

PROFESSIONAL SERVICES EVALUATION COMMITTEE MEETING
MINUTES FOR Thursday, APRIL 16, 2020, 10:00 a.m.

Join Zoom Meeting

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Meeting ID: 259 925 317

Committee Members: ✓Gregory Pease, Chairman
✓Paul Barrett, Treasury (in Randall Barnes absence)
✓James McCain, Jr., OGC

| Subcommittee Members | ITEM # | TITLE & ACTION | MOTION | CONTRA EXP | |
|--------------------------------|---------|--|--|------------|---|
| Twane Duckworth✓ Ann Willis | P-36-19 | Contract Amendment No. 1 Property Insurance Broker Services Finance and Administration Department/Risk Management Division | That Contract No. 602671-20 between the City of Jacksonville and Brown & Brown, Insurance for Property Insurance Brokerage Services be amended to increase the maximum indebtedness by \$1,144,979.00 to a new total maximum of \$6,244,979.00. All other Terms and conditions shall remain the same except for such changes as the Office of General Counsel may deem appropriate to ensure compliance with the City's ordinances, procurement policies and procedures and applicable federal and state laws. | 02/28/21 | Approved 4-0 T. Duckworth G. Pease J. McCain P. Barrett |
| Twane Duckworth✓ Ann Willis | P-43-18 | Contract Amendment No. 5 Contract Casualty Insurance Broker Service Finance and Administration Department/Risk Management Division | That Contract No. 9269-08 between the City of Jacksonville and Brown & Brown of Florida, Inc., for Contract Casualty Insurance Broker Services, for the placement, binding and ratification of the purchase of various casualty insurance policies for the City of Jacksonville be amended to increase the maximum indebtedness by \$58,161.00 to a new not-to-exceed total maximum of \$4,046,944.00. All other terms and conditions shall remain the same except for such changes as the Office of General Counsel may deem appropriate to ensure compliance with the City's Ordinances, Procurement policies and procedures, and applicable federal and state laws. | 09/30/20 | Approved 4-0 T. Duckworth G. Pease J. McCain P. Barrett |
| William Joyce Robin Smith✓ | P-49-15 | Contract Amendment No. 3 Coastal Engineering Services for Beach Re-nourishment Projects Department of Public Works | That Contract 9481-01 originally executed May 2, 2016, between the City of Jacksonville and Olsen Associates, Inc. for Coastal Engineering Services for Beach Re-nourishment Projects be amended by (i) incorporating the attached Scope of Services identified as Exhibit G and Contract Fee Summary identified as Exhibit H; (ii) exercise the 2 nd and final renewal option extending the Period of Service from April 30, 2020 through May 1, 2022 with no renewal option remaining; (iii) increase the not-to-exceed limit for Professional Coastal Engineering Services by \$120,608.07 to a new limit of \$508,447.90 and to add a new not-to-exceed limit for Hydrograph Surveys in the amount of \$41,300.00; thereby, (iv) increasing the maximum indebtedness to the city by \$161,908.07 to a new total maximum indebtedness of \$561,747.90. All other terms and conditions as previously amended shall remain the same. | 04/30/20 | Approved 4-0 Robin Smith G. Pease J. McCain P. Barrett |
| MEETING ADJOURNED | | | 10:14 A.M. | | |

cc: Council Auditor
Subcommittee Members