SUBJECT: FIRE HOSES AND COUPLINGS

BID #: SC-0326-19 **OPEN DATE:** 2/13/19

GENERAL GOVERNMENT AWARDS COMMITTEE

KIND AND BASIS OF CONTRACT: SUPPLY CONTRACT - ONE (1) YEAR FROM DATE OF AWARD WITH TWO (2) ONE (1) YEAR RENEWAL OPTIONS

AGENCY: FIRE/RESCUE

BASIS OF AWARD: BY ITEM OR ALL OR NONE TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER

NUMBER OF BIDS INVITED: 9 **NUMBER OF BIDS RECEIVED:** 6 **OTHER:** 0

SUMMARY OF BIDS AND RECOMMENDED ACTIONS:

Recommend approval to reject Dana Safety Supply (items 10,13,16,17,18, 20, 23) Hall-Mark RTC, Inc. (items 1-4, 9,11), Municipal Emergency Services (items 5-8,14,15,19) and Ten-8 Fire Equipment (item 22) for failure to meet the requirements of the specifications for the above listed items.

Recommend approval of award to the lowest responsive, responsible bidders listed below by item. Period of service is one (1) year from date of award with two (2) one (1) year renewal options. Total estimated annual expenditure not-to-exceed $299,406.50.

1. Ten-8 Fire Equipment – Items 1-20 - $279,919.90
2. Municipal Equipment Co. LLC – Item 21 - $16,500.00
3. Municipal Emergency Services – Items 22 & 24 - $5,651.70
4. Dana Safety Supplies – Item 23 - $4,334.90

Funding Source: FRFO011FO-05207 – To be encumbered by purchase order

Attachments: Recommendation Memo, Tabulation Sheet, Rejection Letters and Terms and Conditions

Analyst: _____ Annette Burney

RESPECTFULLY SUBMITTED: _____ GREGORY PEASE, CHIEF PROCUREMENT DIVISION

CONCURRENCE BY: Kurtis Wilson, Director/Fire Chief, JFRD

(ALL AWARD ACTIONS SUBJECT TO LAWFULLY APPROPRIATED FUNDS)

ACTION OF GGAC COMMITTEE ON RECOMMENDATIONS ABOVE

MEMBERS APPROVING _____ MEMBERS DISAPPROVING _____ DATE: _____

_____ _____ OTHER: _____

_____ _____

_____ _____

ACTION OF AWARDING AUTHORITY DATE _____

APPROVED _____ DISAPPROVED _____

OTHER _____

SIGNATURE OF AUTHENTICATION _____

FIRE AND RESCUE DEPARTMENT

March 7, 2019

TO: Gregory Pease, Chief of Procurement

03/08/19 13:16:51
Procurement Division

FROM: Kurtis Wilson, Director/Fire Chief

RE: **BID SC-0326-19 Fire Hoses & Couplings**

After reviewing the bid tabulation sheets, JFRD recommends the following vendors be awarded the bid. Vendors are being awarded on lowest response bid in accordance with specifications.

1. **Ten-8 Fire Equipment**.- Items 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17,18 19, 20. – Amount $ 272,919.90
   Hall-Mark- Low bid on items 1, 2, 3, 4, 9, 11- Did not meet spec- No lifetime Delamination & Hose was too heavy.
   Municipal Emergency Services- Low bid on items 5, 6, 7, 8, 14, 15, 19 – Did not meet spec- Hose was too heavy & No lifetime delamination warranty.
   Dana Safety Supply- Low bid on items 10, 13, 16, 17, 18, 20, 23- Did not meet spec- Hose was too heavy & No lifetime delamination warranty.

2. **Municipal Equipment**. – Item 21 Amount $ 16,500

3. **Municipal Emergency Services** – Items 22, 24 – Amount $5,651.70
   *Item 22 Ten-8 Low Bid- did not meet spec, wrong type of hose.

4. **Dana Safety Supply**- Item 23 – Amount $ 4,334.90

Total not to exceed $ 299,406.50 per year on a contract that is multiple fiscal years.

Funding Source: **FRFO011FO-05207**

If you have any questions, please contact Cindy Davis at 630-0205.

RR/cd

Jacksonville
Where Florida Begins.

Title: Fire Hoses & Couplings
Bid #: SC-0326-19
Bid Date: 2/13/19
Analyst: Annette Burney
No. Invited: (9) No. Received: (6) No Bids: (0)
Recorded by: Renata Barnett Announcer: Doug Nelson

				Ten-8 Fire Equipment		Dana Safety Supply		Municipal Emergency Services		Hall-Mark RTC, Inc.		North America Fire Equipment Co., Inc.		Municipal Equipment Co. LLC	
			Notes:							See price sheet (Items 19-20)					
ITEM	DESCRIPTION	EST. QTY	UOM	UNIT PRICE	EXTENDED TOTAL	UNIT PRICE	EXTENDED TOTAL	UNIT PRICE	EXTENDED TOTAL	UNIT PRICE	EXTENDED TOTAL	UNIT PRICE	EXTENDED TOTAL	UNIT PRICE	EXTENDED TOTAL
1	1 3/4" WHITE 50' DOUBLEJACKET HOSE WITH N.H. LIGHTWEIGHT COUPLINGS	75	EA	$119.10	$8,932.50	$93.69	$7,026.75	$108.99	$8,174.25	$91.80	$6,885.00	$128.16	$9,612.00	$135.00	$10,125.00
2	1 3/4" YELLOW 50' DOUBLEJACKET HOSE WITH N.H. LIGHTWEIGHT COUPLINGS	75	EA	$119.10	$8,932.50	$104.81	$7,860.75	$122.47	$9,185.25	$104.76	$7,857.00	$128.16	$9,612.00	$135.00	$10,125.00
3	1 3/4" RED 50' DOUBLEJACKET HOSE WITH N.H. LIGHTWEIGHT COUPLINGS	75	EA	$119.10	$8,932.50	$104.81	$7,860.75	$122.47	$9,185.25	$104.76	$7,857.00	$128.16	$9,612.00	$135.00	$10,125.00
4	1 3/4" ORANGE 50' DOUBLEJACKET HOSE WITH N.H. LIGHTWEIGHT COUPLINGS	75	EA	$119.10	$8,932.50	$104.81	$7,860.75	$122.47	$9,185.25	$104.76	$7,857.00	$128.16	$9,612.00	$135.00	$10,125.00
5	1 3/4" WHITE 10' DOUBLEJACKET HOSE WITH N.H. LIGHTWEIGHT COUPLINGS	75	EA	$50.79	$3,809.25	$40.10	$3,007.50	$39.33	$2,949.75	$58.32	$4,374.00	$56.82	$4,261.50	$58.00	$4,350.00
6	1 3/4" YELLOW 10' DOUBLEJACKET HOSE WITH N.H. LIGHTWEIGHT COUPLINGS	75	EA	$50.79	$3,809.25	$42.99	$3,224.25	$39.33	$2,949.75	$58.32	$4,374.00	$56.82	$4,261.50	$58.00	$4,350.00
7	1 3/4" RED 10' DOUBLEJACKET HOSE WITH N.H. LIGHTWEIGHT COUPLINGS	50	EA	$50.79	$2,539.50	$42.99	$2,149.50	$39.33	$1,966.50	$58.32	$2,916.00	$56.82	$2,841.00	$58.00	$2,900.00
8	1 3/4" ORANGE 10' DOUBLEJACKET HOSE WITH N.H. LIGHTWEIGHT COUPLINGS	50	EA	$50.79	$2,539.50	$42.99	$2,149.50	$39.33	$1,966.50	$58.32	$2,916.00	$56.82	$2,841.00	$58.00	$2,900.00
9	2 1/2" WHITE 50' LENGTH DOUBLE JACKETED HOSE WITH LIGHTWEIGHT COUPLINGS	50	EA	$160.67	$8,033.50	$133.81	$6,690.50	$155.06	$7,753.00	$125.28	$6,264.00	$171.83	$8,591.50	$172.00	$8,600.00
10	2 1/2" YELLOW 25' LENGTH DOUBLE JACKETED HOSE WITH N.H. LIGHTWEIGHT COUPLINGS	60	EA	$93.82	$5,629.20	$90.87	$5,452.20	$101.12	$6,067.20	$139.59	$8,375.40	$103.16	$6,189.60	$105.00	$6,300.00
11	2 1/2" YELLOW 50' LENGTH DOUBLE JACKETED HOSE WITH N.H. LIGHTWEIGHT COUPLINGS	50	EA	$160.67	$8,033.50	$149.70	$7,485.00	$170.79	$8,539.50	$142.56	$7,128.00	$171.83	$8,591.50	$172.00	$8,600.00
12	2 1/2" GREEN 65' LENGTH DOUBLE JACKETED HOSE WITH N.H. LIGHTWEIGHT COUPLINGS	250	EA	$182.81	$45,702.50	$188.23	$47,057.50	$216.85	$54,212.50	$253.80	$63,450.00	$195.40	$48,850.00	$235.00	$58,750.00
13	3" WHITE 50' LENGTH DOUBLE JACKETED HOSE WITH N.H. LIGHTWEIGHT COUPLINGS	50	EA	$202.25	$10,112.50	$190.50	$9,525.00	$191.01	$9,550.50	$194.40	$9,720.00	$222.41	$11,120.50	$218.00	$10,900.00
14	3" YELLOW 50' LENGTH DOUBLE JACKETED HOSE WITH N.H. LIGHTWEIGHT COUPLINGS	50	EA	$202.25	$10,112.50	$204.49	$10,224.50	$202.25	$10,112.50	$208.44	$10,422.00	$222.41	$11,120.50	$218.00	$10,900.00

Title: Fire Hoses & Couplings

Bid #: SC-0326-19

Bid Date: 2/13/19

Page 2

ITEM	DESCRIPTION	EST. QTY	UOM	Ten-8 Fire Equipment		Dana Safety Supply		Municipal Emergency Service		Hall-Mark RTC, Inc.		America Fire Equipment Co		Municipal Equipment Co. LLC	
				UNIT PRICE	EXTENDED TOTAL	UNIT PRICE	EXTENDED TOTAL	UNIT PRICE	EXTENDED TOTAL	UNIT PRICE	EXTENDED TOTAL	UNIT PRICE	EXTENDED TOTAL	UNIT PRICE	EXTENDED TOTAL
15	3" YELLOW 25' LENGTH DOUBLE JACKETED HOSE WITH N.H. LIGHTWEIGHT COUPLINGS	50	EA	$132.02	$6,601.00	$131.48	$6,574.00	$125.84	$6,292.00	$154.44	$7,722.00	$142.81	$7,140.50	$138.00	$6,900.00
16	5" YELLOW 100' SECTION RUBBER SUPPLY HOSE WITH STORZ LOCKING COUPLING STANDARD WEIGHT HOSE	175	EA	$510.56	$89,348.00	$496.98	$86,971.50	$515.73	$90,252.75	$550.80	$96,390.00	$530.68	$92,869.00	$510.00	$89,250.00
17	5" YELLOW 50' SECTION RUBBER SUPPLY HOSE WITH STORZ LOCKING COUPLING STANDARD WEIGHT HOSE	40	EA	$332.22	$13,288.80	$302.06	$12,082.40	$331.46	$13,258.40	$378.00	$15,120.00	$347.70	$13,908.00	$365.00	$14,600.00
18	5" YELLOW 25' SECTION RUBBER SUPPLY HOSE WITH STORZ LOCKING COUPLING STANDARD WEIGHT HOSE	40	EA	$243.06	$9,722.40	$194.38	$7,775.20	$228.09	$9,123.60	$328.32	$13,132.80	$255.46	$10,218.40	$260.00	$10,400.00
19	5" YELLOW 50' SECTION RUBBER SUPPLY HOSE WITH STORZ LOCKING COUPLING LIGHT WEIGHT HOSE	30	EA	$346.67	$10,400.10	$357.57	$10,727.10	$328.09	$9,842.70	N/A	$0.00	$347.70	$10,431.00	$375.00	$11,250.00
20	5" YELLOW 25' SECTION RUBBER SUPPLY HOSE WITH STORZ LOCKING COUPLING LIGHT WEIGHT HOSE	30	EA	$250.28	$7,508.40	$223.14	$6,694.20	$239.89	$7,196.70	N/A	$0.00	$255.46	$7,663.80	$275.00	$8,250.00
21	1" RED 50' CHEMICAL BOOSTER HOSE WITH BRASS BARWAY COUPLINGS	60	EA	NO BID	$0.00	$361.07	$21,664.20	$277.53	$16,651.80	$298.08	$17,884.80	$398.00	$23,880.00	$275.00	$16,500.00
22	1" YELLOW 50' FORESTRY REEL HOSE WITH LIGHT WEIGHT FIELD SERVICEABLE COUPLINGS	20	EA	$68.54	$1,370.80	$160.81	$3,216.20	$128.09	$2,561.80	$155.52	$3,110.40	$160.00	$3,200.00	$150.00	$3,000.00
23	6" HARD SUCTION WITH LONG HANDLE FEMALE AND ROCKER LUG MALE HANDLES	10	EA	$690.63	$6,906.30	$433.49	$4,334.90	$503.37	$5,033.70	$573.48	$5,734.80	$747.00	$7,470.00	$585.00	$5,850.00
24	6" FLEXIBLE SUCTION WITH LONG HANDLE FEMALE AND ROCKER LUG MALE HANDLES	10	EA	$387.50	$3,875.00	$487.14	$4,871.40	$308.99	$3,089.90	$332.64	$3,326.40	$419.00	$4,190.00	$330.00	$3,300.00
	TOTAL PRICE:				$285,072.00		$292,485.55		$305,101.05		$312,816.60		$328,087.30		$328,350.00
	TERM:			Net 30		Net 30		Net 30		Net 30		Net 30		Net 30	
	DELIVERY (BUSINESS DAYS):			30		30		30		45		45-60		30-45	
	CONFLICT OF INTEREST:			Y		Y		Y		Y		Y		Y	
	ADDENDUMS (1):			Y		Y		Y		Y		Y		Y	

PROCUREMENT DIVISION

Jacksonville
Where Florida Begins.

March 19, 2019

1855 Cassat Ave. #10
Jacksonville, FL 32210

NOTIFICATION OF INFORMAL BID REJECTION

BIDDER'S NAME: Dana Safety Supply

CONTACT NAME: Mark Sevigny

BID NUMBER: SC-0326-19

NAME OF BID: Fire Hoses & Couplings

DATE OPENED: 2/13/2019

REASON FOR REJECTION:
Vendor is being rejected for failure to meet specifications on items 10,13,16,17,18,20, & 23: Hose is too heavy and no lifetime delamination warranty.

IF YOU WISH TO PROTEST THE RECOMMENDED REJECTION OF THIS BID, PLEASE RESPOND IN ACCORDANCE WITH THE CITY OF JACKSONVILLE BID PROTEST PROCEDURES. DIRECT ALL PROTEST TO THE RESPECTIVE ANALYST/BUYER, FACSIMILE NUMBER (904) 255-8837.

BUYER'S SIGNATURE: _____
ANNETTE L. BURNEY

Leslie-Burney, Annette

From: Leslie-Burney, Annette
Sent: Tuesday, March 19, 2019 11:06 AM
To: 'msevigny@danasafetysupply.com'
Cc: Freeman, Dustin
Subject: SC-0326-19 Fire Hoses and Couplings
Attachments: DANA.pdf

Mark, please find the attached rejection notice for the above bid.

Thank you,

Annette L. Burney
Purchasing Analyst
Procurement Division
Finance and Administration Department
214 N. Hogan Street, Suite 800
Jacksonville, FL 32202
Ph.: 904-255-8810
Fax: 904-360-8527
Email: aburney@coj.net

*** Privacy Act: This communication may contain privileged or other official city information. If you are not the intended recipient or believe that you have received this communication in error, please reply to the sender indicating that fact and delete the copy you received. It is a violation of Federal Law to print, copy, retransmit, disseminate, or otherwise use this information.

-----Original Message-----
From: P0697@coj.net [mailto:P0697@coj.net]
Sent: Tuesday, March 19, 2019 10:38 AM
To: Leslie-Burney, Annette
Subject: DANA

Please open the attached document. It was scanned and sent to you using a Xerox Multifunction Printer.

Attachment File Type: pdf, Multi-Page

Multifunction Printer Location: Ed Ball 8th Floor
Device Name: P0697

PROCUREMENT DIVISION

Jacksonville
Where Florida Begins.

March 19, 2019

725 SW 46th Ave.
Ocala, FL 34474

NOTIFICATION OF INFORMAL BID REJECTION

BIDDER'S NAME: Hall-Mark RTC, Inc.

CONTACT NAME: William Alm

BID NUMBER: SC-0326-19

NAME OF BID: Fire Hoses & Couplings

DATE OPENED: 2/13/2019

REASON FOR REJECTION:
Vendor is being rejected for failure to meet specifications on items 1,2,3,4,9 & 11: Hose is too heavy and no lifetime delamination warranty.

IF YOU WISH TO PROTEST THE RECOMMENDED REJECTION OF THIS BID, PLEASE RESPOND IN ACCORDANCE WITH THE CITY OF JACKSONVILLE BID PROTEST PROCEDURES. DIRECT ALL PROTEST TO THE RESPECTIVE ANALYST/BUYER, FACSIMILE NUMBER (904) 255-8837.

BUYER'S SIGNATURE: _____
ANNETTE L. BURNEY

Leslie-Burney, Annette

From: Leslie-Burney, Annette
Sent: Tuesday, March 19, 2019 10:45 AM
To: 'bill.alm@revrtc.com'
Cc: Freeman, Dustin
Subject: SC-0326-19 Fire Hoses and Couplings
Attachments: HALL-MARK.pdf

Bill, please find the attached rejection notice for the above bid.

Thank you,

Annette L. Burney
Purchasing Analyst
Procurement Division
Finance and Administration Department
214 N. Hogan Street, Suite 800
Jacksonville, FL 32202
Ph.: 904-255-8810
Fax: 904-360-8527
Email: aburney@coj.net

*** Privacy Act: This communication may contain privileged or other official city information. If you are not the intended recipient or believe that you have received this communication in error, please reply to the sender indicating that fact and delete the copy you received. It is a violation of Federal Law to print, copy, retransmit, disseminate, or otherwise use this information.

-----Original Message-----
From: P0697@coj.net [mailto:P0697@coj.net]
Sent: Tuesday, March 19, 2019 10:37 AM
To: Leslie-Burney, Annette
Subject: HALL-MARK

Please open the attached document. It was scanned and sent to you using a Xerox Multifunction Printer.

Attachment File Type: pdf, Multi-Page

Multifunction Printer Location: Ed Ball 8th Floor
Device Name: P0697

For more information on Xerox products and solutions, please visit http://www.xerox.com

PROCUREMENT DIVISION

Jacksonville
Where Florida Begins.

March 19, 2019

3789 62nd Ave., N.
Pinellas Park, FL 33781

NOTIFICATION OF INFORMAL BID REJECTION

BIDDER'S NAME: Municipal Emergency Services

CONTACT NAME: John Skaryak

BID NUMBER: SC-0326-19

NAME OF BID: Fire Hoses & Couplings

DATE OPENED: 2/13/2019

REASON FOR REJECTION:
Vendor is being rejected for failure to meet specifications on items 5,6,7,8,14,15 &19: Hose is too heavy and no lifetime delamination warranty.

IF YOU WISH TO PROTEST THE RECOMMENDED REJECTION OF THIS BID, PLEASE RESPOND IN ACCORDANCE WITH THE CITY OF JACKSONVILLE BID PROTEST PROCEDURES. DIRECT ALL PROTEST TO THE RESPECTIVE ANALYST/BUYER, FACSIMILE NUMBER (904) 255-8837.

BUYER'S SIGNATURE: _____
ANNETTE L. BURNEY

Leslie-Burney, Annette

From: Leslie-Burney, Annette
Sent: Tuesday, March 19, 2019 11:04 AM
To: 'jskaryak@mesfire.com'
Cc: Freeman, Dustin
Subject: SC-0326-19 - Fire Hoses and Couplings
Attachments: Municipal Em..pdf

John, please find the attached rejection notice for the above bid.

Thank you,

Annette L. Burney
Purchasing Analyst
Procurement Division
Finance and Administration Department
214 N. Hogan Street, Suite 800
Jacksonville, FL 32202
Ph.: 904-255-8810
Fax: 904-360-8527
Email: aburney@coj.net

*** Privacy Act: This communication may contain privileged or other official city information. If you are not the intended recipient or believe that you have received this communication in error, please reply to the sender indicating that fact and delete the copy you received. It is a violation of Federal Law to print, copy, retransmit, disseminate, or otherwise use this information.

-----Original Message-----
From: P0697@coj.net [mailto:P0697@coj.net]
Sent: Tuesday, March 19, 2019 10:38 AM
To: Leslie-Burney, Annette
Subject: Municipal Em.

Please open the attached document. It was scanned and sent to you using a Xerox Multifunction Printer.

Attachment File Type: pdf, Multi-Page

Multifunction Printer Location: Ed Ball 8th Floor
Device Name: P0697

PROCUREMENT DIVISION

Jacksonville
Where Florida Begins.

March 19, 2019

2904 59th Avenue Dr., E.
Bradenton, FL 34203

NOTIFICATION OF INFORMAL BID REJECTION

BIDDER'S NAME: Ten-8 Fire Equipment

CONTACT NAME: Keith Chapman

BID NUMBER: SC-0326-19

NAME OF BID: Fire Hoses & Couplings

DATE OPENED: 2/13/2019

REASON FOR REJECTION:
Vendor is being rejected for failure to meet specifications on item # 22: wrong type of hose submitted.

IF YOU WISH TO PROTEST THE RECOMMENDED REJECTION OF THIS BID, PLEASE RESPOND IN ACCORDANCE WITH THE CITY OF JACKSONVILLE BID PROTEST PROCEDURES. DIRECT ALL PROTEST TO THE RESPECTIVE ANALYST/BUYER, FACSIMILE NUMBER (904) 255-8837.

BUYER'S SIGNATURE: _____
ANNETTE L. BURNEY

Leslie-Burney, Annette

From: Leslie-Burney, Annette
Sent: Tuesday, March 19, 2019 11:03 AM
To: 'debouwer@ten8fire.com'
Cc: Freeman, Dustin
Subject: SC-0326-19 Fire Hoses & Couplings
Attachments: TEN-8.pdf

Keith, please find the attached rejection notice for the above bid.

Thank you,

Annette L. Burney
Purchasing Analyst
Procurement Division
Finance and Administration Department
214 N. Hogan Street, Suite 800
Jacksonville, FL 32202
Ph.: 904-255-8810
Fax: 904-360-8527
Email: aburney@coj.net

*** Privacy Act: This communication may contain privileged or other official city information. If you are not the intended recipient or believe that you have received this communication in error, please reply to the sender indicating that fact and delete the copy you received. It is a violation of Federal Law to print, copy, retransmit, disseminate, or otherwise use this information.

-----Original Message-----
From: P0697@coj.net [mailto:P0697@coj.net]
Sent: Tuesday, March 19, 2019 10:38 AM
To: Leslie-Burney, Annette
Subject: TEN-8

Please open the attached document. It was scanned and sent to you using a Xerox Multifunction Printer.

Attachment File Type: pdf, Multi-Page

Multifunction Printer Location: Ed Ball 8th Floor
Device Name: P0697

TERMS AND CONDITIONS
Fire Hoses & Couplings

1. SCOPE

The City of Jacksonville, Jacksonville Fire and Rescue Department (JFRD) is currently accepting bids to obtain source(s) of supply for the item(s) / service(s) as outlined in the bid documents provided. The purpose of this bid invitation is to obtain information about your firm and its ability to provide these item(s) / service(s) and to obtain pricing commitments for Fire Hoses and Couplings as listed in the bid documents to include warranty as specified.

2. AWARD

Award will be **BY ITEM OR ALL OR NONE, whichever is in the best interest of the City of Jacksonville, to the lowest responsive, responsible bidder.** Bidders must bid on all items to be considered for award. The City reserves the right to reject any or all bids. ALL awards are subject to the availability of funds.

3. TERM OF AGREEMENT

The term of this agreement is one (1) year from date of award with two (2) one (1) year renewal options. Renewal options may be exercised at the discretion of the City based on supplier performance and adherence to the terms and conditions set forth in the bid documents.

4. PRE-BID CONFERENCE

Not Applicable.

5. STATE CONTRACTS

The City reserves the right to utilize contracts established by the State of Florida and or other governmental agencies for item(s)/service(s) covered under this bid. The city reserves the right to cancel this contract in whole or in part for such item(s)/service(s).

6. QUANTITIES

Quantities indicated reflect the estimated quantities to be purchased throughout the contract period and are subject to fluctuation in accordance with actual requirements. The City reserves the right to purchase more than the estimated quantities listed or not to make any purchase against this bid if it so deems necessary anytime during the contract period.

7. DELIVERY

A packing list shall accompany all shipments, which shall indicate, at a minimum, the following; purchase order number, item number and description, date of shipment, quantity ordered and shipped, unit prices, and unit of measure.

8. ESCALATION/DE-ESCALATION

All pricing submitted shall remain firm for the initial term period. Upon renewal (if applicable), a supplier may submit in writing a request for price escalation/de-escalation for the percentage of change as listed in the Consumer Pricing Index (CPI) and/or documentation notifying of an industry wide increase. The City reserves the right to decline any price increase request.

9. PRICES

All unit prices shall include freight, delivery, and handling charges to the delivery location as outlined in the bid documents.

10. PICK UP AND RETURNS

The City reserves the right to return an order in whole or in part if the merchandise is not in compliance with the bid specifications. The City or its agencies will determine compliance with bid specifications. Pick up and returns will be made within 48 hours of notification at no charge to the City or its agencies.

11. COMPLIANCE WITH SPECIFICATIONS

The bidder, by affixing their signature to the bid form submitted, agrees to provide item(s)/service(s) in accordance with the bid documents provided. Bid only a single offering for each bid item. Multiple offerings, alternates (unless stated) and or stipulations may be cause for bid rejection. Bid only on forms provided herein unless otherwise stated. Bid submissions shall be in ink or typewritten. All corrections must be initialed.

12. INVOICING

Invoices will be issued once supplies/services are delivered and/or rendered to the City of Jacksonville or its agencies. At a minimum, invoices must include; purchase order number or contract number, item number and description, date of shipment, quantity ordered and shipped, unit prices, unit of measure, and extended totals. Payment terms are Net 30 days. All original invoices shall be submitted to: City of Jacksonville, General Accounting Division, 117 West Duval Street, Suite 375, Jacksonville, Florida 32202.

13. INSURANCE/INDEMNIFICATION

Each supplier shall maintain, for the entire term of this bid, current insurance coverage as stated in the bid documents. All insurance certificates shall list the City of Jacksonville as an additional insured. Bid number should be listed on certificate.

14. REPORTING

The City may request, during the term of this bid, reports including but not limited to; usage, pricing, and delivery. Suppliers will be required to provide reports requested in hard copy and electronic format as required.

15. SUPPLIER ACCESSIBILITY

The City or its representative must be able to contact, during normal business hours, by telephone or email any supplier providing goods or services to the City or its agencies. Any supplier accessibility requirements outlined in the specifications supersede this section.