clarify the intent of the using agency and to ensure compliance with the City's Procurement ordinances, policies, procedures and applicable federal and state laws.**		
Laura Stagner-Crites William Gulliford	**P-41-18**	**Introduce & Review Scope** **Bond Trustee** Jacksonville Housing Finance Authority	**That the committee approve the Scope of Services/Request for Proposal (RFP) as presented with such minor changes thereto as may be approved by the Chief of Procurement Officer and the Office of General Counsel appropriate to clarify the intent of the using agency and to ensure compliance with the City's Procurement ordinances, policies, procedures and applicable federal and state laws.**		
MEETING ADJOURNED: _____					

cc: Council Auditor
Subcommittee Members