SUBJECT: JFRD Uniforms and Accessories

BID #: SC-0411-15 **OPEN DATE: 04/15/2015**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT:
Supply Contract - One (1) Year from Date of Award with Two (2) One (1) Year Renewal Options

AGENCY: FIRE/RESCUE

BASIS OF AWARD: BY GROUP TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 16 **NUMBER OF BIDS RECEIVED:** 9 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval of award ratifying the assignment date to December 29, 2016 for Groups 2 and 7 to DGG Uniform and Work Apparel, LLC., due to a vendor name change, for assumption of continued services under the current pricing, terms and conditions. The period of service to remain unchanged, through May 27, 2017. The total estimated annual expenditure to remain at $521,028.00. Total award expenditure remaining at not-to-exceed $1,042,056.00.

DGG Uniform and Work Apparel, LLC. - Groups 2 & 7 - Total **$103,559.00**

Funding for this award to be encumbered by account FRFO011FO-05204 to be executed by purchase order(s).

Attachments: Recommendation Memo; Vendor Letter; Form W-9; Previous Awards

Analyst: STEVEN BURAKOWSKI **RESPECTFULLY SUBMITTED:** GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: DAVID CASTLEMAN, CHIEF OF RESCUE

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

OFFICE OF THE CHIEF OF RESCUE

March 27, 2017

TO: Steven Burakowski, Buyer

FROM: David S. Castleman, Chief of Rescue

RE: **BID SC-0411-15 JFRD UNIFORMS AND ACCESSORIES**

We have been notified by DGG Tactical Supply, Inc., the current vendor for Bid SC-0411-15 Groups 2 and 7 that they have had a name change. At this time, we recommend re-awarding Bid SC-0411-15 Groups 2 and 7 to DGG Uniform and Work Apparel. The current renewal option expires May 27, 2017. The agreement letter from the vendor to honor pricing for the remainder of this contract period is attached along with the vendors name change. All original terms and conditions still apply.

Group 2—Polo Shirts and Ballcaps

Group 2 Total: $21,659.00

Group 7—Uniform Jacket

Group 7 Total: $81,900.00

Total Re-award to DGG Uniform and Work Apparel: $103,559.00

Total Award of Bid: $521,028.00

Funding Code: FRFO011FO-05204

If you have any questions, please let me know.

DSC/sm/tjh/af

Jacksonville
Where Florida Begins.

515 N. Julia Street | Jacksonville, FL 32202-4128 | Phone: 904.630.7055 | Fax: 904.630.4660 | davids@coj.net

UNIFORM AND
WORK APPAREL

8725 Youngerman Court #305
Jacksonville, FL 32244
Toll Free: (866) 626-8273
Local: (904) 777-4801
Fax: (904) 777-4802

March 23rd, 2017

Dear Customer:

DGG Tactical Supply, Inc. is now operating under DGG Uniform and Work Apparel, LLC. with a new FEIN #20-4775470. Please see attached W-9 for your records.

You may forward any additional forms for completion to Carla@teamdgg.com or mail to my attention.

Please note, our address and contact numbers have not changed.

Thanks for your business, we appreciate it very much.

Regards,

Carla Sinclair
Office Manager/Executive Asst.

Form **W-9**
(Rev. December 2011)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

Give Form to the requester. Do not send to the IRS.

Print or type
See Specific Instructions on page 2.

Name (as shown on your income tax return)
DGG Uniform and Work Apparel, LLC

Business name/disregarded entity name, if different from above

Check appropriate box for federal tax classification:
☐ Individual/sole proprietor ☐ C Corporation ☐ S Corporation ☐ Partnership ☐ Trust/estate

☑ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶ S

☐ Exempt payee

☐ Other (see instructions) ▶

Address (number, street, and apt. or suite no.)
8725 Youngerman Ct Suite 305

Requester's name and address (optional)

City, state, and ZIP code
Jacksonville, FL 32244

List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on the "Name" line to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Note. If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.

Social security number
☐☐☐ - ☐☐ - ☐☐☐☐

Employer identification number
2 0 - 4 7 7 5 4 7 0

Part II Certification

Under penalties of perjury, I certify that:

1. *The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and*
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
3. I am a U.S. citizen or other U.S. person (defined below).

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 4.

Sign Here Signature of U.S. person ▶ Teresa Meares Date ▶ 12/29/2016

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Purpose of Form

A person who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),

2. Certify that you are not subject to backup withholding, or

3. Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income.

Note. If a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

Definition of a U.S. person. For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien,
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States,
- An estate (other than a foreign estate), or
- A domestic trust (as defined in Regulations section 301.7701-7).

Special rules for partnerships. Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax on any foreign partners' share of income from such business. Further, in certain cases where a Form W-9 has not been received, a partnership is required to presume that a partner is a foreign person, and pay the withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid withholding on your share of partnership income.

SUBJECT: JFRD Uniforms and Accessories

BID #: SC-0411-15 **OPEN DATE: 04/15/2015**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT:
Supply Contract - One (1) Year from Date of Award with Two (2) One (1) Year Renewal Options

AGENCY: FIRE/RESCUE

BASIS OF AWARD: BY GROUP TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 16 **NUMBER OF BIDS RECEIVED:** 9 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval of award ratifying the assignment date to August 30, 2016 for Groups 1, 3 and 5, to Galls, LLC., due to acquiring the current contracted vendor for those groups, Azar's Uniforms, Inc., for assumption of continued services under the current pricing, terms and conditions. The period of service to remain unchanged, through May 27, 2017. The total estimated annual expenditure to remain at $521,028.00. Total award expenditure not-to-exceed $1,042,056.00.

Galls, LLC. - Groups 1, 3 & 5 - Total **$380,312.50**

Funding for this award to be encumbered by account FRFO011FO-05204 to be executed by purchase order(s).

Attachments: Recommendation Memo; Vendor Letters; Tabulation Sheet; Terms and Conditions

Analyst: CHELSEY RENFROE

RESPECTFULLY SUBMITTED: GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: DAVID CASTLEMAN, CHIEF OF RESCUE

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING Ø DATE: 11-10-16

OTHER:

ACTION OF AWARDING AUTHORITY DATE 11/11/16

APPROVED ✓ DISAPPROVED

OTHER

SIGNATURE OF AUTHENTICATION

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2015-05

SUBJECT: JFRD Uniforms and Accessories

BID #: SC-0411-15 **OPEN DATE: 04/15/2015**

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT:
Supply Contract - One (1) Year from Date of Award with Two (2) One (1) Year Renewal Options

AGENCY: FIRE/RESCUE

BASIS OF AWARD: BY GROUP TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 16 **NUMBER OF BIDS RECEIVED:** 9 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to ratify award from May 28, 2016 through date of award.

Recommend approval of award to utilize the first (1) of two (2) renewal options to the following vendors for the purchase of uniforms and accessories for the Jacksonville Fire and Rescue Department. Period of service is May 28, 2016 through May 27, 2017. Total estimated annual expenditure not-to-exceed $521,028.00. Total expenditure not-to-exceed $1,042,056.00.

Azar's Uniforms Group 1, 3 & 5	Total **$380,312.50**
DGG Tactical Supply, Inc. – Group 2 & 7	Total **$103,559.00**
The Strong Group, Inc. – Group 4	Total **$5,712.75**
Express Press – Group 6	Total **$23,268.50**
GT Distributors of Georgia, Inc. – Group 8	Total **$8,175.25**

Funding for this award to be encumbered by account FRFO011FO-05204 to be executed by purchase order(s).

Attachments: Recommendation Memo; Renewal Letters; Previous Award

Analyst: _____
For KATHERINE NASWORTHY

RESPECTFULLY SUBMITTED: _____
For - GREGORY PEASE, CHIEF
PROCUREMENT DIVISION

CONCURRENCE BY: **David Castleman, Chief of Rescue, Fire and Rescue Department**

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING ____ DATE: 6/2/16

Teresa R. Eikner _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE 6/02/16

APPROVED ✓ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

Sam E. Mousa
Chief Administrative Officer
~~For: Mayor Lenny~~ Curry
Under Authority of
~~Executive Order~~ No. 2015-05

SUBJECT: JFRD Uniforms and Accessories

BID #: SC-0411-15 **OPEN DATE:** 04/15/2015

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT:
Supply Contract - One (1) Year from Date of Award with Two (2) One (1) Year Renewal Options

AGENCY: FIRE/RESCUE

BASIS OF AWARD: BY GROUP TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 16 **NUMBER OF BIDS RECEIVED:** 9 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:
Recommend approval to reject the following vendors by Group for providing more than one quote or adding additional items to the bid proposal form, Express Press - Group 2, Designlab, Inc. – Group 4 and GT Distributors of Georgia, Inc. – Group 4 and 7. Reject DGG Tactical Supply for bidding a different manufacturer - Group 4.

Express Press and GT Distributors of Georgia, Inc. failed to acknowledge Addendum One for this project and was determined by Procurement to have no bearing in the recommendation of award. Accordingly, recommend approval to waive the technicality as a minor irregularity.

Recommend approval of award to the following vendors as the lowest responsive, responsible bidders. Period of service is one (1) year from date of award with two (2) one (1) year renewal options. Total estimated annual expenditure not-to-exceed $521,028.00.

Azar's Uniforms Group 1, 3 & 5	Total $380,312.50
DGG Tactical Supply, Inc. – Group 2 & 7	Total $103,559.00
The Strong Group, Inc. – Group 4	Total $5,712.75
Express Press – Group 6	Total $23,268.50
GT Distributors of Georgia, Inc. – Group 8	Total $8,175.25

Funding for this award to be encumbered by account FRFO011FO-05204 to be executed by purchase order(s).

Attachments: Recommendation Memo; Tabulation Sheet; Terms and Conditions; Rejection Letter

Analyst: KATHERINE NASWORTHY **RESPECTFULLY SUBMITTED:** GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: IVAN T. MOTE, DIVISION CHIEF/FIRE RESCUE

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)
ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING 3 MEMBERS DISAPPROVING ____ DATE: 05/28/15

OTHER: ____

ACTION OF AWARDING AUTHORITY DATE 5/28/15

APPROVED ✓ DISAPPROVED ____

OTHER ____

SIGNATURE OF AUTHENTICATION ____

Cleveland Ferguson III
Deputy Chief Administrative Officer
For Mayor Alvin Brown
Under Authority of
Executive Order No. 2015-01