

PROFESSIONAL SERVICES EVALUATION COMMITTEE MEETING
MINUTES FOR Thursday, February 27, 2020, 10:00 a.m.
Eighth Floor, Conference Room 851
Ed Ball Building, 214 N. Hogan Street
Jacksonville, FL 32202

Committee Members: ✓Gregory Pease, Chairman
 ✓Paul Barrett, Treasury (in Randall Barnes absence)
 ✓James McCain, Jr., OGC

Subcommittee Members	ITEM #	TITLE & ACTION	MOTION	CONTRA EXP	OUTCOME
Lillian Graining ✓ Councilman Aaron Bowman	P-07-20	Subcommittee Report Tourist Development Council Strategic Research & Analysis Tourist Development Council	It is the consensus of the committee that of the three (3) proposals received responding to the Request for Proposal (RFP) all were found to be responsive, interested, qualified, and available, to provide the required services. The ranking of first, second and third, designates the order of qualification of these companies to perform the required services and alphabetically they are: 2) Downs & St. Germain Research 3) JLL Americas 1) Johnson Consulting We recommend the above list is forwarded to the Duval Tourist Development Council Chair for final selection.		Approved 4-0
Tammy Emmons ✓ Sarah Ladino ✓	P-06-19	Fee & Contract Negotiations Consultant Services for Development, Administration & Grading of Promotional Examinations Employee Services Department	That the City of Jacksonville enter into a contract with Industrial Organizational Solutions, Inc. (IOS) to provide Consultant Services for the Development/Administration & Grading of JFRD Promotional Examinations that (i) incorporates the attached Scope of Services identified as Exhibit 'A' and Contract Fee Schedule identified as Exhibit 'B'; (ii) provide a not-to-exceed maximum indebtedness of \$349,900.00; and (iii) provide a period of service from execution of the contract to April 1, 2021, with four (4) one-year renewal options available at terms mutually agreeable. All other terms and conditions are per the RFP and the City's standard contract language.		Approved 5-0
William Joyce ✓ Jeff Foster ✓	P-32-19	Subcommittee Report CEI Services for Lonnie Miller Park, Ash Remediation, Infrastructure Installation and Park Amenities Department of Public Works/Engineering & Construction Management Division	It is the consensus of the committee that of the four (4) proposals received responding to the Request for Proposal (RFP) all were found to be responsive, interested, qualified, and available, to provide the required services. The ranking of first, second and third, designates the order of qualification of these companies to perform the required services and alphabetically they are: 3) AE Engineering, Inc. 1) England, Thims and Miller, Inc. 2) Tetra Tech, Inc. We recommend the above list is forwarded to the Mayor for final selection so that fee & contract negotiations may begin with <u>England, Thims and Miller, Inc.</u> , the number one ranked company.		Approved 5-0
William Joyce Robin Smith David Hahn ✓	P-24-09	Contract Amendment No. 4 Engineering Services for Chaffee Road Department of Public Works/Engineering & Construction Management Division	That Contract No. 6579-14, originally executed January 21, 2010, between the City and Connelly & Wicker, Inc. for Engineering Services for Chaffee Road, be amended to: (i) incorporate the attached Scope of Services identified as Exhibit 'H' and the attached Contract Fee Summary identified as Exhibit 'I'; (ii) increase the Lump-Sum amount for Design Services by \$304,582.03 to a new limit of \$2,1009,911.71; (iii) increase the not to exceed limits for: Survey Services by \$24,238.08 to a new limit of \$374,334.32; Signalization Design by \$30,386.99 to a new limit of \$52,186.78 and to add new not to exceed limits for Bridge Design in the amount of \$49,816.15, Utility Test Holes in the amount of \$4,000.00 and Meetings in the amount of \$15,000.00; thereby (iv) increasing the maximum indebtedness to the city by \$428,023.25 to a new not-to-exceed total maximum of \$2,748,577.43. All other terms and conditions, as previously amended, shall remain the same except for such changes as the Office of General Counsel may deem appropriate to ensure compliance with the City's Ordinances, Procurement policies and procedures, and applicable federal and state laws.		Approved 4-0

MEETING ADJOURNED: 10:05 A.M.

cc: Council Auditor
 Subcommittee Members